



**West Point City Council Meeting  
3200 West 300 North  
West Point City, UT 84015  
August 19, 2014**

**Mayor**  
Erik Craythorne  
**Council**  
Gary Petersen, Mayor Pro Tem  
Jerry Chatterton  
Andy Dawson  
R. Kent Henderson  
Jeffrey Turner  
**City Manager**  
Kyle Laws

**Administrative Session  
6:00 PM**

Minutes for the West Point City Council Administrative Session held at 6:00 pm on August 19, 2014 at the West Point City offices, 3200 West 300 North, West Point City, Utah 84015 with Mayor Craythorne presiding.

**MAYOR AND COUNCIL MEMBERS PRESENT** – Mayor Erik Craythorne, Council Member Gary Petersen, Council Member Andy Dawson, Council Member Jerry Chatterton, and Council Member Jeff Turner

**EXCUSED** – Council Member Kent Henderson and City Manager Kyle Laws

**CITY EMPLOYEES PRESENT** – Boyd Davis, Assistant City Manager; Evan Nelson, Administrative Services Director; Matt Lee, West Point City Intern; and Misty Rogers, City Recorder

**VISITORS** – Rob Ortega

**1. Discussion of the Creation of the Community Development and Renewal Agency – Mr. Boyd Davis**

Mr. Davis stated the Council will be asked to approve Ordinance No. 08-19-2014C, the creation of the Community Development and Renewal Agency of West Point City (CDRA) and the Notice of Impending Boundary Action. He then stated once approved, the CDRA will have authority over the entire West Point City boundary. This authority will allow the CDRA to create multiple project boundaries within the agency boundary.

Mr. Davis informed those in attendance that immediately following the August 19, 2014 City Council meeting, the CDRA will convene. He then stated Mr. Randy Sant will conduct the CDRA meeting as well as present the following items to the board for consideration:

- Resolution No. R08-19-2014A, Approving Bylaws for Community Development and Renewal Agency
- Appointment of Officers and Staff
- Resolution No. R08-19-2014B, Authorizing the Creation of the 300 North Community Development Project Area, and Directing Staff to Prepare the Project Area Plan and Budget

Mr. Davis stated the bylaws will reference positions rather than names as Officers of the Agency. For example, the *Mayor* of the City shall be the Chair of the Board; the *Vice-Chair* shall be a member of the governing board of the CDRA. The *City Recorder* shall be the Agency Secretary; the *City Treasurer* shall be Agency Treasurer; and the *Executive Director* shall be appointed with the advice and consent of the Board of Directors.

Mr. Davis stated project boundaries will only be approved by board members during CDRA meetings. He then informed those in attendance that during the August 19, 2014 CDRA meeting, board members will be asked to approve the 300 North Community Development Project Area, the future sight of Smiths Marketplace.

Mayor Craythorne stated the 300 North Community Development Project Area can be expanded in the future if necessary. He then informed those in attendance that if it is necessary to expand the project area in the future, taxing entities must approve.

## 2. Discussion of FY2015 Budget – Mr. Evan Nelson

Mayor Craythorne informed the Council that a public hearing for Truth in Taxation process will be held during the General Session. He then stated that he has been contacted by numerous residents who have expressed concern with the significant increase to their property valuations. Mayor Craythorne stated the Council should expect an increase in public attendance as well as public comment during the General Session.

Mayor Craythorne stated property tax revenue received by an entity is determined by the certified tax rate set by the County. He then explained that as property values increase, the certified tax rate decreases and as property values decrease, the certified tax rate increases. This process ensures that an entity receives the same amount of property tax revenue each year. However, by maintaining the current property tax rate, an entity can collect higher property tax revenue. Mayor Craythorne then explained that if an entity considers maintaining the tax rate, they must complete the Truth in Taxation process. If the governing body of the entity approves to maintain the tax rate, property owners typically see a minimal increase in their property taxes. This creates an increased amount in property tax revenue which is received by the entity.

Mayor Craythorne stated over the past several years, the policy of the Council has been to complete the Truth in Taxation process to determine if maintaining the property tax rate of 0.001111 is in the best interest of the City. As property values in West Point have slowly increased, the City has maintained a property tax rate of 0.001111. This has allowed the City to receive additional property tax revenue without causing large increases to property owners. He then stated that small incremental increases are typically more effective than that of occasional substantial increases.

Mayor Craythorne stated during the FY2015 budget process, the Council recommended completing the Truth in Taxation process as well as possibly maintaining the current property tax rate of 0.001111. The Council agreed that completing the Truth in Taxation process regularly is good practice. He then stated that additional property tax revenue could assist with the funding for upcoming projects, park improvements, or unfunded projects. Because the Council considered maintaining the property tax rate of 0.001111, West Point City is required to complete the Truth in Taxation process.

Mayor Craythorne informed the Council that the 2014 property valuations for West Point City have significantly increased and the City could receive additional property tax revenue if the property tax rate of 0.001111 is maintained. Mayor Craythorne stated that increased property tax revenue could be utilized; however, significant increases to property valuations within the City and maintaining the property tax rate of 0.001111 could have adverse effects on property owners.

Mayor Craythorne reminded the Council that completing the Truth in Taxation process does not require the Council to approve the property tax rate of 0.001111. The Council has the ability to consider and approve a property tax rate for West Point City between 0.000996 (the certified rate) and 0.001111 (the current rate).

Mayor Craythorne informed the Council that he and Mr. Laws have been discussing property valuations and the pro's and con's to maintaining the property tax rate (0.001111), accepting the certified rate (0.000996), or possibly approving a rate somewhere in-between. During those discussions, Mayor Craythorne and Mr. Laws agreed that approving a property tax rate between 0.000996 and 0.001111 is acceptable and that he and Mr. Laws support the Council's decision.

Mayor Craythorne informed the Council that he and Council Member Petersen had spoken earlier in the day. During their discussion, Council Member Petersen expressed concern with maintaining the property tax rate of 0.001111, as maintaining the rate will cause an 11.54% increase over the certified rate. He then stated the recommendation of Council Member Petersen is that the Council approves a smaller percentage of increase over the certified rate (0.000996).

Mayor Craythorne stated Mr. Nelson has created a property tax rate option spreadsheet (*exhibit A*). He stated the Council will be provided the spreadsheet later during the meeting.

Council Member Turner asked Mayor Craythorne if he has received feedback from property owners with regards to maintaining the property tax rate. Mayor Craythorne stated the property owners in which he has spoken with have expressed deep concern with the 2014 property valuations as well as the maintaining of the 2014 property tax rate.

