

WEILENMANN SCHOOL OF DISCOVERY BOARD MEETING MINUTES

**December 17, 2024
4199 Kilby Road
Park City, UT 84098
5:30 p.m. to 7:30 p.m. (MST)**

1. Opening Business: Mark Maziarz - Vice Chair, 5:30 to 5:35

1.1. Call to Order

Mark Maziarz calls the meeting to order at 5:32 PM.

1.2. Roll Call

Roll call taken: Mark Maziarz, present, Gina Cox, present, Doug Rolley, present, Jodi Taylor present. A quorum is present.

1.3. Pledge of Allegiance

2. Consent Agenda: Board of Directors, 5:35 to 5:40

2.1. Approval of minutes from December 6, 2024 board meeting.

Jodi Taylor makes a motion to approve the consent agenda. Gina seconds,

Mark Maziarz votes aye, Gina Cox votes aye, Doug Rolley votes aye, Jodi Taylor votes aye. Motion passes, minutes approved.

2.2 Acknowledgement of receipt of Executive Report.

3. Achieving the School's Mission and Vision, Jodi Taylor - Board Member, 5:40 to 5:45

Jodi Taylor reads mission and vision statements and shares personal story highlighting Mrs. Malia's effectiveness in guiding the music program at Weilenmann.

4. Busing/Transportation Update, Jason Lindsay - Facilities Manager, 5:45 to 5:55

4.1 Consideration to acquire additional bus/transportation.

Mark spoke with Jason. Jason Lindsay believes a back up bus can be purchased for about \$9,000. Mark suggests sending authorization to Scott Stewart for the purchase of at least one, potentially two, back-up buses for up to \$20,000.

All buses will need to be registered, there is discussion around registration, insurance, inspection, and maintenance. Jeff Biesinger comments that about

\$25-30,000 total per bus is spent in other school districts on similar costs.

Gina Cox makes a motion to authorize Scott Stewart for the purchase of at least one, potentially two, back-up buses for up to \$20,000, Jodi Taylor seconds the motion. Mark Maziarz votes aye, Gina Cox votes aye, Doug Rolley votes aye, Jodi Taylor votes aye. Motion passes

5. Board Consideration of PTO Status Pending Agreement, Mark Maziarz - Vice Chair, 5:55 to 6:05

Scott is seeking approval from the board for authority to approve activities until an agreement is drafted, approved, and implemented. The temporary agreement allows the PTO to use the school's name and Scott would approve activities until a formal agreement is finalized and communication would go through Scott and Shelley Turner.

Given how long an agreement would take to put together and approve, Scott would like to sit down in January with the PTO to put together an agreement that would be presented to the board for approval—via Erin Preston first.

Gina Cox makes a motion authorizing Scott to draft a pending agreement with the PTO until a permanent agreement is brought to the board. Jodi Taylor seconds the motion. Mark Maziarz votes aye, Gina Cox votes aye, Doug Rolley votes aye, Jodi Taylor votes aye. Motion passes authorizing Scott to draft a pending agreement.

6. Public Comment: Members of the Public, 6:05 to 6:15. The public is welcome to send written comments to publiccomment@wsdpc.org.

Lauren Smith, PTO president, expresses appreciation for the approval. Lauren will be emailing about an interested member of the Academic Excellence Committee.

Bethany requests that there still be an official PTO seat on the Board.

7. Finance Committee Report: Jeff Biesinger, Finance Committee, 6:15 to 6:25

Jeff Biesinger provides an update on the SpEd audit.

The SpEd audit has been tricky, but all in all, there were 3 invoices that could not be located—the total of which was less than \$500.

One employee's agreement time and effort form could not be located. Anyone paid with restricted funds would need that form. The missing agreement amounted to \$7,500.00. Jeff does not know if those funds will need to be paid back to the state but will report back once it is wrapped up.

7.1 FY25 Monthly Budget Update

7.2 General Finance Report

Jeff provides an update: through the end of November, 42% of the way through the year. Local and State revenues look good. Corrected allotment is in and

revenues have been updated, about what we thought it would be. Only surprise, the Educator's Salary Adjustment is at about \$93,000, over what we planned. There may not be a difference to make up.

A slight bump in WPU went up helped. All in all, there is still a projected surplus of just over 3%

300s: IT is front loaded and appears high, but by end of year should be caught up.

400s: front loaded costs on repairs and maintenance, should also be caught up.

500s: Contracted services maxed out (bus/transportation costs) high now, should level out.

Keeping an eye on budget for supplies.

Additional good news, enrollment is sitting at 420 (only one student lost since October).

Overall, the budget is healthy.

8. Board Policy Review: Board of Directors, 6:25 to 6:35

Scott provides updates: mostly updated links/outdated links and existing links to state policy and formatting for readability and accessibility.

8.1. Notice of Student Data Collection, Directory Information, and Protection of Pupil Rights

Information collected from parents/students and how we use it in the school.

Discussion around sharing info with outside organizations and the wording, as it pertains to the directory.

Information can be sent, but the determination of whether or not it should be sent is up to us.

8.2. Notification of Rights under FERPA

Updated for formatting, how parents access grades and updated links to state wording and documentation.

Doug Rolley makes a motion to update Notice of Student Data Collection, Directory Information, and Protection of Pupil Rights AND Notification of Rights under FERPA. Jodi Taylor seconds the motion. Mark Maziarz votes aye, Gina Cox votes aye, Doug Rolley votes aye, Jodi Taylor votes aye.

