



Governing Board Meeting

Date: January 16, 2025

Location: Junior High – Building 2; 1228 West 2185 South, Woods Cross, UT 84087

Board Members Present: Alisha Johnson, David Ray, Anna Mark, Jim Collings, John Cook, Lara Murphy, Lee Peterson

Others Present: Alicia Ady, Kim McVey, Brandie Evans, Priscilla Stringfellow, Janey Stoddard, Sophie Enquist, Michelle Young, Shannon Ray, Julia Adkins, Cassie Baca, Heidi Bauerle, Taylor Cook

MINUTES

BUSINESS OF THE GOVERNING BOARD

OPEN MEETING: ROLL CALL AND WELCOME

At 7:07PM Anna Mark called the meeting to order.

TRAINING

- Eide Bailey Audit Presentation and Training
Ken Jeppesen provided the Eide Bailey Audit Presentation and Training. He reported that the audit went well. He went over the assets, deferred outcomes, liabilities and net position of the school. He went over the restricted and unrestricted balance. Ken also reviewed the school's revenues, and expenses and how they compared to the previous year. He reported that there were no new policies from the previous year. He discussed the depreciation of capital assets. He discussed the breakdown of the payments on the bonds. He reviewed the three audit opinions. All three opinions were clean. He discussed the internal controls that the auditors test. The state compliance requires them to test Budgetary Compliance, Fraud Risk Assessment, Internal Control Systems, and the Public Education Programs. He described what each of these areas include. Ken answered the boards' questions about the audit. They also discussed other audits that happen with grants that the school receives from the state. The directors and accountant both described areas that have separate audits. Ken reported that Utah has so many separate grants that provide funding that they don't require the auditors to assess each of those funding sources. The state audits those grants themselves. Kim McVey reported that they just completed a Special Education Audit, and the audit was clear they will not need to pay back any SpEd funds.

Ken Jeppesen left the meeting at 7:30pm

- Public Comment
 - Sex Education Curriculum
This was the first comment period for Sex Education Curriculum. There were no comments about this item.
 - 2025-2026 Fee Schedule and Fee Waiver Policy



This was the first comment period for the 2025-2026 Fee Schedule and Fee Waiver Policy. There were no comments about this item.

- Consent Agenda

- October 10, 2024, Board Meeting and Closed Session Minutes
- December 16, 2024, Board Meeting Minutes

Alisha Johnson made a motion to approve the October 10, 2024, Board Meeting and Closed Session Minutes and the December 16, 2024, Board Meeting Minutes. David Ray seconded the motion. The motion passed unanimously. The votes were as follows: Alisha Johnson, Aye; David Ray, Aye; Jim Collings, Aye; Anna Mark, Aye; John Cook, Aye; Lara Murphy, Aye; Lee Peterson, Abstain.

COMMITTEE REPORTS

- Audit Committee

This report was given at during the Audit Presentation and Training. Kim McVey reported that the auditor spoke about it being important to put their money in the PTIF to earn interest, but the administrators have negotiated a rate about what they would receive in the PTIF so they kept it in their current account.

- Policy and Governance Committee

The Policy and Governance Committee discussed the three policies they would like to board to approve/amend. David Ray explained the process of how policies are reviewed before they come to the board.

- Executive Committee

There were no updates.

- Communication Committee

There were no updates.

- Academic Excellence Committee/ Tier 1 Committee

There were no updates. They discussed that they would like to put a time on the calendar to meet.

- School Safety Committee

These updates will be discussed in closed session.

FINANCIAL REPORT

- Financial Report Review

Alisha Johnson provided the financial report. She reported that because of the school's October 1 count they will be receiving more money from the state than they initially anticipated. She also reported that the administration has been proactive about applying for grants so that has now been reflected in the financial forecast as well. She reported that even though the money from the state went up, expenses also went up because of the additional enrollment. Jim Collings asked if one of the primary contributing factors that allows this to happen is because of the dual administrator platform? He is wondering if having two directors makes it possible to apply for more grants and received better funding for the school. John Cook asked how much money was accounted for from grants. David Ray



reported that the ratios look great too for the debt service ratio and Days cash in hand. Alisha Johnson reported that even with the new construction they won't get close to their bond covenants. Brandie Evans reported that the company will bill monthly on the new construction.

