

A G E N D A
Park City Fire Service District
Administrative Control Board Meeting
January 7, 2025

Park City Fire District Administrative Office Building
736 West Bitner Rd. Park City, Utah 84098

5:30 p.m.

Work Session

- I. District Updates: Chief Bob Zanetti
- II. Medical Control Review: Dr. Scott McIntosh
- III. November 2024 Financial Review: CFO Del Barney
- IV. Election of 2025 ACB Officers: HR Officer Patti Berry
- V. Policy Review: Patti Berry
- VI. Year-end Call Statistics: Chief Bob Zanetti
- VII. Other Divisional Updates (as time permits)

6:30 p.m.

Regular Meeting Called to Order

- I. Roll Call
 - II. Approval of December 3, 2024, Meeting Minutes
 - III. Public Input
 - IV. Commission Reports and Business
 - a. Correspondence
 - b. Financial
 - V. Old Business
 - VI. New Business
 - a. Election of Administrative Control Board Officers for 2025: Chair, Vice Chair, Clerk/Secretary, and Treasurer
 - b. Possible Approval of PCFD Policy Section 13, Disciplinary Procedures
 - VII. Staff Reports and Input
 - VIII. Discussion of Possible Future Agenda Items/Additional Comments
 - IX. Closed Meeting: Discussion of the character, competence, or health of an individual; deployment of security personnel, devices, or systems; collective bargaining issues; pending or reasonably imminent litigation; purchase, exchange, lease, or sale of real property; investigative proceedings regarding allegations of criminal misconduct; procurement; and/or consideration of a loan application.
 - X. Adjournment
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The next regularly scheduled meeting of the Park City Fire District Administrative Control Board
will be held February 4, 2025, beginning at 6:30 p.m. in the
PCFD Administrative Offices, 736 West Bitner Rd., Park City, Utah 84098.

Electronic participation by the public is not available at this time.

**Park City Fire Service District
Balance Sheet
General Funds
November 30, 2024**

	General	Capital Projects	Other Non-Major Governmental Funds	Total Governmental Funds	Special Revenue Fund	Debt Service Fund	Local Building Authority	Total Non-Major Governmental Funds
Assets:								
Cash - Regular Checking	81,134							
Cash and Cash Equivalents	137,031	0	5,025	142,056			5,025	5,025
Bond Escrow Holdings	0	0	52	52	0	52	0	52
Cash Deposited in Public Treasurer's Investment Fund	401,398	16,409,924	0	16,811,322			0	0
Receivables:								
Accounts Receivable	12,180	0	0	12,180	0		0	0
Taxes	8,953,226		0	8,953,226	0	0	0	0
Ambulance Operations	0		0	0	0	0	0	0
Other Assets								
Restricted Assets:								
Cash and Cash Equivalents	203,929		889	204,818	0	889		889
Prepaid Assets	0			0				
Cash Deposited in Public Treasurer's Investment Fund	780,475	0	672,290	1,452,765	672,290		0	672,290
Accounts Receivable				0				
Investments				0				
Total Assets	10,488,240	16,409,924	678,257	27,576,420	672,290	942	5,025	678,257
Liabilities and Fund Balances:								
Liabilities:								
Accounts Payable	118,023	0	0	118,023	0	0	0	0
Bond Interest Payable			0	0		0		0
Accrued Liabilities	206,681			206,681				
Total Liabilities	324,703	0	0	324,703	0	0	0	0
Fund Balances:								
Restricted for:								
Debt Service			942	942		942		942
Impact Fees			672,290	672,290	672,290			672,290
Assigned for:								
Building Construction and Equipment Purchases		16,409,924	5,025	16,414,949			5,025	5,025
Unassigned	10,163,536			10,163,536				
General Fund								
Capital Projects Fund								
Total Fund Balance	10,163,536	16,409,924	678,257	27,251,717	672,290	942	5,025	678,257
Total Liabilities and Fund Balance	10,488,240	16,409,924	678,257	27,576,420	672,290	942	5,025	678,257

PARK CITY FIRE SERVICE DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual
All Funds and the Local Building Authority
For the Period Ending
November 30, 2024

	Budgeted Amounts		Actual	Variance With Final Budget - Positive	
	Original	Final	Amounts	(Negative)	Percent
Reveunes:					
Local Revenue:					
Property Taxes	14,464,500	14,464,500	10,329,280	4,135,220	71.4%
Fee-in-Lieu	300,000	300,000	209,590	90,410	69.9%
Interest Income	867,600	867,600	1,247,385	(379,785)	143.8%
Other Income	500	500	1,814	(1,314)	362.9%
Sale of Fixed Assets	25,000	25,000	41,700	(16,700)	0.0%
Grants and Donations	50,500	50,500	274,871	(224,371)	544.3%
Fees and Permits	5,935,300	5,935,300	6,839,240	(903,940)	115.2%
Total Revenues	21,643,400	21,643,400	18,943,879	2,923,892	87.5%
Expenditures:					
Personnel:					
Salaries and Wages	12,132,131	12,132,131	10,453,138	(1,678,993)	86.2%
Fringe Benefits	5,369,420	5,369,420	4,169,448	(1,199,972)	77.7%
Operations	2,629,553	2,629,553	2,131,810	491,324	81.1%
General and Administrative	406,695	406,695	288,686	(118,009)	71.0%
Capital Outlay	2,510,000	2,510,000	2,017,349	(492,651)	80.4%
Debt Service				0	
Principle Retirement	685,000	685,000	681,897	(3,103)	99.5%
Interest and Fiscal Charges	25,000	25,000	21,923	(3,077)	87.7%
Total Expenditures	23,757,799	23,757,799	19,764,252	(3,993,547)	83.2%
Excess of Revenues Over Expenditures	(2,114,399)	(2,114,399)	(820,373)	(1,069,655)	
Other Financing Sources (Uses):					
Operating Transfers to Other Funds	4,680,000	4,680,000	3,842,889	837,111	-82.1%
Operating Transfers From Other Funds	4,680,000	4,680,000	3,842,889	837,111	-82.1%
Total Other Financing Sources (Uses)	0	0	0	0	0.0%
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Net Change in Fund Balance	(2,114,399)	(2,114,399)	(820,373)	(1,069,655)	
Fund Balances - Beginning	28,072,091	28,072,091	28,072,091	28,072,091	
Fund Balances - Ending	25,957,692	25,957,692	27,251,718	27,002,436	

Park City Fire Service District
Summary of Revenues, Expenditures and Transfers for all Funds and the Local Building Authority
For the Years Ending December 31, 2022, 2023 and 2024

	<u>Actual 2022</u>	<u>Actual 2023</u>	<u>Year-to Date 2024</u>	<u>Projected 2024</u>	<u>Budget 2024</u>
Revenues:					
Property taxes	13,945,933	14,579,256	10,329,280	14,780,000	14,464,500
Fee-in-lieu	251,408	230,668	209,590	300,000	300,000
Interest income	350,468	1,120,741	1,247,385	1,420,000	867,600
Misc income	219,602	210,861	43,514	40,000	25,500
Grants and donations	116,016	73,844	274,871	202,000	50,500
Bond proceeds	0	0	0	0	0
Fees and Permits	4,340,531	6,683,187	6,839,240	6,885,000	5,935,300
Total revenues	19,223,958	22,898,557	18,943,879	23,627,000	21,643,400
Expenditures:					
Current:					
Salaries and wages	9,657,490	10,913,695	10,453,138	11,700,025	12,132,131
Fringe benefits	3,974,077	4,633,483	4,169,448	4,692,428	5,369,420
Total wages and fringe benefits	13,631,567	15,547,178	14,622,586	16,392,453	17,501,551
Operations:					
Station expenditures	792,901	696,102	831,128	910,000	971,357
Ambulance operational expenditures	869,655	892,112	619,793	650,000	733,500
Apparatus maintenance	247,739	238,200	217,633	350,000	350,000
Fire, spec. ops. And communication equip.	79,524	105,396	83,680	85,500	109,846
Fuel	192,868	158,300	106,421	145,000	160,500
Uniforms and safety gear	110,746	173,646	149,846	135,000	158,000
Travel, training and tuitions	66,406	80,611	128,703	142,500	142,500
Other operations	4,060	2,535	68	1,500	3,850
Total operations	2,363,900	2,346,902	2,137,272	2,419,500	2,629,553
General and administrative:					
General liability insurance	79,824	86,675	122,976	123,000	115,000
Professional and consulting services	27,465	24,709	14,508	25,000	25,000
Audit and accounting services	15,700	18,800	19,400	19,400	22,000
Legal services	40,000	3,972	6,062	47,000	50,000
Certificates of participation- cost of issuance	0	0	0	0	0
Other general and administrative	118,759	131,866	120,279	130,000	194,695
Total general and administrative	281,748	266,022	283,225	344,400	406,695
Capital outlay:					
Apparatus and vehicles	677,509	595,728	1,258,512	1,600,000	1,665,000
Land, buildings and building improvements	1,524,142	2,714,470	379,295	395,000	395,000
Furniture and equipment	67,808	750,118	379,542	450,000	450,000
Total capital outlay	2,269,459	4,060,316	2,017,349	2,445,000	2,510,000
Debt service:					
Principle retirement	844,225	867,475	681,897	685,000	685,000
Interest charges	63,234	22,587	21,923	25,000	25,000
Total debt service	907,459	890,061	703,820	710,000	710,000
Total expenditures	19,454,133	23,110,478	19,764,252	22,311,353	23,757,799
Excess (deficit) of revenue over expenditures before operating transfers	(230,172)	(211,921)	(820,373)	1,315,647	(2,114,399)
Operating transfers out	2,015,684	5,856,636	3,842,889	4,680,000	4,680,000
Operating transfers in	2,015,684	5,856,636	3,842,889	4,680,000	4,680,000
Total transfers	0	0	0	0	0
Totals	(230,172)	(211,921)	(820,373)	1,315,647	(2,114,399)
Fund Balances - Beginning	28,514,184	28,284,012	28,072,091	28,072,091	28,072,091
Fund Balances - Ending	28,284,012	28,072,091	27,251,718	29,387,738	25,957,692

