



South Salt Lake City Council REGULAR MEETING AGENDA

Public notice is hereby given that the South Salt Lake City Council will hold a Regular Meeting on **Wednesday, December 11, 2024**, in the City Council Chambers, 220 East Morris Avenue, Suite 200, commencing at **7:00 p.m.**, or as soon thereafter as possible.

To watch the meeting live click the link below to join:

<https://zoom.us/j/93438486912>

Watch recorded City Council meetings at: [youtube.com/@SouthSaltLakeCity](https://www.youtube.com/@SouthSaltLakeCity)

CITY COUNCIL

MEMBERS:

LEANNE HUFF
COREY THOMAS
SHARLA BYNUM
NICK MITCHELL
PAUL SANCHEZ
NATALIE PINKNEY
CLARISSA WILLIAMS

ARIEL ANDRUS
CITY RECORDER
220 E MORRIS AVE
SUITE 200
SOUTH SALT LAKE
UTAH
84115
P 801.483.6019
F 801.464.6770
SSLC.GOV

Conducting
Council Chair
Sergeant at Arms

Natalie Pinkney, At-Large
Sharla Bynum
South Salt Lake PD

Opening Ceremonies

1. Welcome/Introductions
2. Pledge of Allegiance

Natalie Pinkney
LeAnne Huff

Approval of Minutes

- November 13th, Work Meeting
- November 13th, Regular Meeting

No Action Comments

1. Scheduling
2. Public Comments/Questions
 - a. Response to Comments/Questions
(at the discretion of the conducting Council Member)
3. Mayor Comments
4. City Attorney Comments
5. City Council Comments
6. Information
 - a. Recognition of the Certified Municipal Clerk (CMC)
Certificate for Ariel Andrus, City Recorder, by the
Utah Municipal Clerks Association Board
 - b. Arts Council Annual Report
 - c. Civilian Review Board Quarterly Report
 - d. Fraud Risk Assessment Report
 - e. Finance Certificate of Achievement
for ACFR for FY2023 Audit

City Recorder

Mayor Wood

Sharen Hauri
Joy Glad
Crystal Makin
Mayor Wood

Action Items

Unfinished Business

1. 2025 Council Meeting Schedule
2. An Ordinance of the South Salt Lake City Council
to Amend the South Salt Lake Zoning Map from
Transit Oriented Development to Family Interim
Non-Congregate Children Housing Facility Zone

Ariel Andrus
Jonathan Weidenhamer

See page two for continuation of Agenda

for One Parcel of Land Located at 315 West
3300 South; Amending the South Salt Lake
Municipal Code Section 17.01.010 to Update
Definitions; Adopting Section 17.03.0270 to Create
a New Family Interim Non-Congregate Children Housing
Facility Land Use District; and Amending Section 17.05.040
to Include Additional Regulations for Conditional Uses With
Specific Standards Related to Homeless Shelters.

Motion for Closed Meeting

Adjourn

Posted December 6, 2024

Those needing auxiliary communicative aids or other services for this meeting should contact Ariel Andrus at 801-483-6019, giving at least 24 hours' notice.

In accordance with State Statute and Council Policy, one or more Council Members may be connected electronically.

Public Comments/Question Policy

Time is made available for anyone in the audience to address the Council and/or Mayor concerning matters pertaining to City business. When a member of the audience addresses the Council and/or Mayor, they will come to the podium and state their name and City they reside in. The Public will be asked to limit their remarks/questions to three (3) minutes each. The conducting Council Member shall have discretion as to who will respond to a comment/question. In all cases the criteria for response will be that comments/questions must be pertinent to City business, that there are no argumentative questions and no personal attacks. Some comments/questions may have to wait for a response until the next regular council meeting. The conducting Council Member will inform a citizen when they have used the allotted time. Grievances by City employees must be processed in accordance with adopted personnel rules.

Have a question or concern? Call the connect line 801-464-6757 or email connect@sslc.gov

**CITY OF SOUTH SALT LAKE
CITY COUNCIL MEETING**

COUNCIL MEETING Wednesday December 11, 2024
7:00 p.m.

CITY OFFICES 220 East Morris Avenue
South Salt Lake, Utah 84115

PRESIDING: Council Chair Sharla Bynum

CONDUCTING: Natalie Pinkney

PLEDGE OF ALLEGIANCE: LeAnne Huff

SERGEANT AT ARMS: Carson Aprato

COUNCIL MEMBERS PRESENT:
LeAnne Huff, Corey Thomas, Sharla Bynum,
Nick Mitchell, Clarissa Williams, and Natalie Pinkney

COUNCIL MEMBERS EXCUSED:
Paul Sanchez

STAFF PRESENT:
Mayor Wood
Josh Collins, City Attorney
Danielle Croyle, Police Chief
Terry Addison, Fire Chief
Jared Christensen, Deputy Fire Chief
Crystal Makin, Finance Director
Jonathan Weidenhamer, Community & Economic Development Director
Eliza Ungricht, Deputy Community Development Director
Ariel Andrus, City Recorder
Sara Ramirez, Deputy City Recorder
Carson Aprato, Police Detective
Cody Coggle, Police Lieutenant
Jody Engar, Arts Program Coordinator

OTHERS PRESENT:
See list

APPROVAL OF MINUTES
November 13th, Work Meeting
November 13th, Regular Meeting

Council Member Williams made a motion to approve the minutes listed above.

MOTION: Clarissa Williams
SECOND: Sharla Bynum

Voice Vote:

Bynum: Yes
Huff: Yes
Mitchell: Yes
Pinkney: Yes
Thomas: Yes
Williams: Yes
Sanchez: Absent

NO ACTION COMMENTS

1. **SCHEDULING.** The City Recorder informed those at the meeting of upcoming events, meetings, activities, etc. **Next Council Meeting—January 8th @ 7 p.m.**

There will be a midterm vacancy for a City Council At-Large seat starting on January 1, 2025. The City has 30 days to fill the vacancy and will begin accepting applications from potential candidates on January 2, 2025. The City Council will hold a public interview and voting process on January 22, 2025, during the Work and Regular City Council Meetings. More information on the requirements can be found on the City's website and Elections page: <https://sslc.gov/212/Elections-Voting>

City Offices will be closed on December 24th and 25th and on January 1st in observance of Christmas Eve and Christmas Day. Residents may expect one-day garbage delays for the holiday week.

The City will offer curbside Christmas tree pick-up starting in January that will be picked up by the City's Public Works Department or ACE Disposal.

2. **PUBLIC COMMENTS/QUESTIONS.**

South Salt Lake resident, Susan Bowlden, shared some comments on several topics including the public's speaking time during Council meetings, and the upcoming Council seat vacancy.

3. **MAYOR COMMENTS.**

Mayor Wood shared some City-related highlights. Mayor Wood spoke about the 2024 South Salt Lake Fire Department Spirit of Community Award, which was given to four fire department members for their volunteer work during a snowstorm at the 'Girls on the Run' 5k event. She also mentioned the "Season of Sharing" program which helped a total of 55 families and presented Council Member Pinkney with a plaque to recognize her five years of service on the City Council.

4. **CITY ATTORNEY COMMENTS.**

None.

5. **CITY COUNCIL COMMENTS.**

Council Member Williams wished everyone a happy holiday season.

Council Member Thomas thanked Council Member Pinkney for her five years of

service on the City Council.

