

**MINUTES FOR DUCHESNE COUNTY SPECIAL SERVICE DISTRICT #3
MEETING HELD ON DECEMBER 23, 2024 IN THE DUCHESNE COUNTY
CONFERENCE ROOM #1, AT THE COUNTY ADMINISTRATIVE
BUILDING, DUCHESNE, UTAH**

Opening

Present at the meeting were: Chairman Clyde Watkins, Board Members, Fred Kaminski, and Ron Winterton, and Secretary, Connie Sweat taking minutes.

Public in attendance: Josh Phillips Duchesne County Emergency Mangement

Chairman Watkins called the meeting to order at 5:15 p.m.

Minutes

The minutes from the November 25, 2024 meeting were reviewed.

Mr. Winterton made a motion to approve the November 25, 2024 minutes as presented, Mr. Kaminski seconded the motion, all in favor aye, motion carried.

Discussion and Consideration of Replacement Equipment

Josh Phillips stated he has received the replacement equipment. He presented the invoice for \$12,296.79 for payment. Duchesne County will need to be reimbursed. Brief discussion about expiration dates on equipment. Mr. Kaminski made a motion to approve the payment to Duchesne County; Mr. Winterton seconded the motion, all in favor aye, motion carried.

Discussion of the 2024 Budget

The District stayed within budget, excess funds will be transferred to Capital Outlay. Mr. Winterton made a motion to accept the 2024 budget as presented, Mr. Kaminski seconded the motion, all in favor aye, motion carried.

Discussion of the 2025 Budget

Mr. Winterton made a motion to adopt the 2025 budget as presented, Mr. Kaminski seconded the motion, all in favor aye, motion carried.

Department Monthly Training Incentives

Secretary Sweat presented the monthly incentives for November:

Town of Altamont	\$ 1,600.00
------------------	-------------

Duchesne City	\$ 1,400.00
Myton City	\$ 475.00
Roosevelt City	\$ 1,750.00

Mr. Kaminski made a motion to approve the incentives for the month of November for Altamont, Duchesne, Myton, and Roosevelt; Mr. Winterton seconded motion, all in favor aye, motion carried.

The following bills were submitted for payments:

- Strata Networks – Internet & IPad - \$39.54
- Connie Sweat – December Wages - \$325.00
- Clyde Watkins – 2024 Board Mtgs - \$600.00
- Ron Winterton – 2024 Board Mtgs - \$550.00
- Fred Kaminski – 2024 Board Mtgs - \$600.00

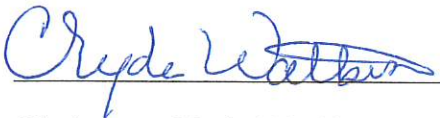
Mr. Winterton made a motion to approve all the bills as presented and listed above; Mr. Kaminski seconded the motion, all in favor aye, motion carried.

The board reviewed the Zion's Bank Statement and PTIF Account Statements.

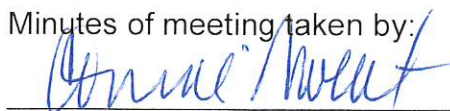
Business

Discussion of 2025 Meeting Schedule. Motion to approve as presented, with a change in May to the 27th, was made by Mr. Kaminski, seconded by Mr. Winterton. All in favor aye, motion carried.

Mr. Winterton motioned to adjourn the meeting, seconded by Mr. Kaminski. All in favor aye, adjourned at 5:34 pm.



Chairman, Clyde Watkins

Minutes of meeting taken by:


Connie Sweat