DISCUSSION & VOTING ITEMS

- Non-Reoccurring and/or Not Previously Approved Purchases Over \$20,000
There were no Non-Reoccurring and/or Not Previously Approved Purchases Over \$20,000
- 2025-2026 School Year Calendar
Priscilla Stringfellow went over the Proposed 2025-2026 School Year Calendar. It is very similar to last year's calendar. It aligns closely with Davis School District with the exception of getting out a week later and having a couple extra breaks throughout the school year. Lara Murphy asked about kindergarten starting with the rest of the students. Priscilla Stringfellow explained why having kindergarten start later was not allowed last year but it is this year. She also explained the benefits of being able to test the kindergarteners before school starts. Alisha Johnson asked about the teacher comp day coming out of Christmas break. John Cook asked if there was any concern about having more absences the last week of school where they aren't having a normal school day. Priscilla Stringfellow discussed that the way attendance is taken is different for the last week of school. David Ray discussed wanting the calendar to more closely align Davis School District for families with older kids in high school. Alisha Johnson expressed frustration with the late start on Wednesday for the school district and early out for Legacy Prep. Anna Mark asked about potentially starting the school day later. Priscilla Stringfellow discussed some of the possible complications with changing the start time. She would like to have more conversations with their admin team to take all things into consideration. She doesn't want to have to do away with any of their current class offerings to be able to make the change.
John Cook made a motion to approve Proposed 2025-2026 School Year Calendar. Jim Collings seconded. The motion passed unanimously. The votes were as follows: Alisha Johnson, Aye; David Ray, Abstain; Jim Collings, Aye; Anna Mark, Aye; John Cook, Aye; Lara Murphy, Aye; Lee Peterson, Abstain.
- Policies:
 - Amended FERPA Policy
 - Amended Time and Effort Documentation Policy
 - Paid Professional Hours for Educators PolicyThe board discussed the changes to FERPA Policy, the Time and Effort Documentation Policy, and the Paid Professional Hours for Educators Policy. They also received policy summaries and redlined versions in their documentation packets. Brandie Evans discussed how the policy defines "parent", but FERPA defines it as well. They added the definition into their administrative procedures. They discussed a few possible complications with students that have divorced parents.
Lara Murphy made a motion to approve the Amended FERPA Policy, the Amended Time and Effort Documentation Policy, and the Paid Professional Hours for Educators Policy. Alisha Johnson seconded the motion. The motion passed unanimously. The votes were as

follows: Alisha Johnson, Aye; David Ray, Aye; Jim Collings, Aye; Anna Mark, Aye; John Cook, Aye; Lara Murphy, Aye; Lee Peterson, Abstain.

