

A G E N D A
Park City Fire Service District
Administrative Control Board Meeting
January 7, 2025
Park City Fire District Administrative Office Building
736 West Bitner Rd. Park City, Utah 84098

5:30 p.m.

Work Session

- I. District Updates: Chief Bob Zanetti
- II. Medical Control Review: Dr. Scott McIntosh
- III. November 2024 Financial Review: CFO Del Barney
- IV. Election of 2025 ACB Officers: HR Officer Patti Berry
- V. Policy Review: Patti Berry
- VI. Year-end Call Statistics: Chief Bob Zanetti
- VII. Other Divisional Updates (as time permits)

6:30 p.m.

Regular Meeting Called to Order

- I. Roll Call
- II. Approval of December 3, 2024, Meeting Minutes
- III. Public Input
- IV. Commission Reports and Business
 - a. Correspondence
 - b. Financial
- V. Old Business
- VI. New Business
 - a. Election of Administrative Control Board Officers for 2025: Chair, Vice Chair, Clerk/Secretary, and Treasurer
 - b. Possible Approval of PCFD Policy Section 13, Disciplinary Procedures
- VII. Staff Reports and Input
- VIII. Discussion of Possible Future Agenda Items/Additional Comments
- IX. Closed Meeting: Discussion of the character, competence, or health of an individual; deployment of security personnel, devices, or systems; collective bargaining issues; pending or reasonably imminent litigation; purchase, exchange, lease, or sale of real property; investigative proceedings regarding allegations of criminal misconduct; procurement; and/or consideration of a loan application.
- X. Adjournment

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board
will be held February 4, 2025, beginning at 6:30 p.m. in the
PCFD Administrative Offices, 736 West Bitner Rd., Park City, Utah 84098.

Electronic participation by the public is not available at this time.

Park City Fire Service District
Balance Sheet
General Funds
November 30, 2024

| | General | Capital Projects | Other Non-Major Governmental Funds | Total Governmental Funds | Special Revenue Fund | Debt Service Fund | Local Building Authority | Total Non-Major Governmental Funds |
|--|--------------------------|--------------------------|---|---------------------------------|-----------------------------|--------------------------|---------------------------------|---|
| Assets: | | | | | | | | |
| Cash - Regular Checking | 81,134 | | | | | | | |
| Cash and Cash Equivalents | 137,031 | 0 | 5,025 | 142,056 | | | | 5,025 |
| Bond Escrow Holdings | 0 | 0 | 52 | 52 | | | | 52 |
| Cash Deposited in Public Treasurer's Investment Fund | 401,398 | 16,409,924 | 0 | 16,811,322 | | | | 0 |
| Receivables: | | | | | | | | |
| Accounts Receivable | 12,180 | 0 | 0 | 12,180 | 0 | | | 0 |
| Taxes | 8,953,226 | | 0 | 8,953,226 | 0 | 0 | | 0 |
| Ambulance Operations | 0 | | 0 | 0 | 0 | 0 | | 0 |
| Other Assets | | | | | | | | |
| Restricted Assets: | | | | | | | | |
| Cash and Cash Equivalents | 203,929 | | 889 | 204,818 | 0 | 889 | | 889 |
| Prepaid Assets | 0 | | | 0 | | | | |
| Cash Deposited in Public Treasurer's Investment Fund | 780,475 | 0 | 672,290 | 1,452,765 | 672,290 | | 0 | 672,290 |
| Accounts Receivable | | | | 0 | | | | |
| Investments | | | | 0 | | | | |
| Total Assets | <u><u>10,488,240</u></u> | <u><u>16,409,924</u></u> | <u><u>678,257</u></u> | <u><u>27,576,420</u></u> | <u><u>672,290</u></u> | <u><u>942</u></u> | <u><u>5,025</u></u> | <u><u>678,257</u></u> |
| Liabilities and Fund Balances: | | | | | | | | |
| Liabilities: | | | | | | | | |
| Accounts Payable | 118,023 | 0 | 0 | 118,023 | 0 | 0 | 0 | 0 |
| Bond Interest Payable | | | 0 | 0 | | 0 | | 0 |
| Accrued Liabilities | 206,681 | | | 206,681 | | | | |
| Total Liabilities | <u><u>324,703</u></u> | <u><u>0</u></u> | <u><u>0</u></u> | <u><u>324,703</u></u> | <u><u>0</u></u> | <u><u>0</u></u> | <u><u>0</u></u> | <u><u>0</u></u> |
| Fund Balances: | | | | | | | | |
| Restricted for: | | | | | | | | |
| Debt Service | | | 942 | 942 | | 942 | | 942 |
| Impact Fees | | | 672,290 | 672,290 | 672,290 | | | 672,290 |
| Assigned for: | | | | | | | | |
| Building Construction and Equipment Purchases | | 16,409,924 | 5,025 | 16,414,949 | | | 5,025 | 5,025 |
| Unassigned | 10,163,536 | | | 10,163,536 | | | | |
| General Fund | | | | | | | | |
| Capital Projects Fund | | | | | | | | |
| Total Fund Balance | <u><u>10,163,536</u></u> | <u><u>16,409,924</u></u> | <u><u>678,257</u></u> | <u><u>27,251,717</u></u> | <u><u>672,290</u></u> | <u><u>942</u></u> | <u><u>5,025</u></u> | <u><u>678,257</u></u> |
| Total Liabilities and Fund Balance | <u><u>10,488,240</u></u> | <u><u>16,409,924</u></u> | <u><u>678,257</u></u> | <u><u>27,576,420</u></u> | <u><u>672,290</u></u> | <u><u>942</u></u> | <u><u>5,025</u></u> | <u><u>678,257</u></u> |

PARK CITY FIRE SERVICE DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual
All Funds and the Local Building Authority
For the Period Ending
November 30, 2024

| | Budgeted Amounts | | Actual Amounts | Variance With Final Budget - | | |
|---|-------------------------|--------------------|-----------------------|-------------------------------------|----------------|--|
| | Original | Final | | Positive (Negative) | Percent | |
| Revenues: | | | | | | |
| Local Revenue: | | | | | | |
| Property Taxes | 14,464,500 | 14,464,500 | 10,329,280 | 4,135,220 | 71.4% | |
| Fee-in-Lieu | 300,000 | 300,000 | 209,590 | 90,410 | 69.9% | |
| Interest Income | 867,600 | 867,600 | 1,247,385 | (379,785) | 143.8% | |
| Other Income | 500 | 500 | 1,814 | (1,314) | 362.9% | |
| Sale of Fixed Assets | 25,000 | 25,000 | 41,700 | (16,700) | 0.0% | |
| Grants and Donations | 50,500 | 50,500 | 274,871 | (224,371) | 544.3% | |
| Fees and Permits | 5,935,300 | 5,935,300 | 6,839,240 | (903,940) | 115.2% | |
| Total Revenues | <u>21,643,400</u> | <u>21,643,400</u> | <u>18,943,879</u> | <u>2,923,892</u> | <u>87.5%</u> | |
| Expenditures: | | | | | | |
| Personnel: | | | | | | |
| Salaries and Wages | 12,132,131 | 12,132,131 | 10,453,138 | (1,678,993) | 86.2% | |
| Fringe Benefits | 5,369,420 | 5,369,420 | 4,169,448 | (1,199,972) | 77.7% | |
| Operations | 2,629,553 | 2,629,553 | 2,131,810 | 491,324 | 81.1% | |
| General and Administrative | 406,695 | 406,695 | 288,686 | (118,009) | 71.0% | |
| Capital Outlay | 2,510,000 | 2,510,000 | 2,017,349 | (492,651) | 80.4% | |
| Debt Service | | | 0 | | | |
| Principle Retirement | 685,000 | 685,000 | 681,897 | (3,103) | 99.5% | |
| Interest and Fiscal Charges | 25,000 | 25,000 | 21,923 | (3,077) | 87.7% | |
| Total Expenditures | <u>23,757,799</u> | <u>23,757,799</u> | <u>19,764,252</u> | <u>(3,993,547)</u> | <u>83.2%</u> | |
| Excess of Revenues Over Expenditures | <u>(2,114,399)</u> | <u>(2,114,399)</u> | <u>(820,373)</u> | <u>(1,069,655)</u> | | |
| Other Financing Sources (Uses): | | | | | | |
| Operating Transfers to Other Funds | 4,680,000 | 4,680,000 | 3,842,889 | 837,111 | -82.1% | |
| Operating Transfers From Other Funds | 4,680,000 | 4,680,000 | 3,842,889 | 837,111 | -82.1% | |
| Total Other Financing Sources (Uses) | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0.0%</u> | |
| Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Net Change in Fund Balance | <u>(2,114,399)</u> | <u>(2,114,399)</u> | <u>(820,373)</u> | <u>(1,069,655)</u> | | |
| Fund Balances - Beginning | <u>28,072,091</u> | <u>28,072,091</u> | <u>28,072,091</u> | <u>28,072,091</u> | | |
| Fund Balances - Ending | <u>25,957,692</u> | <u>25,957,692</u> | <u>27,251,718</u> | <u>27,002,436</u> | | |

Park City Fire Service District
Summary of Revenues, Expenditures and Transfers for all Funds and the Local Building Authority
For the Years Ending December 31, 2022, 2023 and 2024

| | Actual 2022 | Actual 2023 | Year-to Date 2024 | Projected 2024 | Budget 2024 |
|---|-------------------|-------------------|----------------------|-------------------|--------------------|
| Revenues: | | | | | |
| Property taxes | 13,945,933 | 14,579,256 | 10,329,280 | 14,780,000 | 14,464,500 |
| Fee-in-lieu | 251,408 | 230,668 | 209,590 | 300,000 | 300,000 |
| Interest income | 350,468 | 1,120,741 | 1,247,385 | 1,420,000 | 867,600 |
| Misc income | 219,602 | 210,861 | 43,514 | 40,000 | 25,500 |
| Grants and donations | 116,016 | 73,844 | 274,871 | 202,000 | 50,500 |
| Bond proceeds | 0 | 0 | 0 | 0 | 0 |
| Fees and Permits | 4,340,531 | 6,683,187 | 6,839,240 | 6,885,000 | 5,935,300 |
| Total revenues | 19,223,958 | 22,898,557 | 18,943,879 | 23,627,000 | 21,643,400 |
| Expenditures: | | | | | |
| Current: | | | | | |
| Salaries and wages | 9,657,490 | 10,913,695 | 10,453,138 | 11,700,025 | 12,132,131 |
| Fringe benefits | 3,974,077 | 4,633,483 | 4,169,448 | 4,692,428 | 5,369,420 |
| Total wages and fringe benefits | 13,631,567 | 15,547,178 | 14,622,586 | 16,392,453 | 17,501,551 |
| Operations: | | | | | |
| Station expenditures | 792,901 | 696,102 | 831,128 | 910,000 | 971,357 |
| Ambulance operational expenditures | 869,655 | 892,112 | 619,793 | 650,000 | 733,500 |
| Apparatus maintenance | 247,739 | 238,200 | 217,633 | 350,000 | 350,000 |
| Fire, spec. ops. And communication equip. | 79,524 | 105,396 | 83,680 | 85,500 | 109,846 |
| Fuel | 192,868 | 158,300 | 106,421 | 145,000 | 160,500 |
| Uniforms and safety gear | 110,746 | 173,646 | 149,846 | 135,000 | 158,000 |
| Travel, training and tuitions | 66,406 | 80,611 | 128,703 | 142,500 | 142,500 |
| Other operations | 4,060 | 2,535 | 68 | 1,500 | 3,850 |
| Total operations | 2,363,900 | 2,346,902 | 2,137,272 | 2,419,500 | 2,629,553 |
| General and administrative: | | | | | |
| General liability insurance | 79,824 | 86,675 | 122,976 | 123,000 | 115,000 |
| Professional and consulting services | 27,465 | 24,709 | 14,508 | 25,000 | 25,000 |
| Audit and accounting services | 15,700 | 18,800 | 19,400 | 19,400 | 22,000 |
| Legal services | 40,000 | 3,972 | 6,062 | 47,000 | 50,000 |
| Certificates of participation- cost of issuance | 0 | 0 | 0 | 0 | 0 |
| Other general and administrative | 118,759 | 131,866 | 120,279 | 130,000 | 194,695 |
| Total general and administrative | 281,748 | 266,022 | 283,225 | 344,400 | 406,695 |
| Capital outlay: | | | | | |
| Apparatus and vehicles | 677,509 | 595,728 | 1,258,512 | 1,600,000 | 1,665,000 |
| Land, buildings and building improvements | 1,524,142 | 2,714,470 | 379,295 | 395,000 | 395,000 |
| Furniture and equipment | 67,808 | 750,118 | 379,542 | 450,000 | 450,000 |
| Total capital outlay | 2,269,459 | 4,060,316 | 2,017,349 | 2,445,000 | 2,510,000 |
| Debt service: | | | | | |
| Principle retirement | 844,225 | 867,475 | 681,897 | 685,000 | 685,000 |
| Interest charges | 63,234 | 22,587 | 21,923 | 25,000 | 25,000 |
| Total debt service | 907,459 | 890,061 | 703,820 | 710,000 | 710,000 |
| Total expenditures | 19,454,133 | 23,110,478 | 19,764,252 | 22,311,353 | 23,757,799 |
| Excess (deficit) of revenue over expenditures before operating transfers | (230,172) | (211,921) | (820,373) | 1,315,647 | (2,114,399) |
| Operating transfers out | 2,015,684 | 5,856,636 | 3,842,889 | 4,680,000 | 4,680,000 |
| Operating transfers in | 2,015,684 | 5,856,636 | 3,842,889 | 4,680,000 | 4,680,000 |
| Total transfers | 0 | 0 | 0 | 0 | 0 |
| Totals | (230,172) | (211,921) | (820,373) | 1,315,647 | (2,114,399) |
| Fund Balances - Beginning | 28,514,184 | 28,284,012 | 28,072,091 | 28,072,091 | 28,072,091 |
| Fund Balances - Ending | 28,284,012 | 28,072,091 | 27,251,718 | 29,387,738 | 25,957,692 |