Mayor Craythorne stated property tax rates, property tax revenue, and the Truth in Taxation process is difficult to understand as well as explain. He then stated it is unfortunate that more residents are unaware of the process.

Council Member Chatterton stated the Mosquito District of Davis recently held their Truth in Taxation hearing. He stated 25 to 30 citizens were in attendance; however there was a great deal of confusion. Many of those in attendance thought the public hearing being held was for all taxing entities collecting property tax revenue. Council Member Chatterton stated once those in attendance were informed that the public hearing was only for the property tax rate for the Mosquito Abatement District of Davis, the majority in attendance departed.

Council Member Petersen stated there may be numerous residents in attendance during the General Session concerned with their property valuations. He then expressed concern that a significant number of citizens do not understand that the property tax rate is determined by the City but property valuations are determined by the County.

Council Member Chatterton stated the property valuations mailed to property owners were not clear. He stated the valuations did not clearly inform property owners that they must attend specific public hearings for each taxing entity.

Mayor Craythorne turned the time over to Mr. Nelson to discuss the FY2015 Budget and Truth in Taxation process.

Mr. Nelson informed the Council that he had created a Truth in Taxation presentation (*exhibit B*) for citizens who may be in attendance during the General Session. He then presented and briefly discussed the following information with the Council.

**I pay property taxes, where does the money go?**

- Davis County
- Davis County School District
- Davis County Library District
- North Davis Fire District
- Davis Mosquito Abatement District
- West Point City
- North Davis Sewer District
- Etc.

**What is the money used for?**

- In West Point City, property tax is General Fund revenue and is used for general government operations. Including personnel parks & trails, public safety, community development, building maintenance, recreation, and public works.
- At the end of each year, excess balance in the General Fund is moved to the Capital Projects Fund, as required by State Law.

**Who sets my tax rate?**

- Each entity has a governing board with the authority to set property tax rates. The governing board in West Point City is the City Council.
- Property tax rates are approved annually by each governing board.
- If an entity requests more total revenue than the previous year, they must complete the Truth in Taxation process.

**Is it that simple?**

- Property tax bills are calculated with two variables that can change annually. For example, property tax rates are based on property valuations and property valuations are based on the market.

**Property Valuation**

- Property valuations are determined by the County Assessor.
- An increase in property value or of other properties in the County, City, or Districts can cause and increase to an increased tax bill.

Council Member Petersen clarified that property tax revenue in which West Point City receives is based solely on West Point City's assessed valuations. He stated assessed valuations for other cities have no effect on the assessed valuations and the property tax rate for West Point City.

- The County Assessor determines property valuations, collects property taxes, and disburses the property tax revenue to each entity, including West Point City.

**Why did my tax bill go up so much?**

- The tax rate may have increased.
- Your property value may have increased relative to other properties.
- A tax rate may decrease, however property valuations may cause an increase on your tax bill.

Council Member Chatterton stated he had recently spoken with Davis County Commissioner John Petroff. During the discussion, Commissioner Petroff stated the County expects that approximately 5,000 property owners will appeal their property valuations. Of the appeals filed with the County, approximately 80% will be granted some type of reduction in their property valuation.

Council Member Petersen stated the projected number of property owners who will file an appeal and be granted a reduction in their property valuations is significant. He stated there needs to be a better system with regards to determining property values.

Mayor Craythorne agreed with Council Member Petersen, the system used by Davis County to determine property values may be faulty. He then stated the 2014 property valuations for numerous properties within the City are significantly over valued.

**Why did my tax bill increase more than my neighbor's?**

- Property owners are typically subject to the same tax rates.
- One property may be valued higher.

**Why would West Point City raise the tax rate?**

- General Fund budgeted expenditures are \$79,824 higher than the previous year.
- In the past, the City has taken the approach that small incremental increases are more effective than occasional hefty increases.
- The City maintains a Capital Improvement Program for major City projects and improvements. The Capital Projects Program is partially funded by property taxes. For example, the new restroom located at the Loy Blake Park was funded by the Capital Improvements Program.

**How much additional money will the City receive if the current tax rate is maintained?**

- If the City maintains the current tax rate of 0.001111, property tax revenue will be approximately \$44,553 higher than the previous fiscal year.
- If the City approves the certified tax rate of 0.000996, property tax revenue will be approximately \$4,958 higher than the previous fiscal year.

Mr. Nelson stated the additional \$4,958 in property tax revenue in which West Point City will receive if the Council approves the certified tax rate is related to new growth.

**Can the Council approve an alternative tax rate?**

- Yes, the Council has the ability to approve a tax rate of no higher than 0.001111.

Mr. Nelson informed those in attendance that the Council is required to approve a property tax rate during the General Session. He presented the property tax rate option spreadsheet (*exhibit A*) to the Council.

Exhibit A (revised following the August 19, 2014 Council meeting)			TAX ON \$204,000 RESIDENCE					
	Tax Rate		Total Revenue	Revenue Over Certified	% Increase Over Certified	Tax Amount	Increase Over Certified	% Increase Over Certified
\$ 344,305.131	0.001111	Current Rate	\$ 382,523	\$ 39,595	11.55%	\$ 124.65	\$ 12.90	11.54%
\$ 344,305.224	0.001106		\$ 380,650.08	\$ 37,722	11%	\$ 124.04	\$ 12.29	11%
\$ 344,305.224	0.001096		\$ 377,220.80	\$ 34,293	10%	\$ 122.92	\$ 11.17	10%
\$ 344,305.224	0.001086		\$ 373,791.52	\$ 30,864	9%	\$ 121.80	\$ 10.05	9%
\$ 344,305.224	0.001076		\$ 370,362.24	\$ 27,434	8%	\$ 120.69	\$ 8.94	8%
\$ 344,305.224	0.001066		\$ 366,932.96	\$ 24,005	7%	\$ 119.57	\$ 7.82	7%
\$ 344,305.224	0.001056		\$ 363,503.68	\$ 20,576	6%	\$ 118.45	\$ 6.70	6%
\$ 344,305.224	0.001046		\$ 360,074.40	\$ 17,146	5%	\$ 117.33	\$ 5.58	5%
\$ 344,305.224	0.001036		\$ 356,645.12	\$ 13,717	4%	\$ 116.22	\$ 4.47	4%
\$ 344,305.224	0.001026		\$ 353,215.84	\$ 10,288	3%	\$ 115.10	\$ 3.35	3%
\$ 344,305.224	0.001016		\$ 349,786.56	\$ 6,859	2%	\$ 113.98	\$ 2.23	2%
\$ 344,305.224	0.001006		\$ 346,357.28	\$ 3,429	1%	\$ 112.86	\$ 1.11	1%
\$ 344,305.221	0.000996	Certified	\$ 342,928	\$ -	0%	\$ 111.75	\$ -	0%

Council Member Dawson if in 2013 the Council approved a 6% increase over the certified rate. Mr. Nelson stated West Point City received approximately \$22,000 of additional property tax revenue in 2013.