Council Member Bynum shared her thankfulness for South Salt Lake's representation on the County Council with Council Member Pinkney's seat on the County Council.

Council Member Huff wished everyone a happy holiday season and stated that Council Member Pinkney would be missed.

Council Member Pinkney expressed her gratitude towards the City staff and the City Council.

6. INFORMATION.

- a. Recognition of the Certified Municipal Clerk (CMC) Certificate for Ariel Andrus, City Recorder, by the Utah Municipal Clerks Association Board**
Mayor Wood presented the Certified Municipal Clerk certificate from the International Institute of Municipal Clerks to City Recorder, Ariel Andrus. She recognized Ms. Andrus for her dedication and noted that earning the certification requires hours of training and education to be knowledgeable in all the tasks of a City Recorder including city elections, legislative changes, public meeting procedures, records, government transparency, etc.

- b. Arts Council Annual Report**
Neighborhoods Director, Sharen Hauri, and Arts Program Coordinator, Jody Engar, presented the Arts Council Annual Report to the Council Members.

Ms. Engar led the presentation and shared how the Arts Council navigated a period of transition this year, while also being driven by several key initiatives and goals. The primary activities over the past year included:

1. **Strategic Planning Process:** The Arts Council worked diligently on refining its long-term strategy, supported by funding from the Salt Lake County Tourism, Recreation, Culture, and Convention Funds (TRCC) Grant. This funding allowed the Arts Council to explore the future use of the historic Scott School and Art Center, which is part of a broader project that also involves redesigning the school. This initiative is aimed at enhancing arts and cultural offerings in the City.
2. **Organizational Assessment:** Following the departure of former Executive Director, Lesly Allen, the Arts Council conducted an organizational structural assessment to understand how best to position the Arts Council for the next decade.
3. **Program Growth and Community Engagement:** The Arts Council saw significant growth in its programming and outreach efforts over the past year. Notable achievements included:

- a. Mural Fest was a major success this year and featured 14 new murals, including one at City Hall. The event attracted approximately 8,000 attendees and proved how it continues to foster community pride and engagement.
- b. Craftober Fest included live music, art, and performances, and had its booth income fee double from last year.
- c. Grid City Music Festival hosted over 50 local bands across seven stages. This marked the City's largest local music festival to date.

The Arts Council was also able to support other City events like the Get to the River Festival in September, Night Out Against Crime, and the Celebrate South Salt Lake breakfast, along with other community-focused activities.

Through the Celebrate South Salt Lake initiative, the Arts Council continued more community-based work through the Mini-Grant Program and awarded \$4,000 in grants to local organizations that supported cultural events in the City. This program is funded by Rocky Mountain Power and continues to contribute to the cultural vibrancy of the City.

The Creative Arts for Life program offered 45 art classes, more than doubling last year's revenue, and is now expanding into new music and literature classes for the City's residents.

Ms. Engar expressed gratitude to the City's talented communications team—led by Jen Hill, Joseph Dane, and Ben Keller, whose work significantly grew outreach efforts. The Arts Council was able to enhance its digital presence through social media, newsletters, and dedicated websites. Notably, the media coverage expanded and included 37 news media mentions, 18 million views from social media posts, and generated \$300,000 in publicity value showcasing the impact of the City's events, particularly the Mural Fest.

Ms. Hauri then thanked the Council for their support that allows the Arts Council to continue to fulfill its mission of bringing the arts to all residents. She also thanked Ms. Engar who stepped in as the Executive Director after the departure of Lesly Allen.

A copy of the presentation is attached and incorporated by this reference.

c. Civilian Review Board Quarterly Report

Civilian Review Board Vice Chair, Jason Keffer, presented the quarterly report to the Council Members.

Between July and September, a total of 37 cases that had written statements were reviewed. Video for 34 of those cases was requested by the board for further review.

Mr. Keffer mentioned that this highlights the board's commitment to being hands-on and willing to review the use-of-force cases by the City's police department.

All 37 cases were found to be within federal and state regulations, as well as within City and department policy.

Additionally, there were no reviewed cases involving vehicle pursuits. Zero cases required significant discussion.

As a part of the board's mandatory training, there were four ride-alongs completed by the board members. Additional training that the board received included a demonstration of arrest control techniques (ACT) by the police department.

The board has received no citizen complaints and has no recommendations for this quarter.

A copy of the presentation is attached and incorporated by this reference.

d. Fraud Risk Assessment Report

Finance Director, Crystal Makin, presented the assessment report for FY2023.

The finance department is required to assess the risk of financial fraud occurring each year. Assessment criteria that are provided by the Office of the State Auditor are used to look at whether adequate separation of duties exists for functions like cash handling, purchasing, and payroll.

Additionally, fraud risk is mitigated by written policies related to IT/computer security, reporting fraud/abuse, travel, conflicts of interest, etc.

The finance department also staffs two individuals with certified public accountant (CPA) degrees and who are required to complete 80 hours of professional education every two years.

The City also has a fraud hotline in place where anyone can report any concerns they have related to financial fraud. The hotline is administered by the state which receives and processes the reports. The link to report any financial fraud concerns can be found on the finance department's page on the city's website at: <https://sslc.gov/220/Finance>

The City received a low score on the fraud risk level, as well as an overall score of 335 out of 395.

e. Finance Certificate of Achievement for ACFR for FY2023 Audit

Mayor Wood recognized Finance Director, Crystal Makin, and the City's

finance department for their hard work and dedication to achieving the Government Finance Officers Association (GFOA) certificate of achievement. The City received an official letter that the City's annual comprehensive financial report from the fiscal year ended on June 30, 2023, qualifies for the GFOA's Certificate of Achievement for Excellence in Financial Reporting.

This is the highest form of recognition in governmental accounting and financial reporting. This certificate represents a significant accomplishment by a government and its management.

A copy of the certificate of achievement is attached and incorporated by this reference.

Action Items

Unfinished Business

1. 2025 Council Meeting Schedule

City Recorder, Ariel Andrus, reviewed the proposed meeting schedule for 2025. This item was presented and discussed in a previous meeting.

The City Council meets twice a month, generally on the 2nd and 4th Wednesdays of each month, except for scheduling adjustments due to conferences, training, or holidays.

A copy of the 2025 Council Meeting schedule is attached and incorporated by this reference.

Council Member Williams made a motion to approve the 2025 Council Meeting Schedule.

MOTION: Clarissa Williams

SECOND: Nick Mitchell

Roll Call Vote:

Bynum:	Yes
Huff:	Yes
Mitchell:	Yes
Pinkney:	Yes
Thomas:	Yes
Williams:	Yes
Sanchez:	Absent

- 2. An Ordinance of the South Salt Lake City Council to Amend the South Salt Lake Zoning Map from Transit Oriented Development to Family Interim Non-Congregate Children Housing Facility Zone for One Parcel of Land Located at 315 West 3300 South; Amending the South Salt Lake Municipal Code Section 17.01.010 to Update Definitions; Adopting Section 17.03.0270 to Create a New Family Interim Non-**

Congregate Children Housing Facility Land Use District; and Amending Section 17.05.040 to Include Additional Regulations for Conditional Uses With Specific Standards Related to Homeless Shelters.

Community & Economic Development Director, Jonathan Weidenhamer, and Deputy Community Development Director, Eliza Ungricht, presented the Ordinance that includes a petition for a zone change, as well as a City Code amendment for the Family Interim Non-Congregate Children Housing (FINCH) Facility that is located at 315 West and 3300 South.

