



HARRISVILLE CITY

363 W. Independence Blvd · Harrisville, Utah 84404 · 801-782-4100
www.cityofharrisville.com

MAYOR:
Michelle Tait

COUNCIL MEMBERS:
Grover Wilhelmsen
Steve Weiss
Blair Christensen
Max Jackson
Karen Fawcett

CITY COUNCIL AGENDA

February 11th, 2025

[Zoom Meeting Link](#)

Meeting ID: 876 5992 9509

Passcode: 357932

7:00 PM City Council Meeting

Presiding: Mayor Michelle Tait
Mayor Pro Tem: Steve Weiss

1. **Call to Order** [Mayor Tait]
2. **Opening**
 - a. Pledge of Allegiance [Council Member Jackson]
3. **Consent Items**
 - a. Approval of meeting minutes for January 14th, 2025 and January 28th, 2025 as presented.
 - b. Advice and consent to ratify Mayor's appointment for Weber Mosquito Abatement District Board.
4. **Oath Of Office**
 - a. Oath Of Office
5. **Business Items**
 - a. Discussion/possible action to accept the FY 2024 Audit Report [Rob Wood]
 - b. Discussion/possible action to modify Spring/Fall Clean-Up for Garbage Services. [Jennie Knight]
 - c. Discussion/possible action to surplus miscellaneous items. [Jennie Knight]
 - d. 2025 City Goals [Jennie Knight]
6. **Public Comment** – (3 Minute Maximum)
7. **Mayor/Council Follow-up**
8. **Closed Executive Session** - For the purposes described in UCA 52-4-205(1)(a); for discussion of the character, professional competence, or physical or mental health of an individual.
9. **Adjournment**

The foregoing City Council agenda was posted and can be viewed at City Hall, on the City's website www.cityofharrisville.com, and at the Utah Public Notice Website at <http://pmn.utah.gov>. Notice of this meeting has also been duly provided as required by law.

In accordance with the Americans with Disabilities Act, the City of Harrisville will make reasonable accommodations for participation in the meeting. Requests for assistance may be made by contacting the City Recorder at (801) 782-4100, at least three working days before the meeting.

Posted: By: Jack Fogal, City Recorder.

**MINUTES
HARRISVILLE CITY COUNCIL
January 14, 2025
363 West Independence Blvd
Harrisville, UT 84404**

Minutes of a regular Harrisville City Council meeting held on January 14th, 2025 at 7:00 P.M. in the Harrisville City Council Chambers, 363 West Independence Blvd., Harrisville, UT.

Present: Mayor Michelle Tait, Council Member Karen Fawcett, Council Member Grover Wilhelmsen, Council Member Blair Christensen, Council Member Max Jackson
Council Member Steve Weiss.

Excused: Jennie Knight, City Administrator.

Staff: Justin Shinsel, Public Works Director, Jack Fogal, City Recorder, Mark Wilson, Chief of Police, Brody Flint, City Attorney, Bryan Fife, Parks and Recreation Director, Detective Jason Keller, Jill Hunt, City Treasurer, Sgt. Alicia Davis.

Visitors: Arnold Tait, Elisabeth Hansen, Ian Greenhalgh, Laren Nicholas, Zach Nicholas, Frances Hood, Steve Hood, Kathleen Hahosh, Jason Hadley.

1. Call to Order.

Mayor Tait called the meeting to order and welcomed all in attendance.

2. Opening Ceremony.

Council Member Christensen opened with the Pledge of Allegiance.

3. Consent Items

a. Approval of Meeting Minutes for December 10th, 2024 as presented.

Motion: Council Member Weiss made a motion to approve the meeting minutes for December 10th, 2024 as presented, second by Council Member Wilhelmsen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously

4. Employee Recognition.

- a.** Chief Wilson recognized Detective Keller for receiving the Officer of the Year from the FOP for the second year in a row. Detective Keller has also finished his fifth year with the department and completed his master officer training.

5. Business Items.

a. Youth City Council Presentation

Ian Greenhalgh explained in December the YCC helped out with an event where they played games with kids so their families could go shopping. They played games with the kids for a few hours and did crafts. It was an all hands on deck activity. There were multiple schools helping with the activity. They were able to help out over 600 families. There is a multi-council training coming up at the cabin with the North Ogden and Cache Valley YCCs. The Youth Council Leadership training will be in March. It is a three-day training. The YCC is asking for ideas for a service project to benefit the city.

b. FY 2025 Audit Presentation.

Mayor Tait explained this item needs to be tabled. The auditor and Jill Hunt are still working to complete it.

Motion: Council Member Weiss made a motion to table the FY 2025 Audit presentation, second by Council Member Christensen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously.

c. Discussion For The Governor's Office Of Economic Opportunity Rural Communities Opportunity Grant.

Justin Shinsel explained for the past two years he has been working on this grant with the rural opportunities team. Initially we were going to receive \$400,000, but the amount was changed to \$600,000 due to some other projects not being ready. This will put utilities under the new road 1750 North Street. This will help the city with funding for the road along with federal grants we have applied for.

Motion: Council Member Wilhelmsen made a motion to accept the Governor's Office of Economic Opportunity Rural Communities Grant, second by Council Member Weiss.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously.

d. Discussion/Possible Action To Approve The Federal Aid Agreement With UDOT For Construction Of 1750 N. St.