PARK CITY FIRE SERVICE DISTRICT

Budget to Actual
General Fund
For the Period Ending
November 30, 2024

	Budget Amounts		Actual	Variance with Final Budget - Over	
	Original	Adjusted	Amounts	(Under)	Percent
Revenues:					
Property Taxes	14,464,500	14,464,500	10,329,280	(4,135,220)	71.4%
Fee-in-lieu	300,000	300,000	209,590	(90,410)	69.9%
Licenses & Permits	325,000	325,000	321,095	(3,905)	98.8%
Intergovernmental (Grants & Wildland Program)	50,000	50,000	274,566	224,566	549.1%
Charges for Services	5,485,300	5,485,300	6,066,841	581,541	110.6%
Refunds	0	0	0	0	0.0%
Interest Income	350,000	350,000	452,052	102,052	129.2%
Sale of Fixed Assets	25,000	25,000	41,700	16,700	0.0%
Miscellaneous Revenue	500	500	1,814	1,314	362.9%
Contributions & Transfers	500	500	305	(195)	61.0%
Total Revenues	21,000,800	21,000,800	17,697,243	(3,303,557)	84.3%
Expenditures:					
Personnel:					
Salaries and Wages	12,132,132	12,132,132	10,453,138	1,678,994	86.2%
Fringe Benefits	5,369,420	5,369,420	4,169,448	1,199,972	77.7%
Fire Operations	1,815,857	1,815,857	1,492,081	323,776	82.2%
Fire Prevention Operations	44,846	44,846	19,890	24,956	44.4%
Administration	416,695	416,695	288,618	128,077	69.3%
Ambulance Operations	796,500	796,500	619,840	177,071	77.8%
Capital Outlay	1,225,000	1,225,000	845,319	379,681	69.0%
Transfers	4,400,000	4,400,000	3,712,994	687,006	84.4%
Total Expenditures	26,200,450	26,200,450	21,601,328	4,599,533	82.4%
Excess of Revenues Over Expenditures	5,199,650	5,199,650	(3,904,085)	1,295,976	
Fund Balances - Beginning	14,067,622	14,067,622	14,067,622		
Fund Balances - Ending	8,867,972	8,867,972	10,163,537		
	21,601,328		Total Expenditures		
	845,319		Less Capital Outlay		
	3,712,994		Less Interfund Transfers		
	17,043,015		Operating Expenses		

Park City Fire Service District
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Period Ending
November 30, 2024

	General	Capital Projects	Other Nonmajor Governmental Funds	Total Governmental Funds	Special Revenue Fund	Debt Service Fund	Local Building Authority	Total Governmental Funds
Revenues:								
Property Taxes	10,329,280	0	0	10,329,280	0	0	0	0
Fee -in-Lieu	209,590	0	0	209,590	0	0	0	0
Interest Income	452,052	761,483	33,850	1,247,385	23,858	9,992	0	33,850
Other Income	1,814	0	0	1,814	0	0	0	0
Sale of Fixed Assets	41,700	0	0	41,700	0	0	0	0
Grants and Donations	274,871	0	0	274,871	0	0	0	0
Fees and Permits	6,387,936	0	451,304	6,839,240	451,304	0	0	451,304
Total Revenues	17,697,243	761,483	485,154	18,943,879	475,162	9,992	0	485,154
Expenditures:								
Current:								
Personnel:								
Salaries and Wages	10,453,138	0	0	10,453,138	0	0	0	0
Fringe Benefits	4,169,448	0	0	4,169,448	0	0	0	0
Operations	2,131,810	0	0	2,131,810	0	0	0	0
General and Administrative	288,618	0	68	288,686	0	0	68	68
Capital Outlay	845,319	1,172,030	0	2,017,349	0	0	0	0
Debt Service:								
Principle Retirement	0	0	681,897	681,897	0	681,897	0	681,897
Interest and Fiscal Charges	0	0	21,923	21,923	0	21,923	0	21,923
Total Expenditures	17,888,334	1,172,030	703,888	19,764,252	0	703,820	68	703,888
Excess (Deficiency) of Revenues Over (Under) Expenditures	(191,091)	(410,548)	(218,735)	(820,373)	475,162	(693,828)	(68)	(218,735)
Other Financing Sources (Uses):								
Operating Transfers	(3,712,994)	3,425,440	287,554	0	(131,911)	419,397	68	287,554
Proceeds from Sale of Equipment	0	0	0	0	0	0	0	0
Total Other Financing Sources (Uses)	(3,712,994)	3,425,440	287,554	0	(131,911)	419,397	68	287,554
Net Change in Fund Balance	(3,904,085)	3,014,893	68,819	(820,373)	343,251	(274,431)	0	68,819
Fund Balances - Beginning	14,067,622	13,395,032	609,436	28,072,090	329,040	275,371	5,025	609,436
Fund Balances - Ending	10,163,537	16,409,925	678,255	27,251,717	672,291	940	5,025	678,255

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/24	12/09/2024	2023	17905	Alpine Distilling	10-201000-0000	5,100.00
12/24	12/16/2024	2156	17922	COTIVITI	10-201000-0000	131.15
12/24	12/16/2024	2157	18014	KENNETH SHAFFER	10-201000-0000	31.48
12/24	12/16/2024	2158	17991	UMR	10-201000-0000	776.50
12/24	12/11/2024	1009700	17332	AFFORDABLE HEATING & COOLING	10-201000-0000	142.75
12/24	12/11/2024	1009701	17954	AFLAC GROUP INSURANCE	10-201000-0000	2,173.92
12/24	12/11/2024	1009702	220	ALL WEST COMMUNICATIONS	10-201000-0000	533.51
12/24	12/11/2024	1009703	14280	AMAZON CAPITAL SERVICES	10-201000-0000	190.92
12/24	12/11/2024	1009704	18013	ANY HOUR SERVICE	10-201000-0000	102.00
12/24	12/11/2024	1009705	700	AT&T MOBILITY	10-201000-0000	40.04
12/24	12/11/2024	1009706	17668	BLOMQUIST HALE CONSULTING, INC	10-201000-0000	982.10
12/24	12/11/2024	1009707	1680	BOUND TREE MEDICAL LLC	10-201000-0000	3,800.92
12/24	12/11/2024	1009708	1820	BURT BROS TIRE & SERVICE INC.	10-201000-0000	66.00
12/24	12/11/2024	1009709	2260	CACTUS & TROPICALS	10-201000-0000	145.00
12/24	12/11/2024	1009710	3070	CANON SOLUTIONS AMERICA, INC.	10-201000-0000	178.23
12/24	12/11/2024	1009711	3170	Caselle, Inc.	10-201000-0000	3,363.00
12/24	12/11/2024	1009712	3030	CENTURYLINK	10-201000-0000	388.75
12/24	12/11/2024	1009713	17532	CENTURYLINK	10-201000-0000	44.99
12/24	12/11/2024	1009714	2750	CRAWFORD DOOR SALES	10-201000-0000	1,662.00
12/24	12/11/2024	1009715	2820	CUMMINS ROCKY MOUNTAIN LLC	10-201000-0000	1,190.92
12/24	12/11/2024	1009716	3620	DAVE DORSEY	10-201000-0000	43.86
12/24	12/11/2024	1009717	17435	ENBRIDGE GAS	10-201000-0000	3,990.33
12/24	12/11/2024	1009718	17942	FARMER BROTHERS CO	10-201000-0000	91.36
12/24	12/11/2024	1009719	17663	FIRST DIGITAL	10-201000-0000	2,599.20
12/24	12/11/2024	1009720	6110	HOME DEPOT CREDIT SERVICES	10-201000-0000	420.61
12/24	12/11/2024	1009721	6660	IMAGETREND INC.	10-201000-0000	1,801.05
12/24	12/11/2024	1009722	6810	INTERMOUNTAIN MEDICAL GROUP	10-201000-0000	17,960.00
12/24	12/11/2024	1009723	15960	J & S Auto, Inc.	10-201000-0000	932.98
12/24	12/11/2024	1009724	17986	JAMES BRUCE	10-201000-0000	70.90
12/24	12/11/2024	1009725	17804	KARL MALONE FORD PARK CITY	10-201000-0000	78.30
12/24	12/11/2024	1009726	2860	L N CURTIS & SONS	10-201000-0000	45,314.75
12/24	12/11/2024	1009727	17913	LARRY H MILLER DEALERSHIPS	10-201000-0000	6.28
12/24	12/11/2024	1009728	17623	LGG INDUSTRIAL, INC.	10-201000-0000	158.37
12/24	12/11/2024	1009729	17948	MAINTAINX, INC.	10-201000-0000	115.88
12/24	12/11/2024	1009730	17581	Michael Dean	10-201000-0000	474.99
12/24	12/11/2024	1009731	8970	MOUNTAIN REGIONAL WATER SSD	10-201000-0000	637.69
12/24	12/11/2024	1009732	17827	odp Business Solutions, LLC	10-201000-0000	60.18
12/24	12/11/2024	1009733	10630	PARK CITY CHAMBER BUREAU	10-201000-0000	55.00
12/24	12/11/2024	1009734	10710	PARK CITY MUNICIPAL CORP	10-201000-0000	1,503.02
12/24	12/11/2024	1009735	11460	PEHP-LONG TERM DISABILITY	10-201000-0000	355.60
12/24	12/11/2024	1009736	17516	RelaDyne West LLC	10-201000-0000	2,706.59
12/24	12/11/2024	1009737	12280	REPUBLIC SERVICES #864	10-201000-0000	2,646.84
12/24	12/11/2024	1009738	12550	ROCKY MOUNTAIN POWER	10-201000-0000	1,971.17
12/24	12/11/2024	1009739	17912	SEAWESTERN FIRE FIGHTING EQUIPMENT	10-201000-0000	741.45
12/24	12/11/2024	1009740	17900	SHRED SALT LAKE	10-201000-0000	259.90
12/24	12/11/2024	1009741	17709	SIDDONS-MARTIN EMERGENCY GROUP	10-201000-0000	3,080.31
12/24	12/11/2024	1009742	13060	SKAGGS COMPANIES, INC.	10-201000-0000	139.00
12/24	12/11/2024	1009743	13120	SMITHS CUSTOMER CHARGES	10-201000-0000	780.58
12/24	12/11/2024	1009744	13130	SNYDERVILLE BASIN W R D	10-201000-0000	637.82
12/24	12/11/2024	1009745	14070	SOUTH FORK HARDWARE PARK CITY	10-201000-0000	64.37
12/24	12/11/2024	1009746	13210	SPEEDS POWER EQUIPMENT	10-201000-0000	120.26
12/24	12/11/2024	1009747	17995	State Fire DC Specialties	10-201000-0000	395.00
12/24	12/11/2024	1009748	17673	State of Utah Dept of Technology Service	10-201000-0000	326.22

