

MINUTES

LAYTON CITY RAMP TAX ADVISORY COMMISSION LAYTON, UTAH

Date: Monday, September 16, 2024

I. Call to Order- 5:05pm

II. Pledge of Allegiance

Maria Odle led the Commission in the Pledge of Allegiance.

III. Invocation

Josie Newbold gave the invocation.

IV. Roll Call and Motion to Open Public Meeting

Dawn Brandvold made a motion to open the public meeting. Motion was seconded by Josie Newbold.

Attendees

Commission Members: Julie Batchelor
Dawn Brandvold (Arts Representative)
Cameron Cross (Commission Chairman)
Brigit Gerrard (Commission Vice Chair)
Denice Maedgen
Maria Odle
Josie Newbold (Museum Representative)
David Price (Parks Representative)
Kimberly Zygmant (Recreation Representative)

Absent: Jesse Barocio
Clint Morris
Brigit Gerrard

Support Staff: Casie Maughan (Secretary)
JoEllen Grandy (City Landscape Architect)

V. Approval of Minutes

A. Meeting held on August 19, 2024.

Denice Maedgen made a motion to approve minutes from the August 19, 2024 meeting as written. Motion was seconded by David Price and was approved by unanimous Commission vote.

VI. Agenda Changes

VII. Citizen Comments

VIII. Report Items

- A. Council member Report
Item not discussed.
- B. Open and Public Meetings Training
Darren Curtin from the Legal Department gave a presentation to the Commission. Darren talked about conflict of interest and had each of the Commissioners fill out a Conflict of Interest Disclosure Form. The presentation also included information about sexual harassment, work place violence and ex parte communications.
- C. Discuss Emails received via RAMP@laytoncity.org
Two emails were received to the RAMP@laytoncity.org email address. The first one was from Kristin Wojoiechowski from Davis Arts Council. Kristin was inquiring about funds from a completed project in 2023. Staff will get with Kristin to arrange reimbursement. The second email was from Brandon Stauffer from OPPA!. Brandon inquired about changes to the Summer Access Concert. Brandon requested the following:
 - Artistic fees increased from \$10,000 to \$11,000.
 - Band fees decreased from \$5,000 to \$3,800.
 - Airfare increased from \$450 to \$650.

Denice Maedgdon made a motion to approve the changes to OPPA's Art Access Summer Concert. The motion was seconded by David Price, and approved by a unanimous Commission vote.

- D. Review new format of 2025 RAMP Grant Application
Kimberly Zygmant presented the new 2025 RAMP Grant Application. The Commission discussed the new application and format. Staff will work with the IT department to make small changes to the new format. Staff will send out the updated application for The Commission to review before it goes live on the RAMP website.
- E. Museum RAMP Grants updates and impact
Josie Newbold updated the Commission on the Museums RAMP Grants, highlighting the number of documents and artifacts digitized as well as noting over 40 interviews that have been completed for the Oral History Project. She also noted that staff has been updating the Museum's website that is available for public use.

IX. Action Items

X. Motion to Close Public Meeting and Adjourn

Dave Price made a motion to close the public meeting at 6:46pm. Motion was seconded by Josie Newbold and approved by unanimous Commission vote.

Next Meeting:

Monday, October 21, 2024

5:00pm

Date

Cameron Cross, RAMP Commission Chair