PARK CITY FIRE SERVICE DISTRICT

Budget to Actual

General Fund

For the Period Ending

November 30, 2024

| | Budget Amounts | | Actual Amounts | Variance with Final Budget - | |
|---|-----------------------|--------------------------|---------------------------|---|----------------|
| | Original | Adjusted | | Over (Under) | Percent |
| Revenues: | | | | | |
| Property Taxes | 14,464,500 | 14,464,500 | 10,329,280 | (4,135,220) | 71.4% |
| Fee-in-lieu | 300,000 | 300,000 | 209,590 | (90,410) | 69.9% |
| Licenses & Permits | 325,000 | 325,000 | 321,095 | (3,905) | 98.8% |
| Intergovernmental (Grants & Wildland Program) | 50,000 | 50,000 | 274,566 | 224,566 | 549.1% |
| Charges for Services | 5,485,300 | 5,485,300 | 6,066,841 | 581,541 | 110.6% |
| Refunds | 0 | 0 | 0 | 0 | 0.0% |
| Interest Income | 350,000 | 350,000 | 452,052 | 102,052 | 129.2% |
| Sale of Fixed Assets | 25,000 | 25,000 | 41,700 | 16,700 | 0.0% |
| Miscellaneous Revenue | 500 | 500 | 1,814 | 1,314 | 362.9% |
| Contributions & Transfers | 500 | 500 | 305 | (195) | 61.0% |
| Total Revenues | 21,000,800 | 21,000,800 | 17,697,243 | (3,303,557) | 84.3% |
| Expenditures: | | | | | |
| Personnel: | | | | | |
| Salaries and Wages | 12,132,132 | 12,132,132 | 10,453,138 | 1,678,994 | 86.2% |
| Fringe Benefits | 5,369,420 | 5,369,420 | 4,169,448 | 1,199,972 | 77.7% |
| Fire Operations | 1,815,857 | 1,815,857 | 1,492,081 | 323,776 | 82.2% |
| Fire Prevention Operations | 44,846 | 44,846 | 19,890 | 24,956 | 44.4% |
| Administration | 416,695 | 416,695 | 288,618 | 128,077 | 69.3% |
| Ambulance Operations | 796,500 | 796,500 | 619,840 | 177,071 | 77.8% |
| Capital Outlay | 1,225,000 | 1,225,000 | 845,319 | 379,681 | 69.0% |
| Transfers | 4,400,000 | 4,400,000 | 3,712,994 | 687,006 | 84.4% |
| Total Expenditures | 26,200,450 | 26,200,450 | 21,601,328 | 4,599,533 | 82.4% |
| Excess of Revenues Over Expenditures | 5,199,650 | 5,199,650 | (3,904,085) | 1,295,976 | |
| Fund Balances - Beginning | 14,067,622 | 14,067,622 | 14,067,622 | | |
| Fund Balances - Ending | 8,867,972 | 8,867,972 | 10,163,537 | | |
| | 21,601,328 | Total Expenditures | | | |
| | 845,319 | Less Capital Outlay | | | |
| | 3,712,994 | Less Interfund Transfers | | | |
| | 17,043,015 | Operating Expenses | | | |

Park City Fire Service District
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Period Ending
November 30, 2024

| | General | Capital Projects | Other Nonmajor Governmental Funds | Total Governmental Funds | Special Revenue Fund | Debt Service Fund | Local Building Authority | Total Governmental Funds |
|--|-------------------|-------------------|-----------------------------------|--------------------------|----------------------|-------------------|--------------------------|--------------------------|
| Revenues: | | | | | | | | |
| Property Taxes | 10,329,280 | 0 | 0 | 10,329,280 | 0 | 0 | 0 | 0 |
| Fee -in-Lieu | 209,590 | 0 | 0 | 209,590 | 0 | 0 | 0 | 0 |
| Interest Income | 452,052 | 761,483 | 33,850 | 1,247,385 | 23,858 | 9,992 | 0 | 33,850 |
| Other Income | 1,814 | 0 | 0 | 1,814 | 0 | 0 | 0 | 0 |
| Sale of Fixed Assets | 41,700 | 0 | 0 | 41,700 | 0 | 0 | 0 | 0 |
| Grants and Donations | 274,871 | 0 | 0 | 274,871 | 0 | 0 | 0 | 0 |
| Fees and Permits | 6,387,936 | 0 | 451,304 | 6,839,240 | 451,304 | 0 | 0 | 451,304 |
| Total Revenues | 17,697,243 | 761,483 | 485,154 | 18,943,879 | 475,162 | 9,992 | 0 | 485,154 |
| Expenditures: | | | | | | | | |
| Current: | | | | | | | | |
| Personnel: | | | | | | | | |
| Salaries and Wages | 10,453,138 | 0 | 0 | 10,453,138 | 0 | 0 | 0 | 0 |
| Fringe Benefits | 4,169,448 | 0 | 0 | 4,169,448 | 0 | 0 | 0 | 0 |
| Operations | 2,131,810 | 0 | 0 | 2,131,810 | 0 | 0 | 0 | 0 |
| General and Administrative | 288,618 | 0 | 68 | 288,686 | 0 | 0 | 68 | 68 |
| Capital Outlay | 845,319 | 1,172,030 | 0 | 2,017,349 | 0 | 0 | 0 | 0 |
| Debt Service: | | | | | | | | |
| Principle Retirement | 0 | 0 | 681,897 | 681,897 | 0 | 681,897 | 0 | 681,897 |
| Interest and Fiscal Charges | 0 | 0 | 21,923 | 21,923 | 0 | 21,923 | 0 | 21,923 |
| Total Expenditures | 17,888,334 | 1,172,030 | 703,888 | 19,764,252 | 0 | 703,820 | 68 | 703,888 |
| Excess (Deficiency) of Revenues | | | | | | | | |
| Over (Under) Expenditures | (191,091) | (410,548) | (218,735) | (820,373) | 475,162 | (693,828) | (68) | (218,735) |
| Other Financing Sources (Uses): | | | | | | | | |
| Operating Transfers | (3,712,994) | 3,425,440 | 287,554 | 0 | (131,911) | 419,397 | 68 | 287,554 |
| Proceeds from Sale of Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Other Financing Sources (Uses) | (3,712,994) | 3,425,440 | 287,554 | 0 | (131,911) | 419,397 | 68 | 287,554 |
| Net Change in Fund Balance | (3,904,085) | 3,014,893 | 68,819 | (820,373) | 343,251 | (274,431) | 0 | 68,819 |
| Fund Balances - Beginning | 14,067,622 | 13,395,032 | 609,436 | 28,072,090 | 329,040 | 275,371 | 5,025 | 609,436 |
| Fund Balances - Ending | 10,163,537 | 16,409,925 | 678,255 | 27,251,717 | 672,291 | 940 | 5,025 | 678,255 |