Motion passes to update Notice of Student Data Collection, Directory Information, and Protection of Pupil Rights and Notification of Rights under FERPA

9. 2025-2026 Calendar: Scott Stewart - Interim Executive Director, 6:35 to 6:40

Scott provides an update. Question of our Fall Break aligning with Park City School and Wasatch Fall Break came up. No new information obtained.

Discussion about tabling approval of calendar.

Gina Cox makes a motion to table finalization of the 2025-2026 Calendar until January. Jodi Taylor seconds the motion. Mark Maziarz votes aye, Gina Cox votes aye, Doug Rolley votes aye, Jodi Taylor votes aye.

Motion passes to table finalization of 2025-2026 Calendar until January

10. Board Committees Updates, 6:40 to 6:55

10.1 Academic Excellence: Douglas Rolley

Committee will meet in January/February after mid-year testing with more data from RTI, Star, and Acadience Testing.

10.2 Governance Committee: Emily Voorhees

Nothing to report.

10.3 Building/Facilities Committee: Mark Maziarz

Jason Lindsey has been doing final walkthroughs. Windows have been cleaned. Finalizing details with safety grant matters. One recurring leak and a new leak has cropped up—overall, things are looking good.

10.4 School Land Trust Committee: Jason Glidden

No new updates.

10.5 Lottery/Enrollment Committee: Gina Cox

Gina has met with Peter Leeman. January 3rd, 2025 is when open enrollment opens. Parents will receive intent-to-return forms to complete—sooner than later hopefully. Lotteries will take place thereafter. Tours are occurring.

Pre-K-4 registration has gone live.

10.6 Audit Committee: Jason Glidden

No new updates. No findings since the audit was done in October. Single audit from USDA loan.

10.7 Legal Affairs Committee: Jason Glidden

No new update

10.8 Recruitment and Training Committee: Gina Cox

Gina Cox provides an update. Work continues on the Parent Elect position for the board. Nominations will proceed and applications will be completed and commitments made from nominees regarding their acceptance of nomination. Additional board member positions have been discussed along with potential candidates and their interests/qualifications.

10.9 Development and Public Relations Committee: Susannah Barnes

Susannah Barnes provides an update. Potential of a greenhouse via a grant is discussed. Park City Community Foundation is waiving a fee so that we can compost at WSD as part of our mission of sustainability in Summit County—the compost would be picked up at about \$80 a month.

Other fun initiatives involving Scott/Elizabeth being considered.

In addition to the open house, a media blitz is coming to gain attention/traction for interest in our school.

Discussion around “naming rights” for various areas/rooms of the school that could generate local revenue for the school.

11. Executive Report: Scott Stewart - Interim Executive Director, 6:55 to 7:05

Scott provides an update. Cam Rageuse (Adventure PE Teacher) participated in a meeting about creating a new shared educational space.

Peter and Scott completed the application for the alternative of the Guardian Program at the school that was approved by the Sheriff and sent to the state.

Looking ahead to stream lining enrollment and the structure of the program, looking to have those items wrapped up before summer.

Gin Villalobos is BACK as a custodian and back up bus rider (not full time). The building is noticeably cleaner.

Candidates for permanent bus driver could be available after the new year. Looking for faculty to obtain a CDL as an every other week CDL.

12. Update on Student Life: Elizabeth Phillips, Lower School Principal, 7:05 to 7:15

Elizabeth provides an update. Character traits of empathy and compassion have been emphasized this month. Positive Behavior Incentives are strong. Hope Squad has united Lower and Middle School.

Middle of the year testing is gearing up. Teachers are doing a great job maintaining academic rigor.

1st Grade parent gift is even rooted in a math standard.

Progress monitoring has been successful in identifying and providing students in need with their support.

Conferences were successful, both in person conferences and virtual conferences.

Student-led conferences were trial-ran. Very successful overall.

Fire, Secure, and Hold Drill were great. Impromptu fire drill was successful.

5th Grade went to the Museum of Fine Arts.

Nutcracker Performance by Summit Performance of Fine Arts

The Parent Showcase for music has been great. Newly added Mr. Mason

Thomas was particularly successful.

Staff meetings have been productive.

Gin Villalobos is BACK. A valued member of the Weilenmann community.

Elizabeth will be duct taped to the wall on Friday :)

Middle School pancake breakfast upcoming.

13. PTO Update: Cortney Johanson - PTO Representative, 7:15 to 7:20

Cortney Johnson provides an update. Pie and soda bar was a success for teachers, mingles have been a success.

Struggle to unify parent communication via PTO.

Fundraisers with See's Candy have been successful.

Upcoming events: January 2nd free skate at ice skating rink for Weilenmann Community with Parley's Park Elementary. Dollar dress down January 5th (dress for decade). WSD Night at a Grizzlies Game in March, more info coming.

Next PTO Meeting, January 24th. Mark Maziarz will attempt to be the board representative in attendance.

14. Executive Session (as needed): Closed in accordance with the Utah Open and Public Meetings Act, time is variable

Not needed

15. Housekeeping and Adjournment: Mark Maziarz - Vice Chair

15.1. Next board meeting: January 28th, 2025.

Mark Maziarz adjourned the meeting at 7:25 PM.