Mr. Weidenhamer noted that two other applications and processes will need to take place for the FINCH facility to be finalized.

Since the initial August 21, 2024, Special Meeting between the City Council and the Planning Commission, the Council has received thorough presentations that detailed how the facility will operate. Mr. Weidenhamer noted that no fundamental changes have taken place to the plan.

The Planning Commission approved a preliminary plat on September 5, 2024, and forwarded a positive recommendation for the applications that are being considered at tonight's meeting.

If both applications are approved, the last step would involve approving a conditional use permit through a public entitlement process with the Planning Commission on January 16, 2025.

The petition to change the current Transit Oriented Development (TOD) zoning to Family Interim Non-Congregate Children Housing Facility (FINCH) would allow for the facility to operate on the parcel. The current TOD zoning prohibits new homeless shelters, and all uses that are not specifically listed in the land use matrix.

The petition for the Ordinance amendment would amend Title 17.01.010 to update definitions, adopt Title 17.03.270 to create a new FINCH land use district, and amend Title 17.05.040 to include additional regulations for conditional uses with specific standards related to homeless shelters.

A copy of the Ordinance is attached and incorporated by this reference.

Council Member Bynum made a motion to approve the Ordinance.

MOTION: Sharla Bynum

SECOND: Clarissa Williams

Roll Call Vote:

Bynum:	Yes
Huff:	Yes
Mitchell:	Yes
Pinkney:	Yes

Thomas: Yes
Williams: Yes
Sanchez: Absent

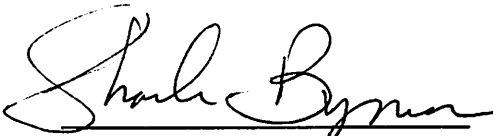
Council Member Williams made a motion to Adjourn.

MOTION: Clarissa Williams
SECOND: Nick Mitchell

Voice Vote:

Bynum: Yes
Huff: Yes
Mitchell: Yes
Pinkney: Yes
Thomas: Yes
Williams: Yes
Sanchez: Absent

The meeting adjourned at 7:36 p.m.


Sharla Bynum, Council Chair
Ariel Andrus, City Recorder

11-Dec-24

****Please sign in for each meeting****
CITY COUNCIL - REGULAR MEETING
LIST OF ATTENDEES

<u>NAME</u>	<u>CITY/TOWN</u>	<u>REPRESENTING</u>
Jason Belfer	SSL	CRR
Susan Bowlden	SSL	self
Darlene McDonald	SSL	self
Jose Duran IV	SLC	The Salt Lake Tribune
Sam Oler	Kaysville	Self
Steve Oler	Kaysville	self
Andrea Wild	SLC	Salt Lake County
Michelle Flynn	SSL	The Road Home
Laurie Hopkins	SSL	Shelter the Homeless
Mindy Kidd	Pleasant Grove	Shelter the Homeless
Sarah Cray	SSL	The Road Home
Rob Hughes	S. Jordan	The Road Home
Lindsey Hector	SSL	Shelter the Homeless
Tim Chappell	SSLC	Chappell Brewing
Tessa Nicolaidis	SLC	The Road Home
Monica Mason	SSL	The Road Home
Bailey Chism	City Journals	City Journals



SOUTH SALT LAKE ARTS COUNCIL 2024 ANNUAL REPORT

July 2023 - June 2024

801-483-6018

sslarts.org

themuralfest.com

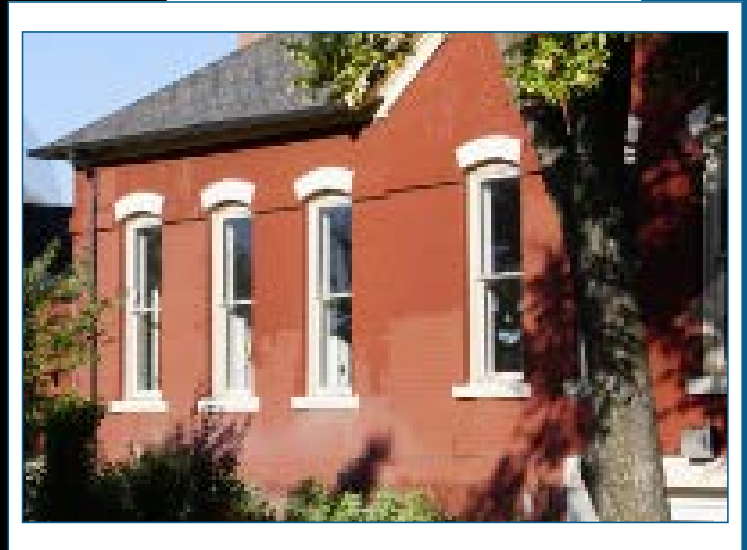
arts@sslc.gov

220 E Morris Ave, SSL, UT 84115

ACTIVITIES AND ACCOMPLISHMENTS

PROJECTS:

- **HSS STRATEGIC PLAN:**
10-year strategic plan that highlights the renovation of Historic Scott School as an arts center, with extensive public outreach from Salt Lake County Tourism, Recreation, Culture and Convention funds.
- **HISTORIC SCOTT SCHOOL REDESIGN:** Redesigning the building to continue using for arts and cultures and honor its history as the oldest continuously operating educational facility in the valley.
- **ORGANIZATIONAL STRUCTURAL ASSESSMENT:**
Utilizing the transition in leadership to work with a consultant on the future structure of the SSL Arts Council.



PROGRAMS & EVENTS

South Salt Lake's signature events, Mural Fest and Craftoberfest, are expanding in size and recognition, with new partnerships and initiatives. Highlights include:

- **MURAL FEST:** Attracted over 8,000 attendees and featured 14 new murals, including a large city hall mural. Murals concentrated on the S-Line and the Mural Fest had a new HQ at 300 East, filling the Parley's Trail and neighborhood with attendees.
- **CRAFTOBERFEST:** Introduced a busking tent for local musicians and a kids garden. Booth fee income doubled from last year.
- **ART AND ALE TRAIL:** Monthly summer events enhanced mural engagement and supported Creative Industry Zone businesses with live art and music.
- **GRID CITY MUSIC FESTIVAL:** Featured 50 bands across 7 stages over three days for the public to enjoy, with free admission.
- **GET TO THE RIVER:** The Arts Council hosted art activities at three events at the Nature Center at Pia Ok'Wai during September's celebration of all things Jordan River, in partnership with Tracy Aviary, utilizing their new amphitheater and program space. These events were partially funded by the Jordan River Commission.
- **CITY EVENTS:** The SSL Arts Council also supported city events, including Night Out Against Crime, The Citywide Celebrate South Salt lake event, and Breakfast with Santa.



PROGRAMS & EVENTS (CONT.)

CELEBRATE SOUTH SALT LAKE
Provided mini-grants, awarded to seed
organizations hosting cultural events
in South Salt Lake.