Council Member Petersen stated he would like to review property tax rates, property valuations, and property tax revenues for the past several years.

Mayor Craythorne stated during the General Session, a public hearing will be held for the consideration of the property tax rate a required in the Truth in Taxation process. He recommended the Council consider approving an increase of 5% to 6% over the certified rate instead of the 11% increase to maintain the rate. Mayor Craythorne stated he is confident that the property tax rate approved by the Council will be in the best interest of the property owners and the City.

Council Member Chatterton recommended the Council consider a 4% increase.

Council Member Dawson stated when determining property tax rates, the Council must determine what is best for the City.

Mayor Craythorne stated during citizen comment and the public hearing, the Council should refrain from conversing with those in attendance.

Council Member Chatterton stated the Truth in Taxation process is a good practice. He then recommended the City complete the Truth in Taxation process each year, this will allow the City to have the option to accept a certified rate, maintain the rate, or approve a rate in-between.

Mayor Craythorne stated property owners and West Point City receive a cost of living increases each year. He stated with cost increases, it seems as if the City is expected to maintain the same level of service as in the past. Completing

the Truth in Taxation process on a regular basis allows for the Council to determine if the City can provide same level of service as the prior year. It also allows for the Council to determine if small incremental increases are needed. He stated holding Truth in Taxation each year should prevent hefty increases to property taxes in the future.

Council Member Dawson stated the expenditures for West Point City have increased approximately \$79,000 in FY2015. He stated the City experiences increase just as property owners experience increases.

Council Member Petersen stated many residents view the Truth in Taxation process as the City vs. the resident. He stated it is important for property owners to know that the property tax revenue received by the City is used assist with the costs of providing services to the citizens of West Point.

Council Member Petersen stated there are specific requirements with regards to the Truth in Taxation process. For instance, an entity is required to choose if they will complete the Truth in Taxation process by a specific date each year. He then stated it is unfortunate that property valuations and the certified rate had not been released before the Truth in Taxation deadline.

Council Member Petersen stated choosing to complete the Truth in Taxation process is good practice. He stated when completing the Truth in Taxation process, the Council is cautious to ensure the City receives adequate property tax revenue without negatively affecting property owners.

Council Member Petersen clarified that the Council is not required to maintain the property tax rate of 0.001111. He stated because of the Truth in Taxation process, the Council can approve a property tax rate between the certified rate of 0.00996 and the current rate of 0.001111.

Mayor Craythorne stated it is wise to complete the Truth in Taxation process yearly. Each year that West Point City participates in Truth in Taxation, more residents are educated and informed of the process.

Council Member Turner stated completing the Truth in Taxation yearly allows for Staff and the Council to review the prior year's property tax rate to the proposed certified rate. This will ensure the City is adequately collecting enough money for operating expenses.

Council Member Dawson stated completing the Truth in Taxation process is a benefit to the City. He stated not completing the Truth in Taxation is poor management.

Mr. Nelson informed the Council that upon approval of Resolution 08-19-2014A, the City Recorder will insert the approved property tax rate into resolution.

Mrs. Rogers informed the Council that a roll call vote will be held when approving Resolution 08-19-2014A, adoption of the 2014 property tax rate.

Mr. Nelson stated the 2014 property tax rate approved during the General Session will determine the final budget for FY2015.

Mr. Nelson stated the Planning Commissioners currently receives \$25 per meeting and the Commission Chair receives \$35 per meeting. In the past, the Planning Commissioners were paid by check from Accounts Payable. He stated that the IRS requires the City to pay Planning Commissioners through payroll. Because of the changes, Mr. Nelson proposed Planning Commissioners receive \$35 per meeting and the Commission Chair receive \$45 per meeting effective in the FY2015 budget.

Council Member Dawson asked if the IRS rule applies if the pay is considered a stipend. Council Member Petersen stated yes, the IRS rule applies as a stipend is considered a reimbursement.

Council Member Chatterton asked if Planning Commissioners are only paid if they attend the Planning Commission meeting. Mr. Nelson stated yes, Planning Commissioners are only paid if they attend the meeting.

Council Member Petersen recommended paying Planning Commission Members regardless if they were able to attend the meeting.

Mayor Craythorne stated the Council will review the compensation for Planning Commission Members in a future meeting.

**3. Quarterly Financial Report – Mr. Evan Nelson**

Mr. Nelson stated he will present the 4<sup>th</sup> quarter financial report (April-June) of the FY2014. He stated the information provided to the Council is tentative as year-end adjustments will be made at the advice and consent of the accountants.

Mayor Craythorne stated the year-end adjustments which will be made should be minor.

Mr. Nelson stated all funds remain healthy and revenues exceed expenditure. The Water Fund netted approximately \$2,700 and budgeted approximately \$300,000 in fund balance which had not been spent in FY2014.

Mayor Craythorne stated the \$300,000 left in fund balance is from the 2000 West waterline project. Because of the location, the waterline project was able to move off of the road and into the field allowing for substantial savings. He stated the savings from the 2000 West waterline project will be allocated to another project.

Mr. Nelson stated he and Staff will be assisting with the year-end audit and the closing out of FY2014 in the near future.

Mayor Craythorne excused Council Member Petersen at 6:35 pm; he stated Council Member Petersen will return shortly after 7:00 pm.

**4. Discussion of Cooperative Agreement with UDOT, Accepting a Safe Sidewalk Grant and Authorizing the Mayor to execute the Agreement – Mr. Boyd Davis**

Mr. Davis informed the Council that West Point City received a grant for a Safe Sidewalk Project on the South side of the road on 300 North from 1600 West and 1500 West.

Council Member Dawson asked where installation of the new the sidewalk will end. Mr. Davis stated the sidewalk will end near the power lines, on Clearfield City's side.

