



## HISTORIC COMMITTEE AGENDA

Notice is hereby given that the Cottonwood Heights Historic Committee will hold a meeting beginning at 5:30 p.m. on February 12, 2025 at 2277 E. Bengal Boulevard, Cottonwood Heights, UT.

**Public comments may be submitted to the Culture Manager by email at [aeatchel@ch.utah.gov](mailto:aeatchel@ch.utah.gov) on or before the start of the meeting.**

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|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>5:30 p.m.</b> | <b>Welcome</b>                                                                                                                                                                                                                                                                                                                                                                  |
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| <b>5:35 p.m.</b> | <b>City Staff/Council Updates</b> <ul style="list-style-type: none"><li>• Matt Holten, City Councilmember (District 1)</li><li>• Ann Eatchal, Cottonwood Heights Culture Manager</li></ul>                                                                                                                                                                                      |
|                  |                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>5:45 p.m.</b> | <b>Committee Business</b> <ul style="list-style-type: none"><li>• Public Comment</li><li>• Approval of January 2025 Meeting Minutes</li><li>• Committee Priorities and Plans for 2025 Discussion (see attachments)</li><li>• February Committee Working Session</li><li>• Committee Working Group Updates (Digital Archives / Oral Histories / Historic Preservation)</li></ul> |
|                  |                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>6:20 p.m.</b> | <b>Review Action Items</b>                                                                                                                                                                                                                                                                                                                                                      |
|                  |                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>6:30 p.m.</b> | <b>Adjourn: Next Meeting - March 12, 2025</b>                                                                                                                                                                                                                                                                                                                                   |
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On Monday, February 3, 2025, a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was emailed to the local newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>

## **ATTACHMENT 01**



### **NEWSLETTER TOPICS FOR 2025**

| <b>MONTH:</b> | <b>TOPIC(S):</b>                                                     |
|---------------|----------------------------------------------------------------------|
| January       | 20th Anniversary of Cottonwood Heights Announcement                  |
| February      | Oral History Interviews with Former Mayors                           |
| March         | Becoming the City of Cottonwood Heights                              |
| April         | History of Union Pioneer Cemetery                                    |
| May           | History of Whitmore Library                                          |
| June          | History of City Parks and Recreation Center                          |
| July          | Historic Signs in Cottonwood Heights + Butlerville Days Announcement |
| August        | History of “Lost” Schools in Cottonwood Heights                      |
| September     | History of Existing Schools in Cottonwood Heights                    |
| October       | History of Hillside Plaza/The Heights + Fall Exhibit Announcement    |
| November      | History of Quarries and the Gravel Pit                               |
| December      | History of Subdivisions in Cottonwood Heights                        |

**COMPLETED**

**DRAFTED**

**NOT DRAFTED**

## **ATTACHMENT 02:**



### **Historic Committee History Signs Project Planning**

*Updated: January 25, 2025*

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#### **ACTION ITEMS:**

1. Complete the inventory of historic signs in the city. There are 46 signs and, as of now, 30 have been inventoried.
  2. Based on the sign inventory, develop a phased plan that will allow for the replacement of around 12 signs per year, with the most damaged (or missing) in the first phase(s).
  3. Add any new signs that the Committee feels are appropriate to the sign replacement plan.
  4. For each phase, build out narrative histories for the signs being replaced. New signage will include QR codes that will tie to these narratives in the Digital Archives. The city can then repurpose these narrative histories into other projects (for example: GRS mapping projects).
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#### **PROJECT PLAN:**

## **ATTACHMENT 03:**



## **Historic Committee 2025 Exhibit Planning**

*Updated: January 26, 2025*

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### **BUTLERVILLE DAYS EXHIBIT:**

- Theme: 20th Anniversary of Cottonwood Heights City
    - Repurpose newsletter content for exhibit panels
  - Other exhibit panels:
    - Digital Archives Info
    - Aerial Maps
  - Materials to have available at the booth:
    - History book for sale
    - Walking tour guides
    - Information/solicitation form for time capsule?
    - Form for oral history volunteering
    - Committee membership forms
    - Donation/info forms for materials for the Committee Archives
  - Historic walk?
    - We could ask Gayle if she is willing to help
    - Moving forward the walk should be scripted to be clear, concise, and deliverable by anyone on the committee (with sufficient prep time)
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## **CITY HALL EXHIBIT IN OCTOBER/NOVEMBER:**

- Theme: The History of Hillside Plaza and the Future of the Heights. Sections to include:
  - Pre-development
  - Hillside Plaza development/history
  - The Future of the Heights
  
- Places to begin searching for exhibit content:
  - Salt Lake County Archives
  - UDOT/Utah State Archives
  - Valley Journals
  - Homestead records
  - City records/designs of the Heights
  
- Other items to include:
  - Wall featuring our Digital Archives information panels
  - Possible form about a time capsule if one is approved for the Heights