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Check GL Account | Amount |
|-----------|------------------|--------------|---------------|--|------------------|-----------|
| 12/24 | 12/09/2024 | 2023 | 17905 | Alpine Distilling | 10-201000-0000 | 5,100.00 |
| 12/24 | 12/16/2024 | 2156 | 17922 | COTIVITI | 10-201000-0000 | 131.15 |
| 12/24 | 12/16/2024 | 2157 | 18014 | KENNETH SHAFFER | 10-201000-0000 | 31.48 |
| 12/24 | 12/16/2024 | 2158 | 17991 | UMR | 10-201000-0000 | 776.50 |
| 12/24 | 12/11/2024 | 1009700 | 17332 | AFFORDABLE HEATING & COOLING | 10-201000-0000 | 142.75 |
| 12/24 | 12/11/2024 | 1009701 | 17954 | AFLAC GROUP INSURANCE | 10-201000-0000 | 2,173.92 |
| 12/24 | 12/11/2024 | 1009702 | 220 | ALL WEST COMMUNICATIONS | 10-201000-0000 | 533.51 |
| 12/24 | 12/11/2024 | 1009703 | 14280 | AMAZON CAPITAL SERVICES | 10-201000-0000 | 190.92 |
| 12/24 | 12/11/2024 | 1009704 | 18013 | ANY HOUR SERVICE | 10-201000-0000 | 102.00 |
| 12/24 | 12/11/2024 | 1009705 | 700 | AT&T MOBILITY | 10-201000-0000 | 40.04 |
| 12/24 | 12/11/2024 | 1009706 | 17668 | BLOMQUIST HALE CONSULTING, INC | 10-201000-0000 | 982.10 |
| 12/24 | 12/11/2024 | 1009707 | 1680 | BOUND TREE MEDICAL LLC | 10-201000-0000 | 3,800.92 |
| 12/24 | 12/11/2024 | 1009708 | 1820 | BURT BROS TIRE & SERVICE INC. | 10-201000-0000 | 66.00 |
| 12/24 | 12/11/2024 | 1009709 | 2260 | CACTUS & TROPICALS | 10-201000-0000 | 145.00 |
| 12/24 | 12/11/2024 | 1009710 | 3070 | CANON SOLUTIONS AMERICA, INC. | 10-201000-0000 | 178.23 |
| 12/24 | 12/11/2024 | 1009711 | 3170 | Caselle, Inc. | 10-201000-0000 | 3,363.00 |
| 12/24 | 12/11/2024 | 1009712 | 3030 | CENTURYLINK | 10-201000-0000 | 388.75 |
| 12/24 | 12/11/2024 | 1009713 | 17532 | CENTURYLINK | 10-201000-0000 | 44.99 |
| 12/24 | 12/11/2024 | 1009714 | 2750 | CRAWFORD DOOR SALES | 10-201000-0000 | 1,662.00 |
| 12/24 | 12/11/2024 | 1009715 | 2820 | CUMMINS ROCKY MOUNTAIN LLC | 10-201000-0000 | 1,190.92 |
| 12/24 | 12/11/2024 | 1009716 | 3620 | DAVE DORSEY | 10-201000-0000 | 43.86 |
| 12/24 | 12/11/2024 | 1009717 | 17435 | ENBRIDGE GAS | 10-201000-0000 | 3,990.33 |
| 12/24 | 12/11/2024 | 1009718 | 17942 | FARMER BROTHERS CO | 10-201000-0000 | 91.36 |
| 12/24 | 12/11/2024 | 1009719 | 17663 | FIRST DIGITAL | 10-201000-0000 | 2,599.20 |
| 12/24 | 12/11/2024 | 1009720 | 6110 | HOME DEPOT CREDIT SERVICES | 10-201000-0000 | 420.61 |
| 12/24 | 12/11/2024 | 1009721 | 6660 | IMAGETREND INC. | 10-201000-0000 | 1,801.05 |
| 12/24 | 12/11/2024 | 1009722 | 6810 | INTERMOUNTAIN MEDICAL GROUP | 10-201000-0000 | 17,960.00 |
| 12/24 | 12/11/2024 | 1009723 | 15960 | J & S Auto, Inc. | 10-201000-0000 | 932.98 |
| 12/24 | 12/11/2024 | 1009724 | 17986 | JAMES BRUCE | 10-201000-0000 | 70.90 |
| 12/24 | 12/11/2024 | 1009725 | 17804 | KARL MALONE FORD PARK CITY | 10-201000-0000 | 78.30 |
| 12/24 | 12/11/2024 | 1009726 | 2860 | L N CURTIS & SONS | 10-201000-0000 | 45,314.75 |
| 12/24 | 12/11/2024 | 1009727 | 17913 | LARRY H MILLER DEALERSHIPS | 10-201000-0000 | 6.28 |
| 12/24 | 12/11/2024 | 1009728 | 17623 | LGG INDUSTRIAL, INC. | 10-201000-0000 | 158.37 |
| 12/24 | 12/11/2024 | 1009729 | 17948 | MAINTAINX, INC. | 10-201000-0000 | 115.88 |
| 12/24 | 12/11/2024 | 1009730 | 17581 | Michael Dean | 10-201000-0000 | 474.99 |
| 12/24 | 12/11/2024 | 1009731 | 8970 | MOUNTAIN REGIONAL WATER SSD | 10-201000-0000 | 637.69 |
| 12/24 | 12/11/2024 | 1009732 | 17827 | odp Business Solutions, LLC | 10-201000-0000 | 60.18 |
| 12/24 | 12/11/2024 | 1009733 | 10630 | PARK CITY CHAMBER BUREAU | 10-201000-0000 | 55.00 |
| 12/24 | 12/11/2024 | 1009734 | 10710 | PARK CITY MUNICIPAL CORP | 10-201000-0000 | 1,503.02 |
| 12/24 | 12/11/2024 | 1009735 | 11460 | PEHP-LONG TERM DISABILITY | 10-201000-0000 | 355.60 |
| 12/24 | 12/11/2024 | 1009736 | 17516 | RelaDyne West LLC | 10-201000-0000 | 2,706.59 |
| 12/24 | 12/11/2024 | 1009737 | 12280 | REPUBLIC SERVICES #864 | 10-201000-0000 | 2,646.84 |
| 12/24 | 12/11/2024 | 1009738 | 12550 | ROCKY MOUNTAIN POWER | 10-201000-0000 | 1,971.17 |
| 12/24 | 12/11/2024 | 1009739 | 17912 | SEAWESTERN FIRE FIGHTING EQUIPMENT | 10-201000-0000 | 741.45 |
| 12/24 | 12/11/2024 | 1009740 | 17900 | SHRED SALT LAKE | 10-201000-0000 | 259.90 |
| 12/24 | 12/11/2024 | 1009741 | 17709 | SIDDONS-MARTIN EMERGENCY GROUP | 10-201000-0000 | 3,080.31 |
| 12/24 | 12/11/2024 | 1009742 | 13060 | SKAGGS COMPANIES, INC. | 10-201000-0000 | 139.00 |
| 12/24 | 12/11/2024 | 1009743 | 13120 | SMITHS CUSTOMER CHARGES | 10-201000-0000 | 780.58 |
| 12/24 | 12/11/2024 | 1009744 | 13130 | SNYDERVILLE BASIN W R D | 10-201000-0000 | 637.82 |
| 12/24 | 12/11/2024 | 1009745 | 14070 | SOUTH FORK HARDWARE PARK CITY | 10-201000-0000 | 64.37 |
| 12/24 | 12/11/2024 | 1009746 | 13210 | SPEEDS POWER EQUIPMENT | 10-201000-0000 | 120.26 |
| 12/24 | 12/11/2024 | 1009747 | 17995 | State Fire DC Specialties | 10-201000-0000 | 395.00 |
| 12/24 | 12/11/2024 | 1009748 | 17673 | State of Utah Dept of Technology Service | 10-201000-0000 | 326.22 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Check GL Account | Amount |
|---------------|------------------|--------------|---------------|--------------------------------|------------------|------------|
| 12/24 | 12/11/2024 | 1009749 | 13500 | STRYKER SALES, LLC | 10-201000-0000 | 2,677.38 |
| 12/24 | 12/11/2024 | 1009750 | 17803 | SUMMIT MOUNTAIN CLEANING LLC | 10-201000-0000 | 1,040.00 |
| 12/24 | 12/11/2024 | 1009751 | 13490 | SUMMIT WATER DISTRIBUTION CO | 10-201000-0000 | 565.74 |
| 12/24 | 12/11/2024 | 1009752 | 14810 | THE UPS STORE #3471 | 10-201000-0000 | 34.57 |
| 12/24 | 12/11/2024 | 1009753 | 17987 | UNIVERSITY OF UTAH | 10-201000-0000 | 8,250.00 |
| 12/24 | 12/23/2024 | 1009753 | 14280 | AMAZON CAPITAL SERVICES | 10-201000-0000 | 95.97 |
| 12/24 | 12/11/2024 | 1009754 | 15890 | UTAH MANUFACTURERS ASSOCIATION | 10-201000-0000 | 815.00 |
| 12/24 | 12/23/2024 | 1009754 | 17924 | AMERITAS LIFE INSURANCE CORP. | 10-201000-0000 | 911.44 |
| 12/24 | 12/11/2024 | 1009755 | 17070 | WEIDNER FIRE | 10-201000-0000 | 408.55 |
| 12/24 | 12/23/2024 | 1009755 | 1980 | BEEHIVE PLUMBING | 10-201000-0000 | 315.00 |
| 12/24 | 12/11/2024 | 1009756 | 17713 | ZAYO GROUP, LLC | 10-201000-0000 | 898.54 |
| 12/24 | 12/23/2024 | 1009756 | 1680 | BOUND TREE MEDICAL LLC | 10-201000-0000 | 1,074.56 |
| 12/24 | 12/23/2024 | 1009757 | 1820 | BURT BROS TIRE & SERVICE INC. | 10-201000-0000 | 1,683.75 |
| 12/24 | 12/23/2024 | 1009758 | 3070 | CANON U.S.A., INC. | 10-201000-0000 | 6.24 |
| 12/24 | 12/23/2024 | 1009759 | 17532 | CENTURYLINK | 10-201000-0000 | 1,890.73 |
| 12/24 | 12/23/2024 | 1009760 | 17754 | CHAOSINK | 10-201000-0000 | 5,299.18 |
| 12/24 | 12/23/2024 | 1009761 | 2750 | CRAWFORD DOOR SALES | 10-201000-0000 | 388.00 |
| 12/24 | 12/23/2024 | 1009762 | 17870 | FIRST RESPONDERS FIRST | 10-201000-0000 | 1,950.00 |
| 12/24 | 12/23/2024 | 1009763 | 17863 | GOLD CROSS SERVICES, INC | 10-201000-0000 | 12,851.52 |
| 12/24 | 12/23/2024 | 1009764 | 5840 | HEBER & PARK CITY APPLIANCE | 10-201000-0000 | 260.00 |
| 12/24 | 12/23/2024 | 1009765 | 6240 | HOSE & RUBBER SUPPLY LLC | 10-201000-0000 | 9.50 |
| 12/24 | 12/23/2024 | 1009766 | 17964 | JONATHAN PRICE | 10-201000-0000 | 2,810.63 |
| 12/24 | 12/23/2024 | 1009767 | 8250 | LEGALSHIELD | 10-201000-0000 | 258.30 |
| 12/24 | 12/23/2024 | 1009768 | 17623 | LGG INDUSTRIAL, INC. | 10-201000-0000 | 58.95 |
| 12/24 | 12/23/2024 | 1009769 | 8360 | LIFEMED SAFETY, INC. | 10-201000-0000 | 5,220.00 |
| 12/24 | 12/23/2024 | 1009770 | 17827 | odp Business Solutions, LLC | 10-201000-0000 | 394.70 |
| 12/24 | 12/23/2024 | 1009771 | 11400 | PUBLIC EMPLOYEES HEALTH PROG | 10-201000-0000 | 3,908.33 |
| 12/24 | 12/23/2024 | 1009772 | 17516 | RelaDyne West LLC | 10-201000-0000 | 2,925.39 |
| 12/24 | 12/23/2024 | 1009773 | 12320 | ROCKY MTN POWER | 10-201000-0000 | 1,012.61 |
| 12/24 | 12/23/2024 | 1009774 | 17709 | SIDDONS-MARTIN EMERGENCY GROUP | 10-201000-0000 | 1,844.61 |
| 12/24 | 12/23/2024 | 1009775 | 13060 | SKAGGS COMPANIES, INC. | 10-201000-0000 | 2,402.62 |
| 12/24 | 12/23/2024 | 1009776 | 13500 | STRYKER SALES, LLC | 10-201000-0000 | .00 |
| 12/24 | 12/23/2024 | 1009777 | 8670 | SUZANNE M. MC MILLAN | 10-201000-0000 | 12.98 |
| 12/24 | 12/23/2024 | 1009778 | 13640 | SYMBOL ARTS, LLC | 10-201000-0000 | 715.00 |
| 12/24 | 12/23/2024 | 1009779 | 14810 | THE UPS STORE #3471 | 10-201000-0000 | 18.83 |
| 12/24 | 12/23/2024 | 1009780 | 16080 | VERIZON WIRELESS | 10-201000-0000 | 774.59 |
| 12/24 | 12/23/2024 | 1009781 | 17170 | WORKFORCEQA | 10-201000-0000 | 225.00 |
| 12/24 | 12/23/2024 | 1009782 | 17497 | ZOLL MEDICAL CORP | 10-201000-0000 | 7,672.55 |
| 12/24 | 12/23/2024 | 1009783 | 13500 | STRYKER SALES, LLC | 10-201000-0000 | 3,184.88 |
| 12/24 | 12/23/2024 | 1009784 | 17070 | WEIDNER FIRE | 10-201000-0000 | 14,720.00 |
| Grand Totals: | | | | | | 201,169.68 |

Report Criteria:

Report type: Summary
Check.Type = {<>} "Adjustment"

Report Criteria:

Report type: Invoice detail

Check.Type = {<>} "Adjustment"

