

MINUTES

LAYTON CITY RAMP TAX ADVISORY COMMISSION LAYTON, UTAH

Date: Monday, January 13, 2025

I. Call to Order- 5:06 pm

II. Pledge of Allegiance

Brigit Gerrard led the Commission in the Pledge of Allegiance.

III. Invocation

Maria Odle gave the invocation.

IV. Roll Call and Motion to Open Public Meeting

Denice Maedgen made a motion to open the public meeting. Dawn Brandvold seconded the motion.

Attendees

Council Member:	Clint Morris
Commission Members:	Julie Batchelor
	Dawn Brandvold (Arts Representative)
	Denice Maedgen
	Brigit Gerrard (Commission Vice Chair)
	Kimberly Zygmant (Recreation Rep.)
	Maria Odle
	Josie Newbold (Museum Representative)
	David Price (Parks Representative)

Absent:	Cameron Cross (Commission Chair)
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Support Staff:	Casie Maughan (Secretary)
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V. Approval of Minutes

A. Meeting held on December 16, 2024

Julie Batchelor moved to approve the written minutes from the December 16, 2024 meeting. Josie Newbold seconded the motion, which was approved by a unanimous Commission vote.

VI. Agenda Changes

VII. Citizen Comments

VIII. Report Items

A. Council Member Report

Council Member Clint Morris stated he had nothing to report to the Commission.

- B. Discuss Emails received via RAMP@laytoncity.org
Kimberly Zygmant told the Commission that no emails were received this month.
- C. Review 2025 RAMP Grant Applications
David Price asked the Commission about the ease of the 2025 Review Sheet. The Commission felt it was easy to navigate and helped with the process of reviewing. Denice Maedgen asked the Commission about the Grant Classification section in ordinance 3.21 RAMP Tax. The ordinance states: as a general guide, fifty percent (50%) of funds received shall be targeted toward the Major category of projects, forty percent (40%) of funds received shall be targeted toward the Tier I category and eight to 10 (8%-10%) should be targeted toward Tier II Grants. Denice Maedgen informed the Commission that with the applications this year, the percentages would not fall within the guidelines. David Price responded by stating that as long as the Commission is adhering to the intent of the ordinance, it is still within the guidelines.

Dawn Brandvold inquired about why some application requests weren't added to general funds from the city. David Price mentioned the City's definition of maintenance would include routine work that can be completed using the general operating budget provided in the annual budget. Capital projects or larger projects like a new restroom or replacing the wave machine would have to be funded out of Capital Improvement funds or RAMP funds.

Clint Morris reminded the Commission that the City Council of Layton City is a pay-as-you-go city, and the city has not raised property taxes, so some of these projects would not be able to move forward without RAMP funds.

The Commission began discussion and review of the 2025 RAMP Grant Applications. Some applications were reviewed and discussed in depth by Commission Members. The Commission will continue to review the applications in the next meeting, in preparation for funding recommendations.

IX. Action Items

X. Motion to Close Public Meeting and Adjourn

Josie Newbold motioned to close the public meeting at 7:17 pm. The motion was seconded by Julie Batchelor and approved unanimously by the Commission.

Next Meeting:

Monday, January 27, 2025,
5:00 pm

Date

Cameron Cross, RAMP Commission Chair