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/24	12/11/2024	1009749	13500	STRYKER SALES, LLC	10-201000-0000	2,677.38
12/24	12/11/2024	1009750	17803	SUMMIT MOUNTAIN CLEANING LLC	10-201000-0000	1,040.00
12/24	12/11/2024	1009751	13490	SUMMIT WATER DISTRIBUTION CO	10-201000-0000	565.74
12/24	12/11/2024	1009752	14810	THE UPS STORE #3471	10-201000-0000	34.57
12/24	12/11/2024	1009753	17987	UNIVERSITY OF UTAH	10-201000-0000	8,250.00
12/24	12/23/2024	1009753	14280	AMAZON CAPITAL SERVICES	10-201000-0000	95.97
12/24	12/11/2024	1009754	15890	UTAH MANUFACTURERS ASSOCIATION	10-201000-0000	815.00
12/24	12/23/2024	1009754	17924	AMERITAS LIFE INSURANCE CORP.	10-201000-0000	911.44
12/24	12/11/2024	1009755	17070	WEIDNER FIRE	10-201000-0000	408.55
12/24	12/23/2024	1009755	1980	BEEHIVE PLUMBING	10-201000-0000	315.00
12/24	12/11/2024	1009756	17713	ZAYO GROUP, LLC	10-201000-0000	898.54
12/24	12/23/2024	1009756	1680	BOUND TREE MEDICAL LLC	10-201000-0000	1,074.56
12/24	12/23/2024	1009757	1820	BURT BROS TIRE & SERVICE INC.	10-201000-0000	1,683.75
12/24	12/23/2024	1009758	3070	CANON U.S.A., INC.	10-201000-0000	6.24
12/24	12/23/2024	1009759	17532	CENTURYLINK	10-201000-0000	1,890.73
12/24	12/23/2024	1009760	17754	CHAOSINK	10-201000-0000	5,299.18
12/24	12/23/2024	1009761	2750	CRAWFORD DOOR SALES	10-201000-0000	388.00
12/24	12/23/2024	1009762	17870	FIRST RESPONDERS FIRST	10-201000-0000	1,950.00
12/24	12/23/2024	1009763	17863	GOLD CROSS SERVICES, INC	10-201000-0000	12,851.52
12/24	12/23/2024	1009764	5840	HEBER & PARK CITY APPLIANCE	10-201000-0000	260.00
12/24	12/23/2024	1009765	6240	HOSE & RUBBER SUPPLY LLC	10-201000-0000	9.50
12/24	12/23/2024	1009766	17964	JONATHAN PRICE	10-201000-0000	2,810.63
12/24	12/23/2024	1009767	8250	LEGALSHIELD	10-201000-0000	258.30
12/24	12/23/2024	1009768	17623	LGG INDUSTRIAL, INC.	10-201000-0000	58.95
12/24	12/23/2024	1009769	8360	LIFEMED SAFETY, INC.	10-201000-0000	5,220.00
12/24	12/23/2024	1009770	17827	odp Business Solutions, LLC	10-201000-0000	394.70
12/24	12/23/2024	1009771	11400	PUBLIC EMPLOYEES HEALTH PROG	10-201000-0000	3,908.33
12/24	12/23/2024	1009772	17516	RelaDyne West LLC	10-201000-0000	2,925.39
12/24	12/23/2024	1009773	12320	ROCKY MTN POWER	10-201000-0000	1,012.61
12/24	12/23/2024	1009774	17709	SIDDONS-MARTIN EMERGENCY GROUP	10-201000-0000	1,844.61
12/24	12/23/2024	1009775	13060	SKAGGS COMPANIES, INC.	10-201000-0000	2,402.62
12/24	12/23/2024	1009776	13500	STRYKER SALES, LLC	10-201000-0000	.00 V
12/24	12/23/2024	1009777	8670	SUZANNE M. MC MILLAN	10-201000-0000	12.98
12/24	12/23/2024	1009778	13640	SYMBOL ARTS, LLC	10-201000-0000	715.00
12/24	12/23/2024	1009779	14810	THE UPS STORE #3471	10-201000-0000	18.83
12/24	12/23/2024	1009780	16080	VERIZON WIRELESS	10-201000-0000	774.59
12/24	12/23/2024	1009781	17170	WORKFORCEQA	10-201000-0000	225.00
12/24	12/23/2024	1009782	17497	ZOLL MEDICAL CORP	10-201000-0000	7,672.55
12/24	12/23/2024	1009783	13500	STRYKER SALES, LLC	10-201000-0000	3,184.88
12/24	12/23/2024	1009784	17070	WEIDNER FIRE	10-201000-0000	14,720.00
Grand Totals:						201,169.68

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Report Criteria:

Report type: Invoice detail

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
2023									
12/24	12/09/2024	2023	17905	Alpine Distilling	2025 CHRIST	10-42-475-00000	.00	5,100.00	5,100.00
Total 2023:							.00		5,100.00
2156									
12/24	12/16/2024	2156	17922	COTIVITI	131772781706	10-348-430-3000	.00	131.15	131.15
Total 2156:							.00		131.15
2157									
12/24	12/16/2024	2157	18014	KENNETH SHAFFER	PC7825060	10-348-430-3000	.00	31.48	31.48
Total 2157:							.00		31.48
2158									
12/24	12/16/2024	2158	17991	UMR	002899197	10-348-430-3000	.00	776.50	776.50
Total 2158:							.00		776.50
1009700									
12/24	12/11/2024	1009700	17332	AFFORDABLE HEATING & COOLING	730912	10-42-480-00000	.00	142.75	142.75
Total 1009700:							.00		142.75
1009701									
12/24	12/11/2024	1009701	17954	AFLAC GROUP INSURANCE	NOV 2024	10-218700-0000	.00	2,173.92	2,173.92
Total 1009701:							.00		2,173.92
1009702									
12/24	12/11/2024	1009702	220	ALL WEST COMMUNICATIONS	DEC 2024	10-40-286-37000	.00	128.95	128.95
12/24	12/11/2024	1009702	220	ALL WEST COMMUNICATIONS	DEC 2024	10-40-440-30000	.00	103.26	103.26
12/24	12/11/2024	1009702	220	ALL WEST COMMUNICATIONS	DECEMBER 2	10-40-286-00000	.00	301.30	301.30

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1009702:							.00		533.51
1009703									
12/24	12/11/2024	1009703	14280	AMAZON CAPITAL SERVICES	1CXD-DT6T-Y	10-42-285-00000	.00	190.92	190.92
Total 1009703:							.00		190.92
1009704									
12/24	12/11/2024	1009704	18013	ANY HOUR SERVICE	639012276	10-40-316-35000	.00	102.00	102.00
Total 1009704:							.00		102.00
1009705									
12/24	12/11/2024	1009705	700	AT&T MOBILITY	287287652583	10-40-365-00000	.00	40.04	40.04
Total 1009705:							.00		40.04
1009706									
12/24	12/11/2024	1009706	17668	BLOMQUIST HALE CONSULTING, INC	DEC24-7450	10-43-130-30000	.00	982.10	982.10
Total 1009706:							.00		982.10
1009707									
12/24	12/11/2024	1009707	1680	BOUND TREE MEDICAL LLC	66105009	10-43-300-30000	.00	2,220.00	2,220.00
12/24	12/11/2024	1009707	1680	BOUND TREE MEDICAL LLC	85563062	10-43-300-30000	.00	102.64	102.64
12/24	12/11/2024	1009707	1680	BOUND TREE MEDICAL LLC	85570889	10-43-300-30000	.00	623.96	623.96
12/24	12/11/2024	1009707	1680	BOUND TREE MEDICAL LLC	85572618	10-43-300-30000	.00	300.30	300.30
12/24	12/11/2024	1009707	1680	BOUND TREE MEDICAL LLC	85574314	10-43-300-30000	.00	554.02	554.02
Total 1009707:							.00		3,800.92
1009708									
12/24	12/11/2024	1009708	1820	BURT BROS TIRE & SERVICE INC.	1220008916	10-40-500-00106	.00	66.00	66.00
Total 1009708:							.00		66.00
1009709									
12/24	12/11/2024	1009709	2260	CACTUS & TROPICALS	0382845	10-42-290-00002	.00	145.00	145.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1009709:							.00		145.00
1009710									
12/24	12/11/2024	1009710	3070	CANON SOLUTIONS AMERICA, INC.	6010033765	10-42-290-00002	.00	81.34	81.34
12/24	12/11/2024	1009710	3070	CANON SOLUTIONS AMERICA, INC.	6010087321	10-42-290-00002	.00	96.89	96.89
Total 1009710:							.00		178.23
1009711									
12/24	12/11/2024	1009711	3170	Caselle, Inc.	137547	10-42-285-00000	.00	3,363.00	3,363.00
Total 1009711:							.00		3,363.00
1009712									
12/24	12/11/2024	1009712	3030	CENTURYLINK	DEC 2024	10-40-365-37000	.00	388.75	388.75
Total 1009712:							.00		388.75
1009713									
12/24	12/11/2024	1009713	17532	CENTURYLINK	712647458	10-42-286-00000	.00	44.99	44.99
Total 1009713:							.00		44.99
1009714									
12/24	12/11/2024	1009714	2750	CRAWFORD DOOR SALES	49329, 49330	10-40-316-37000	.00	1,333.00	1,333.00
12/24	12/11/2024	1009714	2750	CRAWFORD DOOR SALES	49593	10-40-316-33000	.00	329.00	329.00
Total 1009714:							.00		1,662.00
1009715									
12/24	12/11/2024	1009715	2820	CUMMINS ROCKY MOUNTAIN LLC	60-241237497	10-40-500-00137	.00	1,190.92	1,190.92
Total 1009715:							.00		1,190.92
1009716									
12/24	12/11/2024	1009716	3620	DAVE DORSEY	RADIO EVEN	10-40-050-00000	.00	43.86	43.86

