

Gunlock Special Service District

December 4, 2024

Board members present: Directors: Kip Bowler, Diann Covington, Paula Guthrie, Dusty Leavitt , Odean Bowler [7:20] present. Judy Leavitt, Certified Operator and Roxanne Aplanalp, Ethel Benware, CCA, and Clerk present. Chairman called the meeting to order at 7:01 PM; quorum established. Pledge of Allegiance recited.

Approve November Minutes: Judy Leavitt said correction needed about warranty for pump not chlorinator itself.

Motion by Director Guthrie seconded by Director Covington to approve the November minutes with correction. Unanimous approval with Directors Covington, O. Bowler, Guthrie, Leavitt voting aye.

Approve November Expenditures: Clerk advised did it in last meeting.

Director Reports:

Water System: Director Leavitt said he had not yet fixed leak on Bowler Rd. Discussion it is not evident now so is a slow leak. Director Guthrie said water on road to cemetery. Reply—that is from rain roundoff.

Street Lights/Park: Director O. Bowler: Late-no report

Clerk Report: Handed out to Directors

Certified Operator [CO] Report:

TCR Samples: November passed. December not yet taken.

-Location of Meter for GLH 3-4: Clerk advised both had been located beside each other—look like on Lots 1 & 2.. Since Lots 1 & 2 sold with only one connection, one of the meters is for Lots #3 & 4. Property owner aware if moves meter to those lots will have to pay for actual charge to have meter moved. GSSD needs to be notified. Director Leavitt said ~~they~~ *licensed contractor* can do actual work and we just inspect it.

-CO turned in the work log: Not mentioned.

Cross Connection Administrator Report: Ethel said Dusty had installed five check valves. She turned in invoice for her services. CCA reported she had completed required reports—one of which is 12 pages. Ethel discussed need for users to be aware of details of Cross Connection Ordinance. Discussion about posting on Town Hall entrance and in bill insert. Clerk will take care of both items. Discussion about who has original of the ordinance. Clerk will make sure original in files and CCA has copy.

Old Business:

Status of Park Pavillon: Chairman said all invoices have been submitted for payment. Still a few items to be completed by contractor. Discussion of value of pavilion for insurance purposes. Chairman said around \$160,000. He will provide Clerk with information to submit to insurance company. Discussion on how much increase in premiums. Unknown at this time. If need be can do a budget reopener in 2025.

Discuss/Approve Dual Check Valves: Director Leavitt discussed the cemetery 2" meter. He is exploring other option as the setter check valve would be \$2400. If enough space, he can do an inline valve for about \$370. There are options like raising meter. Will not know until digs up and sees how much room. Chairman asked to be contacted when Director Leavitt going to look at meter so he can be there.

Discuss Sanitary Survey: Chairman advised he corrected items but was not accepted as river had risen and no longer 12" clearance between pipe and water. Picture shown where pipe is above the water. He said there is a valve in line so impossible for river water to run uphill into pipe and cannot get past the valve. Div of Drinking Water would not accept as rule reads "12 inches needed". They suggested running a new pipe about 50' along river to where height could be obtained. Chairman said if high water came that pipe would be washed out. Gary Bringham suggested, jokingly, that we have rope pull a flexible pipe up in air. Decision to let the significant points be assessed and next summer, when river lower, will resubmit with picture showing the 12" clearance.

Discuss Park Fence/Trash Cans/Fees/Pets: Chairman said he fixed sagging fence and retied fence. Also wired and locked gate. Director Guthrie said she had purchased two tables which will be kept at Town Hall and older ones can be moved to park storage. Discussion on type of trash cans needed. Director Guthrie said cost to ship heavy one was more than can itself. Her husband will check suppliers next week in Las Vegas. Cost discussed was around \$350 per can. Clerk advised money in Park project fund for that. Director Covington discussed sofa that was left by dumpster and the need to post sign or include in bill insert about oversized furniture and construction material not allowed.