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|----------------|------------------|--------------|---------------|------------------------------|----------------|--------------------|----------------|----------------|--------------|
| 2023 | | | | | | | | | |
| 12/24 | 12/09/2024 | 2023 | 17905 | Alpine Distilling | 2025 CHRIST | 10-42-475-00000 | .00 | 5,100.00 | 5,100.00 |
| Total 2023: | | | | | | | | | |
| 2156 | | | | | | | | | |
| 12/24 | 12/16/2024 | 2156 | 17922 | COTIVITI | 131772781706 | 10-348-430-3000 | .00 | 131.15 | 131.15 |
| Total 2156: | | | | | | | | | |
| 2157 | | | | | | | | | |
| 12/24 | 12/16/2024 | 2157 | 18014 | KENNETH SHAFFER | PC7825060 | 10-348-430-3000 | .00 | 31.48 | 31.48 |
| Total 2157: | | | | | | | | | |
| 2158 | | | | | | | | | |
| 12/24 | 12/16/2024 | 2158 | 17991 | UMR | 002899197 | 10-348-430-3000 | .00 | 776.50 | 776.50 |
| Total 2158: | | | | | | | | | |
| 1009700 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009700 | 17332 | AFFORDABLE HEATING & COOLING | 730912 | 10-42-480-00000 | .00 | 142.75 | 142.75 |
| Total 1009700: | | | | | | | | | |
| 1009701 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009701 | 17954 | AFLAC GROUP INSURANCE | NOV 2024 | 10-218700-0000 | .00 | 2,173.92 | 2,173.92 |
| Total 1009701: | | | | | | | | | |
| 1009702 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009702 | 220 | ALL WEST COMMUNICATIONS | DEC 2024 | 10-40-286-37000 | .00 | 128.95 | 128.95 |
| 12/24 | 12/11/2024 | 1009702 | 220 | ALL WEST COMMUNICATIONS | DEC 2024 | 10-40-440-30000 | .00 | 103.26 | 103.26 |
| 12/24 | 12/11/2024 | 1009702 | 220 | ALL WEST COMMUNICATIONS | DECEMBER 2 | 10-40-286-00000 | .00 | 301.30 | 301.30 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|-----------------------|------------------|--------------|---------------|--------------------------------------|----------------|--------------------|----------------|----------------|--------------|
| Total 1009702: | | | | | | | | | |
| 1009703 | 12/24 | 12/11/2024 | 1009703 | 14280 AMAZON CAPITAL SERVICES | 1CXD-DT6T-Y | 10-42-285-00000 | .00 | 190.92 | 190.92 |
| Total 1009703: | | | | | | | | | |
| 1009704 | 12/24 | 12/11/2024 | 1009704 | 18013 ANY HOUR SERVICE | 639012276 | 10-40-316-35000 | .00 | 102.00 | 102.00 |
| Total 1009704: | | | | | | | | | |
| 1009705 | 12/24 | 12/11/2024 | 1009705 | 700 AT&T MOBILITY | 287287652583 | 10-40-365-00000 | .00 | 40.04 | 40.04 |
| Total 1009705: | | | | | | | | | |
| 1009706 | 12/24 | 12/11/2024 | 1009706 | 17668 BLOMQUIST HALE CONSULTING, INC | DEC24-7450 | 10-43-130-30000 | .00 | 982.10 | 982.10 |
| Total 1009706: | | | | | | | | | |
| 1009707 | 12/24 | 12/11/2024 | 1009707 | 1680 BOUND TREE MEDICAL LLC | 66105009 | 10-43-300-30000 | .00 | 2,220.00 | 2,220.00 |
| | 12/24 | 12/11/2024 | 1009707 | 1680 BOUND TREE MEDICAL LLC | 85563062 | 10-43-300-30000 | .00 | 102.64 | 102.64 |
| | 12/24 | 12/11/2024 | 1009707 | 1680 BOUND TREE MEDICAL LLC | 85570889 | 10-43-300-30000 | .00 | 623.96 | 623.96 |
| | 12/24 | 12/11/2024 | 1009707 | 1680 BOUND TREE MEDICAL LLC | 85572618 | 10-43-300-30000 | .00 | 300.30 | 300.30 |
| | 12/24 | 12/11/2024 | 1009707 | 1680 BOUND TREE MEDICAL LLC | 85574314 | 10-43-300-30000 | .00 | 554.02 | 554.02 |
| Total 1009707: | | | | | | | | | |
| 1009708 | 12/24 | 12/11/2024 | 1009708 | 1820 BURT BROS TIRE & SERVICE INC. | 1220008916 | 10-40-500-00106 | .00 | 66.00 | 66.00 |
| Total 1009708: | | | | | | | | | |
| 1009709 | 12/24 | 12/11/2024 | 1009709 | 2260 CACTUS & TROPICALS | 0382845 | 10-42-290-00002 | .00 | 145.00 | 145.00 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|-----------------------|------------------|--------------|---------------|-------------------------------|----------------|--------------------|----------------|----------------|--------------|
| Total 1009709: | | | | | | | | | |
| 1009710 | | | | | | | .00 | | 145.00 |
| 12/24 | 12/11/2024 | 1009710 | 3070 | CANON SOLUTIONS AMERICA, INC. | 6010033765 | 10-42-290-00002 | .00 | 81.34 | 81.34 |
| 12/24 | 12/11/2024 | 1009710 | 3070 | CANON SOLUTIONS AMERICA, INC. | 6010087321 | 10-42-290-00002 | .00 | 96.89 | 96.89 |
| Total 1009710: | | | | | | | | | |
| 1009711 | | | | | | | .00 | | 178.23 |
| 12/24 | 12/11/2024 | 1009711 | 3170 | Caselle, Inc. | 137547 | 10-42-285-00000 | .00 | 3,363.00 | 3,363.00 |
| Total 1009711: | | | | | | | | | |
| 1009712 | | | | | | | .00 | | 388.75 |
| 12/24 | 12/11/2024 | 1009712 | 3030 | CENTURYLINK | DEC 2024 | 10-40-365-37000 | .00 | 388.75 | 388.75 |
| Total 1009712: | | | | | | | | | |
| 1009713 | | | | | | | .00 | | 44.99 |
| 12/24 | 12/11/2024 | 1009713 | 17532 | CENTURYLINK | 712647458 | 10-42-286-00000 | .00 | 44.99 | 44.99 |
| Total 1009713: | | | | | | | | | |
| 1009714 | | | | | | | .00 | | 1,333.00 |
| 12/24 | 12/11/2024 | 1009714 | 2750 | CRAWFORD DOOR SALES | 49329, 49330 | 10-40-316-37000 | .00 | 1,333.00 | 1,333.00 |
| 12/24 | 12/11/2024 | 1009714 | 2750 | CRAWFORD DOOR SALES | 49593 | 10-40-316-33000 | .00 | 329.00 | 329.00 |
| Total 1009714: | | | | | | | | | |
| 1009715 | | | | | | | .00 | | 1,662.00 |
| 12/24 | 12/11/2024 | 1009715 | 2820 | CUMMINS ROCKY MOUNTAIN LLC | 60-241237497 | 10-40-500-00137 | .00 | 1,190.92 | 1,190.92 |
| Total 1009715: | | | | | | | | | |
| 1009716 | | | | | | | .00 | | 1,190.92 |
| 12/24 | 12/11/2024 | 1009716 | 3620 | DAVE DORSEY | RADIO EVEN | 10-40-050-00000 | .00 | 43.86 | 43.86 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|-----------------------|------------------|--------------|---------------|----------------------------------|----------------|--------------------|----------------|----------------|--------------|
| Total 1009716: | | | | | | | | | |
| 1009717 | 12/24 | 12/11/2024 | 1009717 | 17435 ENBRIDGE GAS | NOV 2024 | 10-40-440-32000 | .00 | 3,990.33 | 3,990.33 |
| Total 1009717: | | | | | | | | | |
| 1009718 | 12/24 | 12/11/2024 | 1009718 | 17942 FARMER BROTHERS CO | 91938502 | 10-42-290-00002 | .00 | 91.36 | 91.36 |
| Total 1009718: | | | | | | | | | |
| 1009719 | 12/24 | 12/11/2024 | 1009719 | 17663 FIRST DIGITAL | 00758130-1 | 10-42-286-00000 | .00 | 2,599.20 | 2,599.20 |
| Total 1009719: | | | | | | | | | |
| 1009720 | 12/24 | 12/11/2024 | 1009720 | 6110 HOME DEPOT CREDIT SERVICES | NOV 2024 | 10-40-500-00140 | .00 | 420.61 | 420.61 |
| Total 1009720: | | | | | | | | | |
| 1009721 | 12/24 | 12/11/2024 | 1009721 | 6660 IMAGETREND INC. | PS-INV109626 | 10-43-285-30000 | .00 | 1,801.05 | 1,801.05 |
| Total 1009721: | | | | | | | | | |
| 1009722 | 12/24 | 12/11/2024 | 1009722 | 6810 INTERMOUNTAIN MEDICAL GROUP | NOV 2024 | 10-43-260-30000 | .00 | 17,960.00 | 17,960.00 |
| Total 1009722: | | | | | | | | | |
| 1009723 | 12/24 | 12/11/2024 | 1009723 | 15960 J & S Auto, Inc. | NOV 2024 | 10-40-316-30300 | .00 | 932.98 | 932.98 |
| Total 1009723: | | | | | | | | | |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|----------------|------------------|--------------|---------------|-----------------------------|----------------|--------------------|----------------|----------------|--------------|
| 1009724 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009724 | 17986 | JAMES BRUCE | BATTERIES | 10-40-500-00142 | .00 | 70.90 | 70.90 |
| Total 1009724: | | | | | | | | | |
| .00 | | | | | | | | | |
| 1009725 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009725 | 17804 | KARL MALONE FORD PARK CITY | NOV 2024 | 10-40-316-30300 | .00 | 78.30 | 78.30 |
| Total 1009725: | | | | | | | | | |
| .00 | | | | | | | | | |
| 1009726 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009726 | 2860 | L N CURTIS & SONS | INV889851/PT | 10-40-071-00000 | .00 | 45,314.75 | 45,314.75 |
| Total 1009726: | | | | | | | | | |
| .00 | | | | | | | | | |
| 1009727 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009727 | 17913 | LARRY H MILLER DEALERSHIPS | 705367 | 10-40-316-30300 | .00 | 6.28 | 6.28 |
| Total 1009727: | | | | | | | | | |
| .00 | | | | | | | | | |
| 1009728 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009728 | 17623 | LGG INDUSTRIAL, INC. | WV335734 | 10-40-034-00000 | .00 | 158.37 | 158.37 |
| Total 1009728: | | | | | | | | | |
| .00 | | | | | | | | | |
| 1009729 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009729 | 17948 | MAINTAINX, INC. | 62FA108E-000 | 10-40-293-30000 | .00 | 115.88 | 115.88 |
| Total 1009729: | | | | | | | | | |
| .00 | | | | | | | | | |
| 1009730 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009730 | 17581 | Michael Dean | CERTIFICATI | 10-43-420-30000 | .00 | 474.99 | 474.99 |
| Total 1009730: | | | | | | | | | |
| .00 | | | | | | | | | |
| 1009731 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009731 | 8970 | MOUNTAIN REGIONAL WATER SSD | NOV 2024 | 10-40-440-32000 | .00 | 637.69 | 637.69 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|-----------------------|------------------|--------------|---------------|-----------------------------------|----------------|--------------------|----------------|----------------|--------------|
| Total 1009731: | | | | | | | | | |
| 1009732 | 12/24 | 12/11/2024 | 1009732 | 17827 odp Business Solutions, LLC | NOVEMBER 2 | 10-42-290-00000 | .00 | 60.18 | 60.18 |
| Total 1009732: | | | | | | | | | |
| 1009733 | 12/24 | 12/11/2024 | 1009733 | 10630 PARK CITY CHAMBER BUREAU | 19610 | 10-40-075-00000 | .00 | 55.00 | 55.00 |
| Total 1009733: | | | | | | | | | |
| 1009734 | 12/24 | 12/11/2024 | 1009734 | 10710 PARK CITY MUNICIPAL CORP | NOV 2024 | 10-40-440-31000 | .00 | 1,503.02 | 1,503.02 |
| Total 1009734: | | | | | | | | | |
| 1009735 | 12/24 | 12/11/2024 | 1009735 | 11460 PEHP-LONG TERM DISABILITY | 826 NOV 2024 | 10-42-130-00000 | .00 | 355.60 | 355.60 |
| Total 1009735: | | | | | | | | | |
| 1009736 | 12/24 | 12/11/2024 | 1009736 | 17516 RelaDyne West LLC | DEC 2024 | 10-40-015-00000 | .00 | 2,706.59 | 2,706.59 |
| Total 1009736: | | | | | | | | | |
| 1009737 | 12/24 | 12/11/2024 | 1009737 | 12280 REPUBLIC SERVICES #864 | 0864-0020555 | 10-40-440-33000 | .00 | 2,646.84 | 2,646.84 |
| Total 1009737: | | | | | | | | | |
| 1009738 | 12/24 | 12/11/2024 | 1009738 | 12550 ROCKY MOUNTAIN POWER | NOV 2024 | 10-42-440-00000 | .00 | 1,971.17 | 1,971.17 |
| Total 1009738: | | | | | | | | | |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|----------------|------------------|--------------|---------------|--------------------------------|----------------|--------------------|----------------|----------------|--------------|
| 1009739 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009739 | 17912 | SEAWESTERN FIRE FIGHTING EQUIP | INV37702 | 10-40-071-00000 | .00 | 741.45 | 741.45 |
| Total 1009739: | | | | | | | | | |
| .00 | | | | | | | | | |
| 1009740 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009740 | 17900 | SHRED SALT LAKE | 71269120424 | 10-42-290-00001 | .00 | 259.90 | 259.90 |
| Total 1009740: | | | | | | | | | |
| .00 | | | | | | | | | |
