



**TOQUERVILLE CITY  
CITY COUNCIL MEETING MINUTES  
December 18, 2024 at 6:00 pm  
212 N. Toquer Blvd, Toquerville Utah**

Present: Mayor Justin Sip; Councilman: Gary Chaves, Chuck Williams, Joey Campbell, Todd Sands, Wayne Olsen; Staff: City Manager Ben Billingsley, Assistant City Manager Darrin LeFevre, Recorder/Planning & Zoning Administrator Emily Teaters, City Attorney Kayla Gothard.

**A. CALL TO ORDER:**

<https://www.youtube.com/live/t1JsdeKa5VY?si=AofPqK6Jcb0hjVwT&t=2>

Mayor Sip called the meeting to order at 6:00 p.m. Councilman Williams led the Pledge of Allegiance. Invocation was led by Councilman Chaves.

**B. APPROVAL OF AGENDA:**

<https://www.youtube.com/live/t1JsdeKa5VY?si=RrTXk8CFPubBnpFh&t=94>

1. The Council reviewed the agenda.

*Councilman Sands made a motion to approve the agenda order with the change item 6 be 2025 instead of calendar year 2024 . Councilman Campbell seconded the motion. Motion carried, 5-0. Gary Chaves – aye, Joey Campbell – aye, Chuck Williams – aye, Todd Sands – aye, Wayne Olsen – Aye.*

2. There were no declarations of conflicts from the Council.

**C. CONSENT AGENDA:**

<https://www.youtube.com/live/t1JsdeKa5VY?si=xAGptUTXOmFV1YsW&t=129>

1. Review and possible approval of meeting minutes from December 4<sup>th</sup>, 2024, City Council Meeting.

*Councilman Sands made a motion to approve the meeting minutes from the December 4<sup>th</sup> City Council meeting. Councilman Campbell seconded the motion. Motion carried, 5-0. Gary Chaves – aye, Joey Campbell – aye, Chuck Williams – aye, Todd Sands – aye, Wayne Olsen – Aye.*

2. Review and possible approval of City Expenditures from November 2024.

*Councilman Campbell made a motion to approve the expenditures for November 2024. Councilman Sands seconded the motion. Motion carried, 5-0. Roll Call Vote: Chuck Williams – aye, Gary Chaves – aye, Todd Sands – aye, Wayne Olsen – Aye, Joey Campbell – aye.*

**D. PRESENTATIONS**

<https://www.youtube.com/live/t1JsdeKa5VY?si=-OBRMps5DRk2pD3l&t=182>

1. Audit Presentation – Keddington and Christensen

Marcus Arbuckle presented the City's audit online via Zoom and answered questions from the Council.



2. Toquerville Parkway Update – Darrin LeFevre  
Darrin gave a report on the Parkway and shared some images of the progress.

**E. PUBLIC FORUM:**

<https://www.youtube.com/live/t1JsdeKa5VY?si=T4-QW4GBsWKueMpP&t=1198>

Mayor Sip opened the public forum. No comments from the public. Mayor Sip closed the public forum.

**F. BUSINESS:**

1. **Discussion and possible action** on a Land Use Ordinance Text Amendment Application submitted by Desert Sands Development and Jerry Eves.

<https://www.youtube.com/live/t1JsdeKa5VY?si=8NRzChXhtOKMyYwj&t=1215>

Mayor Sip informed the public that this application was withdrawn. Moved onto the next item.

2. **Discussion and possible action** on project time charges extension for the JP Excavating on the Toquerville Parkway Bid Package B project.

<https://www.youtube.com/live/t1JsdeKa5VY?si=tsOT-XayhNpTBC1r&t=1228>

Council and staff discussed this item.