New Business:

Public Hearing for 2025 Budget: Hearing opened at 7:36pm. Clerk advised she had given each Director revised budget based on November meeting discussion. Chairman opened meeting up to questions from public. There were none. Discussion about \$3500 being enough for dual check valves and meters in 2025. Clerk asked Judy if enough money for chlorinator. Discussed on backup pump for chlorinator system. [Judy called Dave and he said he had been paid and had the rebuilt pump ready to deliver.] Discussion on lock box key to be made in 2025 so bank box can be closed. Question on Service for \$10800. Clerk replied Certified Operator salary. Question if liability insurance covers playground and what will increase be for pavilion? Clerk said yes on playground liability. We can do budget reopener if insurance premium goes up more. [Chairman will bring pavilion cost to Clerk at Saturday cleanup.] Discussion on metal roof and cinder block walls being fire proof so insurance should not be too much as fire risk low. Discussion of fee schedule and rate for park reservation. Decision to keep at \$25 and see if usage increases with pavilion. Can reopen the budget if usage shows a need. Clerk said no

money was put in for well, headhouse, springs . Certified Operator was asked if she needs money on those lines. Reply no. Public hearing closed at 7:58pm.

Discuss/Approve 2025 Budget:

Motion by Director O. Bowler seconded by Director Leavitt to approve the 2025 budget as outlined. Unanimous approval with Directors Guthrie, Covington, O. Bowler, Leavitt voting aye.

Discuss/Approve Officers for 2025: Discussion keep officers as is.

Discuss/Approve Meeting Dates: Keep as have—six meetings beginning in February with no meetings in January, March, July and August and October and have to meet in November December for budget requirement.

Motion by Director O. Bowler seconded by Director Leavitt to to keep same officers and meeting days in 2025 . Unanimous approval with Directors Guthrie, Covington, O. Bowler, Leavitt voting aye.

Board Comments for Future Meetings: Clerk advised meters read December 2nd by Ethel Benware, Paula Guthrie, and self. Clerk said missing readings for 3 meters. Will have complete information for February meeting. Clerk elaborated on dates read and that gives us a 6 month, 9 month, and 14 month looks. However have to keep in mind 6 month period is for winter months when low usage. The 14 month shows total use of 22 million gallons and our allotment is 20 million gallons for 12 months. When well runs 24 hours a day in summer, cost of \$350 monthly for power then have to think about impact on the budget. Chairman asked since we started this process have we conserved water. Clerk said yes—first time read meters about 20 people high users. Now down to about a half dozen so yes there has been conservation. All Directors and staff received clerk's written analysis of usage. Will be agenda item for February meeting to discuss conservation efforts, number of times to read meters going forward if not going to use for conservation billing. We need to read so we can know how much water using and can justify the numbers we turn into the State. Discussion about the condition of some meters—full of dirt could be to keep from freezing. Director Leavitt said those close to surface need to be protected from freezing. Chairman said gophers can also fill with dirt. Director Guthrie asked if brand make a difference. Does Neptune mean it is an old meter. Ethel said she is concerned about older ones having a dual check valve. Director Leavitt said they might not. ~~Sensus~~ Sensus meters were put in during system upgrade in 2007. Chairman asked about old meters in subdivision—7 in McGregor and 10 in Gardner Lakeview. The entire system is now 17 years or more old so have to be aware of potential for aging issues. Ethel asked if we need to let people know reading meters as some asked what we were doing. Reply technically no because they are GSSD meter and we have access to them. Discussion about meters that are so deep in ground—like Scott Holts . Clerk said as new builds go in, the GSSD needs to be proactive on where the meter goes and how deep it is. Director Guthrie asked if we ask users to save if go over the 20 million. Chairman said that is why we all need to be good stewards of the use of water.

Discussion of next town clean up—Saturday December 7th. Group coming to work on cemetery as Wreaths will be placed December 14. An additional dumpster will be brought in to handle the extra bags of leaves. Director Guthrie will put on facebook and church email for Community Project at 8am for an hour, December 7th.

Public Comments: None

Community Issues: None

Adjourn: Meeting adjourned at 8:20 PM

Motion by Director O. Bowler seconded by Director Leavitt to adjourn. Unanimous approval with Directors Guthrie, O. Bowler, Covington, D Leavitt voting aye.

Approved: 2-5-2025

Roxanne Aplanalp, GSSD Clerk

Public Present: Charlie Guthrie, Gary & Marci Bringhurst, Curt Benware