| 1009741 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009741 | 17709 | SIDDONS-MARTIN EMERGENCY GRO | 321-00000270 | 10-40-500-00140 | .00 | 907.89 | 907.89 |
| 12/24 | 12/11/2024 | 1009741 | 17709 | SIDDONS-MARTIN EMERGENCY GRO | 321-00000271 | 10-40-500-00137 | .00 | 809.32 | 809.32 |
| 12/24 | 12/11/2024 | 1009741 | 17709 | SIDDONS-MARTIN EMERGENCY GRO | 321-SIV/00289 | 10-40-293-30000 | .00 | 1,363.10 | 1,363.10 |
| Total 1009741: | | | | | | | | | |
| .00 | | | | | | | | | |
| 1009742 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009742 | 13060 | SKAGGS COMPANIES, INC. | 450 A 259817 | 10-40-071-00000 | .00 | 139.00 | 139.00 |
| Total 1009742: | | | | | | | | | |
| .00 | | | | | | | | | |
| 1009743 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009743 | 13120 | SMITHS CUSTOMER CHARGES | NOV 2024 | 10-42-290-00002 | .00 | 780.58 | 780.58 |
| Total 1009743: | | | | | | | | | |
| .00 | | | | | | | | | |
| 1009744 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009744 | 13130 | SNYDERVILLE BASIN W R D | DEC 2024 | 10-40-440-30000 | .00 | 637.82 | 637.82 |
| Total 1009744: | | | | | | | | | |
| .00 | | | | | | | | | |
| 1009745 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009745 | 14070 | SOUTH FORK HARDWARE PARK CITY | 555283 | 10-40-291-00000 | .00 | 12.40 | 12.40 |
| 12/24 | 12/11/2024 | 1009745 | 14070 | SOUTH FORK HARDWARE PARK CITY | 555823 | 10-40-316-38000 | .00 | 51.97 | 51.97 |
| Total 1009745: | | | | | | | | | |
| .00 | | | | | | | | | |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|----------------|------------------|--------------|---------------|--|----------------|--------------------|----------------|----------------|--------------|
| 1009746 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009746 | 13210 | SPEEDS POWER EQUIPMENT | 121762 | 10-40-019-00000 | .00 | 120.26 | 120.26 |
| Total 1009746: | | | | | | | | | |
| .00 | | | | | | | | | |
| 1009747 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009747 | 17995 | State Fire DC Specialties | 12592700 | 10-40-480-34000 | .00 | 395.00 | 395.00 |
| Total 1009747: | | | | | | | | | |
| .00 | | | | | | | | | |
| 1009748 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009748 | 17673 | State of Utah Dept of Technology Service | 2505R339000 | 10-42-285-00000 | .00 | 326.22 | 326.22 |
| Total 1009748: | | | | | | | | | |
| .00 | | | | | | | | | |
| 1009749 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009749 | 13500 | STRYKER SALES, LLC | 9207829152 | 10-43-300-30000 | .00 | 2,677.38 | 2,677.38 |
| Total 1009749: | | | | | | | | | |
| .00 | | | | | | | | | |
| 1009750 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009750 | 17803 | SUMMIT MOUNTAIN CLEANING LLC | SMC2522 | 10-42-480-00000 | .00 | 1,040.00 | 1,040.00 |
| Total 1009750: | | | | | | | | | |
| .00 | | | | | | | | | |
| 1009751 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009751 | 13490 | SUMMIT WATER DISTRIBUTION CO | 1404 NOV 202 | 10-40-440-35000 | .00 | 243.59 | 243.59 |
| 12/24 | 12/11/2024 | 1009751 | 13490 | SUMMIT WATER DISTRIBUTION CO | NOV 2024 | 10-40-440-33000 | .00 | 322.15 | 322.15 |
| Total 1009751: | | | | | | | | | |
| .00 | | | | | | | | | |
| 1009752 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009752 | 14810 | THE UPS STORE #3471 | 19 NOV 2024 | 10-40-290-00000 | .00 | 34.57 | 34.57 |
| Total 1009752: | | | | | | | | | |
| .00 | | | | | | | | | |
| 1009753 | | | | | | | | | |
| 12/24 | 12/23/2024 | 1009753 | 14280 | AMAZON CAPITAL SERVICES | 1PJK-RRJL-1 | 10-40-285-37000 | .00 | 95.97 | 95.97 |
| 12/24 | 12/11/2024 | 1009753 | 17987 | UNIVERSITY OF UTAH | PCFD-2024-1 | 10-43-111-30000 | .00 | 8,250.00 | 8,250.00 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|-----------------------|------------------|--------------|---------------|-------------------------------|----------------|--------------------|----------------|----------------|--------------|
| Total 1009753: | | | | | | | | | |
| 1009754 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009754 | 15890 | UTAH MANUFACTURERS ASSOCIATIO | 5522 | 10-40-075-00000 | .00 | 815.00 | 815.00 |
| 12/24 | 12/23/2024 | 1009754 | 17924 | AMERITAS LIFE INSURANCE CORP. | DEC 2024 | 10-217710-4300 | .00 | 911.44 | 911.44 |
| Total 1009754: | | | | | | | | | |
| 1009755 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009755 | 17070 | WEIDNER FIRE | 70066 | 10-40-073-00000 | .00 | 408.55 | 408.55 |
| 12/24 | 12/23/2024 | 1009755 | 1980 | BEEHIVE PLUMBING | 84202576 | 10-40-316-37000 | .00 | 315.00 | 315.00 |
| Total 1009755: | | | | | | | | | |
| 1009756 | | | | | | | | | |
| 12/24 | 12/11/2024 | 1009756 | 17713 | ZAYO GROUP, LLC | 21089411 | 10-42-365-00000 | .00 | 898.54 | 898.54 |
| 12/24 | 12/23/2024 | 1009756 | 1680 | BOUND TREE MEDICAL LLC | 85581994 | 10-43-300-30000 | .00 | 515.98 | 515.98 |
| 12/24 | 12/23/2024 | 1009756 | 1680 | BOUND TREE MEDICAL LLC | DEC 2024 | 10-43-300-30000 | .00 | 558.58 | 558.58 |
| Total 1009756: | | | | | | | | | |
| 1009757 | | | | | | | | | |
| 12/24 | 12/23/2024 | 1009757 | 1820 | BURT BROS TIRE & SERVICE INC. | 1070115797 | 10-40-500-00112 | .00 | 1,097.87 | 1,097.87 |
| 12/24 | 12/23/2024 | 1009757 | 1820 | BURT BROS TIRE & SERVICE INC. | 1220009271 | 10-40-500-00107 | .00 | 585.88 | 585.88 |
| Total 1009757: | | | | | | | | | |
| 1009758 | | | | | | | | | |
| 12/24 | 12/23/2024 | 1009758 | 3070 | CANON U.S.A., INC. | 6010104875 | 10-42-290-00002 | .00 | 6.24 | 6.24 |
| Total 1009758: | | | | | | | | | |
| 1009759 | | | | | | | | | |
| 12/24 | 12/23/2024 | 1009759 | 17532 | CENTURYLINK | 716398792 | 10-40-286-36000 | .00 | 833.62 | 833.62 |
| 12/24 | 12/23/2024 | 1009759 | 17532 | CENTURYLINK | 716552802 | 10-42-286-00000 | .00 | 1,057.11 | 1,057.11 |
| Total 1009759: | | | | | | | | | |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|----------------|------------------|--------------|---------------|-----------------------------|----------------|--------------------|----------------|----------------|--------------|
| 1009760 | | | | | | | | | |
| 12/24 | 12/23/2024 | 1009760 | 17754 | CHAOSINK | DEC 2024 | 10-40-071-00000 | .00 | 5,299.18 | 5,299.18 |
| Total 1009760: | | | | | | | | | |
| 1009761 | | | | | | | | | |
| 12/24 | 12/23/2024 | 1009761 | 2750 | CRAWFORD DOOR SALES | 49894 | 10-40-316-37000 | .00 | 388.00 | 388.00 |
| Total 1009761: | | | | | | | | | |
| 1009762 | | | | | | | | | |
| 12/24 | 12/23/2024 | 1009762 | 17870 | FIRST RESPONDERS FIRST | PARK CITY FI | 10-43-260-30000 | .00 | 1,950.00 | 1,950.00 |
| Total 1009762: | | | | | | | | | |
| 1009763 | | | | | | | | | |
| 12/24 | 12/23/2024 | 1009763 | 17863 | GOLD CROSS SERVICES, INC | 3937 | 10-43-235-30000 | .00 | 12,851.52 | 12,851.52 |
| Total 1009763: | | | | | | | | | |
| 1009764 | | | | | | | | | |
| 12/24 | 12/23/2024 | 1009764 | 5840 | HEBER & PARK CITY APPLIANCE | 220372A-C | 10-40-316-35000 | .00 | 260.00 | 260.00 |
| Total 1009764: | | | | | | | | | |
| 1009765 | | | | | | | | | |
| 12/24 | 12/23/2024 | 1009765 | 6240 | HOSE & RUBBER SUPPLY LLC | 02005738 | 10-40-034-00000 | .00 | 9.50 | 9.50 |
| Total 1009765: | | | | | | | | | |
| 1009766 | | | | | | | | | |
| 12/24 | 12/23/2024 | 1009766 | 17964 | JONATHAN PRICE | TUITION 12 2 | 10-40-125-00000 | .00 | 2,810.63 | 2,810.63 |
| Total 1009766: | | | | | | | | | |
| 1009767 | | | | | | | | | |
| 12/24 | 12/23/2024 | 1009767 | 8250 | LEGALSHIELD | DEC2024 | 10-219200-0000 | .00 | 258.30 | 258.30 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|-----------------------|------------------|--------------|---------------|------------------------------|----------------|--------------------|----------------|----------------|--------------|
| Total 1009767: | | | | | | | | | |
| 1009768 | 12/24 12/23/2024 | 1009768 | 17623 | LGG INDUSTRIAL, INC. | WV336646 | 10-40-500-00136 | .00 | 258.30 | |
| Total 1009768: | | | | | | | | | |
| 1009769 | 12/24 12/23/2024 | 1009769 | 8360 | LIFEMED SAFETY, INC. | 24-795 | 10-43-300-30000 | .00 | 5,220.00 | 5,220.00 |
| Total 1009769: | | | | | | | | | |
| 1009770 | 12/24 12/23/2024 | 1009770 | 17827 | odp Business Solutions, LLC | 396247932001 | 10-42-290-00000 | .00 | 394.70 | 394.70 |
| Total 1009770: | | | | | | | | | |
| 1009771 | 12/24 12/23/2024 | 1009771 | 11400 | PUBLIC EMPLOYEES HEALTH PROG | 01241224441 | 10-219000-0000 | .00 | 3,908.33 | 3,908.33 |
| Total 1009771: | | | | | | | | | |
| 1009772 | 12/24 12/23/2024 | 1009772 | 17516 | RelaDyne West LLC | DECEMBER | 10-40-017-00000 | .00 | 2,925.39 | 2,925.39 |
| Total 1009772: | | | | | | | | | |
| 1009773 | 12/24 12/23/2024 | 1009773 | 12320 | ROCKY MTN POWER | DEC 2024 | 10-40-440-34000 | .00 | 1,012.61 | 1,012.61 |
| Total 1009773: | | | | | | | | | |
| 1009774 | 12/24 12/23/2024 | 1009774 | 17709 | SIDDONS-MARTIN EMERGENCY GRO | 321-00000276 | 10-40-500-00140 | .00 | 1,844.61 | 1,844.61 |
| Total 1009774: | | | | | | | | | |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|----------------|------------------|--------------|---------------|------------------------|----------------|--------------------|----------------|----------------|--------------|
| 1009775 | | | | | | | | | |
| 12/24 | 12/23/2024 | 1009775 | 13060 | SKAGGS COMPANIES, INC. | 450 A 263830 | 10-40-071-00000 | .00 | 181.00 | 181.00 |
| 12/24 | 12/23/2024 | 1009775 | 13060 | SKAGGS COMPANIES, INC. | DEC 2024 | 10-40-071-00000 | .00 | 2,221.62 | 2,221.62 |
| Total 1009775: | | | | | | | | | |
| | | | | | | | .00 | | 2,402.62 |
| 1009776 | | | | | | | | | |
| 12/24 | 12/23/2024 | 1009776 | 13500 | STRYKER SALES, LLC | 9207940344 | 10-43-300-30000 | .00 | .00 | .00 V |
| 12/24 | 12/23/2024 | 1009776 | 13500 | STRYKER SALES, LLC | S55261 | 10-40-726-00002 | .00 | .00 | .00 V |
| Total 1009776: | | | | | | | | | |
| | | | | | | | .00 | | .00 |
| 1009777 | | | | | | | | | |
| 12/24 | 12/23/2024 | 1009777 | 8670 | SUZANNE M. MC MILLAN | GRAD CERE | 10-42-290-00002 | .00 | 12.98 | 12.98 |
| Total 1009777: | | | | | | | | | |
| | | | | | | | .00 | | 12.98 |
| 1009778 | | | | | | | | | |
| 12/24 | 12/23/2024 | 1009778 | 13640 | SYMBOL ARTS, LLC | 0513490 | 10-40-071-00000 | .00 | 715.00 | 715.00 |
| Total 1009778: | | | | | | | | | |
| | | | | | | | .00 | | 715.00 |
| 1009779 | | | | | | | | | |
| 12/24 | 12/23/2024 | 1009779 | 14810 | THE UPS STORE #3471 | CU00053886 | 10-40-050-00000 | .00 | 18.83 | 18.83 |
| Total 1009779: | | | | | | | | | |
| | | | | | | | .00 | | 18.83 |
| 1009780 | | | | | | | | | |
| 12/24 | 12/23/2024 | 1009780 | 16080 | VERIZON WIRELESS | 6100328001 | 10-40-350-00000 | .00 | 774.59 | 774.59 |
| Total 1009780: | | | | | | | | | |
| | | | | | | | .00 | | 774.59 |
| 1009781 | | | | | | | | | |
| 12/24 | 12/23/2024 | 1009781 | 17170 | WORKFORCEQA | NOV 2024 | 10-43-348-30000 | .00 | 225.00 | 225.00 |
| Total 1009781: | | | | | | | | | |
| | | | | | | | .00 | | 225.00 |
| 1009782 | | | | | | | | | |
| 12/24 | 12/23/2024 | 1009782 | 17497 | ZOLL MEDICAL CORP | 4099972 | 10-43-300-30000 | .00 | 7,672.55 | 7,672.55 |