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1009716:							.00		43.86
1009717									
12/24	12/11/2024	1009717	17435	ENBRIDGE GAS	NOV 2024	10-40-440-32000	.00	3,990.33	3,990.33
Total 1009717:							.00		3,990.33
1009718									
12/24	12/11/2024	1009718	17942	FARMER BROTHERS CO	91938502	10-42-290-00002	.00	91.36	91.36
Total 1009718:							.00		91.36
1009719									
12/24	12/11/2024	1009719	17663	FIRST DIGITAL	00758130-1	10-42-286-00000	.00	2,599.20	2,599.20
Total 1009719:							.00		2,599.20
1009720									
12/24	12/11/2024	1009720	6110	HOME DEPOT CREDIT SERVICES	NOV 2024	10-40-500-00140	.00	420.61	420.61
Total 1009720:							.00		420.61
1009721									
12/24	12/11/2024	1009721	6660	IMAGETREND INC.	PS-INV109626	10-43-285-30000	.00	1,801.05	1,801.05
Total 1009721:							.00		1,801.05
1009722									
12/24	12/11/2024	1009722	6810	INTERMOUNTAIN MEDICAL GROUP	NOV 2024	10-43-260-30000	.00	17,960.00	17,960.00
Total 1009722:							.00		17,960.00
1009723									
12/24	12/11/2024	1009723	15960	J & S Auto, Inc.	NOV 2024	10-40-316-30300	.00	932.98	932.98
Total 1009723:							.00		932.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
1009724									
12/24	12/11/2024	1009724	17986	JAMES BRUCE	BATTERIES	10-40-500-00142	.00	70.90	70.90
Total 1009724:							.00	70.90	70.90
1009725									
12/24	12/11/2024	1009725	17804	KARL MALONE FORD PARK CITY	NOV 2024	10-40-316-30300	.00	78.30	78.30
Total 1009725:							.00	78.30	78.30
1009726									
12/24	12/11/2024	1009726	2860	L N CURTIS & SONS	INV889851/PT	10-40-071-00000	.00	45,314.75	45,314.75
Total 1009726:							.00	45,314.75	45,314.75
1009727									
12/24	12/11/2024	1009727	17913	LARRY H MILLER DEALERSHIPS	705367	10-40-316-30300	.00	6.28	6.28
Total 1009727:							.00	6.28	6.28
1009728									
12/24	12/11/2024	1009728	17623	LGG INDUSTRIAL, INC.	WV335734	10-40-034-00000	.00	158.37	158.37
Total 1009728:							.00	158.37	158.37
1009729									
12/24	12/11/2024	1009729	17948	MAINTAINX, INC.	62FA108E-000	10-40-293-30000	.00	115.88	115.88
Total 1009729:							.00	115.88	115.88
1009730									
12/24	12/11/2024	1009730	17581	Michael Dean	CERTIFICATI	10-43-420-30000	.00	474.99	474.99
Total 1009730:							.00	474.99	474.99
1009731									
12/24	12/11/2024	1009731	8970	MOUNTAIN REGIONAL WATER SSD	NOV 2024	10-40-440-32000	.00	637.69	637.69

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1009731:							.00		637.69
1009732									
12/24	12/11/2024	1009732	17827	odp Business Solutions, LLC	NOVEMBER 2	10-42-290-00000	.00	60.18	60.18
Total 1009732:							.00		60.18
1009733									
12/24	12/11/2024	1009733	10630	PARK CITY CHAMBER BUREAU	19610	10-40-075-00000	.00	55.00	55.00
Total 1009733:							.00		55.00
1009734									
12/24	12/11/2024	1009734	10710	PARK CITY MUNICIPAL CORP	NOV 2024	10-40-440-31000	.00	1,503.02	1,503.02
Total 1009734:							.00		1,503.02
1009735									
12/24	12/11/2024	1009735	11460	PEHP-LONG TERM DISABILITY	826 NOV 2024	10-42-130-00000	.00	355.60	355.60
Total 1009735:							.00		355.60
1009736									
12/24	12/11/2024	1009736	17516	RelaDyne West LLC	DEC 2024	10-40-015-00000	.00	2,706.59	2,706.59
Total 1009736:							.00		2,706.59
1009737									
12/24	12/11/2024	1009737	12280	REPUBLIC SERVICES #864	0864-0020555	10-40-440-33000	.00	2,646.84	2,646.84
Total 1009737:							.00		2,646.84
1009738									
12/24	12/11/2024	1009738	12550	ROCKY MOUNTAIN POWER	NOV 2024	10-42-440-00000	.00	1,971.17	1,971.17
Total 1009738:							.00		1,971.17

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
1009739									
12/24	12/11/2024	1009739	17912	SEAWESTERN FIRE FIGHTING EQUIP	INV37702	10-40-071-00000	.00	741.45	741.45
Total 1009739:							.00	741.45	
1009740									
12/24	12/11/2024	1009740	17900	SHRED SALT LAKE	71269120424	10-42-290-00001	.00	259.90	259.90
Total 1009740:							.00	259.90	
1009741									
12/24	12/11/2024	1009741	17709	SIDDONS-MARTIN EMERGENCY GRO	321-00000270	10-40-500-00140	.00	907.89	907.89
12/24	12/11/2024	1009741	17709	SIDDONS-MARTIN EMERGENCY GRO	321-00000271	10-40-500-00137	.00	809.32	809.32
12/24	12/11/2024	1009741	17709	SIDDONS-MARTIN EMERGENCY GRO	321-SIV00289	10-40-293-30000	.00	1,363.10	1,363.10
Total 1009741:							.00	3,080.31	
1009742									
12/24	12/11/2024	1009742	13060	SKAGGS COMPANIES, INC.	450 A 259817	10-40-071-00000	.00	139.00	139.00
Total 1009742:							.00	139.00	
1009743									
12/24	12/11/2024	1009743	13120	SMITHS CUSTOMER CHARGES	NOV 2024	10-42-290-00002	.00	780.58	780.58
Total 1009743:							.00	780.58	
1009744									
12/24	12/11/2024	1009744	13130	SNYDERVILLE BASIN W R D	DEC 2024	10-40-440-30000	.00	637.82	637.82
Total 1009744:							.00	637.82	
1009745									
12/24	12/11/2024	1009745	14070	SOUTH FORK HARDWARE PARK CITY	555283	10-40-291-00000	.00	12.40	12.40
12/24	12/11/2024	1009745	14070	SOUTH FORK HARDWARE PARK CITY	555823	10-40-316-38000	.00	51.97	51.97
Total 1009745:							.00	64.37	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
1009746									
12/24	12/11/2024	1009746	13210	SPEEDS POWER EQUIPMENT	121762	10-40-019-00000	.00	120.26	120.26
Total 1009746:							.00	120.26	
1009747									
12/24	12/11/2024	1009747	17995	State Fire DC Specialties	12592700	10-40-480-34000	.00	395.00	395.00
Total 1009747:							.00	395.00	
1009748									
12/24	12/11/2024	1009748	17673	State of Utah Dept of Technology Service	2505R339000	10-42-285-00000	.00	326.22	326.22
Total 1009748:							.00	326.22	
1009749									
12/24	12/11/2024	1009749	13500	STRYKER SALES, LLC	9207829152	10-43-300-30000	.00	2,677.38	2,677.38
Total 1009749:							.00	2,677.38	
1009750									
12/24	12/11/2024	1009750	17803	SUMMIT MOUNTAIN CLEANING LLC	SMC2522	10-42-480-00000	.00	1,040.00	1,040.00
Total 1009750:							.00	1,040.00	
1009751									
12/24	12/11/2024	1009751	13490	SUMMIT WATER DISTRIBUTION CO	1404 NOV 202	10-40-440-35000	.00	243.59	243.59
12/24	12/11/2024	1009751	13490	SUMMIT WATER DISTRIBUTION CO	NOV 2024	10-40-440-33000	.00	322.15	322.15
Total 1009751:							.00	565.74	
1009752									
12/24	12/11/2024	1009752	14810	THE UPS STORE #3471	19 NOV 2024	10-40-290-00000	.00	34.57	34.57
Total 1009752:							.00	34.57	
1009753									
12/24	12/23/2024	1009753	14280	AMAZON CAPITAL SERVICES	1PJK-RRJL-1	10-40-285-37000	.00	95.97	95.97
12/24	12/11/2024	1009753	17987	UNIVERSITY OF UTAH	PCFD-2024-1	10-43-111-30000	.00	8,250.00	8,250.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1009753:							.00		8,345.97
1009754									
12/24	12/11/2024	1009754	15890	UTAH MANUFACTURERS ASSOCIATIO	5522	10-40-075-00000	.00	815.00	815.00
12/24	12/23/2024	1009754	17924	AMERITAS LIFE INSURANCE CORP.	DEC 2024	10-217710-4300	.00	911.44	911.44
Total 1009754:							.00		1,726.44
1009755									
12/24	12/11/2024	1009755	17070	WEIDNER FIRE	70066	10-40-073-00000	.00	408.55	408.55
12/24	12/23/2024	1009755	1980	BEEHIVE PLUMBING	84202576	10-40-316-37000	.00	315.00	315.00
Total 1009755:							.00		723.55
1009756									
12/24	12/11/2024	1009756	17713	ZAYO GROUP, LLC	21089411	10-42-365-00000	.00	898.54	898.54
12/24	12/23/2024	1009756	1680	BOUND TREE MEDICAL LLC	85581994	10-43-300-30000	.00	515.98	515.98
12/24	12/23/2024	1009756	1680	BOUND TREE MEDICAL LLC	DEC 2024	10-43-300-30000	.00	558.58	558.58
Total 1009756:							.00		1,973.10
1009757									
12/24	12/23/2024	1009757	1820	BURT BROS TIRE & SERVICE INC.	1070115797	10-40-500-00112	.00	1,097.87	1,097.87
12/24	12/23/2024	1009757	1820	BURT BROS TIRE & SERVICE INC.	1220009271	10-40-500-00107	.00	585.88	585.88
Total 1009757:							.00		1,683.75
1009758									
12/24	12/23/2024	1009758	3070	CANON U.S.A., INC.	6010104875	10-42-290-00002	.00	6.24	6.24
Total 1009758:							.00		6.24
1009759									
12/24	12/23/2024	1009759	17532	CENTURYLINK	716398792	10-40-286-36000	.00	833.62	833.62
12/24	12/23/2024	1009759	17532	CENTURYLINK	716552802	10-42-286-00000	.00	1,057.11	1,057.11
Total 1009759:							.00		1,890.73

