

**Providence City**

**Administrative Land Use Authority (ALUA)**

**MINUTES – February 5, 2025 – 2:30 pm**

Providence City Office Building

164 North Gateway Drive, Providence UT 84332

**Persons wishing to comment on agenda items may email their comments to [providencecityutah@gmail.com](mailto:providencecityutah@gmail.com)**

**Call to Order:** Skarlet Bankhead, Chair

**ALUA Members:** Rob Stapley, Skarlet Bankhead & Steven Wood.

**Staff in Attendance:** City Manager Ryan Snow, Zoning Specialist Diane Campbell, Stormwater Compliance Specialist Colton Love and City Recorder Ty Cameron.

- The Providence City Administrative Land Use Authority (ALUA) meeting was called to order on February 5<sup>th</sup>, 2025, at approximately 2:30 PM in the Providence City building at 164 North Gateway Drive.

**Item No.1 – Approval of Minutes:** The Administrative Land Use Authority will consider approval of minutes from December 11, 2024. [MINUTES](#)

- Skarlet Bankhead called item 1 stating that she saw no issues with the minutes.
- Rob Stapley and Steven Wood concurred that the minutes looked good.

**Motion to approve the minutes of December 11<sup>th</sup>, 2024. – Steven Wood. 2<sup>nd</sup>- Rob Stapley**  
**Vote:**

**Yea- Skarlet Bankhead, Rob Stapley & Steven Wood.**

**Nay**

**Abstained-**

**Absent**

**Motion passes, minutes approved.**

**Item No. 2 - Conditional Use Home Business:** The Providence City Administrative Land Use Authority will consider for approval a request by Alyssa Osterlin for an in-home dog grooming business located at 649 E 525 N Providence UT. [APPLICATION INFORMATION](#)

- Skarlet Bankhead called item 2 and gave a brief introduction. Indicated that the applicant was present for today's meeting and asked the applicant to introduce her business plan.
- Alyssa Osterlin, applicant, reviewed with the Commission her business plan to have a dog grooming and care business conducted out of her parents' basement, who were here present with her this afternoon.
- Parties discussed parking, hours of operation, concerns regarding need for dogs on leashes and having as minimal barking as possible to not upset the neighbors.
- Commission advised applicant to make sure the hair clippings were disposed of properly.

- Mrs. Bankhead commented on the conditions which included that any changes made in the future to her business plan should be brought back to the Commission so that they could verify that she was within her rights and not in any violations.
- Parties commented and congratulated the applicant on her new business.

**Motion to approve the conditional use for a home business located at 649 E 525 N Providence UT. – Rob Stapley. 2<sup>nd</sup> – Steven Wood.**

**Vote:**

**Yea- Skarlet Bankhead, Rob Stapley & Steven Wood.**

**Nay**

**Abstained-**

**Absent**

**Motion passes conditional use approved.**

**Motion to adjourn. – Rob Stapley. 2<sup>nd</sup> – Steven Wood.**

**Vote:**

**Yea- Skarlet Bankhead, Rob Stapley & Steven Wood.**

**Nay**

**Abstained-**

**Absent**

**Motion passes meeting adjourned.**

**Minutes approved by ALUA on \_\_\_\_\_ day of \_\_\_\_\_ 2025**

**I swear these minutes are true and correct to the best of my knowledge.**

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**Ty Cameron, City Recorder**