Summary by General Ledger Account Number

| GL Account | Debit | Credit | Proof |
|-----------------|-----------|-------------|-------------|
| 10-201000-0000 | 21,024.88 | 222,194.56- | 201,169.68- |
| 10-217710-4300 | 911.44 | .00 | 911.44 |
| 10-218700-0000 | 2,173.92 | .00 | 2,173.92 |
| 10-219000-0000 | 3,908.33 | .00 | 3,908.33 |
| 10-219200-0000 | 258.30 | .00 | 258.30 |
| 10-348-430-3000 | 939.13 | .00 | 939.13 |
| 10-40-015-00000 | 1,248.52 | .00 | 1,248.52 |
| 10-40-017-00000 | 4,383.46 | .00 | 4,383.46 |
| 10-40-019-00000 | 120.26 | .00 | 120.26 |
| 10-40-034-00000 | 13,602.62 | .00 | 13,602.62 |
| 10-40-050-00000 | 62.69 | .00 | 62.69 |
| 10-40-071-00000 | 34,297.25 | 3,120.00- | 31,177.25 |
| 10-40-073-00000 | 408.55 | .00 | 408.55 |
| 10-40-075-00000 | 870.00 | .00 | 870.00 |
| 10-40-084-00000 | 4,000.00 | .00 | 4,000.00 |
| 10-40-085-00000 | 2,000.00 | .00 | 2,000.00 |
| 10-40-086-00000 | 500.00 | .00 | 500.00 |
| 10-40-087-00000 | 5,000.00 | .00 | 5,000.00 |

| GL Account | Debit | Credit | Proof |
|-----------------|----------|--------|----------|
| 10-40-125-00000 | 2,810.63 | .00 | 2,810.63 |
| 10-40-285-00000 | 3,066.95 | .00 | 3,066.95 |
| 10-40-285-37000 | 16.98 | .00 | 16.98 |
| 10-40-286-00000 | 2,794.97 | .00 | 2,794.97 |
| 10-40-286-33000 | 120.55 | .00 | 120.55 |
| 10-40-286-34000 | 318.43 | .00 | 318.43 |
| 10-40-286-35000 | 318.52 | .00 | 318.52 |
| 10-40-286-36000 | 318.51 | .00 | 318.51 |
| 10-40-286-37000 | 128.95 | .00 | 128.95 |
| 10-40-286-38000 | 197.88 | .00 | 197.88 |
| 10-40-290-00000 | 34.57 | .00 | 34.57 |
| 10-40-291-00000 | 612.07 | .00 | 612.07 |
| 10-40-293-30000 | 1,478.98 | .00 | 1,478.98 |
| 10-40-316-30300 | 1,660.59 | .00 | 1,660.59 |
| 10-40-316-33000 | 329.00 | .00 | 329.00 |
| 10-40-316-34000 | 21.36 | .00 | 21.36 |
| 10-40-316-35000 | 362.00 | .00 | 362.00 |
| 10-40-316-37000 | 1,602.00 | .00 | 1,602.00 |
| 10-40-316-38000 | 51.97 | .00 | 51.97 |
| 10-40-350-00000 | 160.04 | .00 | 160.04 |
| 10-40-365-00000 | 361.72 | .00 | 361.72 |
| 10-40-365-31000 | 36.93 | .00 | 36.93 |
| 10-40-365-35000 | 50.06 | .00 | 50.06 |
| 10-40-365-36000 | 36.99 | .00 | 36.99 |
| 10-40-365-37000 | 78.10 | .00 | 78.10 |
| 10-40-365-38000 | 51.68 | .00 | 51.68 |
| 10-40-440-00000 | 337.65 | .00 | 337.65 |
| 10-40-440-30000 | 644.68 | .00 | 644.68 |
| 10-40-440-31000 | 1,956.29 | .00 | 1,956.29 |
| 10-40-440-32000 | 309.84 | .00 | 309.84 |
| 10-40-440-33000 | 1,116.37 | .00 | 1,116.37 |
| 10-40-440-34000 | 2,142.67 | .00 | 2,142.67 |
| 10-40-440-35000 | 962.11 | .00 | 962.11 |
| 10-40-440-36000 | 1,347.92 | .00 | 1,347.92 |
| 10-40-440-37000 | 1,358.72 | .00 | 1,358.72 |
| 10-40-440-38000 | 1,309.68 | .00 | 1,309.68 |
| 10-40-480-34000 | 395.00 | .00 | 395.00 |
| 10-40-500-00106 | 66.00 | .00 | 66.00 |
| 10-40-500-00107 | 585.88 | .00 | 585.88 |
| 10-40-500-00112 | 1,097.87 | .00 | 1,097.87 |

| GL Account | Debit | Credit | Proof |
|-----------------|------------|-------------|-----------|
| 10-40-500-00133 | 55.38 | .00 | 55.38 |
| 10-40-500-00136 | 58.95 | .00 | 58.95 |
| 10-40-500-00137 | 2,000.24 | .00 | 2,000.24 |
| 10-40-500-00140 | 2,769.76 | .00 | 2,769.76 |
| 10-40-500-00142 | 70.90 | .00 | 70.90 |
| 10-40-726-00002 | 29,440.00 | 14,720.00- | 14,720.00 |
| 10-41-285-00000 | 152.45 | .00 | 152.45 |
| 10-41-286-00000 | 99.34 | .00 | 99.34 |
| 10-41-350-00000 | 160.04 | .00 | 160.04 |
| 10-41-365-00000 | 181.81 | .00 | 181.81 |
| 10-42-130-00000 | 355.60 | .00 | 355.60 |
| 10-42-285-00000 | 739.73 | .00 | 739.73 |
| 10-42-286-00000 | 668.02 | .00 | 668.02 |
| 10-42-290-00000 | 422.69 | .00 | 422.69 |
| 10-42-290-00001 | 259.90 | .00 | 259.90 |
| 10-42-290-00002 | 674.39 | .00 | 674.39 |
| 10-42-365-00000 | 572.94 | .00 | 572.94 |
| 10-42-440-00000 | 1,582.55 | .00 | 1,582.55 |
| 10-42-475-00000 | 5,100.00 | .00 | 5,100.00 |
| 10-42-480-00000 | 1,272.85 | .00 | 1,272.85 |
| 10-43-111-30000 | 8,250.00 | .00 | 8,250.00 |
| 10-43-130-30000 | 982.10 | .00 | 982.10 |
| 10-43-235-30000 | 12,851.52 | .00 | 12,851.52 |
| 10-43-260-30000 | 18,410.00 | .00 | 18,410.00 |
| 10-43-285-30000 | 1,801.05 | .00 | 1,801.05 |
| 10-43-300-30000 | 26,815.17 | 3,184.88- | 23,630.29 |
| 10-43-348-30000 | 225.00 | .00 | 225.00 |
| 10-43-350-30000 | 63.41 | .00 | 63.41 |
| 10-43-365-30000 | 348.20 | .00 | 348.20 |
| 10-43-420-30000 | 474.99 | .00 | 474.99 |
| Grand Totals: | 243,219.44 | 243,219.44- | .00 |

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Invoice detail

Check.Type = {<>} "Adjustment"

SECTION 13 - DISCIPLINARY PROCEDURES

A. PURPOSE AND SCOPE

Employees are required to conduct themselves in a highly self-disciplined manner, obeying district expected conduct and behavior, policies, procedures, lawful orders, and operational standards. It is the responsibility of all employees to observe regulations necessary for the proper operation of District functions. In situations where employees do not adhere to these expectations, supervisors will take the necessary actions to correct the problem.

B. DEFINITIONS

Corrective Action – A preventative measure to help employees improve their performance, attendance, or conduct. An example of Corrective Action includes, but is not limited to, verbal warnings.

Discipline – Measures, which may be either corrective or punitive in nature, taken either when Corrective Actions fail or when an offense is serious enough to warrant more formal action. Discipline may be subject to certain due process and appeals rights. Examples of Discipline include, but are not limited to, written reprimands, suspensions, demotions, or dismissals.

C. POLICY

It is the policy of the district that Supervisors administer disciplinary action in a corrective and lawful manner.

Corrective in the sense that the supervisor and employee come to an understanding about the causes and/or reasons for deficiencies, correct those deficiencies, and restore the employee to a productive and positive employment status.

Lawful in that the District will provide, where applicable, due process rights whereby employees are given reasonable notice and an opportunity for the employee to respond to allegations.

The principal objective is to improve or correct the performance and efficiency of the employee as well as that of the District.

D. TYPES OF CORRECTIVE OR DISCIPLINARY ACTIONS

Progressive discipline is not required. The corrective or disciplinary action taken shall be as deemed appropriate by the employee's Supervisor or the Fire Chief or designee. The types of actions need not be exclusive and may be used in concert with each other (i.e., demotion may also include a written reprimand, etc.).

