

Town of Bluff

Planning and Zoning Commission Regular Meeting Minutes APPROVED

Thursday, January 2, 2025 at 6:00 pm to 7:00 pm

VIRTUAL

190 North 3rd East, Bluff, Utah 84512

Videoconference: <https://meet.google.com/iqf-nipw-kvf> Join by phone: (US) +1 636-735-3215 PIN: 928 639 871#

6:00 pm Roll Call: Amanda Podmore (chair), Marcia Hadenfeldt, Malia Collins, Brian Whitney (excused)

Public Comments: none

Approval of minutes from 12/18/2024 regular meeting: Collins motioned to approve the minutes as presented. Hadenfeldt seconded. There was no further discussion. Podmore (aye), Hadenfeldt (aye), Collins (aye). The motion passed. The minutes were approved as presented.

Old Business

1. Update from Town Council: none

2. Review draft RV ordinance: The Commissioners refined definitions and discussed non-conforming use, enforcement and items to tag for legal review. The draft ordinance will be forwarded to the Town Attorney and request that suggested edits be returned by the next P&Z meeting/work session.

New Business

3. Land Use Clearance Applications: none

4. Enforcement discussion: Questions regarding the notification, uniformity and processes for enforcement were generated for a future discussion with the Town Attorney.

Possible activities occurring without LUCs or building permits: Several concerns have been noted. The appropriate persons have been contacted and P&Z will wait for further information.

Connect with other municipalities about best practices: Contacting other municipalities and developing a plan to learn about best practices were considered. It was decided to begin by working through the Town Attorney.

5. Items for next agenda:

* RV ordinance (edits)

* Enforcement

6. Other:

* The Town Manager will email Conflict Of Interest forms to each Commissioner to be completed, notarized and returned by January 26, 2025.

* The Town Manager will notify P&Z about upcoming required trainings.

* It was suggested that applications for the open Commissioner seat be due by January 31st with interviews to be held on February 6th.

* Election of P&Z Officers to be scheduled in February.

Hadenfeldt motioned to adjourn the meeting. Collins seconded. The vote was unanimous: Podmore (aye), Hadenfeldt (aye), Collins (aye). The motion passed. The meeting adjourned at 6:45PM.

Requests for additions or modifications to agenda items are due by 5pm each Wednesday preceding a public meeting to planningzoning@townofbluff.org or to Town of Bluff at 435-672-9990 to be discussed at the next Wednesday scheduled meeting. An Agenda Item Request form can be found online at <http://townofbluff.org/planning-zoning/>. Closed captioning will be available on the videoconference.