8 MINI GRANTS AWARDED
\$4,000 DISPERSED
Funded by Rocky Mountain Power



- Bomba Marile
- 1520 Block Party
- Fairy Fest
- Bora Vadier
- REVVED up Resiliency
- Narodna Intl Dancers
- Nepali Festival
- Chinese Historic

ART PROGRAMS

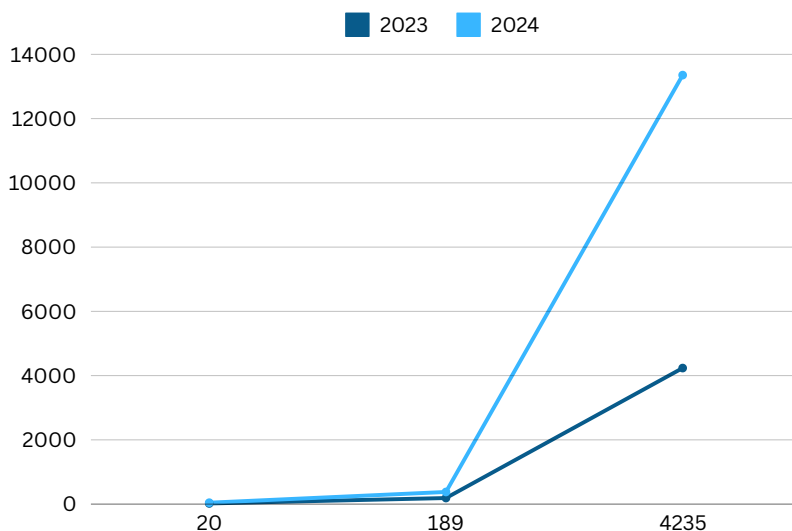
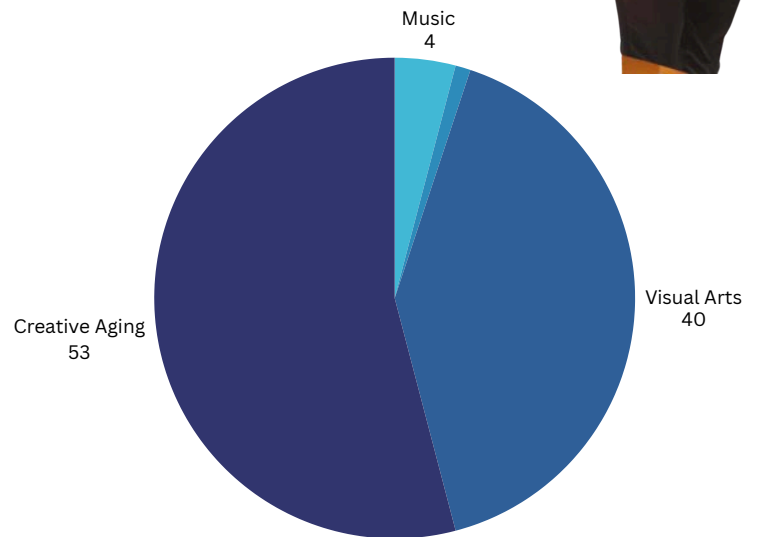
CREATIVE ARTS FOR LIFE & CREATIVE AGING

With a dedication to our mission of bringing the community together through the arts, we implemented strategies to explore new instructors and art forms. This included incorporating music and literary arts into our class offerings. Additionally, we expanded our class venues to include Historic Scott School and Fitts Park.



Creative Arts for Life

- 45 Classes
- New music and literature classes
- 378 Participants
- Class Revenue \$13,354 - Triple previous year's class revenue.



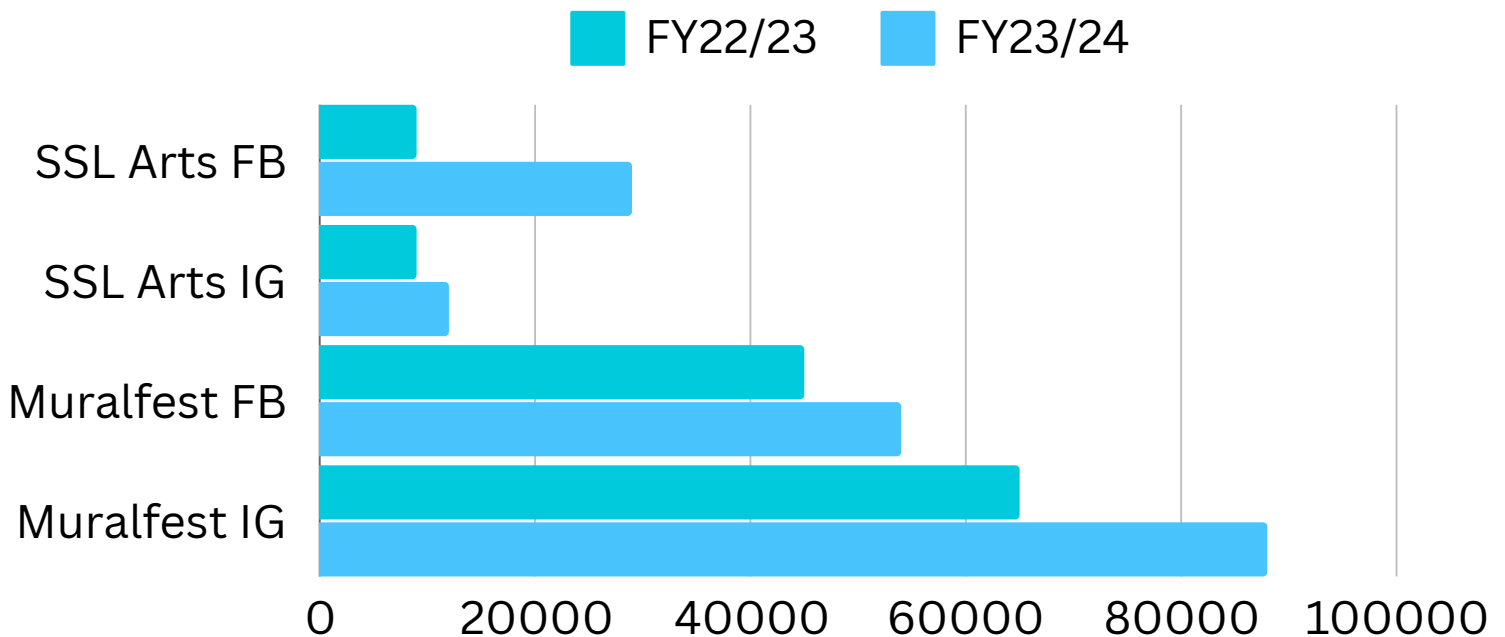
Creative Aging

- +55 classes funded by grant: 8 week guitar program for twelve students with a culminating performance.
- A robust weekly 55+ class that required an attendance cap at 25 participants due to class popularity.

PROGRAMS: OUTREACH AND COMMUNICATIONS

The South Salt Lake Arts Council utilizes various methods to connect with residents and the broader art community, including:

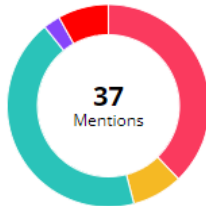
- The monthly Arts Council newsletter with over 1100 subscribers,
- Maintaining social media platforms for both the Arts Council and The Mural Fest, as well as dedicated websites for each, and
- Features in numerous news segments, newspaper articles, newsletter pieces, podcasts, and radio broadcasts.