1. Verbal Warning:

Whenever a supervisor determines that a more severe action is not immediately necessary, they should orally communicate to the employee the Supervisor's observations of the deficiency demonstrated. The verbal warning should be given

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in private. Supervisors should inform the employee that they are issuing a verbal warning, that the employee is being given an opportunity to correct the condition, and if the condition is not corrected, the employee will be subject to more severe disciplinary action. The supervisor shall keep notes of the counseling session for future reference and guidance and notify their Battalion Chief or Deputy Chief

2. Written Reprimand:

Supervisors may reprimand an employee in writing when, in the judgment of the supervisor, the employee violates district policies or reasonable employer expectations. A written reprimand must include the nature of the infraction or deficiency and what corrective action must be taken by the employee to avoid further disciplinary action. A written reprimand may include a memorandum of expectations.

Any Supervisor writing a letter of reprimand shall have the letter reviewed by the Human Resource Officer. The Supervisor will meet with the employee to discuss the reprimand. A copy of the written reprimand is to be given to the employee at the time of the meeting. One copy, signed by the employee to acknowledge receipt, will become a part of the employee's personnel file.

3. Suspensions:

a. **Suspension With Pay**

When necessary, suspensions with pay may be issued only prior to a disciplinary decision being made, not as a form of discipline. Employees alleged to have engaged in conduct which may warrant discipline may be suspended with pay pending an investigation. Human Resources, the Battalion Chief, and the Deputy Chief will be notified of the suspension.

b. **Suspension Without Pay**

Suspension without pay may be issued as a disciplinary measure for employees who engage in wrongful conduct. Suspension may be up to 30 working days. Human Resources, the Battalion Chief, and the Deputy Chief will be notified of the suspension. The employee shall be furnished with a written copy of the reasons for and term of the suspension. Suspension without pay for two working days (48 hours) for suppression personnel, or 4 working days (40 hours) for administrative personnel, -or less may not be appealed.

4. Demotion:

The Fire Chief or designee may demote, with loss of compensation, an employee for reasons deemed appropriate by the Chief or designee, where employees have been promoted to a position where they are unwilling or unable to satisfactorily perform the responsibilities of the position.

5. Termination:

The Fire Chief or designee may terminate an employee for reasons deemed appropriate by the Chief or designee. An employee may also be terminated after repeated offenses of a less serious nature if the appropriate behavioral changes have not resulted from previous disciplinary action.

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E. PROCESS

When an allegation or observation is made regarding an employee's conduct which may trigger a disciplinary action of suspension without pay, demotion, or termination of non-probationary employees, Supervisors shall ensure the employee is given notice of the allegation, an opportunity to respond to the allegation, be heard on the matter, and given notice of a final disciplinary decision. To achieve these goals, Supervisors shall:

1. Where necessary, suspend the employee with pay pending an investigation and prior to a disciplinary decision being made. Suspension with pay is not disciplinary. In the event the suspension is to last for more than 3 days, the employee shall be notified of the suspension in writing.

The employee shall immediately cease all work for the district until notified otherwise.

2. Conduct an investigation into the allegations to ascertain any and all evidence relevant to the allegation. The investigation may be performed by the supervisor or other officer as assigned.
3. Upon completion of the investigation, a written report will be completed including a summary of allegations, evidence as to each allegation, and conclusion.
4. A written letter will be addressed to the employee outlining the allegations, a summary of the evidence in support of the allegations, and the proposed disciplinary action. The letter will provide notice of a predetermination hearing as outlined in Section F. below.

F. PREDETERMINATION MEETING

The Supervisor will provide written notice of the predetermination meeting with the following information to the employee:

1. The alleged violations found in the investigation and a summary of the materials considered by the District in recommending the proposed discipline.
2. Give the employee a reasonable amount of time after receiving the notice to respond to the charges in writing or orally at the predetermination meeting.
3. The employee will be provided notice of the date, time, and location of the meeting.

G. MEMBER RESPONSE

The predetermination process is intended to provide the employee under investigation with an opportunity to present a written or oral response to the Supervisor after having had an opportunity to review a summary of supporting materials and prior to imposition of any recommended discipline. The employee shall consider the following:

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1. The response and/or predetermination meeting is not intended to be an adversarial or formal hearing.
2. The predetermination meeting is not mandatory if the employee chooses to waive the meeting. If the employee waives the meeting, they must do so in writing. The employee may waive the predetermination meeting and allow the supervisor to render a final decision based on the material gathered in the investigation and any material or arguments submitted by the employee, if any.
3. Although the employee may be represented by an uninvolved representative or legal counsel, the process is not designed to accommodate the presentation of testimony or witnesses.
4. If an employee plans on having an attorney present at the predetermination meeting, the employee will notify the Supervisor prior to the meeting.
5. The employee may suggest that further investigation could be conducted, or the employee may offer any additional information or mitigating factors for the supervisor to consider.
6. In the event that the Supervisor elects to cause further investigation to be conducted, the employee shall be provided with the results of such subsequent investigation prior to the imposition of any discipline.
7. The employee may thereafter have the opportunity to further respond orally or in writing to the supervisor on the limited issues of information raised in any subsequent materials.

Once the employee has completed their response, or if the employee has elected to waive any such response, the supervisor shall consider all information received regarding the proposed disciplinary action. The supervisor shall thereafter render a timely written decision to the employee and specify the grounds and reasons for the action (if any) and the effective date if discipline is taken. Once the Supervisor has issued a written decision of discipline, the discipline shall become effective.

H. APPEAL

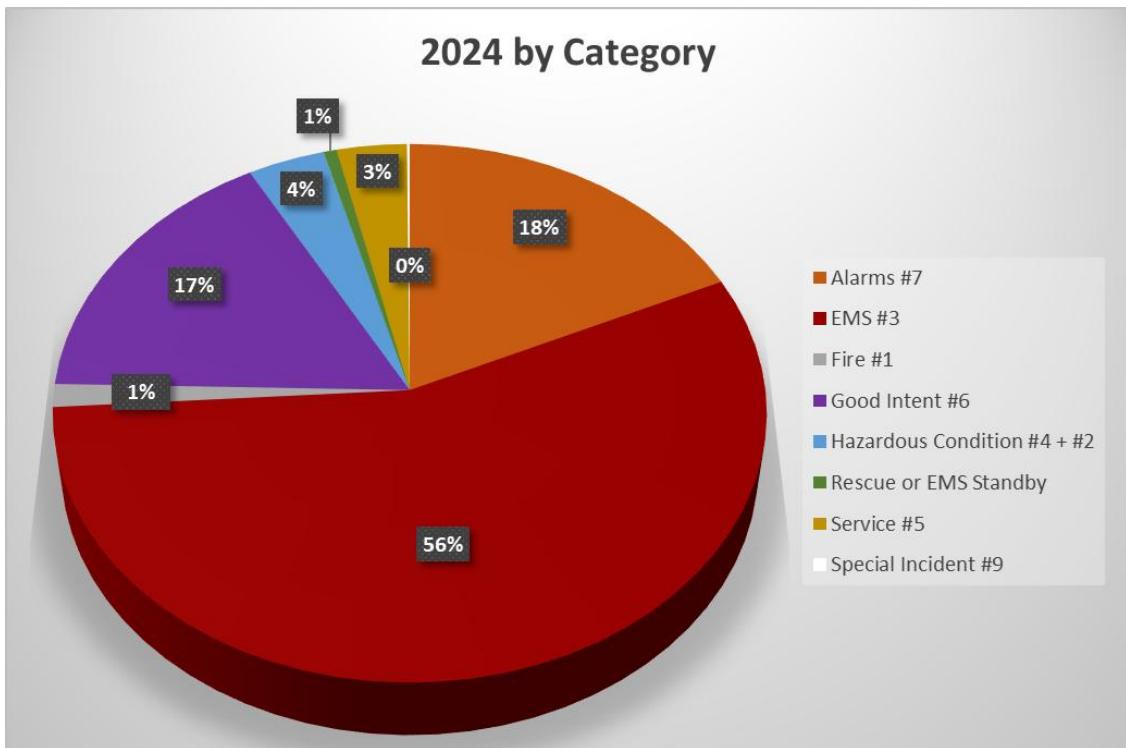
Any non-probationary employee subject to disciplinary action including suspension without pay for greater than two working days (48 hours) for suppression personnel, or 4 working days (40 hours) for administrative personnel, demotion, or termination may appeal through formal appeal procedures as prescribed in Section 14 of these Policies and Procedures.

All discipline shall be administered on a case-by-case basis with the most severe penalty being discharge from District employment.

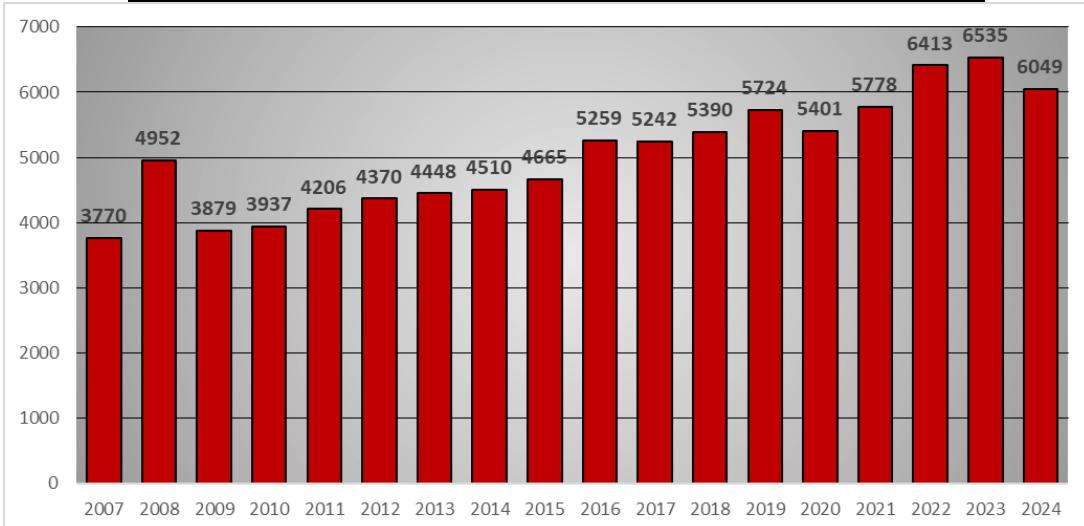
Incident Report Summary



January – December 2024



| 2024 Calls by Main Categories | |
|---------------------------------|-------------|
| Alarms | 1095 |
| EMS (excluding EMS Standby) | 3381 |
| Fire | 83 |
| Good Intent | 1004 |
| Hazardous Condition | 230 |
| Natural Disaster (Less than 1%) | 1 |
| Rescue or EMS Standby | 38 |
| Service | 209 |
| Special Incident (Less than 1%) | 8 |
| Total | 6049 |



Basic Incident Type Code And Description (FD1.21)

- 100 - Fire, other
- 111 - Building fire
- 112 - Fires in structure other than in a building
- 113 - Cooking fire, confined to container
- 114 - Chimney or flue fire, confined to chimney or flue
- 116 - Fuel burner/boiler malfunction, fire confined
- 118 - Trash or rubbish fire, contained
- 130 - Mobile property (vehicle) fire, other
- 131 - Passenger vehicle fire
- 132 - Road freight or transport vehicle fire
- 140 - Natural vegetation fire, other
- 141 - Forest, woods or wildland fire
- 142 - Brush or brush-and-grass mixture fire
- 143 - Grass fire
- 154 - Dumpster or other outside trash receptacle fire
- 160 - Special outside fire, other
- 162 - Outside equipment fire
- 163 - Outside gas or vapor combustion explosion
- 200 - Overpressure rupture, explosion, overheat, other
- 210 - Overpressure rupture from steam, other
- 220 - Overpressure rupture from air or gas, other
- 223 - Air or gas rupture of pressure or process vessel
- 300 - Rescue, EMS incident, other
- 311 - Medical assist, assist EMS crew
- 320 - Emergency medical service, other
- 321 - EMS call, excluding vehicle accident with injury
- 322 - Motor vehicle accident with injuries
- 323 - Motor vehicle/pedestrian accident (MV Ped)
- 324 - Motor vehicle accident with no injuries.
- 340 - Search for lost person, other
- 350 - Extrication, rescue, other
- 352 - Extrication of victim(s) from vehicle
- 353 - Removal of victim(s) from stalled elevator
- 381 - Rescue or EMS standby
- 400 - Hazardous condition, other
- 410 - Combustible/flammable gas/liquid condition, other
- 411 - Gasoline or other flammable liquid spill
- 412 - Gas leak (natural gas or LPG)
- 413 - Oil or other combustible liquid spill
- 420 - Toxic condition, other
- 424 - Carbon monoxide incident
- 440 - Electrical wiring/equipment problem, other
- 441 - Heat from short circuit (wiring), defective/worn
- 442 - Overheated motor
- 444 - Power line down
- 445 - Arcing, shorted electrical equipment
- 460 - Accident, potential accident, other
- 461 - Building or structure weakened or collapsed

