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# PLANNING AND ZONING MEETING MINUTES

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## Opened meeting at 6:05pm, January 27th, 2025

- **Commission Attendees:** Deborah Herron, Danita Hinton, Clay Crozier, Valorie McLean
- **Guest Attendees:** JR McLaughlin

## Agenda Items:

1. Prayer by Deb Herron, Pledge of Allegiance
2. Amended Meeting minutes, 1.13.2025 accepted by unanimous vote.
3. Lot Split Questions: JR McLaughlin
  - a. 480 E 800 N is a double lot that is divided north and south.
  - b. JR is not the owner of the property but believes he will be soon so just here to ask questions.
  - c. JR is requesting information on what steps he needs to take to split the lot east and west. Wants to build on southern half and front 500 East..
  - d. Filled out a land use application and paid the fee
    - o Danita explained that the \$50 fee wasn't necessary to collect at this point so JR may ask for a refund or just have city hold it until he has the survey/plat map ready.
  - e. Commission advised JR on setback requirements, lot size and frontage requirements. It is believed that the property will satisfy all the requirements in order to obtain a building permit.
  - f. JR will pursue getting a survey and return to PZ Commission for approval.
4. Open Session
  - a. Clay reviewed the city councils' decision on the airport overlay. They adopted the ordinance with an expiration date of Dec 2025 but didn't move on forming a committee.
  - b. Valorie asked what action the commission needs to take to move forward with the housing ordinance. Looked back on meeting notes from Nov 12.
  - c. Valorie asked how do we get a zoning overlay on the county GIS, maybe ask Allreds?
5. Adjournment at 6:55pm by unanimous vote.

## Action Items:

1. Danita will follow up with city council on which future land ordinances the commission should focus on first.

## Motions:

1. Motion made by Deborah Herron to accept the minutes, seconded by Danita Hinton, vote: unanimous.
2. Motion made by Deborah Herron to adjourn, seconded by Valorie McLean, vote: unanimous.