

Grantsville City Library Board of Trustees
Meeting Minutes

Thursday, January 2, 2025, 4:15 p.m.

Approved February 06, 2025

Trustees in Attendance:

Tara Bell
Janet Craven
Tana Dixon
Sharon Kuttler, Secretary
Arlene Mair, Chair

Additional Attendees:

John Ingersoll, Director
Scott Bevan, City Council Liaison
Hope Grua
Layne Koyle, Grantsville Communities that Care

Absent:

Stacy Given, Vice-Chair (excused)
Aiden Hopper, High School Liaison

A. Call to Order:

Arlene Mair called the meeting to order at 4:15 p.m.

B. Roll call of members: Attendance was recorded as indicated above.

C. Janet Craven moved to approve the December 5, 2025 meeting minutes.

Tara Bell seconded the motion. The motion passed unanimously.

D. Public Comments: Hope Grua introduced herself.

E. Community Advocacy:

1. Grantsville City Communities that Care Coalition

- Layne Koyle thanked those who supported the Chalk Art Festival. He plans to schedule it for May 30-31, 2025.
- Layne encouraged us to nominate a young person, ages 8-18, for the Youth Recognition Award.
- He invited board members to attend a 2-day Prevention Conference in Ogden on January 13-14. John attended last year.
- John wants the library to make a better connection with youth.

2. Shop with a Cop - In 2024, law enforcement helped 77 children shop for Christmas. There were over 300 applications submitted from Grantsville alone. Fundraising events in Grantsville raised \$18,000.

3. John signed up for the Martin Luther King Jr. National Day of Service. It's on Monday, January 20.

4. Layne thanked us for coordinating with the Americore Seniors who have been tutoring at the library. John reported that the Utah State Library asked for information, quotes, and photos about our tutoring program to use in a legislative presentation about what is possible with Utah libraries.

5. Arlene suggested that Layne consider organizing Christmas caroling at nursing homes, the library, and other community places next December. Layne said he has connections with community choirs.

F. High School Liaison Update:

1. Locked in at the Library Teen Night - Friday, January 3, 2025 from 6:30 pm to 1:00 am. For ages 13-18. Twenty teens registered online to attend. Two others are on a waitlist. They will offer Karaoke, nerf guns, pizza, games, and other activities.

G. Director's Report:

1. Please fill out the survey John sent to the Board about library programs and services. John has received some feedback already.
2. Santa came to the library six times.
3. The library hosted a blood drive on December 31, and 42 units of blood were donated.

H. Unfinished Business:

1. Consideration of the Strategic Plan for 2025-2030 - John distributed copies of a draft of the Strategic Plan. The board was asked to review the plan, send John feedback, and come ready to vote on it in February.

I. New Business:

1. Election of Officers for 2025 - Janet Craven moved to nominate Arlene Mair as Chair, seconded by Tara Bell. Tara nominated Stacy Given as Vice-Chair, seconded by Janet. Tana nominated Tara Bell as Secretary, seconded by Arlene. The slate of Officers was voted on and approved unanimously.
2. Approval of Meeting dates and time for 2025 - The Board voted to keep the same date and time of meetings, the 1st Thursday of each month at 4:15 pm.

- J. The meeting was adjourned at 4:57 p.m. on a motion by Tana Dixon, seconded by Tara Bell.

Our next meeting is scheduled for 4:15 pm on Thursday, February 6, 2025 at the Grantsville City Library, 42 North Bowery Street, Grantsville, Utah. It will also be available through Google Meet.

Documents Distributed:

- a. Agenda for the January 2, 2025 Library Board Meeting
- b. Director's Report dated January 1, 2025
- c. Draft Minutes of the December 5, 2025 meeting
- d. Draft Strategic Plan for 2025-2030