Mr. Davis stated he has been in contact with Rocky Mountain Power and they have agreed to assist with the funding for the installation of sidewalk on their property. He then stated that he and Mr. Laws have contacted Clearfield City to discuss the sidewalk project. It is the hopes of the City that Clearfield City will join West Point and help complete the gap in sidewalk on 300 North.

Council Member Dawson asked what the gap distance is between the West Point City sidewalk and the Clearfield City sidewalk. Mr. Davis stated he believed the Clearfield's portion of sidewalk will be a few hundred feet.

Mr. Davis stated the grant funds are available to West Point City for two years and the project is expected to begin in the summer of 2015.

Council Member Dawson asked if the safe sidewalk grant is similar to that of the grant issued for the 200 South trail. Mr. Davis stated no, the requirements of safe sidewalk grant are much easier to comply with. He then stated the bids received for the 200 South trail are approximately \$100,000 more than what the actual grant allowed.

Council Member Chatterton asked if the installation of the sidewalk on 300 North will require the relocation of utilities. Mr. Davis stated the grant funding only allows for the installation of sidewalk. He stated there are no utilities which will need to be relocated. However, an existing ditch will be realigned or removed.

Mr. Davis recommended Council approve Resolution 08-19-2014B, a Cooperative Agreement between West Point City and UDOT for the 300 North Safe Sidewalk Project

**5. Discussion of Amendment to the West Point City Cemetery Code, 12.15.130 (E)(7) Traffic & Safety Regulations Pertaining to Firearms – Mr. Matt Lee**

Mayor Craythorne thanked Mr. Lee for his assistance with the amendment of the West Point City Cemetery Code, 12.15.130 (E)(7). He then stated Mr. Lee has been an asset to the City while serving as the City Intern.

Mr. Davis informed the Council that Mr. Lee's internship is nearing an end. He stated Mr. Lee has been an asset to the City and a great addition to Staff. Mr. Davis thanked Mr. Lee for the numerous tasks he has successfully completed on behalf of West Point City. Mr. Lee thanked Council and Staff for the privilege to intern with West Point City.

Mr. Lee stated the City had recently received a letter from the Second Amendment Foundation citing section 12.15.130(E)(7) of the West Point City Cemetery Code. In the letter, the Second Amendment Foundation stated 12.15.130(E)(7) of the West Point City Code is illegal under Utah State Law as it prohibits the carrying of firearms into the cemetery. The Second Amendment Foundation then "respectfully request[ed]" and "formally demand[ed]" that West Point City repeal this portion of the code to bring West Point City Code into compliance.

Mr. Lee informed the Council that the letter from the Second Amendment Foundation has been turned over to Mr. Felshaw King, the West Point City Attorney for review. After careful review of section 12.15.130(E)(7) of the West Point City Code and Utah State Law, Mr. King responded to the Second Amendment Foundation in a letter which informed them that West Point City is acting within their legal rights to regulate and prevent the discharge of firearms. Mr. King then cited section 10-8-47 of the Utah State Code, "*the municipal legislative body may regulate and prevent the discharge of firearms*". Mr. King explained in the letter that West Point City has no intention of infringing upon any legitimate Second Amendment Rights. To prevent confusion and to provide clarification, the following revisions will be made to section 12.15.130(E)(7) of the West Point City Code:

*"7. ~~Brandishing or discharging~~ ~~Bringing~~ firearms ~~within into~~ the cemetery except by any ~~a~~ military escort accompanying a veteran's funeral or attending memorial services will not be permitted within the environs of the cemetery."*

Mayor Craythorne stated the proposed changes to the language in section 12.15.130(E)(7) are for clarification purposes only.

Council Member Dawson asked if the Second Amendment Foundation has responded to the letter in which they had received from Mr. King; if so are the language changes acceptable? Mr. Lee stated no response has been received; therefore it has been determined to move forward and amend section 12.15.130(E)(7) of the West Point City Code.

Mayor Craythorne stated the intent of West Point City is not to infringe on anyone's Second Amendment rights. He then stated the Council should adhere to Mr. King's advice and approve the proposed language changes.

Council Member Chatterton expressed concern with using the term "brandishing" as this term may interfere with constitutional rights.

Mayor Craythorne stated Mr. King is a qualified Attorney and the Council should follow his advice and approve the proposed language changes. He stated again, it has never been the intent of West Point City to infringe in anyone's Second Amendment rights.

Council Member Dawson quoted the definition from the merriam-webster.com:

- Brandish – 1: to shake or wave (as a weapon) menacingly
- 2: to exhibit in an ostentatious or aggressive manner

Mayor Craythorne thanked Mr. Lee for his report and willingness to assist with the amendments to the Cemetery Code.

Mr. Lee informed the Council that over the past several months he has gathered and compiled information in which he used to develop a Capital Projects Plan to use together with of the Capital Projects Matrix. He stated the Capital Projects Plan allows for Staff and Council to track project progress, budget amounts, and expenditures. Mr. Lee stated if the Capital Projects Matrix and Capital Projects Plan are updated, the information will remain real-time. In the future, Mr. Laws plans to provide the Council with an updated Capital Projects Plan each year.

The Council expressed their excitement and satisfaction with the development of the Capital Projects Plan.

Mayor Craythorne and Mr. Davis informed the Council that while Mr. Lee has been working with the City he has also created and completed the many tasks which include:

- Creation of the Criminal Activity Map
- Creation and implementation of the random draft process for the Recreation Department

On behalf of the Council, Mayor Craythorne thanked Mr. Lee for the numerous tasks he has completed on behalf of West Point City. He wished Mr. Lee luck with his final year of school.

The Council then adjourned into the General Session.



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3200 West 300 North  
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**Mayor**  
Erik Craythorne  
**Council**  
Gary Petersen, Mayor Pro Tem  
Jerry Chatterton  
Andy Dawson  
R. Kent Henderson  
Jeffrey Turner

**City Manager**  
Kyle Laws

**General Session**

7:00 pm – Council Room

Minutes for the West Point City Council General Session held at 7:00 pm on August 19, 2014 at the West Point City offices, 3200 West 300 North, West Point City, Utah 84015 with Mayor Craythorne presiding.

