

**REQUEST FOR PROPOSAL
TO PROVIDE FIREWORKS AND SERVICES FOR NORTH
OGDEN CITY CHERRY DAYS CELEBRATION**

The following document is intended to aid in the development of a proposal for fireworks at North Ogden City Cherry Days Celebration. The information provided below constitutes the minimum requirements necessary for, hereafter referred to as “Contractor”, in securing a contract with North Ogden City.

I. BACKGROUND INFORMATION

- A. The aerial fireworks choreographed to music are the highlight of the North Ogden City’s Cherry Day’s Celebration.

II. OBJECTIVE AND SCOPE

- A. To provide a professional, safe, and entertaining display of aerial fireworks for the Cherry Days Celebration

III. REQUIREMENTS

A. Compliance

1. The Contractor shall be required to obtain, at the Contractor’s expense, all permits, give all necessary notices, pay all license fees, and comply with all local, State and Federal rules and regulations, ordinances and statutes that apply, including, without limitation, the Pyrotechnic Distributor and Operator Licensing Act, 225 ILCS 227/1 et seq. ("Act"). The Contractor assumes complete and sole liability for all Federal, State and local taxes that are applicable. The Contractor shall conduct each fireworks display in accordance with National Fire Protection Association standards and guidelines for safety.

B. Duration and Displays

1. The City would like proposal options for setting off fireworks on July 3rd, July 4th, and July 5th to coordinate with the various options we are contemplating. If there is not a price difference between the three nights we would accept a single bid for all night. Only one night will be selected for the celebration.

2. The fireworks show will begin at dusk (approximately at 10pm) on the selected night and last for 20 minutes. The contractor shall provide at a minimum of 20 minutes, continuous aerial fireworks display at the designated location with no delays between firings. In the event of inclement weather, the City, in consultation with the Contractor, shall have the final decision on whether the display will be postponed, halted, or altered due to unsafe conditions; this will be determined by mutual agreement between North Ogden City and Contractor, as necessary.
3. Only aerial displays due to the nature of the discharge location, and to accommodate multiple viewing locations, and each fireworks display must be entirely aerial; ground displays are not to be provided.

C. Music

All music for the display is to be selected by North Ogden City and coordinated with Contractor to fit the display.

D. Insurance

Minimum of \$3,000,000.00 per occurrence.

E. Provision of Labor and Equipment

1. The Contractor shall furnish all labor, equipment, supplies, personnel, and supervision to provide the fireworks displays. The Contractor shall provide a crew of experienced pyrotechnic operators to deliver, set up and execute entire displays and remove all equipment after displays are finished. The Contractor shall not allow any employee to perform work who is intoxicated or under the influence of a controlled substance.
2. The Contractor is responsible for the setup and clean-up of the shooting area before and after each fireworks display to the satisfaction of North Ogden City. Specifically, and without limitation of the foregoing, the Contractor must remove and properly dispose of all unfired and/or unexploded material.
3. Access to the premises shall be coordinated between the Contractor and North Ogden City.

IV. FIREWORKS DISPLAY TERMS

1. If the selected Contractor performs satisfactorily for the 2025, Cherry Days Celebration, it is anticipated that the same vendor may be engaged to provide concessions for the succeeding two (2) years, subject to an annual evaluation.

V. PROPOSAL QUALIFICATION REQUIREMENTS

1. Interested Contractors should include the following information in their proposal, without limitation:

A. DESCRIPTION OF THE FIRM

1. Describe your firm's structure, areas of expertise, time in business, number of employees, and other information that would help characterize your firm.

B. CONTENT OF PROPOSED DISPLAYS

1. Provide a written and pictorial description, as appropriate, of the proposed fireworks displays to be provided to the City.
2. Provide a shell inventory that indicates the number of proposed shells by size, type, and shows breakdown totals (Grand Opening, Main Body, Barrage, and Grand Finale) and overall total. Detail and indicate how many of each size shell would be used for each fireworks display. Please include information that indicates proposed shell types by break patterns and color.
3. Explain how the proposed displays comply with the specifications set forth in this Request for Proposals to include aerial only displays and music synchronization.

C. IDENTIFICATION OF OPERATORS AND CREW MEMBERS

1. Proposals must include a complete list of the on-site manager(s), display operators, and crew members and a listing of licenses, other credentials and years of experience. Proposals must also indicate compliance with the licensing obligation set forth in Section II.A of this RFP.

D. PROPOSED FEE

1. State the proposed fee for the provision of the fireworks displays, with the option of providing a lower fee. The City is exempt from all Federal and State tax; proposals must quote prices which do not include such tax. The City may increase its investment for any fireworks display within a minimum of four months written notice to the Contractor.

BE ADVISED that the City does not intend to pay more than \$25,000.00 annually.

E. REFERENCES

VI. EVALUATION OF PROPOSALS

The following criteria will be considered when making an evaluation of the proposals:

A. TECHNICAL FACTORS

1. Responsiveness of the proposal in clearly stating an understanding of the services to be performed. Appropriateness and adequacy of proposed procedures.
2. Experience of the Contractor.
3. Qualifications of staff.
4. Size and structure of the business, considering the scope of the fireworks display.
5. Experience with North Ogden City.

B. RIGHT TO REJECT

1. North Ogden City reserves the right to reject any and all proposals submitted and to request additional information from all proposers. Any contract awarded will be made to the proposer, based on evaluation of all responses, applying all criteria and oral interviews, if necessary, is determined to be the best to perform the audit.

VII. SUBMISSION OF PROPOSALS

1. Your proposal must be submitted to the North Ogden City Recorder at recorder@northogdencity.gov or 505 E. 2600 N., North Ogden, Utah 84414, no later than 4 p.m. March 4th, 2025. No proposal will be considered that is not received at or prior to the above date and time. You can confirm receipt of your proposal by calling 801-782-7211 and asking for the Recorder's Office.

VIII. SELECTION CRITERIA

1. Proposals submitted in response to this RFP will be awarded using the "Choosing by Advantages Decision Making System." Contract negotiations will be initiated with the highest-ranking proposer. Election of the proposer will be made by March 15, 2025, and all proposers submitting proposals will be notified immediately as to the selection results.

IX. SOURCES OF INFORMATION

1. For questions or clarification, and any other information necessary to complete the proposal please contact the City Manager Jon Call, jcall@northogdencity.gov or 801-737-9846.