BUSINESS OF ADMINISTRATION AND STAFF

DIRECTOR'S REPORT

○ Education Report

Priscilla Stringfellow provided the Education Report. She reported they had a teacher training on November 1st again. They got feedback from teachers about their individual plans. This included the teachers' evaluations. They reported wanting the plans to be more meaningful. They grouped into teams to mentor and encourage each other in their goals. She reported that the teachers will be doing a deep data dive soon. She also reported that in November the Health and Maturation committee met and they successfully approved the curriculum, and they are now bringing it to the board and larger community to review and approve. For Character education, the schools are focusing on "fortitude" this month. They added a section of the weekly newsletter that focuses on attendance. She reported that they have rebounded well from covid attendance-wise. Priscilla discussed how students get nominated to be one of the "noble nine". She reported that just before Christmas break the state released the report of the percentage of 3rd grade students reading on grade level from last year. She reported the parameters. 48.1% of 3rd graders statewide are on grade level. At Legacy Prep they have 70.70% of students reading on grade level. This ranks them 6th in the state. Anna Mark asked Sophie Enquist who is the literacy specialist at the school if she had anything to add. She reported all of the good things the school is doing to help students read on grade level. She discussed that early intervention is so important to help students early on before there is a large gap. She discussed that the Jr High just started their 2nd round of track my progress and the Elementary students started on Monday. They will have that data ready to present next board meeting. The school will be holding a spelling bee at the school next month. They eliminated all fees for general education for all students for next year. They also decreased many of their other fees. She discussed that sheet music in choir is now considered a textbook so the fees in those classes went down. The fees increased for their sports programs because the programs are not bringing in enough money to support the programs. They based the fees on just covering the cost. They were very careful to just be able to break even. Lara Murphy asked questions about certain fees on the fee schedule. The board discussed that for theater they are only collecting a portion of the fees, but they disclose any cost that might be associated with the class or activity. Brandie Evans also discussed that they have a plan/cycle of things that need to be maintained or replaced for theater. They do the same thing with jerseys for the sports team. Jim Collings asked the "our school" section on the website. He is wondering if they have had a chance to integrate their paideia in the hiring process. Priscilla Stringfellow discussed that it is discussed and is part of the teaching standards. She discussed that students do shoutouts for the teachers about which paideia value they exhibit. Jim wants to make sure that those who are an example to our students maintain the values that the school teaches. Priscilla discussed that this is part of the teacher standards and part of their evaluations as well.



○ Operations Report

Brandie Evans provided the operations report. She reported that the wellness committee met again. They want to incorporate the PBIS into this committee as well. She also reported that School Safety is endlessly changing. Sophie Enquist is a school safety specialist and will speak to the board in closed session about updates with school safety. The school has been meeting with the school safety center weekly. She also reported that the school safety grant just opened and is due in a month. It has a super quick turnaround. She discussed that they had a school safety assessment done which will be reviewed in closed session. They will have more updates after the legislative session. She reported that they have finalized the plan for the new lunchroom construction. They will review it with staff next week, they are now working on getting permits so they can start on time. She also discussed that right now the timeline puts the construction done the day before school starts. She would like to move some of the timeline up so that they can be finished by August 1st. She also discussed areas where they will pull budget from for the construction project. She discussed that they will get started earlier, but will not start knocking down walls when class is in session. She also discussed that anyone in the school has to be background cleared/checked and most often is escorted by administration around the school. Jim Collings proposed that the board get to sample orange chicken at the next board meeting. They discussed that they would like to do an “orange chicken” fundraiser to help fund their angel account for lunch. She discussed that the lead chef at lunch pro has made an agreement with a distributor in the area that if they have overage, they will allow the school to pick up any overage to send home with kids who might need food sent home. Brandie reported that they have a new website that will be going live this week. She discussed that the company is also putting tour videos together to add to the website. She explained some of the complications with the current website and app. She discussed some of the new features that will make the website super user friendly for parents. She also reported that the lottery will be run through the website. It will also send auto emails when someone is accepted into the lottery. It sends reminders to accept their spot and reminds them which documents to send in. They can create groups in their attendance system to email and text out reminders and announcements. They also discussed a few more features that the website will house and how it can pull data in multiple areas that will be helpful. Brandie reported that they had a significant enrollment increase this year and would like for that to happen next year as well. She discussed that all schools in the area are now offering full day kindergarten which has leveled the playing field in that area. She discussed some marketing strategies that they are implementing. They are expecting their current enrollment to sit where it is. She also discussed the intent to return for next year. She discussed ways they are informing parents that they need to fill this out and are helping parents complete their intent to return and will remind more frequently this year. She discussed a few other strategies the school is using to get parents to fill out the intent to return.

