



AMERICAN FORK REDEVELOPMENT AGENCY
JANUARY 28, 2025
NOTICE AND AGENDA

Notice of Electronic Meeting

One or more City Council members may be physically absent from this meeting but may participate electronically.

ANNUAL MEETING

Notice is hereby given that the Annual Meeting of the American Fork Redevelopment Agency will be held on January 28, 2025, in the American Fork City Hall, 31 North Church Street, commencing at 6:45 p.m. The agenda shall be as follows:

1. Roll call
2. Appointment of the Vice-Chairperson for 2025.
3. Appointment of the Purchasing Agent for 2025.
4. Approval of the June 11, 2024, meeting minutes.
5. Report of the Chairman on RDA/CRA Projects.
6. Unfinished business
7. New business
8. Adjournment

Dated this 23rd day of January 2025.

/s/ Terilyn Lurker
Secretary



REQUEST FOR BOARD ACTION
REDEVELOPMENT AGENCY
JANUARY 28, 2025

Department: Finance

Director Approval: *Anna Montoya*

AGENDA ITEM

Appointment of the Vice-Chairperson for 2025.

BACKGROUND

In January of 2016, the Redevelopment Agency adopted the RDA Strategic plan and recommendation for governance. The by-laws spell out the agency officers and which city staff position would fill that position. The agency officers and personnel are as follows:

Chair	Mayor
Vice-Chair	City Council Member
Secretary	City Recorder
Treasurer	Treasurer
Executive Director	City Administrator
Redevelopment Director	Economic Development Director (City Planner)
Purchasing Agent(s)	Appointed by the RDA Board
Finance Director	Finance Director

The RDA board needs to appoint the Vice Chair for 2025. The Vice Chair for the last several years has been as follows:

2018	Board Member Carroll
2019	Board Member Shelton
2020	Board Member Shelton
2021	Board Member Barnes
2022	Board Member Hunter
2023	Board Member Hunter
2024	Board Member Carroll

SUGGESTED MOTION

I move to appoint _____ as Vice-Chairperson of the RDA board for 2025.



REQUEST FOR BOARD ACTION
REDEVELOPMENT AGENCY
JANUARY 28, 2025

Department: Finance

Director Approval: *Anna Montoya*

AGENDA ITEM

Appointment of the Purchasing Agent for 2025.

BACKGROUND

In January of 2016, the Redevelopment Agency adopted the RDA Strategic plan and recommendation for governance. The by-laws spell out the agency officers and which city staff position would fill that position. The agency officers and personnel are as follows:

Chair	Mayor
Vice-Chair	City Council Member
Secretary	City Recorder
Treasurer	Treasurer
Executive Director	City Administrator
Redevelopment Director	Economic Development Director (City Planner)
Purchasing Agent(s)	Appointed by the RDA Board
Finance Director	Finance Director

The RDA board needs to appoint the Purchasing Agent for 2025, and it is recommended that Anna Montoya be appointed as Purchasing Agent.

SUGGESTED MOTION

I move to appoint Anna Montoya as the Purchasing Agent of the RDA for 2025.



AMERICAN FORK REDEVELOPMENT AGENCY
JUNE 11, 2024
PUBLIC HEARING, SPECIAL SESSION MINUTES

Members Present:

Bradley J. Frost	Chairman
Staci Carroll	Board Member
Tim Holley	Board Member
Ryan Hunter	Board Member
Ernie John	Board Member
Clark Taylor	Board Member

Staff Present:

David Bunker	City Administrator
Loralee Miller	Executive Assistant
Anna Montoya	Finance Director
Terilyn Lurker	City Recorder
Patrick O'Brien	Development Services Director
Aaron Brems	Fire Chief
Sam Kelly	Public Works Director
Cameron Paul	Police Chief

The American Fork Redevelopment Agency held a public hearing in conjunction with a special session on June 11, 2024, in the American Fork City Hall, 31 North Church Street, commencing at 6:59 p.m.

PUBLIC HEARING

- Receive public comment on the fiscal year ending June 30, 2025, Redevelopment Agency budget.
There were no public comments.

SPECIAL SESSION

1. Roll call.
The roll call was taken by Chairman Frost.
2. Review and action on a resolution adopting the American Fork Redevelopment Agency budget for fiscal year ending June 30, 2025.
Board Member Carroll moved to adopt Resolution No. 2024-RA-01R approving the American Fork Redevelopment Agency fiscal year ending June 30, 2025, budget.
Board Member Taylor seconded the motion. Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Staci Carroll, Board Member
SECONDER:	Clark Taylor, Board Member
YES:	Hunter, John, Carroll, Holley, Taylor

3. Presentation and acceptance of the 2024 Redevelopment Agency Annual Report.
Board Member Hunter moved to accept the 2024 Redevelopment Agency annual report. Board Member Taylor seconded the motion. Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ryan Hunter, Board Member
SECONDER:	Clark Taylor, Board Member
YES:	John, Taylor, Hunter, Carroll

4. Review and action on approval of the May 14, 2024, Redevelopment Agency minutes.
Board Member Carroll moved to approve the May 14, 2024, Redevelopment Agency minutes. Board Member John seconded the motion. Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Staci Carroll, Board Member
SECONDER:	Ernie John, Board Member
YES:	John, Taylor, Hunter, Carroll

5. Adjournment
Board Member John motioned to adjourn the meeting. Board Member Hunter seconded the motion. Voting was unanimous.

The meeting ended at 7:01p.m.



REPORT
REDEVELOPMENT AGENCY
JANUARY 28, 2025

Department: Finance

Director Approval: *Anna Montoya*

AGENDA ITEM

Report of the Chairman on RDA/CRA projects.

BACKGROUND

A brief report on the RDA/CRA projects will be given.