

EAST DUCHESNE CULINARY WATER IMPROVEMENT DISTRICT
Duchesne County Building
Board Meeting – January 8, 2025, at 7:00 PM

The East Duchesne Culinary Water Improvement District (EDCWID) board meeting was called to order by the Chairman Matthew G Betts, at 7:00 pm.

Meeting Attendees:

Chairman Matt Betts, Co-Chairman Chet Clayburn, board members Connie Sweat, Clinton Moon, Chet Hansen, Josh Byrnes, District Manager; Danny Swasey, Jason Broome from Forsgren Engineering, Jeff McCardy from Sunrise Engineering and Clerk JoAnn Evans taking meeting minutes.

Absent:

None.

Other Comments:

Chairman Matt Betts stated that the board needed to elect a new chairman and other officers. Board member Chet Hansen made the motion to elect Matt Betts back into the position of board chairman. Board member Connie Sweat seconded the motion. All board members voted aye, and the motion passed.

Board members Chet Hansen and Clinton Moon motioned to keep all the elected offices the same as they were in 2024. Chet Clayburn seconded the motion. All members voted aye. The motion passed.

Public Comment:

Jeff McCardy from Sunrise Engineering stated that he was there to let everyone know that they are on track with the copper & lead surveys. The state is still making some regulations, and they are waiting for that process to be finished.

Minutes:

The board reviewed the minutes from December 11, 2024, **regular and working meeting**. Board member Connie Sweat made the motion to approve the minutes. Board member Chet Hansen seconded the motion. All board members present voted aye, and the motion passed.

The board reviewed the minutes from December 11, 2024, **public hearing for the budget**. Board member Connie Sweat made the motion to approve the minutes. Board member Chet Clayburn seconded the motion. All board members present voted aye, and the motion passed.

Update on the Utah Pipeline and Tank:

Jason Broome from Forsgren Engineering stated that they are working on the patch repair now and should be ready to pour the floor soon.

Update on the Bluebench Pump Station

Jason Broome from Forsgren Engineering stated that they almost have the draft set done.

Update on the River Crossing

Jason Broome from Forsgren Engineering stated that the review is almost completed, and they will need to get permits submitted.

Update on the Burdick Materials Relocating a Water Line from the Kielbasa Pit

Jason Broome from Forsgren Engineering stated that they are looking for the survey points now. They will also need to speak with someone from Burdick Materials. Chairman Matt Betts suggested that Josh and Jason speak to Tony Hickman from Burdick Materials.

Change Order for the Utah Pipeline and Tank:

No change orders.

Discussion & Consideration of New Website and .gov Email Addresses

Clerk/Admin. Asst. JoAnn Evans stated that the board members would need to set up their new .gov emails in outlook. They will be put on the new website for the customers to get hold of them. The new website went live today (January 8, 2025). All the changes to the website and the emails became mandatory by the state last year.

Discussion & Consideration of Policy Changes

Tabled for this meeting.

Update from District Manager:

- ❖ Meters - No Discussion
- ❖ Equipment Purchases – District manager Josh Byrnes stated that he would like to purchase a Trenchless Service Line Tool. It has several different sizes. It will help with the leaks they have been having and will work with the existing lines. He was given a quote of \$2,066.41.
- ❖ Antelope Lines – No Discussion
- ❖ Delinquencies – No Discussion

Consideration of Updated Items from the District Manager

Board Member Connie Sweat motion to approve the Trenchless Service Line Tool purchase. Chet Hansen seconded the motion. All board members voted aye, and the motion passed.

District Manager Josh Byrnes stated that he has been in contact with a company called Kimball Midwest. It is like Granger. Chairman Matt Betts suggest looking into Fastenal, they have a runner coming to Duchesne every day. We could set up accounts with all three and find the best price. We would need to check and see if all of them are part of the state bid contracts.

Financials:

1. Review of financial data
2. Accounts payable
3. Bank statements.
4. Budget
5. Payroll

Board member Connie Sweat motioned to accept accounts payable, reconciliations, checks and payroll as presented. Co-Chairman Chet Clayburn seconded the motion. All board members present voted aye, and the motion passed.

Entered Closed Session – 7:44 PM

Co-Chairman Chet Clayburn motion to go into closed session. Board member Connie Sweat seconded the motion. All members voted aye, and the motion passed.

Entered Board Meeting – 8:08 PM

Board member Connie Sweat motion to go into board meeting. Co-Chairman Chet Clayburn seconded the motion. All members voted aye, and the motion passed.

Consideration to take action that was discussed under closed session

Board member Clinton Moon motioned to approve what was discussed in closed session. Board member Chet Hansen seconded the motion. All member voted aye, and the motion passed.

Adjourned: 8:09 PM

X



Matthew G. Betts
EDCWID Board Chairman

X



JoAnn Evans
Clerk/Administrative Assistant