**MAYOR AND COUNCIL MEMBERS PRESENT** – Mayor Erik Craythorne, Council Member Jeff Turner, Council Member Andy Dawson, Council Member Jerry Chatterton and Council Member Petersen (arrived at 7:12 pm)

**EXCUSED** – Council Member Kent Henderson and City Manager Kyle Laws

**CITY EMPLOYEES PRESENT** – Boyd Davis, Assistant City Manager; Evan Nelson, Administrative Services Director; Matt Lee, West Point City Intern and Misty Rogers, City Recorder

**VISITORS PRESENT** – Rob Ortega, Randy Sant, Gavin Nelson, Kelsey White, Farrell Cook, and Reid Child

1. **Call to Order** - Mayor Craythorne welcomed those in attendance.
2. **Pledge of Allegiance** – Repeated by all
3. **Prayer** – Council Member Chatterton
4. **Communications and Disclosures from City Council and Mayor**

Council Member Chatterton stated the Mosquito Abatement District of Davis is providing extra spraying throughout the county. He then informed those in attendance that special spray requests can be submitted through the Mosquito Abatement website.

Council Member Dawson stated the North Davis Sewer District is in final discussions with Mr. Randy Marriott for the use of bio-solids for land applications on his farm in western Weber County. Currently, Mr. Marriott obtains the bio-solids from the NDS on an as-needed basis. This means, the NDS must hold the bio-solids at the facility until it is needed. Council Member Dawson stated the upcoming agreement with Mr. Marriott will allow for the bio-solids to be shipped directly from the sewer plant to Mr. Marriott's farm. He stated shipping the bio-solids directly from the sewer plant will hopefully eliminate the odor produced from the bio-solids.

Council Member Turner stated over the past several weeks, numerous residents have expressed their appreciation of the Public Works Department for the upkeep of the trail.

Mayor Craythorne informed those in attendance that Smiths Marketplace has committed to development on the corner of 300 North 2000 West. It is anticipated construction of Smiths Marketplace will begin in 2015 and opening in 2016. He then stated over the past several years, the developer of the property has hoped to bring a quality commercial business to the City. Mayor Craythorne stated Smiths Marketplace is a quality commercial business and will be a welcome addition to West Point City. He then stated the services provided by a Smiths Marketplace include

groceries, clothing, furniture, electronics, and a fuel station. The Smiths stores located in Sunset and Syracuse will remain open.

Mayor Craythorne informed those in attendance that the Community Development and Renewal Agency (CDRA) meeting will be held immediately following the City Council meeting. He stated commercial tax base will be a benefit to West Point City and the residents in the future.

Mayor Craythorne excused City Manager Kyle Laws and stated Mr. Boyd Davis is the acting City Manager.

**5. Communications from Staff – no comment**

**6. Adoption of Minutes from the August 5, 2014 Council Meetings**

Mayor Craythorne informed the Council that minor grammatical changes had been made to the minutes. He stated the Council could obtain the revised minutes from the City Recorder, Mrs. Misty Rogers.

Council Member Dawson motioned to approve the amended minutes from the August 5, 2014 City Council meeting. Council Member Turner seconded the motion.

The Council unanimously agreed.

**7. Citizen Comment – no comment**

Mayor Craythorne welcomed the Boy Scouts to the Council meeting. He then stated a public hearing for the Truth in Taxation process will be held further into the meeting.

**8. Consideration of Resolution No. 08-19-2014A, Adoption of the Property Tax Rate for the 2014 Taxable Year for West Point City – Mr. Evan Nelson**

Mayor Craythorne informed those in attendance that before property valuations and the certified rate were released, the Council was required to choose if they would complete the Truth in Taxation process. Because of this, the policy of the Council has been to complete the Truth in Taxation process, this allows the Council to review property valuations and make educated decisions as to maintaining the property tax rate, accepting the certified rate, or approve a rate in-between. He then turned the time over to Mr. Nelson.

Mr. Nelson stated the Truth in Taxation information in which he will present to the Council is in a question and answer format. He stated he is hopeful that the information in which he will present to the Council will educate those in attendance. Mr. Nelson presented the following presentation to those in attendance.

**I pay property taxes, where does the money go?** Mr. Nelson stated the following are taxing entities which affect property owners in West Point City.

- Davis County
- Davis County School District
- Davis County Library District
- North Davis Fire District
- Davis Mosquito Abatement District
- West Point City
- North Davis Sewer District
- Etc.

Mr. Nelson stated the Truth in Taxation hearing being held by the West Point City Council on August 19, 2014 is strictly for the West Point City property tax rate.

**What is the money used for?**

- In West Point City, property tax is General Fund revenue and is used for general government operations. Including personnel, parks & trails, public safety, community development, building maintenance, recreations, and public works.
- At the end of each year, excess balance in the General Fund is moved to the Capital Projects Fund, as required by State Law.

**Who sets my tax rate?**

- Each entity has a governing board with the authority to set property tax rates. The governing board in West Point City is the City Council.
- Property tax rates are approved annually by each governing board.
- If an entity requests more total revenue than that in the previous year, the entity must complete the Truth in Taxation process.

**Is it that simple?**

- No, property tax bills are calculated with two variables that can change annually. For example, property tax rates are based on property valuations and property valuations are based on the market.

Mr. Nelson informed those in attendance that property valuations are determined by the County Assessor and property tax rates are determined by the entity.

**Property Valuation**

- Property valuations are determined by the County Assessor.
- An increase in property value or of other properties in the County, City, or Districts can cause and increase to an increased tax bill.
- The County Assessor determines property valuations, collects property taxes, and disburses the property tax revenue to each entity, including West Point City.

Mr. Nelson stated property valuations and tax amounts in West Point are not affected by neighboring communities. He then reminded those in attendance that property values are determined by the County Assessor, not by West Point City

**Why did my tax bill go up so much?**

- The tax rate may have increased.
- Your property value may have increased relative to other properties.
- A tax rate may have decreased, however property valuations may cause an increase on your tax bill.

**Why did my tax bill increase more than my neighbor's?**

- Property owners are typically subject to the same tax rates.
- One property may be valued higher.

**Why would West Point City maintain the tax rate?** Mr. Nelson stated the following reasons are why the Council may consider maintain the current rate.

- General Fund expenditures are approximately \$79,000 higher than the previous year.
- In the past, the City has taken the approach that small incremental increases in property tax revenue are more effective than occasional hefty increases.

Mr. Nelson stated several cities in the surrounding area are proposing hefty increases to their property tax rate. He stated he is thankful that West Point City isn't in the position of needing to propose large increases to the property tax rates.

- The City maintains a Capital Improvement Program for major City projects and improvements. The Capital Projects Program is partially funded by property taxes. For example, the new restroom located at the Loy Blake Park was funded by the Capital Improvements Program.

