

DRAFT

MINUTES OF MONTICELLO ACADEMY BOARD OF TRUSTEES

January 30, 2025

AN ELECTRONIC MEETING OF THE MONTICELLO ACADEMY BOARD OF TRUSTEES WAS HELD ON THURSDAY, JANUARY 30, 2024 AT 12:07PM. THE MEETING WAS CALLED TO ORDER BY MARTELL WINTERS.

The following Trustees were present:

Joel Coleman
Martell Winters
Emile Gibson
Kim Coleman

The following Administrators were present:

Dane Roberts

3. Approval of Minutes.

Mr. Coleman moved to approve the minutes from the meeting on December 5, 2024. Mrs. Gibson seconded the motion. Approved unanimously.

4. Public Comment

5. Business Items

- A. Budget Update** - Mr. Roberts reviewed budget-to-actuals as of December and proposed budget revisions. Mrs. Gibson moved to approve the revised budget. Mrs. Coleman seconded. Approved unanimously.
- B. Fundraising policy update** - Mr. Roberts reviewed modifications to the fundraising policy meant to account for two campuses and involve the business administrator in the fundraising process from the beginning. Mrs. Coleman moved to approve. Mr. Coleman seconded. Approved unanimously.
- C. Purchasing policy update** - Mr. Roberts reviewed modifications to the purchasing policy designed to strengthen internal controls and separation of duties. Mr. Coleman moved to approve. Mrs. Gibson seconded. Approved unanimously.
- D. SY 25-26 Fee Schedule and Spend Plan** - Mr. Roberts presented the fee schedule and spend plan, which is unchanged from the previous years. Mr. Coleman moved to give first approval. Ms. Gibson seconded. Approved unanimously.
- E. SY 25-26 Calendar** - Mr. Roberts presented possible changes to the academic calendar, keeping Highbury's calendar the same as first approval, but moving West Point to follow the DSD calendar exactly with the exception of early dismissal days. Mr. Coleman moved to approve the revised calendars. Mrs. Gibson seconded. Approved unanimously.

AN EXECUTIVE MEETING WAS CALLED TO ORDER AT 12:49PM FOR THE PURPOSES OF DISCUSSING AN INDIVIDUAL. THE EXECUTIVE MEETING WAS ADJOURNED AT 1:40 P.M.

8. Adjourn

THERE BEING NO FURTHER BUSINESS OF THE MONTICELLO ACADEMY BOARD OF TRUSTEES ELECTRONIC MEETING OF MONDAY, WAS ADJOURNED AT 1:42 P.M. BY MR. WINTERS.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the meeting of the Monticello Academy Board of Trustees held January 30, 2025.

Joel Coleman, Secretary