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
1009760									
12/24	12/23/2024	1009760	17754	CHAOSINK	DEC 2024	10-40-071-00000	.00	5,299.18	5,299.18
Total 1009760:							.00	5,299.18	
1009761									
12/24	12/23/2024	1009761	2750	CRAWFORD DOOR SALES	49894	10-40-316-37000	.00	388.00	388.00
Total 1009761:							.00	388.00	
1009762									
12/24	12/23/2024	1009762	17870	FIRST RESPONDERS FIRST	PARK CITY FI	10-43-260-30000	.00	1,950.00	1,950.00
Total 1009762:							.00	1,950.00	
1009763									
12/24	12/23/2024	1009763	17863	GOLD CROSS SERVICES, INC	3937	10-43-235-30000	.00	12,851.52	12,851.52
Total 1009763:							.00	12,851.52	
1009764									
12/24	12/23/2024	1009764	5840	HEBER & PARK CITY APPLIANCE	220372A-C	10-40-316-35000	.00	260.00	260.00
Total 1009764:							.00	260.00	
1009765									
12/24	12/23/2024	1009765	6240	HOSE & RUBBER SUPPLY LLC	02005738	10-40-034-00000	.00	9.50	9.50
Total 1009765:							.00	9.50	
1009766									
12/24	12/23/2024	1009766	17964	JONATHAN PRICE	TUITION 12 2	10-40-125-00000	.00	2,810.63	2,810.63
Total 1009766:							.00	2,810.63	
1009767									
12/24	12/23/2024	1009767	8250	LEGALSHIELD	DEC2024	10-219200-0000	.00	258.30	258.30

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1009767:							.00		258.30
1009768									
12/24	12/23/2024	1009768	17623	LGG INDUSTRIAL, INC.	WV336646	10-40-500-00136	.00	58.95	58.95
Total 1009768:							.00		58.95
1009769									
12/24	12/23/2024	1009769	8360	LIFEMED SAFETY, INC.	24-795	10-43-300-30000	.00	5,220.00	5,220.00
Total 1009769:							.00		5,220.00
1009770									
12/24	12/23/2024	1009770	17827	odp Business Solutions, LLC	396247932001	10-42-290-00000	.00	394.70	394.70
Total 1009770:							.00		394.70
1009771									
12/24	12/23/2024	1009771	11400	PUBLIC EMPLOYEES HEALTH PROG	01241224441	10-219000-0000	.00	3,908.33	3,908.33
Total 1009771:							.00		3,908.33
1009772									
12/24	12/23/2024	1009772	17516	RelaDyne West LLC	DECEMBER	10-40-017-00000	.00	2,925.39	2,925.39
Total 1009772:							.00		2,925.39
1009773									
12/24	12/23/2024	1009773	12320	ROCKY MTN POWER	DEC 2024	10-40-440-34000	.00	1,012.61	1,012.61
Total 1009773:							.00		1,012.61
1009774									
12/24	12/23/2024	1009774	17709	SIDDONS-MARTIN EMERGENCY GRO	321-00000276	10-40-500-00140	.00	1,844.61	1,844.61
Total 1009774:							.00		1,844.61

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
1009775									
12/24	12/23/2024	1009775	13060	SKAGGS COMPANIES, INC.	450 A 263830	10-40-071-00000	.00	181.00	181.00
12/24	12/23/2024	1009775	13060	SKAGGS COMPANIES, INC.	DEC 2024	10-40-071-00000	.00	2,221.62	2,221.62
Total 1009775:							.00	2,402.62	
1009776									
12/24	12/23/2024	1009776	13500	STRYKER SALES, LLC	9207940344	10-43-300-30000	.00	.00	.00 V
12/24	12/23/2024	1009776	13500	STRYKER SALES, LLC	S55261	10-40-726-00002	.00	.00	.00 V
Total 1009776:							.00	.00	
1009777									
12/24	12/23/2024	1009777	8670	SUZANNE M. MC MILLAN	GRAD CERE	10-42-290-00002	.00	12.98	12.98
Total 1009777:							.00	12.98	
1009778									
12/24	12/23/2024	1009778	13640	SYMBOL ARTS, LLC	0513490	10-40-071-00000	.00	715.00	715.00
Total 1009778:							.00	715.00	
1009779									
12/24	12/23/2024	1009779	14810	THE UPS STORE #3471	CU00053886	10-40-050-00000	.00	18.83	18.83
Total 1009779:							.00	18.83	
1009780									
12/24	12/23/2024	1009780	16080	VERIZON WIRELESS	6100328001	10-40-350-00000	.00	774.59	774.59
Total 1009780:							.00	774.59	
1009781									
12/24	12/23/2024	1009781	17170	WORKFORCEQA	NOV 2024	10-43-348-30000	.00	225.00	225.00
Total 1009781:							.00	225.00	
1009782									
12/24	12/23/2024	1009782	17497	ZOLL MEDICAL CORP	4099972	10-43-300-30000	.00	7,672.55	7,672.55

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 1009782:							.00		7,672.55
1009783									
12/24	12/23/2024	1009783	13500	STRYKER SALES, LLC	9207940344 B	10-43-300-30000	.00	3,184.88	3,184.88
Total 1009783:							.00		3,184.88
1009784									
12/24	12/23/2024	1009784	17070	WEIDNER FIRE	S55261	10-40-726-00002	.00	14,720.00	14,720.00
Total 1009784:							.00		14,720.00
Grand Totals:							.00		201,169.68

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-201000-0000	21,024.88	222,194.56-	201,169.68-
10-217710-4300	911.44	.00	911.44
10-218700-0000	2,173.92	.00	2,173.92
10-219000-0000	3,908.33	.00	3,908.33
10-219200-0000	258.30	.00	258.30
10-348-430-3000	939.13	.00	939.13
10-40-015-00000	1,248.52	.00	1,248.52
10-40-017-00000	4,383.46	.00	4,383.46
10-40-019-00000	120.26	.00	120.26
10-40-034-00000	13,602.62	.00	13,602.62
10-40-050-00000	62.69	.00	62.69
10-40-071-00000	34,297.25	3,120.00-	31,177.25
10-40-073-00000	408.55	.00	408.55
10-40-075-00000	870.00	.00	870.00
10-40-084-00000	4,000.00	.00	4,000.00
10-40-085-00000	2,000.00	.00	2,000.00
10-40-086-00000	500.00	.00	500.00
10-40-087-00000	5,000.00	.00	5,000.00

