

MINUTES

LAYTON CITY RAMP TAX ADVISORY COMMISSION LAYTON, UTAH

Date: Monday, October 21, 2024

I. Call to Order- 5:05 pm

II. Pledge of Allegiance

Cameron Cross led the Commission in the Pledge of Allegiance.

III. Invocation

Julie Batchelor gave the invocation.

IV. Roll Call and Motion to Open Public Meeting

Brigit Gerrard made a motion to open the public meeting. The motion was seconded by David Price.

Attendees

Council Member:

Clint Morris

Commission Members:

Julie Batchelor

Dawn Brandvold (Arts Representative)

Cameron Cross (Commission Chairman)

Brigit Gerrard (Commission Vice Chair)

Maria Odle

Josie Newbold (Museum Representative)

David Price (Parks Representative)

Kimberly Zygmant (Recreation Representative)

Absent:

Jesse Barocio

Denice Maedgen

Support Staff:

Casie Maughan (Secretary)

V. Approval of Minutes

A. Meeting held on September 16, 2024

Dawn Brandvold moved to approve the minutes from the September 16, 2024 meeting as written. Julie Batchelor seconded the motion, which was approved by a unanimous Commission vote.

VI. Agenda Changes

VII. Citizen Comments

VIII. Report Items

A. Oath of office for re-appointed RAMP Commission Members

Kimberly Read, Layton City Recorder, administered the oath of office for

Commission Members, Cameron Cross and Maria Odle,

B. Council Member Report

Council Member Clint Morris address The Commission. Council Member Morris stated City Landscape Architect JoEllen Grandy presented at the last City Council meeting. JoEllen told the Council about the progress on the overpass at Main Street and Frontrunner station. JoEllen stated the city has secured almost Five million dollars towards the project, some of that money is from grants and others from our partners. The project is now projected to cost around nine million dollars. JoEllen will continue to work to secure additional funding. Council Member Morris also told the Commission that the City Council has been updated on the new application process and timeline.

C. Discuss Emails received via RAMP@laytoncity.org

Kimberly Zygmant told the Commission about emails received. The following emails were received and discussed.

- Sara Beckstead from JAKS Youth Theatre Company. Sara requested some adjustments to RAMP Grant 24.35. Sara stated that they had to adjust the rehearsal schedule which resulted in fewer expenses in rental costs. She asked for permission to use those additional funds on hanging mics and lavaliers, both are durable goods used only for this performance. Dawn Bravold made a motion to approve the request from JAKS. The motion was seconded by Brigit Gerrard, and approved by a unanimous Commission vote.
- Kristin Wojciechowski from Davis Arts Council emailed with questions about completion reports, and Kimberly Zygmant helped her find the answers.
- Brandon Stauffer submitted the completion report for RAMP Grant 24.24 Mary Poppins summer show.
- An advertisement to assist with IT services

D. Review submitted 2025 RAMP Draft applications

Kimberly Zygmant stated that two draft applications have been submitted. Kimberly sent the draft copies to the Commission via email. Kimberly stated that the City IT Department is working on the formatting for the review process. Currently, the format is cutting off some of the content that might be needed for the reviewing process. Staff will send draft applications received to The Commission every other Friday for review.

E. Review RAMP Score Sheet

Cameron Cross told the Commission that with the new application format, the score sheet would need to be updated. The Commission was given a copy of the new format of the RAMP Grant application and the score sheet from the 2024 RAMP Grant Cycle. The Commission will review each document and send comments and suggestions about the score sheet to staff and they will be discussed in the next RAMP Commission Meeting.

IX. Action Items

X. Motion to Close Public Meeting and Adjourn

Brigit Gerrard made a motion to close the public meeting at 6:18 pm. The motion was seconded by Josie Newbold and approved by a unanimous Commission vote.

Next Meeting:

Monday, November 18, 2024,
5:00 pm