Justin Shinsel explained late Monday night we received the packet from UDOT. It has been reviewed by Brody Flint and approved. It includes \$2,000,000 in federal funding for 1750 North. The city needs to provide a like match of \$250,000. The like match can be in funds or work done for the project. This is the start to accepting the agreement and allows us to conduct the environmental studies needed for the project. Council Member Jackson inquired how they determine the in-kind rates. Justin Shinsel stated they have a federal rate they use when assigning a dollar amount to the work performed.

Motion: Council Member Jackson made a motion to approve the Federal Aid Agreement with UDOT for construction of 1750 N. St., second by Council Member Fawcett.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously.

e. Discussion/Possible Action For 2025 City Goals.

Mayor Tait asked Council to think of goals for the city and prepare to share them at a later meeting.

Motion: Council Member Weiss made a motion to table the 2025 City Goals, second by Council Member Fawcett.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously.

6. Public Comment

Mayor Tait opened the public comment period.

No public comment was offered.

Mayor Tait closed the public comment period.

7. Mayor/Council Follow-up

a. Training

Brody Flint conducted training for non-discrimination, public meetings act, and social media. He stated there is a good group of people working with the city. He has had no issues with discrimination from elected officials or staff. You cannot discriminate against anyone for any protected issue. As City Council members you should conduct yourself professionally. The city is required to have one City Council Meeting a month. If a quorum cannot make it, you must reschedule the meeting for a different date during that month. Any time there is quorum city business is being discussed; it must be public noticed appropriately. This does not mean you cannot meet at a social event or chance gathering, but be aware there can be no discussion of city business. You need to be careful with technology. A text group could be inappropriate if you are discussing city business. If you have something to say it needs to be in a public meeting. If there are three Council Members talking together with a citizen it would be a public meeting and must be done in a public meeting. We cannot deliberate outside of a public meeting. If you are using a personal social media account to act as a city official it is a public account and it has strict rules of what can and cannot be done. If you want to be active on social media create an account separate from your personal account to act as a city official. You cannot block or delete comments from these public accounts. You must either allow all comments or turn off all comments. If you use personal social media be careful what you are saying on that account. You cannot relay city business on that account. His recommendation is to have a separate account for personal social media and one as an elected official.

Bryan Fife reported that boys' basketball has started. Parks and Recreation are organizing their shop during the winter months. He is working on his budget presentation for Council.

Justin Shinsel stated it has been a mild winter. He has a meeting with the railway inspector tomorrow. They have completed all of the infrastructure needed to reinstate the quiet zone. He is working with Union Pacific to create a separate quiet zone for Harrisville not tied to Pleasant View's quiet zone. The tentative move in date for the new building is March 15. The building is progressing and looks beautiful. He is preparing for the next budget season and will be ready to present to Council at the work session.

Chief Wilson explained they have conducted four interviews and hired a new officer who starts tomorrow. They have two candidates coming back for second interviews. The department is working to complete their BCI audit.

Council Member Wilhelmsen inquired about all of the pipes by Dixon Creek. Justin Shinsel stated the city has entered into a franchise agreement with Connex Fiber Optic. They will be installing new fiber lines in the city.

Council Member Weiss reported on the senior luncheon. They played bingo and had a great time.

Mayor Tait reminded Council that there is a work session at the cabin on January 28th at 6 PM.

8. Closed Executive Session - For the purposes described in UCA 52-4-205(1)(a); for discussion of the character, professional competence, or physical or mental health of an individual.

Mayor Tait tabled the Closed Executive Session.

9. Adjournment

Motion: Council Member Weiss motioned to adjourn the meeting, second by Council Member Fawcett.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously.

The meeting adjourned at 7:27 P.M.

MICHELLE TAIT
Mayor

ATTEST:

Jack Fogal
City Recorder
Approved this 11th day of February, 2025



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Staff Memo

Garbage Services
February 5, 2025

To: Harrisville Mayor and City Council
From: Jennie Knight, City Administrator
RE: Spring/Fall Clean Up Events

Summary

Historically the Spring and Fall Clean Ups have been paid out of the General Fund and staff has been discussing the possibility of having the enterprise fund cover these costs. A typical cleanup costs around \$7,000 which would be approximately \$15,000 to cover some inflation. Along with this discussion, staff has identified some opportunity for cost savings if we implement some control measure for resident verification on these events. With the completion of the new public works building, the opportunity to implement these control measures would be possible. There would be an increase in overtime for employees to extend the hours of the clean up to cover evenings or a weekend. We question whether the participation in these events is solely used by Harrisville residents with the dumpsters located at the main park. Staff is looking for direction from Council on how to proceed with these cleanup events.



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Staff Memo

Surplus of Miscellaneous Items
February 5, 2025

To: Harrisville Mayor and City Council
From: Jennie Knight, City Administrator
RE: Surplus of Miscellaneous Items

Summary

Harrisville City Staff is requesting authorization to surplus a variety of miscellaneous items as part of the commencement of the relocation of Public Works Building and various items being stored at the Harrisville Cabin (including two refrigerators). Items of value will be sold at fair market price.