GL Account	Debit	Credit	Proof
10-40-125-00000	2,810.63	.00	2,810.63
10-40-285-00000	3,066.95	.00	3,066.95
10-40-285-37000	16.98	.00	16.98
10-40-286-00000	2,794.97	.00	2,794.97
10-40-286-33000	120.55	.00	120.55
10-40-286-34000	318.43	.00	318.43
10-40-286-35000	318.52	.00	318.52
10-40-286-36000	318.51	.00	318.51
10-40-286-37000	128.95	.00	128.95
10-40-286-38000	197.88	.00	197.88
10-40-290-00000	34.57	.00	34.57
10-40-291-00000	612.07	.00	612.07
10-40-293-30000	1,478.98	.00	1,478.98
10-40-316-30300	1,660.59	.00	1,660.59
10-40-316-33000	329.00	.00	329.00
10-40-316-34000	21.36	.00	21.36
10-40-316-35000	362.00	.00	362.00
10-40-316-37000	1,602.00	.00	1,602.00
10-40-316-38000	51.97	.00	51.97
10-40-350-00000	160.04	.00	160.04
10-40-365-00000	361.72	.00	361.72
10-40-365-31000	36.93	.00	36.93
10-40-365-35000	50.06	.00	50.06
10-40-365-36000	36.99	.00	36.99
10-40-365-37000	78.10	.00	78.10
10-40-365-38000	51.68	.00	51.68
10-40-440-00000	337.65	.00	337.65
10-40-440-30000	644.68	.00	644.68
10-40-440-31000	1,956.29	.00	1,956.29
10-40-440-32000	309.84	.00	309.84
10-40-440-33000	1,116.37	.00	1,116.37
10-40-440-34000	2,142.67	.00	2,142.67
10-40-440-35000	962.11	.00	962.11
10-40-440-36000	1,347.92	.00	1,347.92
10-40-440-37000	1,358.72	.00	1,358.72
10-40-440-38000	1,309.68	.00	1,309.68
10-40-480-34000	395.00	.00	395.00
10-40-500-00106	66.00	.00	66.00
10-40-500-00107	585.88	.00	585.88
10-40-500-00112	1,097.87	.00	1,097.87

GL Account	Debit	Credit	Proof
10-40-500-00133	55.38	.00	55.38
10-40-500-00136	58.95	.00	58.95
10-40-500-00137	2,000.24	.00	2,000.24
10-40-500-00140	2,769.76	.00	2,769.76
10-40-500-00142	70.90	.00	70.90
10-40-726-00002	29,440.00	14,720.00-	14,720.00
10-41-285-00000	152.45	.00	152.45
10-41-286-00000	99.34	.00	99.34
10-41-350-00000	160.04	.00	160.04
10-41-365-00000	181.81	.00	181.81
10-42-130-00000	355.60	.00	355.60
10-42-285-00000	739.73	.00	739.73
10-42-286-00000	668.02	.00	668.02
10-42-290-00000	422.69	.00	422.69
10-42-290-00001	259.90	.00	259.90
10-42-290-00002	674.39	.00	674.39
10-42-365-00000	572.94	.00	572.94
10-42-440-00000	1,582.55	.00	1,582.55
10-42-475-00000	5,100.00	.00	5,100.00
10-42-480-00000	1,272.85	.00	1,272.85
10-43-111-30000	8,250.00	.00	8,250.00
10-43-130-30000	982.10	.00	982.10
10-43-235-30000	12,851.52	.00	12,851.52
10-43-260-30000	18,410.00	.00	18,410.00
10-43-285-30000	1,801.05	.00	1,801.05
10-43-300-30000	26,815.17	3,184.88-	23,630.29
10-43-348-30000	225.00	.00	225.00
10-43-350-30000	63.41	.00	63.41
10-43-365-30000	348.20	.00	348.20
10-43-420-30000	474.99	.00	474.99
Grand Totals:	243,219.44	243,219.44-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Invoice detail

Check.Type = {<>} "Adjustment"

SECTION 13 - DISCIPLINARY PROCEDURES

A. PURPOSE AND SCOPE

Employees are required to conduct themselves in a highly self-disciplined manner, obeying district expected conduct and behavior, policies, procedures, lawful orders, and operational standards. It is the responsibility of all employees to observe regulations necessary for the proper operation of District functions. In situations where employees do not adhere to these expectations, supervisors will take the necessary actions to correct the problem.

B. DEFINITIONS

Corrective Action – A preventative measure to help employees improve their performance, attendance, or conduct. An example of Corrective Action includes, but is not limited to, verbal warnings.

Discipline – Measures, which may be either corrective or punitive in nature, taken either when Corrective Actions fail or when an offense is serious enough to warrant more formal action. Discipline may be subject to certain due process and appeals rights. Examples of Discipline include, but are not limited to, written reprimands, suspensions, demotions, or dismissals.

C. POLICY

It is the policy of the district that Supervisors administer disciplinary action in a corrective and lawful manner.

Corrective in the sense that the supervisor and employee come to an understanding about the causes and/or reasons for deficiencies, correct those deficiencies, and restore the employee to a productive and positive employment status.

Lawful in that the District will provide, where applicable, due process rights whereby employees are given reasonable notice and an opportunity for the employee to respond to allegations.

The principal objective is to improve or correct the performance and efficiency of the employee as well as that of the District.

D. TYPES OF CORRECTIVE OR DISCIPLINARY ACTIONS

Progressive discipline is not required. The corrective or disciplinary action taken shall be as deemed appropriate by the employee's Supervisor or the Fire Chief or designee. The types of actions need not be exclusive and may be used in concert with each other (i.e., demotion may also include a written reprimand, etc.).

1. Verbal Warning:

Whenever a supervisor determines that a more severe action is not immediately necessary, they should orally communicate to the employee the Supervisor's observations of the deficiency demonstrated. The verbal warning should be given

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Adopted:

06-13-2024/01-07-2025

in private. Supervisors should inform the employee that they are issuing a verbal warning, that the employee is being given an opportunity to correct the condition, and if the condition is not corrected, the employee will be subject to more severe disciplinary action. The supervisor shall keep notes of the counseling session for future reference and guidance and notify their Battalion Chief or Deputy Chief

2. Written Reprimand:

Supervisors may reprimand an employee in writing when, in the judgment of the supervisor, the employee violates district policies or reasonable employer expectations. A written reprimand must include the nature of the infraction or deficiency and what corrective action must be taken by the employee to avoid further disciplinary action. A written reprimand may include a memorandum of expectations.

Any Supervisor writing a letter of reprimand shall have the letter reviewed by the Human Resource Officer. The Supervisor will meet with the employee to discuss the reprimand. A copy of the written reprimand is to be given to the employee at the time of the meeting. One copy, signed by the employee to acknowledge receipt, will become a part of the employee's personnel file.

3. Suspensions:

a. **Suspension With Pay**

When necessary, suspensions with pay may be issued only prior to a disciplinary decision being made, not as a form of discipline. Employees alleged to have engaged in conduct which may warrant discipline may be suspended with pay pending an investigation. Human Resources, the Battalion Chief, and the Deputy Chief will be notified of the suspension.

b. **Suspension Without Pay**

Suspension without pay may be issued as a disciplinary measure for employees who engage in wrongful conduct. Suspension may be up to 30 working days. Human Resources, the Battalion Chief, and the Deputy Chief will be notified of the suspension. The employee shall be furnished with a written copy of the reasons for and term of the suspension. Suspension without pay for two working days (48 hours) for suppression personnel, or 4 working days (40 hours) for administrative personnel, -or less may not be appealed.

4. Demotion:

The Fire Chief or designee may demote, with loss of compensation, an employee for reasons deemed appropriate by the Chief or designee, where employees have been promoted to a position where they are unwilling or unable to satisfactorily perform the responsibilities of the position.

5. Termination:

The Fire Chief or designee may terminate an employee for reasons deemed appropriate by the Chief or designee. An employee may also be terminated after repeated offenses of a less serious nature if the appropriate behavioral changes have not resulted from previous disciplinary action.

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E. PROCESS

When an allegation or observation is made regarding an employee's conduct which may trigger a disciplinary action of suspension without pay, demotion, or termination of non-probationary employees, Supervisors shall ensure the employee is given notice of the allegation, an opportunity to respond to the allegation, be heard on the matter, and given notice of a final disciplinary decision. To achieve these goals, Supervisors shall:

1. Where necessary, suspend the employee with pay pending an investigation and prior to a disciplinary decision being made. Suspension with pay is not disciplinary. In the event the suspension is to last for more than 3 days, the employee shall be notified of the suspension in writing.

The employee shall immediately cease all work for the district until notified otherwise.

2. Conduct an investigation into the allegations to ascertain any and all evidence relevant to the allegation. The investigation may be performed by the supervisor or other officer as assigned.
3. Upon completion of the investigation, a written report will be completed including a summary of allegations, evidence as to each allegation, and conclusion.
4. A written letter will be addressed to the employee outlining the allegations, a summary of the evidence in support of the allegations, and the proposed disciplinary action. The letter will provide notice of a predetermination hearing as outlined in Section F. below.

F. PREDETERMINATION MEETING

The Supervisor will provide written notice of the predetermination meeting with the following information to the employee:

1. The alleged violations found in the investigation and a summary of the materials considered by the District in recommending the proposed discipline.
2. Give the employee a reasonable amount of time after receiving the notice to respond to the charges in writing or orally at the predetermination meeting.
3. The employee will be provided notice of the date, time, and location of the meeting.

G. MEMBER RESPONSE

The predetermination process is intended to provide the employee under investigation with an opportunity to present a written or oral response to the Supervisor after having had an opportunity to review a summary of supporting materials and prior to imposition of any recommended discipline. The employee shall consider the following:

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Adopted:
06-12-2024/01.07.2025

1. The response and/or predetermination meeting is not intended to be an adversarial or formal hearing.
2. The predetermination meeting is not mandatory if the employee chooses to waive the meeting. If the employee waives the meeting, they must do so in writing. The employee may waive the predetermination meeting and allow the supervisor to render a final decision based on the material gathered in the investigation and any material or arguments submitted by the employee, if any.
3. Although the employee may be represented by an uninvolved representative or legal counsel, the process is not designed to accommodate the presentation of testimony or witnesses.
4. If an employee plans on having an attorney present at the predetermination meeting, the employee will notify the Supervisor prior to the meeting.
5. The employee may suggest that further investigation could be conducted, or the employee may offer any additional information or mitigating factors for the supervisor to consider.
6. In the event that the Supervisor elects to cause further investigation to be conducted, the employee shall be provided with the results of such subsequent investigation prior to the imposition of any discipline.
7. The employee may thereafter have the opportunity to further respond orally or in writing to the supervisor on the limited issues of information raised in any subsequent materials.

