

Utah Prosecution Council Meeting
Tuesday - September 10, 2024, 10:00 a.m.
Utah Valley Convention Center
Floor 3, Cascade A&B
220 W. Center St.
Provo, Ut
via Teams

Approved Minutes

Present: Ed Montgomery, City of South Jordan, UPC Chair (In person)
Dan Burton, Chief Criminal Deputy, Utah Attorney General's Office (In person)
Stephen D. Foote, UPC Chair, Duchesne County Attorney (In person)
Jeff Gray, Utah County Attorney (In person)
Randall McUne, Cedar City Attorney (In person)
Brett Robinson, Chief Policy Advisor, Salt Lake County District Attorney,
(*designee of Sim Gill, Salt Lake County District Attorney*) (In person)
Samantha Smith, Bluffdale City Assistant Attorney (Remote)
Stuart Williams, Clearfield City Attorney (Remote)
Robert Van Dyke, Kane County Attorney (In person)
Karyn Walker, UPAAC Chair, Provo City Attorney's Office (In person)

Excused: Jess L. Anderson, Utah Commissioner of Public Safety
Sim Gill, Salt Lake County District Attorney
Troy Rawlings, Davis County Attorney
Sean Reyes, Utah Attorney General

Guests: Jeff Buhman, SWAP (In person)
Eric Clarke, Washington County Attorney

1. WELCOME

A. Council members were welcomed and the meeting convened.

2. MINUTES FROM JUNE 24, 2024 COUNCIL MEETING

A. Stephen Foote made the motion to approve the meeting minutes from June 24, 2024. Rob VanDyke seconded and the motion passed unanimously.

3. FY24 BUDGET CLOSE OUT

Robert Church reviewed the financial report for FY24 budget as outlined in the Director's Summary. He highlighted that UPC will carry over \$150k into FY25. Please refer to the Director's Summary. Hearing no questions, the next section was moved to.

4. FY25 PROPOSED BUDGET

Robert Church reviewed the financial report for FY25 budget as outlined in the Director's Summary. Please refer to the Director's Summary for details.

- A. Because of a healthy budget, Bob proposed that registration fees are waived for DUI and DV Bootcamp and Visual Trial Skills courses.
- B. Will continue to pay lodging costs for students who attend Basic.
- C. NAPC \$8,000 min-grant was applied for. It will help to defray costs for DUI Boot Camp.

Dan Burton made the motion to approve the UPC FY25 proposed budget. Rob VanDyke seconded the motion and the motion passed unanimously.

5. PERSONNEL

- A. Robert Church reported that Emma Johnsen has been hired as UPC's part-time secretary. She has already been to Basic Prosecutor Course and is doing a great job!
- B. Also, seeking ongoing funding for a full-time DV resource prosecutor during the next legislative session. This will divide Trent's responsibilities from sexual assault/domestic violence to the sexual assault area which takes up about 85% of his time. A dedicated domestic violence resource prosecutor would have the time to be able to address those needs and issues. Robert stated he has submitted the building block request to the AGO in this effort. Dan Burton will work with Robert Church on legislative piece for this.

6. TRAINING COMMITTEE

Ed Montgomery reviewed the Training Committee report. Please refer to the Director's Summary for details. He highlighted the following.

- a. Basic Prosecutor -
 - I. August 18-23, 2024
 - ii. Another successful course!
- b. Visual Trial Skills
 - I. November 14, 2024
- c. Advanced Trial Skills Course for 2025 October
 - I. This is UPC's last year to host the Civil Conference. It was proposed to put Adv. Trial Skills in that time slot. The training committee will be meeting October 14 & 15 to plan next year's training calendar and will discuss the curriculum and the agenda. It was suggested to have more experienced prosecutors serve as faculty to take burden off faculty for other courses.
- d. Question, does UPC need additional help or add to the training schedule. Given more time and experience, Emma could potentially absorb some of the smaller trainings such as DUI, DV, etc.

7. ePROSECUTOR

Along with information from the Director's Summary, Ron Weight gave the following e-

filing report. For details, please refer to Director's Summary.

- A. Have been testing eFiling. It is working well with the Courts and moving into production. Working out the bugs with the templates.
- B. Washington City will be the first agency.
- C. Working on a better data process with CCJJ. Ron submits the CCJJ reports directly to CCJJ so individual offices do not have to. If an office needs information or a report, Ron can get that upon request.
- D. Rich County is the newest user of eProsecutor.
- E. Robert Church reported he has applied for CCJJ grant for next year. He will know by the end of October and give a report on the outcome at the next council meeting.
- F. Reported there are 44 agencies, both city and county, using eProsecutor and 265 users.

8. UPAA REPORT

Karyn Walker, Chair of UPAA and Marilyn Lawson gave the following UPAA report.

- A. There are two (2) open positions for both a city and county. Announcements will be sent out. Should have those positions filled and the new members begin by January 2025.

9. RESOURCE PROSECUTOR REPORT

- A. Tyson Skeen TSRP. Please refer to his report located under *Tab E*.
 - I. DUI Bootcamp will be held January 9-10, 2025. Grant for \$8,000 has been applied for.
 - ii. Tyson Skeen reported that he is on pace to do over 900 requests for assistance for this grant year. Highest number on record!
- B. Trent Dressen SADVRP. Trent was excused. He is attending a TIVI Train the Trainers along with Derek Coats. Please refer to his report located under *Tab F*.
 - I. Upcoming HB200 training on Oct. 7-9 at POST.

10. MULTI STATE JOB FAIR

Robert Church was approached by his NAPC colleagues to perhaps participate of a multi state job fair with Colorado, Arizona and, possibly, New Mexico and host it in Utah. After some discussion it was decided that there is not enough interest in Utah to host but that Bob could go at attend the job fair and represent Utah's prosecutors. Please refer to the Director's Summary for further details.

11. NEXT MEETING

January 14, 2025

Time: 9:00 - 10:30 a.m.

Location: 5272 College Drive, Murray, UT

12. MEETING ADJOURN