CLOSED SESSION

At 8:53pm David Ray made a motion to go into closed session to discuss character, professional competence, physical or mental health of an individual (employee or student), and any of the following topics, if necessary: strategy sessions to discuss the purchase, exchange, lease or sale



of real property; collective bargaining; or pending litigation, or other matters appropriate pursuant to statute(s) to be held at Legacy Preparatory Academy. Lara Murphy seconded the motion. The votes were as follows: David Ray, Aye; Anna Mark, Aye; Jim Collings, Aye; John Cook, Aye; Alisha Johnson, Aye; Lara Murphy, Aye; Lee Peterson, Aye. The motion passed unanimously.

Lee Peterson left the meeting at 9:22pm

At 10:11pm, Alisha Johnson made a motion to adjourn the Closed Session. Jim Collings seconded the motion. The motion passed unanimously. The votes were as follows: Alisha Johnson, Aye; David Ray, Aye; Jim Collings, Aye; Anna Mark, Aye; John Cook, Aye; Lara Murphy, Aye.

DISCUSSION & VOTING ITEMS

○ New Hires

- Gayle Deardon – Jr High Counselor
- Faith Christenson – Recess Aide / Flex Instructor
- Ashley Peterson – Admin/Marketing Assistant
- Nancy Salas- On Call Sub
- Ashley Arnn – On Call Sub
- Brooklyn Jones – On Call Sub – related to Mindy Jones
- Theo (Bella) Ericson – Kindergarten Paraprofessional
- Jackie Huggard – On Call Sub
- Angie Sterner – On Call Sub
- Kathy Avery – SpEd Paraprofessional
- Alison Gerstner – Elementary Flex Paraprofessional
- Amy Clouse - Elementary Music Teacher
- Avalon Cuttrell - Junior High Art Teacher

The board discussed the new hires. All new hires are filling open positions. They board was also made aware of any relatives of the new hires that are currently working at the school.

Alisha Johnson made a motion to approve the New Hires as presented. Anna Mark seconded the motion. The motion passed unanimously. The votes were as follows: Alisha Johnson, Aye; David Ray, Aye; Anna Mark, Aye; John Cook, Aye; Lara Murphy, Aye; Jim Collings, Aye.

○ Board Member Term

The board discussed this in closed session. There was no further discussion.

Alisha Johnson made a motion to approve Board Member Position as follows: Anna Mark: President, David Ray: Secretary, Jim Collings: member, Alisha Johnson: Financial Coordinator, Lara Murphy: member, John Cook: Vice Chair, Lee Peterson: member. David



Ray seconded the motion. The motion passed unanimously. The votes were as follows: Alisha Johnson, Aye; David Ray, Aye; Jim Collings, Aye; Anna Mark, Aye; John Cook, Aye; Lara Murphy, Aye.

CALENDARING

- Next Board Meeting Thursday, March 20, 2025, at 7:00 PM
- June Board Meeting Reschedule

The board discussed moving the board meeting to June 5th at 7:00pm

ADJOURN

At 10:15pm, Jim Collings made a motion to Adjourn. Alisha Johnson seconded. The motion passed unanimously. The votes were as follows: Alisha Johnson, Aye; David Ray, Aye; Jim Collings, Aye; Anna Mark, Aye; John Cook, Aye; Lara Murphy, Aye.

LPA Governing Board:

2025: Jim Collings (Member), Lara Murphy (Member)

2026: Alisha Johnson (Treasurer), David Ray (Secretary)

2027: Anna Mark (Board Chair), John Cook (Member), Lee Peterson (Vice Chair)



LEGACY | Preparatory Academy
Classical Education and Fine Arts



LEGACY | Preparatory Academy
Classical Education and Fine Arts

Board of Directors Closed Session Statement

Date: January 16, 2025

Location: 1228 West 2185 South, Woods Cross, UT 84087

CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Legacy Preparatory Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-205(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 16th day of January, 2025.

Anna Mark (Jan 17, 2025 12:44 MST)

Anna Mark, Board President