



MURRAY CITY LIBRARY BOARD OF TRUSTEES

NOTICE OF MEETING AND AGENDA

February 19, 2025

05:30 PM

166 E 5300 S Murray, UT

CALL MEETING TO ORDER

APPROVAL OF MINUTES

CITIZEN COMMENT(S)

Comments will be limited to three minutes for individuals (approximately 300 words for emails) and to five minutes for a spokesperson, recognized as representing a group in attendance. Please begin by stating your name and city of residence. Those wishing to have their comments read into the record may send an email by 5:00 p.m. the day prior to the meeting date to kfong@murray.utah.gov. Other than this Public Comment section of the meeting or a required public hearing, members of the public may observe but will not be allowed to participate (speak) in the meeting.

REPORT(S)

- 1) Financial Report
- 2) Director's Report

1. Financial Report, Kim Fong

Attachments

1. [boardbudgetreportfeb2025.pdf](#)

OLD BUSINESS

NEW BUSINESS ITEM(S)

Action Item: Review of Internet and Computer Use Policy

1. Computer Use Policy, Kim Fong

Attachments

1. [Internet and Computer Use.pdf](#)

ANNOUNCEMENTS AND QUESTIONS

ADJOURNMENT

NEXT MEETING

The next scheduled meeting will be held on **Wednesday, March 19, 2025, at 5:30 p.m. MST located at 166 E 5300 S Murray, Utah.**

Special Accommodations for the hearing or visually impaired will be made upon a request to the office of Murray City Recorder (801-264-2662). We would appreciate notification two working days prior to the

meeting. TTY is Relay Utah at #711.

Committee members may participate in the meeting via telephonic communication. If a Committee member does participate via telephonic communication, the Committee member will be on speakerphone. The speakerphone will be amplified so that the other Committee members and all other persons present will be able to hear all discussions.

At least 24 hours prior to the meeting, a copy of the foregoing notice was sent to the City Recorder to post in conspicuous view in the front foyer of the Murray City Center, Murray, Utah. A copy of this notice was also posted on Murray City's internet website www.murray.utah.gov and the state noticing website at <http://pmn.utah.gov>.

58% of Year Lapsed						
FULL ACCT	ACCT DESCRIPTION	TYPE	CY_REVISD_BUD	CY_ENCUMB	CY_REMAIN_BUD	CY_PCT_USED
23-0000-31110	Real Property Taxes	R	-2,576,960.00	0.00	-236,078.40	90.84
23-0000-31120	Personal Property Taxes	R	-100,000.00	0.00	-73,495.34	26.50
23-0000-31130	Motor Vehicle Fee-In-Lieu	R	-125,000.00	0.00	-62,596.73	49.92
23-0000-31150	Prior Year's Tax Redemptions	R	-35,000.00	0.00	-26,015.75	25.67
23-0000-33200	State Grants	R	-15,500.00	0.00	-10,520.00	32.13
23-0000-34110	Copies and Printing Fees	R	-3,500.00	0.00	288.03	108.23
23-0000-35125	Library Fines	R	-15,000.00	0.00	-3,791.17	74.73
23-0000-36100	Interest Income	R	-265,000.00	0.00	-83,017.06	68.67
23-0000-36500	Miscellaneous	R	0.00	0.00	2,162.64	0.00
23-0000-39400	Use of Reserves	R	-98,296.00	0.00	-98,296.00	0.00
23-2301-41100	Regular Employees	E	959,194.00	0.00	422,717.87	55.93
23-2301-41110	Seasonal/Part Time Employees	E	150,000.00	0.00	86,486.66	42.34
23-2301-41200	Social Security	E	85,054.00	0.00	40,312.83	52.60
23-2301-41300	Group Insurance	E	176,672.00	0.00	88,835.81	49.72
23-2301-41400	Retirement	E	193,286.00	0.00	85,297.77	55.87
23-2301-41500	Worker Comp	E	1,164.00	0.00	926.68	20.39
23-2301-42030	Tuition Reimbursement	E	2,500.00	0.00	2,500.00	0.00
23-2301-42040	Service Awards	E	500.00	0.00	400.00	20.00
23-2301-42125	Travel & Learning	E	12,000.00	0.00	5,597.27	53.36
23-2301-42140	Supplies	E	15,000.00	0.00	8,516.93	43.22
23-2301-42170	Small Equipment	E	14,000.00	0.00	-1,882.17	113.44
23-2301-42180	Miscellaneous	E	29,000.00	0.00	19,908.56	31.35
23-2301-42505	Building & Grounds Maintenance	E	90,000.00	0.00	38,841.93	56.84
23-2301-42510	Equipment Maintenance	E	83,000.00	0.00	51,246.64	38.26
23-2301-42730	Credit Card Fees	E	2,000.00	0.00	960.91	51.95
23-2301-43000	Professional Services	E	30,000.00	0.00	19,378.62	35.40
23-2301-44000	Utilities	E	30,000.00	0.00	13,849.27	53.84
23-2301-44010	Internet/Telephone	E	4,000.00	0.00	2,912.44	27.19
23-2301-45920	Reserve Buildup	E	627,900.00	0.00	627,900.00	0.00
23-2302-42110	Children's Books	E	59,800.00	0.00	33,173.48	44.53
23-2302-42111	Children's Audio Visual	E	7,060.00	0.00	4,513.74	36.07
23-2302-42112	Children's Audio Books	E	10,400.00	0.00	8,511.76	18.16