*Councilman Campbell made a motion to approve the letter to waive the current time changes for the Toquerville Parkway Bid Package B. Councilman Olsen seconded the motion. Motion carried, 5-0. Roll Call Vote: Joey Campbell – aye, Wayne Olsen – aye, Todd Sands – aye, Gary Chaves – aye, Chuck Williams – aye.*

3. **Discussion and possible appointment** of a Planning Commissioner to serve a 4-year term.

<https://www.youtube.com/live/t1JsdeKa5VY?si=5qJh9aVaOxtlHn8t&t=1379>

Mayor Sip suggested Dean Haymore as a Planning Commissioner, Council discussed this item.

*Councilman Chaves made a motion to appoint Dean Haymore as part of the Planning Commission to serve a 4-year term. Councilman Williams seconded the motion. Motion carried, 5-0. Gary Chaves – aye, Joey Campbell – aye, Chuck Williams – aye, Todd Sands – aye, Wayne Olsen – aye.*

4. **Discussion and possible appointment** of a Planning Commissioner to serve a 4-year term.

[https://www.youtube.com/live/t1JsdeKa5VY?si=45T\\_nQiXSuOPm5\\_J&t=1441](https://www.youtube.com/live/t1JsdeKa5VY?si=45T_nQiXSuOPm5_J&t=1441)

Mayor Sip suggested Lonnie Christensen as a Planning Commissioner.

*Councilman Chaves made a motion to appoint Lonnie Christensen as a Planning Commissioner to serve a 4-year term. Councilman Campbell seconded the motion. Motion carried, 5-0. Gary Chaves – aye, Joey Campbell – aye, Chuck Williams – aye, Todd Sands – aye, Wayne Olsen – aye.*

5. **Discussion and possible appointment** of a Planning Commissioner alternate to serve a 4-year term (if an alt. moves to commissioner).

<https://www.youtube.com/live/t1JsdeKa5VY?si=Cfie4gezTPagzS5-&t=1465>

Mayor Sip asked Mila Allinson to introduce herself. Mila gave a brief introduction about herself and answered questions from the Council.



*Councilman Sands made a motion to approve Mila Allinson to serve as a Planning Commission Alternate and to serve a 4-year term. Councilman Campbell seconded the motion. Motion carried, 5-0. Gary Chaves – aye, Joey Campbell – aye, Chuck Williams – aye, Todd Sands – aye, Wayne Olsen – Aye.*

6. **Discussion and possible action** on appointing Toquerville City Mayor Pro Tempore for the calendar year 2025.

<https://www.youtube.com/live/t1JsdeKa5VY?si=u19ANx08xscIczJ5&t=1791>

The Council discussed this item.

*Councilman Sands made a motion to approve Gary Chaves as Toquerville City Mayor Pro Tempore for 2025. Councilman Campbell seconded the motion. Motion carried, 4-0. Joey Campbell – aye, Chuck Williams – aye, Todd Sands – aye, Wayne Olsen – Aye. Gary Chaves – abstain.*

7. **Discussion and possible action** on Resolution 2024.XX – WCSWD representative appointment.

<https://www.youtube.com/live/t1JsdeKa5VY?si=Ze6FxS21ZOUOAPwY&t=1890>

Mayor Sip suggested Wayne Olsen represent on the board.

*Councilman Chaves made a motion to create a resolution for Wayne Olsen to and represent the city for the Washington County Solid Waste District. Councilman Sands seconded the motion. Motion carried, 5-0. Gary Chaves – aye, Joey Campbell – aye, Chuck Williams – aye, Todd Sands – aye, Wayne Olsen – Aye.*

8. **Discussion and possible action** on Resolution 2024.XX – Southwest Mosquito Abatement representative appointment.

<https://www.youtube.com/live/t1JsdeKa5VY?si=RuRa7J6GOcudFA0&t=1941>

Mayor Sip suggested Todd Sands continue this position.

*Councilman Williams made a motion to approve. Councilman Chaves seconded the motion. Motion carried, 5-0. Gary Chaves – aye, Joey Campbell – aye, Chuck Williams – aye, Todd Sands – aye, Wayne Olsen – Aye.*

9. **Discussion and possible action** on Resolution 2024.XX – HVFSSD representative appointment.

