

MINUTES

LAYTON CITY RAMP TAX ADVISORY COMMISSION LAYTON, UTAH

Date: Monday, November 18, 2024

I. Call to Order- 5:03 pm

II. Pledge of Allegiance

Denice Maedgen led the Commission in the Pledge of Allegiance.

III. Invocation

Maria Odle gave the invocation.

IV. Roll Call and Motion to Open Public Meeting

Dawn Brandvold made a motion to open the public meeting. Julie Batchelor seconded the motion.

Attendees

Commission Members: Julie Batchelor
Dawn Brandvold (Arts Representative)
Brigit Gerrard (Commission Vice Chair)
JoEllen Grandy (Recreation Representative)
Denice Maedgen
Maria Odle
Josie Newbold (Museum Representative)
David Price (Parks Representative)

Absent: Jesse Barocio
Clint Morris
Cameron Cross
Kimberly Zygmant

Support Staff: Casie Maughan (Secretary)

V. Approval of Minutes

A. Meeting held on October 18, 2024

Julie Batchelor moved to approve the written minutes from the October 18, 2024 meeting. Maria Odle seconded the motion, which was approved by a unanimous Commission vote.

VI. Agenda Changes

VII. Citizen Comments

VIII. Report Items

A. Council Member Report

David Price told the Commission that Chairman Cameron Cross will present the new RAMP Grant Application process to the City Council this Thursday, November 21, 2024. The meeting will begin at 5:30 pm

B. Discuss Emails received via RAMP@laytoncity.org

David Price told the Commission about emails received. The following emails were received and discussed.

- Sara Beckstead from JAKS Youth Theatre Company requested clarification on a question about fundraising. The Commission discussed the matter and concluded that fundraising at a production or program would be appropriate for purposes other than Capital Campaigns or Endowments. As a result, the Commission decided to revise the question on future applications to: "Is this project raising funds for a Capital Campaign or Endowment?"

C. Review the RAMP Score sheet

The Commission reviewed the scoring sheet in light of the new application format, removing outdated questions and adding new ones. David Price reminded the Commission that the scoring sheet is a guide tool and not the sole basis for funding recommendations.

D. Review submitted 2025 RAMP Draft Applications

The Commission discussed the submitted applications and decided to review each one using the Draft Application Review Form. Members will submit their completed forms to staff before the next meeting, where staff will compile the forms and questions for further discussion at the next meeting.

IX. Action Items

Send Draft Application Review Forms for each draft application to City Staff, before next meeting.

X. Motion to Close Public Meeting and Adjourn

Julie Batchelor motioned to close the public meeting at 6:23 pm. The motion was seconded by David Price and approved unanimously by the Commission.

Next Meeting:

Monday, December 16, 2024,
5:00 pm

Date

Cameron Cross, RAMP Commission Chair