LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
MONDAY, 16 DECEMBER 2024
5:30 PM

(Recordings of library board meetings are public record and can be found at https://www.utah.gov/pmn/index.html)

MEMBERS PRESENT: John Zsiray, Chelsea Bitner, Frank Stewart, Annie Waddoups, Ernesto López - City council

MEMBERS EXCUSED: David Welch

MEMBERS ABSENT:

LIBRARY STAFF: Joseph Anderson, Morgan Capitan

VISITORS: Frank Ascione (Friends of the Library), Amy Anderson (City Council)

BUSINESS:

- The meeting was conducted by John; roll call was conducted by Morgan; the minutes for November were reviewed and approved.
- Joseph reported on the statistical report. Staff are working on updating the the statistical report to include the percent utilization for meeting rooms. John asked about what regions outside of Utah are getting nonresident cards, and Joseph said that's not generally something the Library has seen a reason to track.
- Joseph plans to finalize and submit the LSTA grant this week.
- Joseph reported that overall the budget is 34% utilized at 46% through the fiscal year. One budget area, for building maintenance has reached 104% utilization, most likely due to costs associated with the transition to the new building. Joseph plans to meet with the finance director to estimate how much may be needed for the remainder of the year and whether the money can be moved from another budget category that is less utilized. The maintenance (electronic) budget, which is used for the Library's digital resources, is also approaching full utilization at 79%. The Board discussed the purchasing and usage models available for electronic resources, in particular Hoopla, and the costs and benefits to patrons associated with possible changes to these subscription models. The Board requested a more detailed breakdown of Hoopla usage statistics if possible, in order to determine what cost saving changes would be least restrictive for patrons. The employee recognition budget is also high at 63%. The staff reading program has been paused as a result.
- Joseph recently met with Facilities department head Mike Miller to go through the list of issues that have cropped up in the new building, and he has been working on resolving them. The City is considering what to do to resolve the ongoing issues with the HVAC systems. The Board asked about the broken furniture and if there are avenues through the supplier to get furniture that won't break as easily going forward.
- Ernesto mentioned that a member of the public had commented about book drops being closed when the library is closed. The Board discussed reasons for closing the book drops and what the library could do to keep them open without burdening staff or damaging items. Chelsea motioned to leave the book drops unlocked during the two holidays in January to see how it goes and reevaluate. It was voted upon and approved.

- Joseph reported that there have been no new updates with staff, and that Library could still use additional staff.
- Ernesto reported for City Council. There was a informational meeting recently about an upcoming project to build a new water tank that would require removal of some historic trees. The meeting was well attended with lots of valuable discussion. There was also a discussion at the most recent city council meeting about purchase sales agreements to fund construction of two natural gas power plants. The Renewable Energy Board had not had an opportunity to review one of the two projects, so the unreviewed one will be continued to the next meeting.
- Amy as mentioned that previously, Karen would communicate with her about the library's involvement with unhoused individuals, since she serves as Chairperson of the Bear River Local Homeless Council. She encouraged Joseph to commnicate with her about what the library is doing and to share resources that both organizations can share with those individuals.
- Ernesto reported that next year Jeannie Simmonds will serve as City Council Chair and Mike Johnson will serve as Vice Chair. The mayor will also be deciding which City Council member(s) will work with the Library Board in the coming year.
- Frank Ascione reported for the Friends of the Library. The Former member whoresigned from her position has been posting content and accusations against the Friends online. They have drafted a cease and desist letter, but hope not to have to use it. Two individuals have volunteered to fill in two of the three vacant positions on the Friends Board. The train display has been well attended. In the 13 days it's been operating, 1547 people have come to see them, an average of 119 per day, and the reaction has been overwhelmingly positive. It's been covered by UPR and the Herald Journal, and Young Subaru, one of the sponsors, want to feature the project in their Love Promise Initiative.
- The Board reviewed the proposed changes made to the Bylaws in November's meeting. Joseph asked the Board to straighten out the language in Article 6 section 2 before voting. The language was adjusted to read, "The specific room or a change in location shall be listed in the public notice..." Annie motioned to approve the changes as amended. It was voted upon and approved.
- John asked Chelsea and Frank Stewart, whose terms end this month, if they are interested in serving second terms. Both expressed interest in continuing to serve on the Board, and John will recommend their reappointment to the Mayor and City Council. John is also hoping to recommend another person, Christopher, to join the Board at the next City Council meeting. Joseph has reached out to Mike Spence from Athletics United, and he is considering it.
- John opened the discussion for nominations to serve as Chair and Vice Chair in 2025. Chelsea nominated John to serve as board chair. It was voted upon and approved. John nominated Chelsea as vice chair. It was voted upon and approved, pending Mayor and City Council approval of her second term.
- John asked if anyone had requested to be added to the email list after notice went out of discontinuing printed packets this month. Morgan reported that there hadn't been any so far. The Board has received more feedback about the change to the holds policy, and John mentioned receiving feedback about how staff are dressing. The Board discussed the dress code for staff and Joseph offered to put more emphasis on staff wearing their name tags.
- John has reached out to Merrily Canon at the State Library to get access to a collection of digital resources for library boards and hopes to offer those training materials in future meetings.
- The Board discussed the second draft of the Public Services Policy. Since the policy deals with so many core library services, Joseph suggested tabling the discussion until a new director has been hired as a good way for the new director to get to know Library policies and practices. Chelse motioned to continue table the policy until a new director has been hired. It was voted upon and approved.
- Annie mentioned that for her assignment with strategic planning she would like some additional

guidance on what role the Board plays and what role the director plays in creating those plans and policies. She is looking forward to talking through some of that when a new director is hired.

- John updated the Board on the progress of the interviews for candidates for Library director. They are hoping to narrow it down to a couple of candidates for in person interviews hopefully the first week of January. John plans to meet with library staff this week to find out what the staff are hoping to see in a new director and for the future of the library.
- The Board expressed grattitude to the Library and staff for all they do.
- Chelsea motioned to adjourn the meeting. It was voted upon and approved. The public meeting adjourned at 7:30 PM.