

MEETING MINUTES
CITY COUNCIL
CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL
5 SOUTH MAIN, EPHRAIM, UTAH
DECEMBER 18, 2024
6:00 PM

ROLL CALL

MEMBERS PRESENT

Lloyd Stevens,
Mayor Pro Tem
Anthony Beal
Chad Parry
Dennis Nordfelt

STAFF PRESENT

Katie Witt, City Manager
Candice Maudsley,
City Recorder
Bryan Kimball,
Community
Development

Jon Knudsen, Finance
Dir
Works
Colby Zeeman, Police
Megan Spurling,
Planner

MEMBERS EXCUSED

John Scott, Mayor
Margie Anderson

CALL TO ORDER

The Ephraim City Council convened in a Regular City Council Meeting on Wednesday, December 18, 2024, in the City Council Room. Mayor Pro Tem Stevens called the meeting to order at 6:00 p.m.

OPENING CEREMONY

At the invitation of Mayor Pro Tem, Dennis Nordfelt offered an invocation. Colby Zeeman led the audience in the Pledge of Allegiance.

PUBLIC COMMENT

No public comment was received

PRESENTATIONS

FINAL AUDIT PRESENTATION

Jon Haderlie, representing Larson and Company, presented the FY2024 financial audit findings to the council. He reviewed the auditors' opinions and emphasized the primary focus on the accuracy and transparency of the City's financial statements. The audit identified two findings:

1. **Solid Waste Plant:** The budget was exceeded, expenditures exceeded the budget and were not adjusted.

2. **Parks and Recreation Fund:** A deficit was noted in this fund. To address this, a line item representing 5% of the fund's budget can be designated to resolve the deficit.

The complete FY2024 Ephraim City Audit is available for review at Ephraim.gov.

HANSEN PLANNING GROUP

Mike Hansen, representing Hansen Planning Group, presented details on the proposed repeal and replacement of the subdivision ordinance, as listed on the action agenda. He provided an overview of state law requirements, explaining that the state prefers the subdivision process to be handled as an administrative decision rather than a legislative one. This new process is designed to streamline interactions between the City and applicants, reducing unnecessary back-and-forth. Under the updated ordinance:

- The City will have a 15-day time limit to act, while applicants will have up to six months to complete their submissions.
- The initial application will be reviewed by the Development Review Committee (DRC), serving as the City's designated land use authority.
- Once the application is deemed complete, it will proceed to the Planning Commission for further review.

Additionally, the City Council will appoint a designated individual to serve as the appeal authority for subdivision decisions.

CONSENT AGENDA

- December 16, 2024, Warrant Register
- December 4, 2024, City Council Meeting Minutes

Councilmember Beal moved to approve the consent agenda; The motion was seconded by Councilmember Parry. The vote was unanimous. The motion carried.

STUDY AGENDA

Scandinavian Festival Board:

Dennis Nordfelt addressed the council regarding the Scandinavian Festival Community Committee. He proposed formalizing the committee into an official city board.

The proposed board structure would include the following roles, each overseeing a dedicated committee:

- **Director**
- **Advertising and Marketing Chair**
- **Athletic Chair**
- **Education and Culture Chair**
- **Entertainment Chair**

Councilmember Nordfelt emphasized the importance of encouraging Scandinavian-themed booths to maintain the festival's cultural focus and authenticity.

Councilmember Nordfelt moved that Ephraim City staff be directed to put the creation of a Scandinavian Festival Board on the next city council meeting action agenda; The motion was seconded by Councilmember Beal. The vote was unanimous. The motion carried.

RAP Tax Committee Disbursement of Funds:

Recreation Director Jordan Howe presented the RAP Tax Committee's recommendations for the disbursement of funds as follows:

- **Ephraim Public Library:** \$2,317.27 (Arts) – Funding for new drop boxes.
- **Ephraim City Recreation:** \$200,000 (Recreation & Parks) – Development of pickleball courts.
- **Ephraim City Recreation:** \$2,000 (Recreation) – Equipment for the Scandinavian Festival's Wife Carrying Competition.

The council discussed the recommendations and will finalize the disbursement of funds at the next city council meeting.

ACTION AGENDA

Final Subdivision Approval CVG:

Councilmember Beal moved to approve the final subdivision for the Camino Verde Group at Ephraim Crossing. The motion was seconded by Councilmember Nordfelt. The vote was unanimous. The motion carried.

Ephraim City Ordinance 24-06:

Councilmember Nordfelt moved to adopt ECO 24-06 an ordinance repealing and replacing the existing subdivision ordinance, as presented. The motion was seconded by Councilmember Beal. The vote was unanimous. The motion carried.

Ephraim City Resolution 24-07:

Chris Lund, representing Utility Financial Solutions, presented the results of the electric rate and structure study. The study provides a five-year roadmap for maintaining stable power rates.

The accompanying PowerPoint presentation is available for review in the office of the City Recorder and on the Public Notice Website.

Councilmember Nordfelt moved to adopt ECO 24-07, an ordinance revising the electric fees with updated electric rates and structure, as recommended in the

rate study by Utility Financial Solutions. The motion was seconded by Councilmember Stevens. The vote was unanimous. The motion carried.

APPOINTMENTS AND COUNCIL REPORTS

CEMETERY BOARD APPOINTMENT: VICKIE OLSON THREE-YEAR APPOINTMENT.

Councilmember Beal moved to appoint Vickie Olson for a three-year Cemetery Board position. The motion was seconded by Councilmember Parry. The vote was unanimous. The motion carried.

Dennis Nordfelt

- The Request for Proposals (RFP) for the Skatepark bowl is finalized and ready to be posted.
- Planning is underway for the 50th Anniversary of the Scandinavian Festival, with efforts focused on making it a memorable celebration.

Anthony Beal

- **Youth City Council (YCC):** Members will be writing letters from Santa as part of their holiday outreach.
- **RAP Tax Committee:** A meeting was held on December 11th. The committee expressed support for moving forward with the pickleball courts project.

Chad Parry

- The frontage at Pioneer Cemetery was discussed.
- A solution for the flag poles at the cemetery is being sought.

CITY MANAGER REPORT

- Cory Daniels and Ephraim City Power received a special recognition award for the Old Hydro from UAMPS.
- The next city council meeting will be on January 15th.
- A city council retreat will be held on January 11th.

ADJOURNMENT

There being no further business to come before the Council for consideration, Councilmember Nordfelt moved the Regular Council Meeting to adjourn at 7:28 p.m. The motion was seconded by Councilmember Parry. The vote was unanimous. The motion carried.

The next regular City Council meeting is scheduled to be held on Wednesday, January 15, 2025, starting at 6:00 p.m. in the Ephraim City Council room.

MINUTES APPROVED:



John Scott, Mayor

1-15-25
Date

ATTEST:



Candice Maudsley, City Recorder


1-15-25
Date