[https://www.youtube.com/live/t1JsdeKa5VY?si=nYc7SQC4U1\\_x2huM&t=1980](https://www.youtube.com/live/t1JsdeKa5VY?si=nYc7SQC4U1_x2huM&t=1980)

Mayor Sip asked to continue this position.

*Councilman Sands made a motion to approve Mayor Sip to continue as the Hurricane Valley Fire Special Services District Representative. Councilman Campbell seconded the motion. Motion carried, 5-0. Gary Chaves – aye, Joey Campbell – aye, Chuck Williams – aye, Todd Sands – aye, Wayne Olsen – Aye.*

10. **Discussion and possible action** on Resolution 2024.XX – ACSSD representative appointment.

<https://www.youtube.com/live/t1JsdeKa5VY?si=HDkRGyEhljODd0ui&t=2018>

Mayor Sip suggested Joey Campbell continue in this position. Council discussed this item.

*Councilman Chaves made a motion to have Joey Campbell be the City's representative for ACSSD. Councilman Williams seconded the motion. Motion carried, 5-0. Gary Chaves – aye, Joey Campbell – aye, Chuck Williams – aye, Todd Sands – aye, Wayne Olsen – Aye.*

11. **Discussion and possible action** on Resolution 2024.XX – ACSSD Mayoral representation to the Administrative Council.

[https://www.youtube.com/live/t1JsdeKa5VY?si=Tb5P33no\\_lmQHs\\_6&t=2071](https://www.youtube.com/live/t1JsdeKa5VY?si=Tb5P33no_lmQHs_6&t=2071)

Mayor Sip said he would continue this position.

*Councilman Sands made a motion to approve Mayor Sip for the Ash Creek Special Services District as the Mayoral representative. Councilman Campbell seconded the motion. Motion carried, 5-0. Gary Chaves – aye, Joey Campbell – aye, Chuck Williams – aye, Todd Sands – aye, Wayne Olsen – Aye.*

12. **Discussion and possible action** on approving Change Order #13 in the amount of \$643,049.05 for electrical infrastructure on Toquerville Boulevard.

<https://www.youtube.com/live/t1JsdeKa5VY?si=h2u7znNSqMlg2uPF&t=2101>

Mayor Sip introduced this item. The Council and staff discussed this item.

*Councilman Williams made a motion to accept the change order for \$63,049.05 not to exceed \$644,000.00. Councilman Campbell seconded the motion. Motion carried, 5-0. Roll Call Vote: Joey Campbell – aye, Wayne Olsen – aye, Todd Sands – aye, Gary Chaves – aye, Chuck Williams – aye.*

13. **Discussion and possible action** approving Rocky Mountain Power’s Work Order to remove existing overhead poles across the Hogsback and relocate to underground equipment.

<https://www.youtube.com/live/t1JsdeKa5VY?si=k5L17mVl9luJaJ9v&t=2235>

Darrin introduced this item and discussed it with the Council.

*Councilman Campbell made a motion to approve the Rocky Mountain Power Work Order for up to \$132,000.00, and not to exceed \$132,000.00. Councilman Williams seconded the motion. Motion Carried, 5-0. Roll Call Vote: Chuck Williams – aye, Gary Chaves – aye, Todd Sands – aye, Wayne Olsen – aye, Joey Campbell – aye.*

**G. CLOSED SESSION:**

Not needed.

**H. CALENDAR OF EVENTS:**

<https://www.youtube.com/live/t1JsdeKa5VY?si=00hJ7sO9ZZDAm-U0&t=2468>

Mayor Sip reviewed the calendar of events.

**I. ADJOURN:**

Mayor Sip adjourned the meeting at 6:42pm



Mayor – Justin Sip

Date

01-15-2025

Attest: City Recorder – Emily Teaters