23-2302-42113	Children's E-books	E	16,200.00	0.00	7,243.77	55.29
23-2302-42600	Children's Programs	E	4,000.00	0.00	2,315.11	42.12
23-2303-42110	Young Adult Books	E	14,040.00	0.00	8,787.21	37.41
23-2303-42112	Young Adult Audio Books	E	7,500.00	0.00	6,062.22	19.17
23-2303-42113	Young Adult E-books	E	19,660.00	0.00	9,100.55	53.71
23-2303-42600	Young Adult Programs	E	2,000.00	0.00	1,458.37	27.08
23-2304-42110	Adult Books	E	54,000.00	0.00	23,874.02	55.79
23-2304-42111	Adult Audio Visual	E	34,500.00	0.00	25,190.10	26.99
23-2304-42112	Adult Audio Books	E	10,000.00	0.00	5,675.69	43.24
23-2304-42113	Adult E-Books	E	113,260.00	0.00	42,110.32	62.82
23-2304-42114	Adult Periodicals	E	3,300.00	0.00	617.54	81.29
23-2304-42600	Adult Programs	E	2,000.00	0.00	1,368.42	31.58
23-2363-42140	Supplies	E	5,000.00	0.00	5,000.00	0.00
23-2370-47200	Buildings	E	218,296.00	0.00	218,296.00	0.00
23-2390-49000	Risk Assessment	E	15,539.00	0.00	7,769.00	50.00
23-2390-49310	Admin Cost Wages	E	99,323.00	0.00	56,749.00	42.86
23-2390-49311	Admin Cost O&M	E	33,108.00	0.00	12,870.00	61.13

Internet and Computer Use

Services

Murray City Library provides computers, network access, wireless access and software applications.

Access

The library upholds and affirms the right of each individual adult to access constitutionally protected material. The library abides by all local, State and Federal laws or regulations concerning Internet access by adults and minors.

The library uses an internet technology protection measure that strives to protect against access to visual depictions (1) of child pornography, (2) that are harmful to minors, or (3) are obscene. The library does not and cannot guarantee that the filter will block all obscenity, child pornography or material that is harmful to minors.

For the safety and security of minors, parents/guardians are ultimately responsible for their child's use of electronic mail, chat rooms, and other forms of direct electronic communications.

The library prohibits anyone from disclosing, using or disseminating personal information regarding minors and encourages parents/guardians to teach their children internet safety guidelines.

The library prohibits unauthorized access including "hacking" and other unlawful activities by minors and all other library users.

Public-use computers are placed in high traffic areas, with screens visible to library staff.

The library may impose time limits to facilitate equitable access to computers.

Terms & Conditions

The library is not responsible for any damages to personal property or for information obtained on the internet. The Library Director or a designee may also determine other reasonable restrictions in specific cases which may not be addressed by this policy, until the Library Board of Trustees has had the opportunity to review the need for such restrictions. This policy will be published on the library web site.

Definitions

"Adult" is an individual 18 years of age or older.

"Minor" is an individual younger than 18 years of age.

"Technology Protection Measure" is a technology that blocks or filters Internet access to visual depictions.

"Child Pornography" is defined in Section 76-5b-103

"Harmful to Minors" is defined in Section 76-10-1201

"Obscene" is defined in 20 U.S.C. Sec. 9101

Procedures

A library card is required for internet access. Out of state users may obtain a guest pass with government issued photo identification. A ten-minute session on the Quick Print Computer is allowed without a library card.

Restriction of a minor's access to the Internet is the responsibility of the parent/guardian.

The wireless network uses an Internet technology protection measure and is available to all.

The Library Director or a designee may, in accordance with the law, disable a technology protection measure to permit an adult to access constitutionally protected material.

Individuals accessing the Internet must follow all local, State and Federal laws regarding acceptable behavior.

Visual depiction of sexual material may create an intimidating, hostile or offensive work environment which is prohibited by the Murray City Anti-Harassment Policy.

Complaints about this policy or its enforcement should be submitted in writing to the Library Director, who will respond within 30 days. The decision of the director may be appealed to the Board of Trustees in writing within 30 days. The Library Board or the Murray City Attorney will respond to the appeal within 30 days.

This policy was adopted on June 16, 2004.

Reviewed and amended by the Murray Library Board of Trustees –July 20, 2022