**How much additional money will the City receive if the current tax rate is maintained?**

- If the City maintains the current tax rate of 0.001111, property tax revenue will be approximately \$44,553 higher than FY2014.
- If the City approves the certified tax rate of 0.000996, property tax revenue will be approximately \$5,000 higher than FY2014.

Mr. Nelson informed those in attendance that the "certified tax rate" is set by the County. He then stated the additional \$5,000 in property tax revenue West Point City will receive if the certified rate is approved is related to new growth.

**Can the Council approve an alternative tax rate?**

- Yes, the Council has the ability to approve a tax rate of no higher than 0.001111.

Mr. Nelson stated the Council has the ability to approve the certified rate of 0.00996, the current rate of 0.001111 or somewhere in-between. Mayor Craythorne thanked Mr. Nelson for his presentation.

Mayor Craythorne invited anyone wishing to provide public with regards to the adoption of the 2014 property tax rate to address the Council.

- a. Public Hearing - Mayor Craythorne stated during the public comment period, the Council will not converse with those in attendance.

Kelsey White (Utah Tax Payers Association) - Draper, Utah

Ms. White informed the Council that she is a Research Analyst for the Utah Tax Payers Association. She then expressed her appreciation for the opportunity to address and inform the Council of perspective of the Utah Tax Payers Association. Ms. White stated maintaining the current property tax rate creates an unnecessary "tax hike" for property owners.

Ms. White informed the Council that earlier in the day, she had the opportunity to review the West Point City budget. She asked the Council why, \$96,000 in unbudgeted funds is sitting in the contingency account. Ms. White stated that she has spoken to employees of the City with regards to the proposed "tax hike" (maintaining the current rate) and the excess \$96,000 within the Contingency Fund. She then stated that it seems as if the unbudgeted funds within the Contingency account are for whatever the Council chooses. Ms. White stated the Council should not ask property owners for more money when there are sufficient funds within the budget.

Ms. White stated during conversations with employees of the City, it was stated that the increase in property tax revenue could possibly assist with the replacement of playground equipment, tennis courts, and basketball courts. However, Staff and Council have yet to specify where the additional property tax revenue will be spent.

Ms. White stated during the Truth in Taxation presentation, it was stated that any money remaining in the Contingency fund at the end of the year will be moved to the Capital Projects Fund. Ms. White stated she has reviewed the Capital Projects Fund and \$400,000 has been budgeted for park improvements, with additional funds available within the account.

Ms. White stated every time she has spoken with an employee of the City, it has been said that they are only trying to gain a little more revenue for the City or a rainy day fund. But tonight, during the Truth in Taxation presentation it was said that small incremental increases are more effective than an occasional hefty increases. Ms. White stated the logic of the Council and Staff is "faulty", the primary principle of fair taxation is that citizens are taxed when the funds are actually needed and going to be spent. She stated citizens should not be taxed now for future projects. Ms. White stated it is "unfair" and "disgusting" to raise taxes with no pressing need and if the Council cannot specify where the additional funds will be used. Ms. White stated because West Point City has unbudgeted funds available, she encouraged the Council to approve the certified tax rate.

Mayor Craythorne thanked Ms. White for her comments.

Reed Child - 4674 West 650 North, West Point City

Mr. Child thanked Ms. White for her comments. He then stated that he is the owner of several properties within Davis County and each of his properties has increased in value. Mr. Child then expressed concern with approving an 11.55% increase over the certified tax rate. Mr. Child stated West Point City maintained the property tax rate in 2013 and received an increase in property tax revenue. He then expressed concern with maintaining the rate in 2014 and received another increase in property tax revenue.

Mr. Child stated many property owners experience cost of living increases without a receiving a pay raise. He stated it is good to have extra funds available for other projects, however the Council should wait until the City is in need of money before they ask for it. Mr. Child stated every time citizens incur an increase; it is less money in the citizen's pocket.

Mr. Child stated his father owns a property in Clinton City and they have not completed the Truth in Taxation process for the last few years. Mayor Craythorne informed Mr. Child that Clinton City held a Truth in Taxation hearing approximately one week ago.

Mayor Craythorne thanked Mr. Child for his comments.

Mr. Child stated he would like an 11.55% pay raise. He then stated it is the Councils decision as to how much money they will take from his pocket this year. He then requested the Council approve the certified tax rate.

Farrell Cook - 2485 West 800 North, West Point City

Mr. Cook stated he hasn't had the opportunity to review the FY2015 budget. He stated if \$90,000 dollars does exist within the Contingency budget the Council should not ask for additional funds. He stated he is unsure where the additional revenue will be spent. Mr. Cook stated maintaining the tax rate is unfair and unpopular.

Mr. Cook stated his property located on 800 North has been assessed as if the property is located within the nearby subdivision which is 20 years newer than his home. He stated if he were to sale his home, it would not sale for the same amount as that of a home that is 20 years newer. Mr. Cook stated his property valuation increased over \$500 in 2014. He stated when combining the property valuation increase and the property tax increase his tax amount increases approximately 36%. Mr. Cook stated the decisions of the Council will greatly affect numerous property owners within the City.

Mr. Cook stated over the past several years, utility services have also increased drastically and property owners are being affected from every entity. He stated if additional funding is not needed, please don't ask for it.

Mayor Craythorne thanked Mr. Cook for his comments.

Council Member Petersen motioned to close the public hearing.  
Council Member Dawson seconded the motion.

The Council unanimously agreed.

Mayor Craythorne expressed his appreciation for the comments in which the Council had received. He then stated it is the policy of the Council to complete the Truth in Taxation process regularly. Mayor Craythorne informed those in attendance that completing the Truth in Taxation process, does not mean the Council will choose to maintain the property tax rate of 0.001111. Mayor Craythorne stated the Council has the ability to approve the certified rate of 0.00996, the current rate of 0.001111 or anywhere in-between. He stated the Council will determine if it is necessary to maintain the current rate, accept the certified rate, or approve a rate in-between the certified rate and the current rate.

Mayor Craythorne informed those in attendance that West Point City has completed the Truth in Taxation process each year for the past several years. He stated this is the first year in which citizens have attended the meeting and provided public comment. Mayor Craythorne thanked Ms. White, Mr. Child, and Mr. Cook for attending the hearing and providing comments to the Council.

Council Member Dawson stated maintaining the current rate will increase the certified tax rate 11%. This will cause an increase of \$12 to residential properties valued at \$204,000. He stated \$12 is minimal; however, property owners such as Mr. Cook who have had significant increases to their property valuations could have significant increases to their property taxes. Council Member Dawson recommended that Mr. Cook contact the County Assessor to question the significant increase to his property valuation. He then thanked those in attendance who provided comment to the Council.