Once the employee has completed their response, or if the employee has elected to waive any such response, the supervisor shall consider all information received regarding the proposed disciplinary action. The supervisor shall thereafter render a timely written decision to the employee and specify the grounds and reasons for the action (if any) and the effective date if discipline is taken. Once the Supervisor has issued a written decision of discipline, the discipline shall become effective.

H. APPEAL

Any non-probationary employee subject to disciplinary action including suspension without pay for greater than two working days (48 hours) for suppression personnel, or 4 working days (40 hours) for administrative personnel, demotion, or termination may appeal through formal appeal procedures as prescribed in Section 14 of these Policies and Procedures.

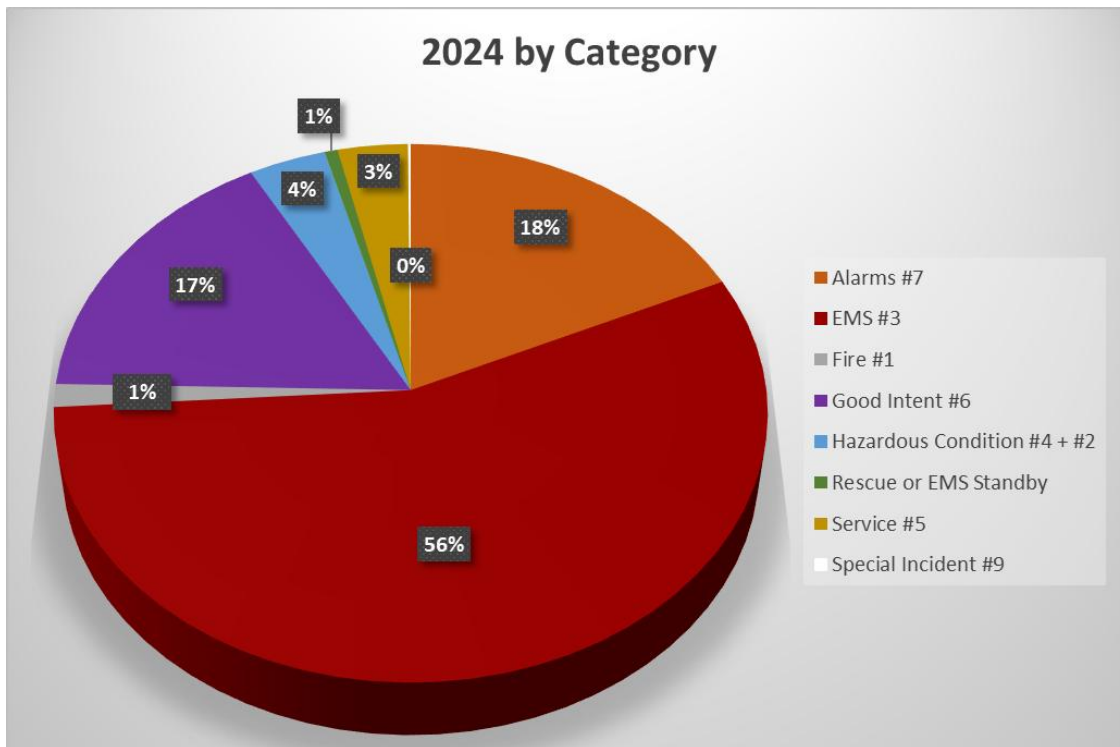
All discipline shall be administered on a case-by-case basis with the most severe penalty being discharge from District employment.

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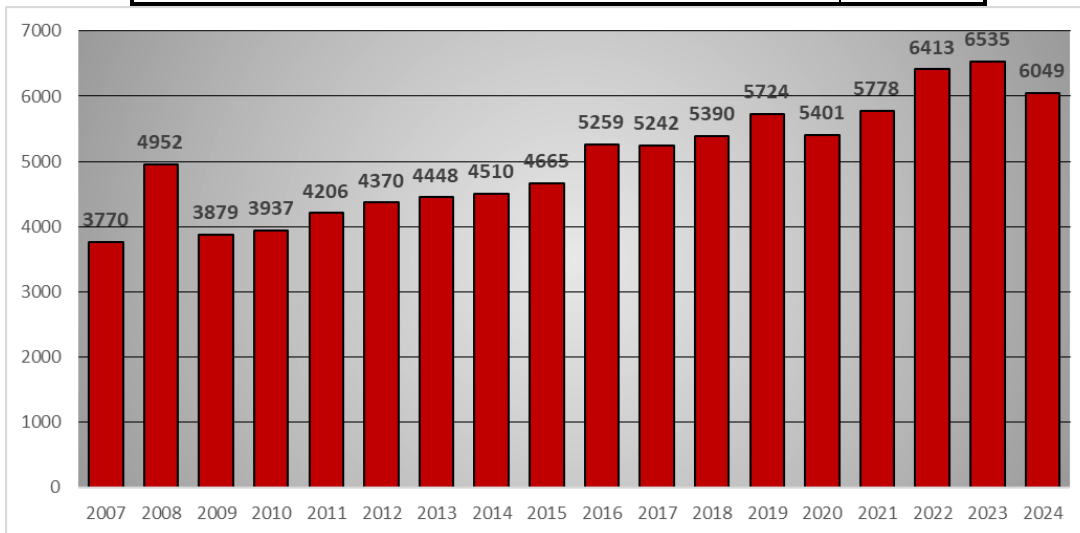
Incident Report Summary



January – December 2024



2024 Calls by Main Categories	
Alarms	1095
EMS (excluding EMS Standby)	3381
Fire	83
Good Intent	1004
Hazardous Condition	230
Natural Disaster (Less than 1%)	1
Rescue or EMS Standby	38
Service	209
Special Incident (Less than 1%)	8
Total	6049



Basic Incident Type Code And Description (FD1.21)

100 - Fire, other
111 - Building fire
112 - Fires in structure other than in a building
113 - Cooking fire, confined to container
114 - Chimney or flue fire, confined to chimney or flue
116 - Fuel burner/boiler malfunction, fire confined
118 - Trash or rubbish fire, contained
130 - Mobile property (vehicle) fire, other
131 - Passenger vehicle fire
132 - Road freight or transport vehicle fire
140 - Natural vegetation fire, other
141 - Forest, woods or wildland fire
142 - Brush or brush-and-grass mixture fire
143 - Grass fire
154 - Dumpster or other outside trash receptacle fire
160 - Special outside fire, other
162 - Outside equipment fire
163 - Outside gas or vapor combustion explosion
200 - Overpressure rupture, explosion, overheat, other
210 - Overpressure rupture from steam, other
220 - Overpressure rupture from air or gas, other
223 - Air or gas rupture of pressure or process vessel
300 - Rescue, EMS incident, other
311 - Medical assist, assist EMS crew
320 - Emergency medical service, other
321 - EMS call, excluding vehicle accident with injury
322 - Motor vehicle accident with injuries
323 - Motor vehicle/pedestrian accident (MV Ped)
324 - Motor vehicle accident with no injuries.
340 - Search for lost person, other
350 - Extrication, rescue, other
352 - Extrication of victim(s) from vehicle
353 - Removal of victim(s) from stalled elevator
381 - Rescue or EMS standby
400 - Hazardous condition, other
410 - Combustible/flammable gas/liquid condition, other
411 - Gasoline or other flammable liquid spill
412 - Gas leak (natural gas or LPG)
413 - Oil or other combustible liquid spill
420 - Toxic condition, other
424 - Carbon monoxide incident
440 - Electrical wiring/equipment problem, other
441 - Heat from short circuit (wiring), defective/worn
442 - Overheated motor
444 - Power line down
445 - Arcing, shorted electrical equipment
460 - Accident, potential accident, other
461 - Building or structure weakened or collapsed

480 - Attempted burning, illegal action, other
500 - Service call, other
511 - Lock-out
520 - Water problem, other
521 - Water evacuation
522 - Water or steam leak
531 - Smoke or odor removal
542 - Animal rescue
550 - Public service assistance, other
551 - Assist police or other governmental agency
553 - Public service
554 - PCFD Vehicle Accident
555 - Defective elevator, no occupants
561 - Unauthorized burning
571 - Cover assignment, standby, moveup
600 - Good intent call, other
611 - Dispatched and cancelled en route
622 - No incident found on arrival at dispatch address
631 - Authorized controlled burning
650 - Steam, other gas mistaken for smoke, other
651 - Smoke scare, odor of smoke
652 - Steam, vapor, fog or dust thought to be smoke
653 - Smoke from barbecue, tar kettle
661 - EMS call, party transported by non-fire agency
671 - HazMat release investigation w/no HazMat
672 - Biological hazard investigation, none found
700 - False alarm or false call, other
715 - Local alarm system, malicious false alarm
730 - System malfunction, other
731 - Sprinkler activation due to malfunction
733 - Smoke detector activation due to malfunction
735 - Alarm system sounded due to malfunction
736 - CO detector activation due to malfunction
740 - Unintentional transmission of alarm, other
741 - Sprinkler activation, no fire - unintentional
743 - Smoke detector activation, no fire - unintentional
744 - Detector activation, no fire - unintentional
745 - Alarm system activation, no fire - unintentional
746 - Carbon monoxide detector activation, no CO
800 - Severe weather or natural disaster, other
812 - Flood assessment
814 - Lightning strike (no fire)
900 - Special type of incident, other
911 - Citizen complaint