PROGRAMS MURAL FEST MARKETING SUMMARY

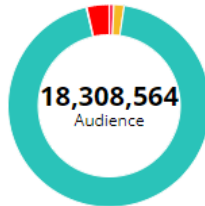
✦ Mention Analytics

Mentions by Media Type



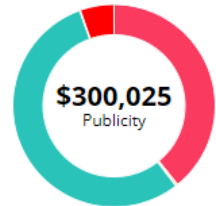
● TV
● Online News
● YouTube
● Radio
● Podcasts

Audience by Media Type



● TV
● Online News
● YouTube
● Radio
● Podcasts

Publicity by Media Type



● TV
● Online News
● YouTube
● Radio
● Podcasts

MURAL FEST 2024 MARKETING SUMMARY

- Marketing efforts included a mix of traditional, digital, and grassroots. Main goals were to increase overall attendance at Mural Fest 2024, specifically among the 25-55 age group, and to drive people to Downtown SSL businesses.
- Visual estimates, staff survey, and business owner response all point to outstanding success in achieving our goals.
- Community & Economic Development marketing expenditures total was \$2,239 for traditional and digital marketing.
- SSL Arts Council marketing expenditures was \$1,948.50 for grassroots promotion.

Numbers and data does not represent all associated marketing fees, such as misc. fees for design work, website consultation and updates, etc.

EARNED MEDIA PUBLICITY

- **37 mentions**
- **\$300,025 in free publicity**
- **18,308,564 audience views**

The amount of media coverage Mural Fest received this year was remarkable, more than any previous year, and totaling \$300,025 in free earned media publicity.

FINANCIAL REPORT

Total budget for FY 2024/2025

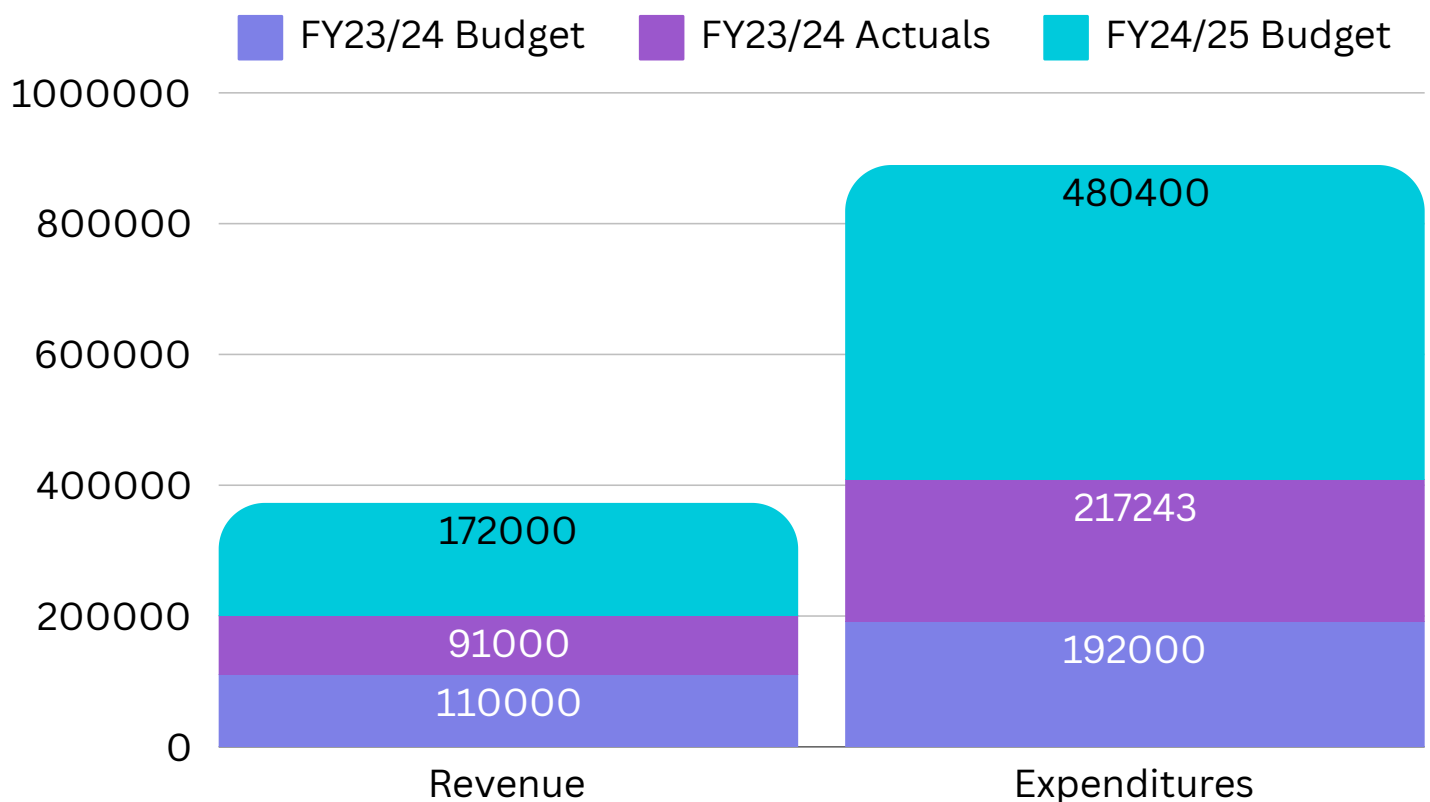
Revenue: \$172,000

Expenditures: \$480,000

Fiscal Year 2023/2024 July 1, 2023 to June 30, 2024

All taxes and related documents were filed, and a financial audit was performed to ensure efficiency and accuracy.

Our revenue and budget for 2023 and 2024 show some discrepancies. This is primarily due to the funding we received from the Salt Lake County TRCC grant, which allowed us to hire the consulting teams for our Strategic Plan and Structural Organization Assessment. Their expertise will assist us in developing our strategic plan and creating a concept design for the Historic Scott School. Additionally, as our programming and events expand, we have allocated resources to enhance our mission of uniting the community through art.



FUNDRAISING & DEVELOPMENT

Fiscal Year 2023/2024
July 1, 2023 to June 30, 2024

Total revenue:
\$95,324

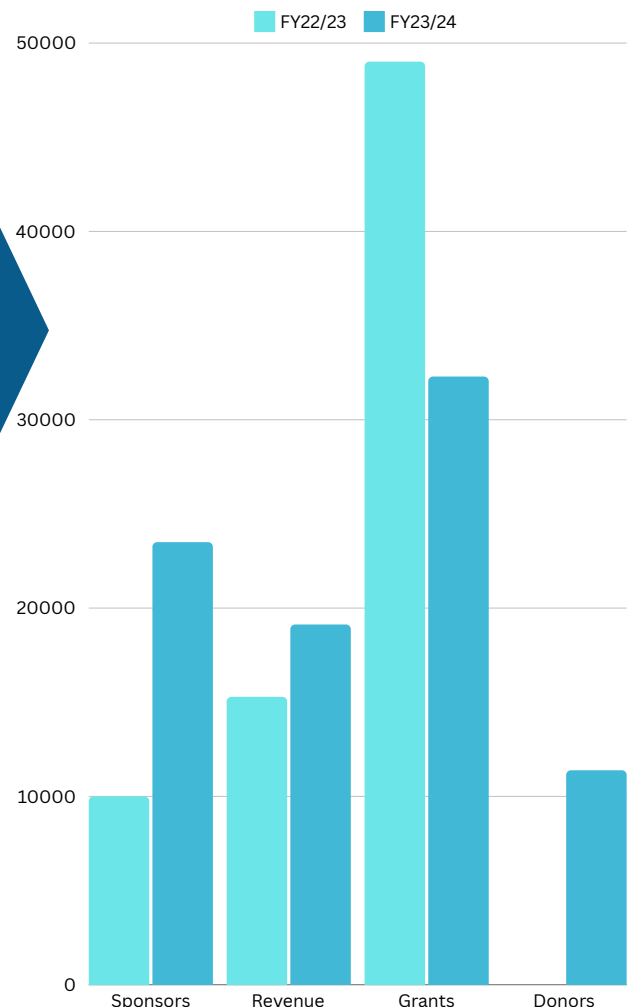
**Fundraising and
Development Revenue:**
\$67,181

Fiscal Year 2022/2023
July 1, 2022 to June 30, 2023

Total revenue:
\$86,357

**Fundraising and Development
Revenue: \$59,016**

We are grateful to the different organizations that have supported our mission to unite our community through art. We are dedicated to continuing this work during the fiscal year 24/25, with the goal of broadening our impact in South Salt Lake and the surrounding community.