Council Member Dawson recommended the Council consider approving a 6% increase over the certified rate. He stated West Point City could benefit from additional property tax revenue as there are numerous Capital Projects which remain unfunded.

Mayor Craythorne stated he and several Council Members have been contacted by several residents in the City to discuss property taxes. Mayor Craythorne stated 100% of the residents in which he has spoken to are more concerned with the significant increases to property valuations within the City.

Council Member Chatterton stated a 6% increase over the certified rate for properties valued at \$204,000 is only an additional \$6.70 per year. However, property owners with higher valuations will be assessed significantly higher increases to their property taxes. Council Member Chatterton recommended the Council approve a 4% increase over the certified tax rate. He stated a 4% increase over the certified rates is one-third of the current tax rate.

Council Member Chatterton stated he would like to address the Contingency Fund. He stated the Contingency Fund is used to offset the cost of unforeseen events. For example,

- West Point City received a bid for a trail project; however the bid received is approximately \$100,000 over the anticipated and budgeted cost. Council Member Chatterton stated the unbudgeted money within the Contingency Fund will not cover the overage of the trail project. The City will re-bid the trail project in the future.
- During the construction of the Loy Blake Park restrooms, it was determined that upgrades were needed. The Contingency Fund assisted with the cost of overages.
- If a snowplow or other source of equipment breaks down or is damaged, the Contingency Funds may be needed to assist with the cost of the repair. If the snowplow or other source of equipment is inoperable the safety of residents may become an issue.

Council Member Chatterton expressed the importance of having and maintaining a balance in Contingency Fund.

Council Member Petersen thanked those individuals who provided comments to the Council. He then stated that he like Mayor Craythorne has been contacted by residents of the City to discuss property taxes, specifically property valuations. Council Member Petersen stated he along with numerous residents in the City are frustrated with the significant increase of property valuations. He stated property valuations are determined by the County, he then expressed concern with the valuation process.

Council Member Petersen stated it is important for citizens to know that when the Council decided to participate in a Truth in Taxation process, property valuations and the certified tax rate had not been made available by the County. He then clarified that when “the Council will consider holding the rate” means that the Council will consider any rate between the certified rate and the current rate. This allows the Council to consider options and determine the best rate possible for the City as well as the residents of West Point.

Council Member Petersen stated because of the increase of property valuations, the Council should consider the need of the City as well as which rate will be less burdensome to property owners. He stated the Truth in Taxation process is a good practice by the Council and can be educational for property owners.

Council Member Petersen thanked Ms. White for her comments; he then stated that he wished that more residents were as educated on the Truth in Taxation process as her. Council Member Petersen stated that he wished that Ms. White would have obtained better information. He then stated that he disagrees with Ms. White’s statement; taxes should not be raised until there is a need. He stated property owners in neighboring cities have received hefty property tax increases because cities have not planned, provided proper maintenance to fleet and infrastructure, and collected enough revenue. Council Member Petersen stated small incremental increases to property tax revenue assist with the cost to properly maintain roads, equipment, etc. He stated by planning, preparing, and maintaining, future costs to West Point City will be less. Council Member Petersen expressed the importance of properly maintaining vehicles, equipment, roads. He then stated upkeep and maintenance are an essential part of proper management. Council Member Petersen stated it is the Councils job to carefully plan for the future and to promote safety.

Council Member Petersen stated there are numerous budget needs, essential items, and increases assessed to the City in FY2015. Many of which exceed the amount of revenue the City will received if the rate is maintained. He stated increasing the property tax rate by 11% may be burdensome to property owners; however not adequately increasing the property tax rate will prevent the City from providing the quality services to the residents of West Point. Council Member Petersen then recommended approving a 4% - 6% increase over the certified rate.

Council Member Petersen stated as a City, the rate is one of the lowest in the County, however when combining the NDFD rate with West Point City’s rate the overall rate is among the highest in the County. He requested those in attendance remember that the proposed increase is only for West Point City. Combining the NDFD rate with the West Point City rate is an overall increase of 2.4%.

Mayor Craythorne asked Council Member Turner for his comments.

Council Member Turner stated he can see the perspective of property owners as well as the City. He stated taxes are disliked by most everyone; however taxes are a necessity for all communities. Council Member Turner stated when the Truth in Taxation process began actual property valuations and the certified rate had not been released. He stated when property valuations were released Council Members, Mayor Craythorne, and members of Staff were astonished with the increase to valuations. Council Member Turner stated there is value in planning for the future and contingencies. He then expressed the need for West Point City to maintain contingency funds, preparing for unexpected situations will hopefully keep West Point from imposing hefty increases to residents.

Council Member Turner stated during the budgeting process, Council and Staff united to determine which projects were of higher importance than others. He then recommended the Council approve a 4%-6% increase. Council Member Turner stated he is aware that the increase will impact all property owners differently. He then expressed frustration with the process used by the County to determine property valuations.

Because of the significant increases to property valuations, Council Member Petersen recommended a tax rate of 0.001036, a 4% increase over the certified tax rate.

Mayor Craythorne stated approving the tax rate of 0.001036 will allow the City to receive an additional \$13,717 of property tax revenue.

Council Member Petersen stated this is an increase of \$4.47 per year for residential properties valued at \$204,000.

**b. Action**

Council Member Petersen motioned to approve Resolution No. 08-19-2014A, adoption of the 2014 Property Tax Rate of 0.001036, for the 2014 Taxable Year for West Point City.

Council Member Chatterton seconded the motion.

Council Member Chatterton stated the economy has been through a severe downturn. During that time, Council and Staff remained united and provided cut backs wherever possible. Council Member Chatterton stated it has been numerous years since the City approved an actual property tax increase.

Mayor Craythorne and Council Member Chatterton clarified that the property tax rate has been maintained. However it has been several years since an actual property tax increase was approved by the Council.

Council Member Chatterton stated that he and the other Council Members have also been affected by the increase in property valuations. He stated his 2014 property valuation increased from \$287,000 to \$327,000. Council Member Chatterton stated a 4% increase will allow for the City to provide the same level of service to the residents as in the past. He stated that he and the Council are mindful and concerned for those residents who are on fixed incomes. Council Member Chatterton stated that he is aware that when taxes increase, they rarely decrease. He thanked those who provide comment to the Council.

