

# Bridge Elementary Board of Directors Meeting

**Date:** January 21, 2025

**Location:** 4824 S Midland Drive; Roy, UT 84067

**Board Members in Attendance:** Brittani Brown, Marianne Henderson, Howard Stephenson, Kari Frederickson

**Excused Board Members:** Lance Eastman

**Others in Attendance:** Lani Rounds, Janey Stoddard, Hannah Dorius, Tyler O'Brien, Ken Jeppesen



*The mission of Bridge Elementary is to provide students with a personalized learning experience and empower them to take personal ownership and accountability for their own academic performance.*

## MINUTES

---

### CALL TO ORDER

Brittani Brown called the board meeting to order at 5:02PM.

### PUBLIC COMMENT

There was no public comment.

### CONSENT ITEMS

- November 12, 2024 Board Meeting and Closed Session Minutes  
*Marianne Henderson made a motion to approve the November 12, 2024 Board Meeting and Closed Session Minutes. Howard Stephenson seconded. Motion passed. The votes were as follows: Brittani Brown, Aye; Howard Stephenson, Aye; Kari Frederickson, did not vote; Marianne Henderson, Aye.*

### AUDIT TRAINING AND PRESENTATION

Ken Jeppesen presented the 2023/2024 audit. Total Net Position has increased since the previous fiscal year. No new accounting practices employed this year. The PTIF account is earning ample interest. State compliance requirements were tested for the year ending June 30, 2024. The following areas were tested: budgetary compliance, fraud risk assessment, cash management, public treasurer's bond, open and public meetings act, internal control systems, public education programs. There were no audit adjustments.

Ken Jeppesen left the meeting at 5:20PM.

**CLOSED SESSION** – to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a)

*At 5:23PM Howard Stephenson made a motion and to enter a closed session to discuss the character, professional competence, or physical or mental health of*

*an individual pursuant to Utah Code 52-4-205(1)(a) held at Bridge Elementary; Marianne Henderson seconded. Votes were as follows: Brittani Brown, Aye; Kari Frederickson, Aye; Marianne Henderson, Aye; Howard Stephenson, Aye. Motion passed unanimously.*

Howard Stephenson left the meeting at 6:50PM.

*At 7:09PM Marianne Henderson made a motion to move out of closed session; Lance Eastman seconded. Votes were as follows: Brittani Brown, Aye; Marianne Henderson, Aye; Kari Frederickson, Aye. Motion passed unanimously.*

## **REPORTS**

- **Director Report**

Lani Rounds presented the Director Report to the board. There are currently 471 students registered for the 2025/2026 school year. 97% of students in grades K-5 are returning to the school next year. There are 120 students in the lottery. Sara Tucker is working on the Safety Grand and is attending a workshop hosted by Academica West. Middle of year (MOY) data was reviewed and presented to the board. Lani Rounds and the board are pleased with the progress shown in the MOY data.

- **Finance Report**

Tyler O'Brien presented the Finance Report to the board. The Statement of Financial Position and Statement of Activities were reviewed in detail. Revenue streams are on track and the budget is healthy for this point in the year.

Tyler O'Brien left the meeting at 7:21PM.

## **VOTING & DISCUSSION ITEMS**

- **Policies**

- **FERPA Policy**

Janey Stoddard reviewed the FERPA policy. Parents have full control over their student's records. This change will protect the privacy of students and their families. The Director will establish administrative procedures in conjunction with this policy. The amendment also included stylistic changes.

- **Paid Professional Hours for Educators Policy**

Janey Stoddard reviewed the Paid Professional Hours for Educators Policy. Teachers can be reimbursed for up to 32 hours for professional development to be eligible for reimbursement, they must have an approved plan with administrators prior to completing the hours.

- **Time and Effort Documentation Policy**

Janey Stoddard reviewed the Time and Effort Documentation Policy. If teachers or staff are being paid from restricted funds, the time and effort must

be documented. Some language was corrected to meet state and federal guidelines. Restricted funds include Special Education and Title I funds.

*Kari Frederickson made a motion to approve the FERPA Policy, Paid Professional Hours for Educators Policy, and Time and Effort Documentation Policy; Marianne Henderson seconded. Motion passed unanimously. The votes were as follows: Brittani Brown, Aye; Kari Frederickson, Aye; Marianne Henderson, Aye.*

## **CALENDARING**

- The next board meeting will be February 18, 2025, at 5:00PM.

## **ADJOURN**

*At 7:30PM, Kari Frederickson made a motion to adjourn the meeting. Marianne Henderson seconded. Motion passed unanimously. Votes were as follows: Brittani Brown, Aye; Marianne Henderson, Aye; Kari Frederickson, Aye. Motion passed unanimously.*

**Bridge Elementary  
Board of Directors  
Closed Session Statement**



**Date:** January 21, 2025

**Location:** 4824 S Midland Drive; Roy, UT 84067

*The mission of Bridge Elementary is to provide students with a personalized learning experience and empower them to take personal ownership and accountability for their own academic performance.*

**CLOSED SESSION SWORN STATEMENT:**

At a duly noticed public meeting held on the date listed above, the board of directors for Board Elementary entered a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-205(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 21<sup>st</sup> day of January 2025.

*Brittani Brown*

---

Brittani Brown, Board President