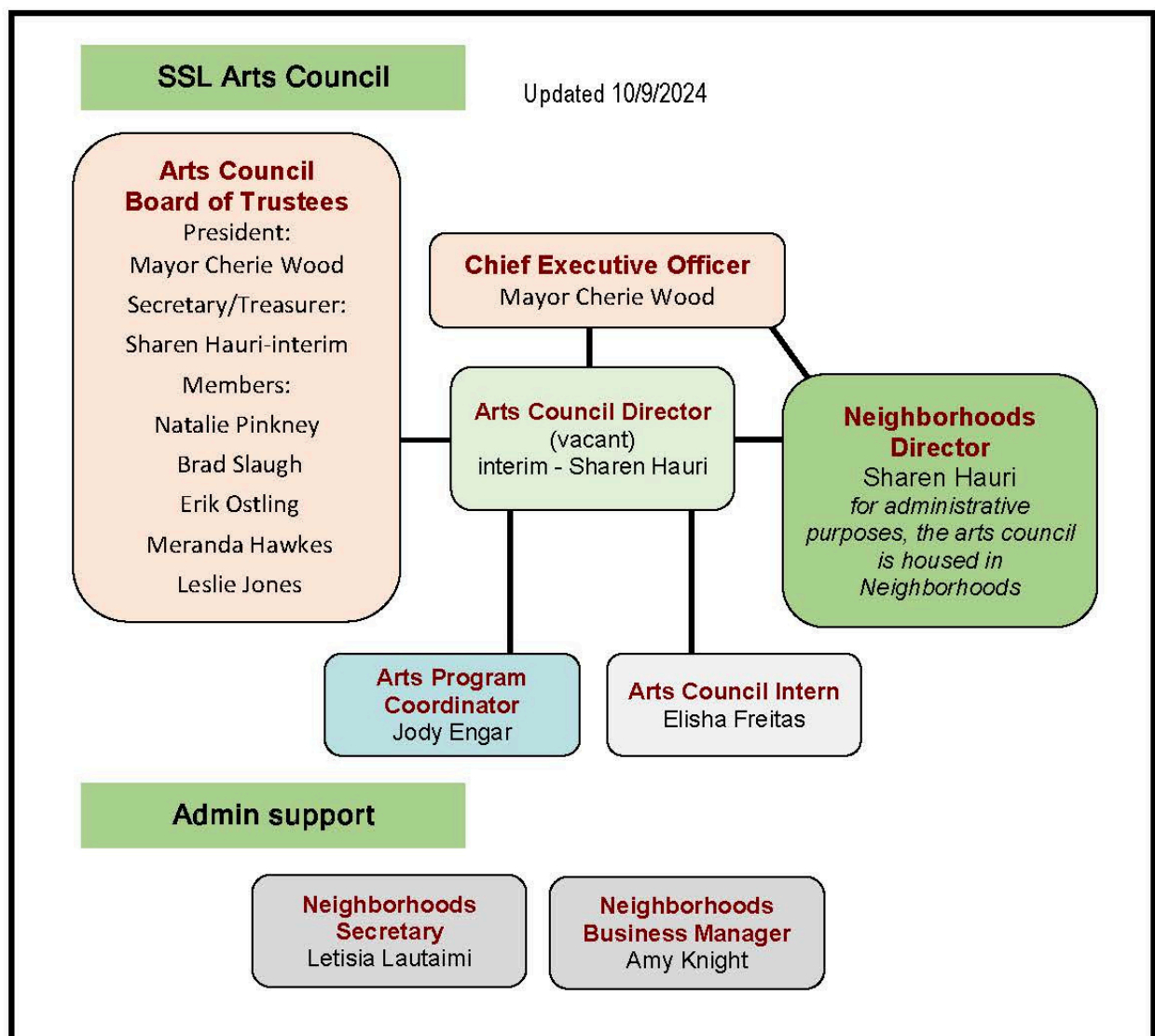
ORGANIZATIONAL STRUCTURE

The South Salt Lake Arts Council is in a transitional phase, with the departure of several members pushing us forward. We have several vacancies that we are hoping to fill with dedicated individuals in our community.

The Arts Council Director was vacated by Lesly Allen in August 2024. We are waiting for the results of our Organizational Structure assessment prior to filling that position.

We added an intern to aid the Programming Coordinator in the interim. Welcome Elisha Fernandez!

We have two open Board seats. We are looking for a South Salt Lake resident to fill Leslie Jones seat and a Council Member to fill Natalie Pinkney's seat. Congratulations Natalie for your election win to join the Salt Lake County Council.



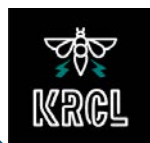
THANK YOU!



Thank you Mayor, City Council Members, City Staff, Donors, Funders, and Sponsors.

On behalf of the South Salt Lake Arts Council, we extend our sincere gratitude for your unwavering support. Your generous contributions and dedication have been instrumental in our mission to bring arts and culture to all members of our community.

We are truly grateful for your partnership and look forward to continue to enrich the community together.



Contact Us

+801-483-6018

www.sslarts.com

arts@sslc.gov

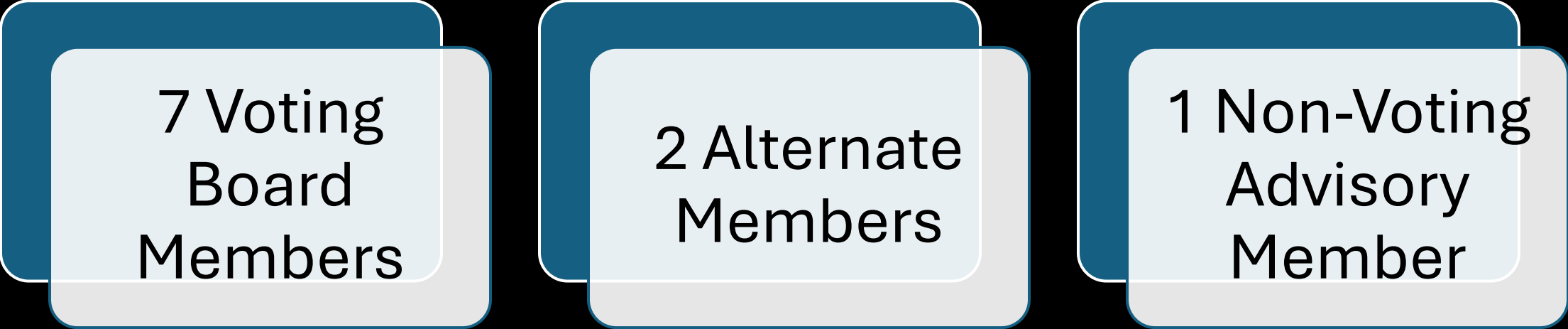
[@southsaltlakearts](https://www.instagram.com/southsaltlakearts)

220 E Morris Ave, SSL, UT 84115



2024 – 3rd Quarter Report

Who is the Civilian Review Board?