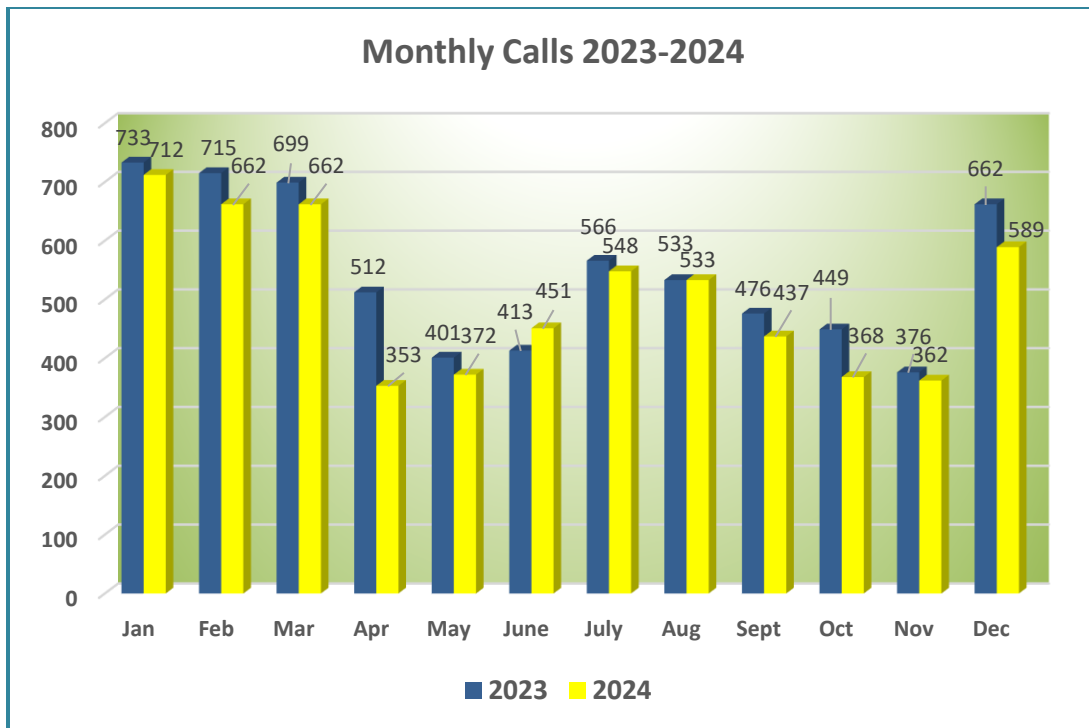
Park City Fire Service District Monthly Operations Report December 2024



Dump truck fire December 3, 2024.

Peter Emery, Deputy Fire Chief
Park City Fire Service District
December 2024
Pemery@pcfd.org

Monthly Operations Report December 2024



EMS and Fire Operations

In 2023, Summit County, Utah, established an Interlocal Agreement (ILA) with the Park City Fire District (PCFD), North Summit Fire District (NSFD), and South Summit Fire District (SSFD) to coordinate fire protection and emergency medical services. This agreement aimed to improve efficiency and resource utilization across the county. However, the ILA's structure regarding ambulance services has undergone changes since its inception. In 2024, SSFD opted to contract with the Wasatch Fire District for the operation of their ambulance system. Subsequently, in January 2025, South Summit Fire District will take back control of their ambulance system, operating it independently. These shifts highlight the evolving nature of interlocal agreements and the dynamic landscape of emergency services within Summit County.

Training Summary

Recruit Camp 17

- Recruit Camp Graduation:

This month, we celebrated the successful graduation of 10 new firefighters from recruit camp. These individuals have demonstrated exceptional dedication, skill, and teamwork, and we are thrilled to welcome them to the PCFD family. Their hard work during the rigorous training program has prepared them to serve the community effectively.

Medical Training

- Critical Care Simulation Lab:

We conducted an extensive critical care simulation lab for Critical Care Paramedic Sam Croft. This evolution was designed to challenge his expertise and prepare him for high-acuity scenarios. The

Monthly Operations Report

December 2024

lab incorporated realistic simulations to enhance clinical decision-making and technical proficiency.

Equipment Familiarization and Training

- EZ Track In-Service Training:

The training division led an in-service session for the EZ Track 4-wheel drive system installed in the new Engine 34, as well as future engines. Crews were trained on operating this system to improve off-road capabilities and ensure readiness for diverse terrain conditions.

Training Division Highlights

- Continued emphasis on skill enhancement and operational preparedness.
- Engaged crews with hands-on training in critical areas to ensure adaptability and excellence.

Special Operations

UT-TF1 Open House announcement for January 2025 has been posted for all platoons. Interested parties are encouraged to attend. Participation with UT-TF1 requires endorsement and recommendation from operational Battalion Chiefs. The opportunity presents participants with exposure to the program, the requirements, and understanding of the potential value to both individuals and their respective organizations.

Significant Incidents

- 12/3 Large vehicle fire in the county - ME 37, ME 38, MA 37, T31, and BC3 responded to Atkinson Road on a trash fire in a large dump truck that was being scrapped (cover photo). Upon arrival ME37 began to extinguish the fire with foam lines. ME38 arrived and relayed water to ME37. Crews worked to overhaul the trash pile with hooks and shovels. Tender 31 arrived to provide additional water for ongoing overhaul operations.
- 12/4 CCPM call with E31, A31, ME38, and MA37. 73-year-old female fell into the fireplace and caught on fire. Patient was still actively burning on the floor when she was found by husband. Crews evaluated and stabilized patient, extricated patient to ambulance for rendezvous with Critical Care unit at Kimball Junction. Patient tolerated transport moderately well but began complaining of tightness in airway upon reaching the valley. CCPM Steve Carroll was prepared with necessary equipment and medications to perform RSI intubation to secure airway prior to swelling complicated care. Patient sustained approximately 25 % second and third degree burns to left arm and face. Patient was transported to burn unit at University of Utah Hospital. RSI occurred without complication.
- 12/14 STEMI/ROSC in Jeremy Ranch - ME 35, MA 37, ME 37, E33, BC3 responded to 7754 Flint Way on a 72-year-old male that had collapsed. Upon PCFD arrival, bystanders were doing CPR. Crews quickly determined the patient had a pulse, rapidly loaded into MA37 with PM and CCPM, and transported to Umed. While enroute CCPM crews administered a

Monthly Operations Report

December 2024

norepinephrine drip to stabilize the patient's blood pressure, determined he had a ST elevation myocardial infarction, activated the cath lab, and transmitted a 12 lead EKG. He arrived in stable condition and was taken directly to the cath lab. The total time from PCFD arrival to reperfusion in the cath lab was 40 minutes.

- 12/19 Auto vs ped - 1750 Kearns during morning commute, 40-year-old female crossing a street in the dark was struck by a motorist in a pickup truck. E31/A31/ME38/MA37/BC3 dispatched, advised en route CPR in progress, AirMed contacted. Upon arrival crews took over CPR and initiated ITLS protocols, transport decision of hot load w/ AirMed at Bear Cub LZ (Figure 1). BC3 ground contact. patient packaged and transported to LZ, patient flown to UUMC ED where she was pronounced deceased. CISD conducted at station 31 at 1000 hrs.
- 12/19 ME37 and MA37 were dispatched to 800 Round Valley Way surgical center. The surgical center had a 14-year-old female patient that suffered anaphylactic shock under anesthesia. The patient was sedated and under the influence of a paralytic, she was also hooked to the surgical center's ventilator. Critical Care Paramedic Sam Croft took control of the scene and interfaced with the head Anesthesiologist. Ambulance 37's crew used multiple pumps to infuse multiple medications. Croft oversaw switching the patient to the portable ventilator. After a complex and drawn-out scene to ensure that the transition went smoothly, the patient was transported to Primary Children's Medical center with three medics in the back caring for the intubated/ventilated patient. This complex transport used multiple drugs to keep the patient sedated and paralyzed. Josh Humphries and Sergio Ortiz were highly adept and proficient at using the multiple pumps and equipment that the call required. Sam Croft's skill at critical care paramedicine was exemplary. In my seventeen years at PCFD this is the most complex medical call I have been involved with. Station 37's crew functioned flawlessly and represented the Critical Care Program with professionalism and pride.
- 12/29 ME35, E33, BC3, and A36 responded to a report of single vehicle rollover at MM 142 I-80 Eastbound near the Jeremy Ranch interchange (Figure 2). Crews attempted to locate for several minutes in the vicinity with no immediate indication of an accident. Patient was eventually discovered walking near the roundabout near the I-80 on ramp and Kilby Road, soaking wet. Patient presented with isolated injuries and was completely wet. Patient reported vehicle came to rest upside down in a creek at the bottom of a deep narrow ravine. The incident was not visible from the road and the patient was fortunate to extricate himself and climb to the roadway. Crews evaluated, treated, and transported the patient to the University Hospital in stable condition.

Monthly Operations Report
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Figure 1

Monthly Operations Report December 2024



Figure 2



"Appreciative Citizen Group" brought lunch on New Year's Eve and Day.

Monthly Operations Report
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**Promotion – Chief Zanetti presenting a captain’s helmet to Engineer Derek Hoke.
Engineer Hoke was promoted to Captain on January 5, 2025.**

December 31, 2024

Fire Chief Bob Zanetti

Park City Fire District

PO Box 980010

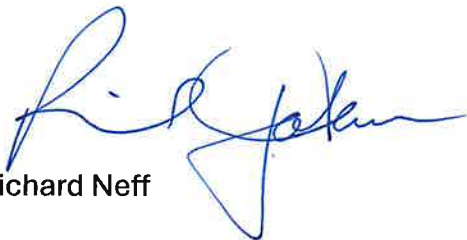
Park City, UT 84098

Chief Zanetti –

Please apply the enclosed donation to its best use within your department.

Thanks for your team's support of our community and all the best for 2025.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jo-Ann & Richard Neff", is written over the printed name.

Jo-Ann & Richard Neff