

CLEARFIELD CITY COUNCIL MEETING MINUTES
7:00 PM POLICY SESSION
November 26, 2024

City Building
55 South State Street
Clearfield City, Utah

PRESIDING: Mayor Mark Shepherd

PRESENT: Mayor Mark Shepherd, Councilmember Tim Roper, Councilmember Karece Thompson, Councilmember Megan Ratchford, Councilmember Dakota Wurth

ABSENT: Councilmember Nike Peterson

STAFF PRESENT: City Clerk Nancy Dean, Deputy City Recorder Chersty Titensor, Public Works Director Adam Favero, City Manager JJ Allen, Police Chief Kelly Bennett, Community Services Director Eric Howes, Deputy City Attorney Amy Jones, Communications Jayden Martin, Community Development Director Stacy Millgate

VISITORS: Coby Sutherland

Mayor Shepherd called the meeting to order at 7:01 p.m.

Councilmember Thompson led the opening ceremony.

APPROVAL OF MINUTES

September 17, 2024 - work session
September 24, 2024 – work session
September 24, 2024 – policy session
October 8, 2024 – work session
October 8, 2024 – policy session
October 22, 2024 – work session
October 22, 2024 – policy session

Councilmember Ratchford moved to approve September 17, 2024 work session, September 24, 2024 work session, September 24, 2024 policy session, October 8, 2024 work session, October 8, 2024 policy session, October 22, 2024 work session, October 22, 2024 policy session, seconded by Councilmember Thompson.

RESULT: **Passed [4 TO 0]**

YES: Councilmember Thompson, Councilmember Ratchford, Councilmember Roper, Councilmember Wurth

NO: None

ABSENT: Councilmember Peterson

OPEN COMMENT PERIOD

There were no public comments.

APPROVAL OF ORDINANCE 2024-19 ENACTING THE PARKS, ARTS, RECREATION, AQUATICS AND TRAILS (PARAT) TAX

Councilmember Wurth moved to approve Ordinance 2024-19 enacting the Parks, Arts, Recreation, Aquatics, and Trails (PARAT) Tax and authorize the mayor's signature to any necessary document, seconded by Councilmember Roper.

RESULT: Passed [4 TO 0]

YES: Councilmember Roper, Councilmember Thompson, Councilmember Ratchford, Councilmember Wurth

NO: None

ABSENT: Councilmember Peterson

APPROVAL OF RESOLUTION 2024R-19 REAPPOINTING COUNCILMEMBER KARECE THOMPSON AS A REPRESENTATIVE FOR CLEARFIELD CITY ON THE NORTH DAVIS SEWER DISTRICT'S BOARD OF TRUSTEES

Councilmember Roper moved to approve Resolution 2024R-19 reappointing Councilmember Karece Thompson as a representative for Clearfield City on the North Davis Sewer District's Board of Trustees starting January 1, 2025 through December 31, 2028, and authorize the mayor's signature to any necessary documents, seconded by Councilmember Ratchford.

RESULT: Passed [4 TO 0]

YES: Councilmember Roper, Councilmember Thompson, Councilmember Ratchford, Councilmember Wurth

NO: None

ABSENT: Councilmember Peterson

APPROVAL OF RESOLUTION 2024R-20 FINDING THAT A 0.107-ACRE PORTION OF OPEN SPACE LOCATED IN THE VICINITY OF 1000 EAST AND 1450 SOUTH IS NOT A SIGNIFICANT PARCEL OF PROPERTY AND DIRECTING STAFF TO MOVE FORWARD WITH THE DISPOSAL OF SAID PROPERTY

Councilmember Thompson moved to approve Resolution 2024R-20 finding that a 0.107-acre portion of open space located in the vicinity of 1000 East 1450 South is not a significant parcel of property and directing staff to move forward with the disposal of said property and authorize the mayor's signature to any necessary documents, seconded by Councilmember Wurth.

RESULT: Passed [4 TO 0]

YES: Councilmember Roper, Councilmember Thompson, Councilmember Ratchford, Councilmember Wurth

NO: None

ABSENT: Councilmember Peterson

COMMUNICATION ITEMS

MAYOR'S REPORT

Mayor Mark Shepherd

- Expressed appreciation to Council and Staff for their good working relationship.
- He had been asked to serve as the co-chair of Mayors & CEOs for Housing Investment.
- He said the National League of Cities would be visiting in February 2025.
- He said he would be attending a Housing Summit in Washington, D.C.
- He will be attending an event called, "Mayors Summit Against Antisemitism" in California.

CITY COUNCIL'S REPORTS

Councilmember Thompson

- He reported that the North Davis Sewer District had elected a new chair, Mayor Joy Petro.
- He was honored to speak on behalf of the City on Veteran's Day.

Councilmember Ratchford

- Expressed appreciation to Council and Staff for her experiences since joining the Council.

Councilmember Wurth

- He applauded members of the Youth Commission who had been involved with the recent Clearfield High School "SpongeBob Musical."
- He expressed gratitude for the residents that trusted them to represent them on the Council and was grateful for the comradery with the Council and Staff.

Councilmember Roper

- He was grateful for the opportunity to work with Open Doors where they had seen an outpouring of generosity. He said they were collecting toys for "Toys for Tots" and would be holding an event on December 12, 2024 at the Caledonia in Layton and were asking people to bring toys and mingle.

CITY MANAGER'S REPORT

JJ Allen, City Manager

- He spoke of being reminded of the difference between being grateful and expressing thanks as an action.
- He announced that the Tree Lighting Ceremony would be held on December 2, 2024.
- The Council Work Retreat was scheduled for January 10, 2025, and would be held at the North Davis Fire District's Station 42.
- Employee Winter Party was scheduled for January 17, 2025.

STAFF REPORTS

Adam Favero, Public Works Director

- He invited Council to see the results of the work completed at 350 South which was the final paving project for the season. He said the extension at 500 West had been delayed due to third-party utility issue.
- He expressed appreciation for Council's support.

Nancy R. Dean, City Recorder

- No meeting December 3, 2024.
- Last meeting of the year would be held on December 10, 2024.

Councilmember Wurth moved to adjourn at 7:21 p.m., seconded by Councilmember Thompson.

RESULT: Passed [4 TO 0]

YES: Councilmember Roper, Councilmember Thompson, Councilmember Ratchford, Councilmember Wurth

NO: None

ABSENT: Councilmember Peterson

**APPROVED AND ADOPTED
This 28th day of January 2025**

/s/ Mark R. Shepherd, Mayor

ATTEST:

/s/ Nancy R. Dean, City Recorder

I hereby certify that the forgoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, November 26, 2024.

/s/ Nancy R. Dean, City Recorder