7 Voting
Board
Members

2 Alternate
Members

1 Non-Voting
Advisory
Member

Types of Use of Force

- ACT
- Body Wrap
- Firearms
 - Display
 - Pointed
 - Deploy
- OC Spray
 - Display
 - Pointed
 - Deploy
- Conducted Energy Device (Taser)
 - Display
 - Pointed
 - Deploy
- Police Service Dog (PSD)
 - K9 Assist
 - K9 Influence
 - K9 Bite
 - K9 Apprehension
- Less than Lethal
- Pursuit

July – September 2024 Summary

Total Number
of Use of
Force Cases
Review

Total: 37 Cases

Reviewed Written
Statements:37

Video Requested and
Watched:34

Total Number of Use
of Force Cases where
the Board issued an
advisory opinion
finding violation of law,
policy, or procedure

37 - Within Federal and State
regulations, and City Policy

Zero (0) – Not within Policy

Zero (0) – Inconclusive

Number of Vehicle Pursuits

- Zero (0)

Significant Discussion Cases

- Zero (0) Cases

Total Number of Ride-Alongs

- Four (4)

3rd Quarter Training

ACT (Arrest Control Techniques)

Citizen Complaints

- Zero (0)

Recommendations

None at this time.

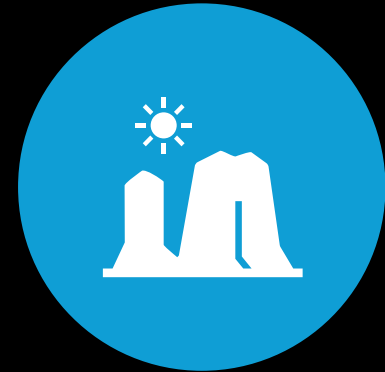
Contact Information



JGLAD@SSLC.GOV



[HTTPS://SSLC.GOV/158/CIVILIAN-REVIEW-BOARD](https://sslc.gov/158/civilian-review-board)



SOUTH SALT LAKE CITY HALL
220 EAST MORRIS AVENUE
SOUTH SALT LAKE, UT 84115
PHONE: [801-483-6000](tel:801-483-6000)

Fraud Risk Assessment

Continued

*Total Points Earned: 335/395 *Risk Level: Very Low Low Moderate High Very High
> 355 316-355 276-315 200-275 < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	X	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	X	5
b. Procurement?	X	5
c. Ethical behavior?	X	5
d. Reporting fraud and abuse?	X	5
e. Travel?	X	5
f. Credit/Purchasing cards (where applicable)?	X	5
g. Personal use of entity assets?	X	5
h. IT and computer security?	X	5
i. Cash receipting and deposits?	X	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?	X	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	X	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?		20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?	X	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	X	20
7. Does the entity have or promote a fraud hotline?	X	20
8. Does the entity have a formal internal audit function?		20
9. Does the entity have a formal audit committee?		20

*Entity Name: City of South Salt Lake

*Completed for Fiscal Year Ending: 6/30/2024 *Completion Date: 11/25/2024

*CAO Name: Cherie Wood, Mayor *CFO Name: Crystal Makin, Finance Director

*CAO Signature: Cherie Wood *CFO Signature: ami

*Required

Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	X			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?			X	
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".			X	
4. Are all the people who have access to blank checks different from those who are authorized signers?			X	
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	X			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	X			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".	X			
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	X			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	X			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	X			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			

* MC = Mitigating Control



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

10/8/2024

Cherie Wood
Mayor
City of South Salt Lake, Utah

Dear Cherie:

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended June 30, 2023 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is fluid and cursive.

Michele Mark Levine
Director, Technical Services



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

10/8/2024

Crystal Makin
Finance Director
City of South Salt Lake, Utah

Dear Crystal:

Congratulations!

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended June 30, 2023 has met the requirements to be awarded GFOA's Certificate of Achievement for Excellence in Financial Reporting. The GFOA established the Certificate of Achievement for Excellence in Financial Reporting Program (Certificate Program) in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare annual comprehensive financial reports that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting. Congratulations, again, for having satisfied the high standards of the program.

Your electronic award packet contains the following:

- **A "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements.** We strongly encourage you to implement the recommended improvements in your next report. Certificate of Achievement Program policy requires that written responses to these comments and suggestions for improvement be included with your 2024 fiscal year end submission. If a comment is unclear or there appears to be a discrepancy, please contact the Technical Services Center at (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.
- **Certificate of Achievement.** A Certificate of Achievement is valid for a period of one year. A current holder of a Certificate of Achievement may reproduce the Certificate in its immediately subsequent annual comprehensive financial report. Please refer to the instructions for reproducing your Certificate in your next report.
- **Award of Financial Reporting Achievement.** When GFOA awards a government the Certificate of Achievement for Excellence in Financial Reporting, we also present an Award of Financial Reporting Achievement (AFRA) to the department identified in the application as primarily responsible for achievement of the Certificate.
- **Sample press release.** Attaining this award is a significant accomplishment. Attached is a sample news release that you may use to give appropriate publicity to this notable achievement.

In addition, award recipients will receive via mail either a plaque (if first-time recipients or if the government has received the Certificate ten times since it received its last plaque) or a brass medallion to affix to the plaque (if the government currently has a plaque with space to affix the medallion). Plaques and medallions will be mailed separately.

As an award-winning government, we would like to invite one or more appropriate members of the team that put together your annual comprehensive financial report to apply to join the Special Review Committee. As members of the Special Review Committee, peer reviewers get exposure to a variety of reports from around the country; gain insight into how to improve their own reports; achieve professional recognition; and provide valuable input that helps other local governments improve their reports. Please see our website for [eligibility requirements](#) and [information on completing an application](#).

Thank you for participating in and supporting the Certificate of Achievement Program. If we may be of any further assistance, please contact the Technical Services Center at (312) 977-9700.

Sincerely,

A handwritten signature in black ink, reading "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Director, Technical Services



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of South Salt Lake
Utah**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2023

Christopher P. Morill

Executive Director/CEO

Certificate of Achievement for Excellence in Financial Reporting Summary of Grading

City of South Salt Lake, Utah
Member ID: 300052454
Report #: COA-2023-02310

The Certificate of Achievement Program Special Review Committee (SRC) has completed its review of your annual comprehensive financial report. The grades awarded for each grading category are listed below, followed by comments and suggestions for improvement grouped by category.