**Roll Call Vote**

Council Member Chatterton - yes

Council Member Dawson - yes

Council Member Petersen –yes

Council Member Turner - yes

The Council unanimously agreed.

Mayor Craythorne expressed his appreciation to Staff for planning and budgeting. He stated the City receives increases each year for health care, retirement, and many other services. Mayor Craythorne expressed his appreciation to the Council. He then stated that both the Council and Staff are an asset to the City. Over the past several years, the Council and Staff have worked diligently to provide a conservative budget for the City.

**9. Consideration of Ordinance No. 08-19-2014A, Adopting the FY2015 Budget For West Point City and All Related Agencies - Mr. Evan Nelson**

Mayor Craythorne stated the Truth in Taxation process has been completed, the Council can now consider the adoption of the FY2015 budget. He stated public hearings for the adoption of the FY2015 budget have been held throughout the budget process.

**a. Public Hearing – no comment**

Council Member Petersen motioned to close the public hearing.

Council Member Chatterton seconded the motion.

The Council unanimously agreed.

Mayor Craythorne informed those in attendance that discussions of the FY2015 budget process began in January and have been continued over the past several months. He stated the budget is typically approved before the end of the fiscal year; however the Truth in Taxation process extends the adoption date.

Council Member Petersen stated the public hearing for the adoption of the FY2015 budget has been open for several months.

**b. Action**

Council Member Petersen motioned to approve Ordinance 08-19-2014A, the Adoption of the FY2015 Budget for West Point City and All Related Agencies.

Council Member Chatterton seconded the motion.

Mayor Craythorne stated the FY2015 budget will include an additional \$13,717 of property tax revenue.

Roll Call Vote

Council Member Turner – yes

Council Member Petersen - yes

Council Member Dawson – yes

Council Member Chatterton – yes

The Council unanimously agreed.

Mayor Craythorne stated because of planning and conservative behavior, Council and Staff are able to use a small budget and still provide the community with great service.

Council Member Turner clarified that the original 11% increase to the certified rate was not determined by the Council or Staff. The 11% increase over the certified rate was generated because of the property valuations determined by the County Assessor.

Mayor Craythorne stated if the City were to maintain the rate, the property tax rate would have increased 11%. If the City were to receive the same revenue as last year, the certified rate would need to decrease.

**10. Consideration of Resolution 08-19-2014B, Approval of a Cooperative Agreement with UDOT, Accepting a Safe Sidewalk Grant and Authorizing the Mayor to execute the Agreement – Mr. Boyd Davis**

Mayor Craythorne stated West Point City has received several safe sidewalk grants over the past several years. He then stated West Point City has been fortunate to receive another Federal Grant for installation of sidewalk on 300 North from 1600 West to 1500 West.

Council Member Chatterton asked Mayor Craythorne to specify where the 25% matching funds will be paid from. Mr. Davis stated the 25% match for the safe sidewalk has been budgeted in the Capital Funds Projects.

Council Member Petersen motioned to approve Resolution 08-19-2014B, a Cooperative Agreement with UDOT, accepting a Safe Sidewalk Grant and authorizing the Mayor to execute the agreement.

Council Member Chatterton seconded the motion.

The Council unanimously agreed.

**11. Consideration of Ordinance No. 08-19-2014B, Amending the West Point City Cemetery Code, 12.15.130 (E)(7) Traffic & Safety Regulations, Pertaining to Firearms – Mr. Matt Lee**

Mr. Lee stated West Point City has no intention to infringe on anyone's second amendment rights. He then informed those in attendance that West Point City had recently received a letter from the Second Amendment Foundation citing section 12.15.130(E)(7) of the West Point City Cemetery Code. In the letter, it stated 12.15.130(E)(7) of the West Point City Code is illegal under Utah State Law as it prohibits the carrying of firearms into the cemetery. The Second Amendment Foundation then "respectfully request[ed]" and "formally demand[ed]" that West Point City repeal this portion of the code to bring West Point City Code into compliance.

After careful review and consideration, Mr. Felshaw King, the West Point City Attorney recommended the following language change.

*"7. ~~Brandishing or discharging~~ ~~Bringing~~ firearms within ~~into~~ the cemetery except by any ~~a~~ military escort accompanying a veteran's funeral or attending memorial services will not be permitted within the environs of the cemetery."*

Mr. Lee recommended the Council approve Ordinance No. 08-19-2014B, amendment to the West Point City Cemetery Code.

Mayor Craythorne stated the ordinance being discussed pertains to firearms within the cemetery. He stated it has never been the intent of the City to infringe on anyone's second amendment rights. He stated for language clarification, Mr. King advised only minor amendments. Therefore, with the advice and consent of Mr. King, the West Point City Attorney, Mayor Craythorne recommended the Council approve Ordinance No. 08-16-2014B.

Council Member Dawson motioned to approve Ordinance No. 08-19-2014B, amendment to the West Point Cemetery Code, 12.15.130 (E)(7) Traffic & Safety Regulations, pertaining to firearms.  
Council Member Turner seconded the motion.

Roll Call Vote

Council Member Chatterton - yes  
Council Member Dawson - yes  
Council Member Petersen - yes  
Council Member Turner - yes

The Council unanimously agreed.

**12. Consideration of Ordinance No. 08-19-2014C, the Creation of the Community Development and Renewal Agency of West Point City – Mr. Boyd Davis**

Mayor Craythorne informed those in attendance that Smiths Marketplace has expressed interest with development on the corner of 300 North 2000 West. It was believed that the creation of the Community Development and Renewal Agency (CDRA) of West Point City was completed in 2004. However, it has recently been discovered that steps were missed during the creation process. Because of oversights, West Point City is required to complete the creation of the CDRA of West Point City again.

Council Member Chatterton motioned to approve Ordinance No. 08-19-2014C, the Creation of the Community Development and Renewal Agency of West Point City.  
Council Member Dawson seconded the motion.

Roll Call Vote

Council Member Turner - yes  
Council Member Petersen -yes  
Council Member Dawson - yes  
Council Member Chatterton – yes

The Council unanimously agreed.

**13. Motion to Adjourn**

Mayor Craythorne informed those in attendance that immediately following the August 19, 2014 Council meeting, the CDRA will convene.

Council Member Petersen motioned to adjourn

Council Member Dawson seconded the motion.

The Council unanimously agreed.

  
ERIK CRAYTHORNE, MAYOR

10-7-14  
DATE

  
MISTY ROGERS, CITY RECORDER

10/7/2014  
DATE