480 - Attempted burning, illegal action, other
500 - Service call, other
511 - Lock-out
520 - Water problem, other
521 - Water evacuation
522 - Water or steam leak
531 - Smoke or odor removal
542 - Animal rescue
550 - Public service assistance, other
551 - Assist police or other governmental agency
553 - Public service
554 - PCFD Vehicle Accident
555 - Defective elevator, no occupants
561 - Unauthorized burning
571 - Cover assignment, standby, moveup
600 - Good intent call, other
611 - Dispatched and cancelled en route
622 - No incident found on arrival at dispatch address
631 - Authorized controlled burning
650 - Steam, other gas mistaken for smoke, other
651 - Smoke scare, odor of smoke
652 - Steam, vapor, fog or dust thought to be smoke
653 - Smoke from barbecue, tar kettle
661 - EMS call, party transported by non-fire agency
671 - HazMat release investigation w/no HazMat
672 - Biological hazard investigation, none found
700 - False alarm or false call, other
715 - Local alarm system, malicious false alarm
730 - System malfunction, other
731 - Sprinkler activation due to malfunction
733 - Smoke detector activation due to malfunction
735 - Alarm system sounded due to malfunction
736 - CO detector activation due to malfunction
740 - Unintentional transmission of alarm, other
741 - Sprinkler activation, no fire - unintentional
743 - Smoke detector activation, no fire - unintentional
744 - Detector activation, no fire - unintentional
745 - Alarm system activation, no fire - unintentional
746 - Carbon monoxide detector activation, no CO
800 - Severe weather or natural disaster, other
812 - Flood assessment
814 - Lightning strike (no fire)
900 - Special type of incident, other
911 - Citizen complaint

Park City Fire Service District

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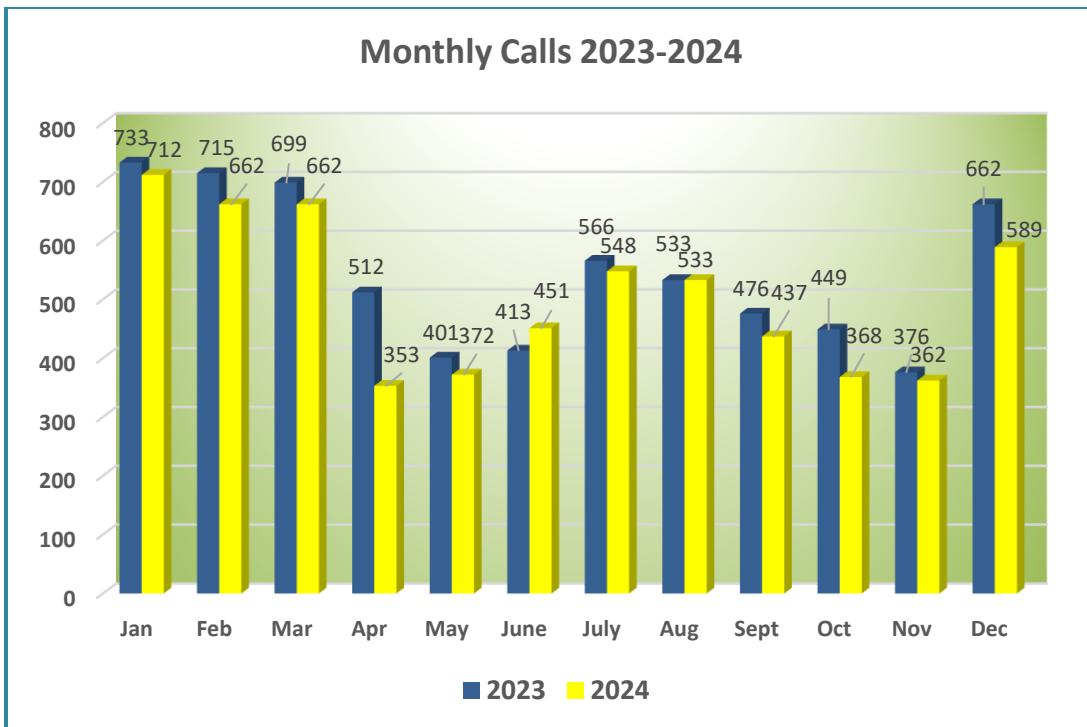


Dump truck fire December 3, 2024.

Peter Emery, Deputy Fire Chief
Park City Fire Service District
December 2024
Pemery@pcfd.org

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EMS and Fire Operations

In 2023, Summit County, Utah, established an Interlocal Agreement (ILA) with the Park City Fire District (PCFD), North Summit Fire District (NSFD), and South Summit Fire District (SSFD) to coordinate fire protection and emergency medical services. This agreement aimed to improve efficiency and resource utilization across the county. However, the ILA's structure regarding ambulance services has undergone changes since its inception. In 2024, SSFD opted to contract with the Wasatch Fire District for the operation of their ambulance system. Subsequently, in January 2025, South Summit Fire District will take back control of their ambulance system, operating it independently. These shifts highlight the evolving nature of interlocal agreements and the dynamic landscape of emergency services within Summit County.

Training Summary

Recruit Camp 17

- Recruit Camp Graduation:

This month, we celebrated the successful graduation of 10 new firefighters from recruit camp. These individuals have demonstrated exceptional dedication, skill, and teamwork, and we are thrilled to welcome them to the PCFD family. Their hard work during the rigorous training program has prepared them to serve the community effectively.

Medical Training

- Critical Care Simulation Lab:

We conducted an extensive critical care simulation lab for Critical Care Paramedic Sam Croft. This evolution was designed to challenge his expertise and prepare him for high-acuity scenarios. The

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lab incorporated realistic simulations to enhance clinical decision-making and technical proficiency.

Equipment Familiarization and Training

- EZ Track In-Service Training:

The training division led an in-service session for the EZ Track 4-wheel drive system installed in the new Engine 34, as well as future engines. Crews were trained on operating this system to improve off-road capabilities and ensure readiness for diverse terrain conditions.

Training Division Highlights

- Continued emphasis on skill enhancement and operational preparedness.
- Engaged crews with hands-on training in critical areas to ensure adaptability and excellence.

Special Operations

UT-TF1 Open House announcement for January 2025 has been posted for all platoons. Interested parties are encouraged to attend. Participation with UT-TF1 requires endorsement and recommendation from operational Battalion Chiefs. The opportunity presents participants with exposure to the program, the requirements, and understanding of the potential value to both individuals and their respective organizations.

Significant Incidents

12/3 Large vehicle fire in the county - ME 37, ME 38, MA 37, T31, and BC3 responded to Atkinson Road on a trash fire in a large dump truck that was being scrapped (cover photo). Upon arrival ME37 began to extinguish the fire with foam lines. ME38 arrived and relayed water to ME37. Crews worked to overhaul the trash pile with hooks and shovels. Tender 31 arrived to provide additional water for ongoing overhaul operations.

12/4 CCPM call with E31, A31, ME38, and MA37. 73-year-old female fell into the fireplace and caught on fire. Patient was still actively burning on the floor when she was found by husband. Crews evaluated and stabilized patient, extricated patient to ambulance for rendezvous with Critical Care unit at Kimball Junction. Patient tolerated transport moderately well but began complaining of tightness in airway upon reaching the valley. CCPM Steve Carroll was prepared with necessary equipment and medications to perform RSI intubation to secure airway prior to swelling complicated care. Patient sustained approximately 25 % second and third degree burns to left arm and face. Patient was transported to burn unit at University of Utah Hospital. RSI occurred without complication.

12/14 STEMI/ROSC in Jeremy Ranch - ME 35, MA 37, ME 37, E33, BC3 responded to 7754 Flint Way on a 72-year-old male that had collapsed. Upon PCFD arrival, bystanders were doing CPR. Crews quickly determined the patient had a pulse, rapidly loaded into MA37 with PM and CCPM, and transported to Umed. While enroute CCPM crews administered a

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norepinephrine drip to stabilize the patient's blood pressure, determined he had a ST elevation myocardial infarction, activated the cath lab, and transmitted a 12 lead EKG. He arrived in stable condition and was taken directly to the cath lab. The total time from PCFD arrival to reperfusion in the cath lab was 40 minutes.

12/19 Auto vs ped - 1750 Kearns during morning commute, 40-year-old female crossing a street in the dark was struck by a motorist in a pickup truck. E31/A31/ME38/MA37/BC3 dispatched, advised en route CPR in progress, AirMed contacted. Upon arrival crews took over CPR and initiated ITLS protocols, transport decision of hot load w/ AirMed at Bear Cub LZ (Figure 1). BC3 ground contact. patient packaged and transported to LZ, patient flown to UUMC ED where she was pronounced deceased. CISD conducted at station 31 at 1000 hrs.

12/19 ME37 and MA37 were dispatched to 800 Round Valley Way surgical center. The surgical center had a 14-year-old female patient that suffered anaphylactic shock under anesthesia. The patient was sedated and under the influence of a paralytic, she was also hooked to the surgical center's ventilator. Critical Care Paramedic Sam Croft took control of the scene and interfaced with the head Anesthesiologist. Ambulance 37's crew used multiple pumps to infuse multiple medications. Croft oversaw switching the patient to the portable ventilator. After a complex and drawn-out scene to ensure that the transition went smoothly, the patient was transported to Primary Children's Medical center with three medics in the back caring for the intubated/ventilated patient. This complex transport used multiple drugs to keep the patient sedated and paralyzed. Josh Humphries and Sergio Ortiz were highly adept and proficient at using the multiple pumps and equipment that the call required. Sam Croft's skill at critical care paramedicine was exemplary. In my seventeen years at PCFD this is the most complex medical call I have been involved with. Station 37's crew functioned flawlessly and represented the Critical Care Program with professionalism and pride.

12/29 ME35, E33, BC3, and A36 responded to a report of single vehicle rollover at MM 142 I-80 Eastbound near the Jeremy Ranch interchange (Figure 2). Crews attempted to locate for several minutes in the vicinity with no immediate indication of an accident. Patient was eventually discovered walking near the roundabout near the I-80 on ramp and Kilby Road, soaking wet. Patient presented with isolated injuries and was completely wet. Patient reported vehicle came to rest upside down in a creek at the bottom of a deep narrow ravine. The incident was not visible from the road and the patient was fortunate to extricate himself and climb to the roadway. Crews evaluated, treated, and transported the patient to the University Hospital in stable condition.

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Figure 1

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Figure 2



“Appreciative Citizen Group” brought lunch on New Year’s Eve and Day.

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**Promotion – Chief Zanetti presenting a captain's helmet to Engineer Derek Hoke.
Engineer Hoke was promoted to Captain on January 5, 2025.**

December 31, 2024

Fire Chief Bob Zanetti

Park City Fire District

PO Box 980010

Park City, UT 84098

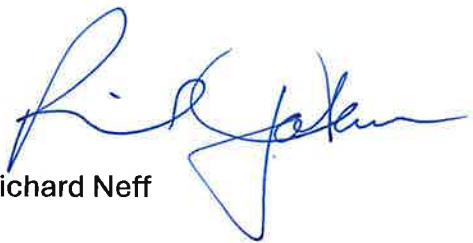
Chief Zanetti –

Please apply the enclosed donation to its best use within your department.

Thanks for your team's support of our community and all the best for 2025.

Sincerely,

Jo-Ann & Richard Neff

A handwritten signature in blue ink, appearing to read "Richard Neff" and "Jo-Ann" below it. The signature is fluid and cursive.