Grading Category	Grade
101 - Cover, table of contents, and formatting	Proficient
102 - Introductory section	Proficient
103 - Report of the independent auditor	Proficient
104 - Management's discussion and analysis (MD&A)	Proficient
105 - Basic financial statements (preliminary considerations)	Proficient
106 - Government-wide financial statements	Proficient
107 - Fund financial statements (general considerations)	Proficient
108 - Governmental fund financial statements	Proficient
109 - Proprietary fund financial statements	Proficient
110 - Fiduciary fund financial statements	Not Applicable
111 - Summary of significant accounting policies (SSAP)	Proficient
112 - Note disclosure (other than the SSAP and pension-related disclosures)	Proficient
113 - Pension-related note disclosures	Proficient
114 - Required supplementary information (RSI)	Proficient
115 - Combining and individual fund information and other supplementary information	Proficient
118 - Statistical section	Proficient
119 - Other considerations	Proficient



Below is the schedule for the City Council meetings to be held in 2025. These dates have taken into consideration the meetings of the Utah League of Cities and Towns, Federal and State holidays, and City functions.

PROPOSED CITY COUNCIL MEETING SCHEDULE FOR 2025

TO THE PUBLIC AND RESIDENTS OF THE CITY OF SOUTH SALT LAKE

Public notice is hereby given that the City Council conducts its regular Council meetings at City Hall, 220 East Morris Avenue, Suite 200, on the second and fourth Wednesdays of each month (unless otherwise noted by an*), which meetings begin promptly at 7:00 p.m.

Meeting dates are as follows:

January 8 and 22
February 12 and 26
March 12 and 26
April 2 and 23*
May 14 and 28
June 11 and 18**
July 9 and 23
August 13 and 27
September 10 and 24
October 15 and 29
November 12***
December 10***

***APRIL** – I & A (Recorder's office) April 7-11, ULCT Mid-year conference (Council and Mayor) 16-18. Change meeting dates to first and fourth Wednesdays.

****JUNE** – The Certified Tax rate must be adopted by June 22. Change meeting dates to the second and third Wednesdays.

*****NOVEMBER** – Adjust meeting dates to one meeting due to Thanksgiving.

******DECEMBER** – Adjust meeting dates to one meeting due to the Holiday Season.

CHERIE WOOD
MAYOR

220 E MORRIS AVE
SUITE 200
SOUTH SALT LAKE CITY
UTAH
84115
O 801.483.6000
F 801.483.6001

ORDINANCE NO. 2024-206

AN ORDINANCE OF THE SOUTH SALT LAKE CITY COUNCIL TO AMEND THE SOUTH SALT LAKE ZONING MAP FROM TRANSIT ORIENTED DEVELOPMENT TO FAMILY INTERIM NON-CONGREGATE CHILDREN HOUSING FACILITY ZONE FOR ONE PARCEL OF LAND LOCATED AT 315 WEST 3300 SOUTH; AMENDING THE SOUTH SALT LAKE MUNICIPAL CODE SECTION 17.01.010 TO UPDATE DEFINITIONS; ADOPTING SECTION 17.03.0270 TO CREATE A NEW FAMILY INTERIM NON-CONGREGATE CHILDREN HOUSING FACILITY LAND USE DISTRICT; AND AMENDING SECTION 17.05.040 TO INCLUDE ADDITIONAL REGULATIONS FOR CONDITIONAL USES WITH SPECIFIC STANDARDS RELATED TO HOMELESS SHELTERS.

WHEREAS, the South Salt Lake City Council (the "Council") is authorized to enact and amend ordinances governing the City of South Salt Lake (the "City"); and

WHEREAS, on August 21, 2024, the Council discussed the proposal to amend the South Salt Lake Municipal Code Title 17 as stated above and heard from Shelter the Homeless (the "Applicant") regarding the proposal; and

WHEREAS, on September 5, 2024, the Planning Commission held a properly noticed public hearing, where the public had the opportunity to be heard on amending the South Salt Lake Zoning Map from Transit Oriented Development to Family Interim Non-congregate Children Housing Facility (FINCH) Zone for one parcel of land located at 315 West 3300 South and amending the South Salt Lake Municipal Code Title 17, to update certain definitions, enact regulations specific to the creation of a new family interim non-congregate children housing facility (FINCH) land use district, and regulations for conditional uses related to homeless shelters; and

WHEREAS, the Planning Commission after careful review of the proposed changes and consideration of staff comments and public comments provided, determined the changes were in the best interest of the City and voted to forward a recommendation of approval of the proposed changes to the Council; and

WHEREAS, on September 11, 2024, the Council discussed the proposed changes during a work meeting; and

WHEREAS, on December 11, 2024, the Council reviewed the recommendation of the proposed changes from the Planning Commission and considered the input submitted from the public as well as the general plan and goals established by the City for the development of the City, determined the changes were in the best interest of the City;

NOW THEREFORE, BE IT ORDAINED, by the City Council of the City of South Salt Lake as follows:

SECTION I: The South Salt Lake City Zoning Map for the property located at 315 West 3300 South is amended from Transit Oriented Development (TOD) to the Family Interim Non-congregate Children Housing Facility Zone (FINCH), as shown in **Exhibit A**, which is incorporated herein by this reference.

SECTION II: The proposed amendments to Title 17 of the South Salt Lake Municipal Code attached hereto as **Exhibit B**, and incorporated herein by this reference, are hereby adopted and incorporated into Title 17 of the South Salt Lake City Municipal Code.

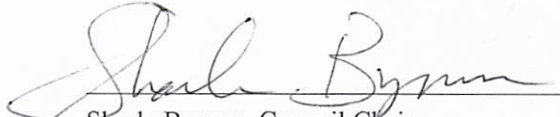
SECTION III: If any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such provision shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this ordinance.

SECTION IV. This ordinance shall become effective upon Mayor's signature and publication, or after fifteen days of transmission to the office of the Mayor if neither approved nor disapproved by the Mayor, and thereafter, publication.

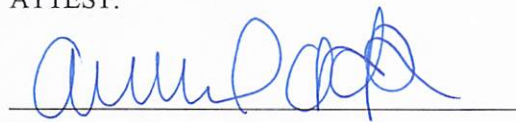
(signatures on following page)

Adopted this 11th day of December 11, 2024.

BY THE CITY COUNCIL:


Sharla Bynum, Council Chair

ATTEST:

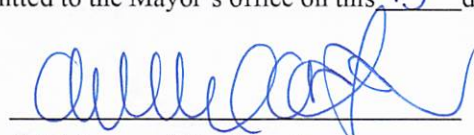

Ariel Andrus, City Recorder

City Council Vote as Recorded:

Huff	<u>yes</u>
Thomas	<u>yes</u>
Bynum	<u>yes</u>
Mitchell	<u>yes</u>
Pinkney	<u>yes</u>
Sanchez	<u>absent</u>
Williams	<u>yes</u>

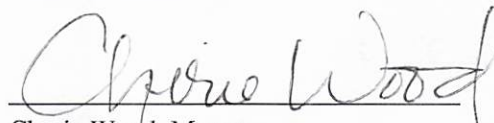


Transmitted to the Mayor's office on this 13 day of December, 2024.

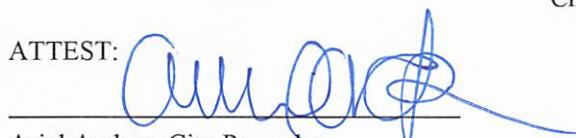

Ariel Andrus, City Recorder

MAYOR'S ACTION: Approve

Dated this 16th day of December, 2024.


Cherie Wood, Mayor

ATTEST:


Ariel Andrus, City Recorder