

**Meadow Town Council
December 16, 2024
Meadow Firehouse
7:11 p.m.**

*****THESE MINUTES HAVE NOT BEEN APPROVED *****

Attendance: Mayor Gary Bishop, Councilmember Sunny Guild, Councilmember Channing Stott, Councilmember Jim Beckstrand, Councilmember Justin Jensen, Clerk Monica Dearden, Treasurer Haley Abplanalp, Lynn Bond, Zane Murnan, Tony Cowley, Lloyd Robison, Mark Cowley, Andee Holdaway, Allen Erickson, Dennis Bond, Andrew Flake, Zane Jensen, Jenell Degraffenreid, Jill Averett, Sean Kelly, Daniel Jensen, Lee Anderson

1. **Opening Ceremonies (three-minute limit:** Opening Ceremonies continued from Public Hearing
2. **Review of minutes from November 11, 2024:** The council reviewed the minutes from the public hearing held on 11/11/2024. Channing motioned to approve the minutes as edited. Jim seconded the motion. All were in favor. The council then reviewed the minutes from the town council meeting held on 11/11/2024. Jim motioned to approve the minutes as edited. Sunny seconded the motion. All were in favor.
3. **Declaration of conflicts with or personal interest in any agenda items:** No conflicts were declared.
4. **Public comments- This time is set aside for the public to express their ideas, concerns, and comments (limited to three minutes per person)**
 - a. **Jill Averett- Welcome to Meadow Sign:** Jill presented to the town an update on the Welcome to Meadow sign project. She shared that the sign has been delivered and they are now waiting for a permit from the state to place it in the chosen location. This will require a sturdy platform as it will be located on a slope. The final stage will be landscaping. Jill encouraged the council to keep holding the Fun Fest and have the funds raised to go to an improvement fund of some sort. Jill provided a detailed report that she shared with each council member (see attachment). The council thanked Jill for all her efforts to see this project through.
 - b. **Allen Erickson- Discuss possible donation to Welcome to Meadow Sign:** Allen began by saying how much he appreciated Jill. He then went on to clarify that Jill is not asking for a donation from Meadow Town, but Allen is. Carlings may donate the cement needed, but there will still be the cost of insurance that is required by the state and also labor, which is estimated around \$1000. Jim motioned to donate up to \$1000. Channing seconded that motion. All were in favor.
5. **Public comments: Issues and/or matters to be discussed and expressed by the public. (Limited to three minutes per person.)**

- a. **Tony Colwey:** Tony requested a copy of the auditors report.
- b. **Lynn Bond:** Lynn asked if there were any current building permits. He had not heard of any that were announced in meetings lately. Mayor Bishop said, “yes, there are some active permits”. Lynn also asked for a listing of all the burials at the Meadow cemetery in 2024.

6. Accounting Reports

- a. **Review and approve payments:** Monica went over the current claims with the council. Jim motioned to approve the claims. Sunny seconded the motion. All were in favor.
- b. **UAMPS bill payment:** Channing motioned to pay the UAMPS billing when it is received after a text to the council. Jim seconded the motion. All were in favor.

7. Water Department: No business to report.

8. Electrical Department: Sunny took a moment to thank Dixie Power for getting the holiday lights up on the tree at the park. There was an outage on Sunday 12/15 because of a fire on a pole north of town that had to be replaced by Rocky Mountain power that went smoothly.

9. Road Department: Justin said he didn’t really have anything. The plows are ready, now we just need the snow.

10. Parks and Cemetery: Jim had nothing major for the park or the cemetery. They are getting the 48 inch reflectors up at the cemetery to help with snow plowing. Sagers has dug three graves in the past month and Russ helpfully did a cremation burial. LeRoy Anderson was in attendance and tendered his resignation as the Sexton for Meadow Town. Mayor Bishop asked if he was willing to help until a new Sexton was found and hired and Lee agreed to help.

11. Fire Department: No business.

12. Planning and Zoning

- a. **Possible subdivision ordinance change:** Andrew shared that Planning & Zoning will need to elect a new chairman in their January meeting. It was decided to focus on the Subdivision Ordinance update first and then move onto the Short Term Rental Ordinance next. Jess Peterson wondered if Meadow Town would like to look into a General Plan update at some point.

13. Administrative: Mayor Bishop shared that Meadow Town received a letter from the State of Utah Division of Finance that each council member received a copy of. This letter states that the payoff of the 2006 water bond has been completed and is paid in full. Mayor Bishop also noted that each council member received the agreed-upon procedures and the financial statements from Kimball and Roberts dated June 30, 2024, which showed no findings and have been reported to the state of Utah. He also updated on the CentraCom project. They just received the permit from UDOT for mainstreet and their work there will be the last step before CentraCom starts adding the fiber.

- a. **Update on the posting of draft minutes:** The question was posed in the November meeting about the posting of draft minutes and why it wasn't being done. Mayor Bishop looked into it and the decision was made that according to state statute the draft minutes are required to be “Available to

public within 30 days after the meeting". Mayor Bishop has asked Monica and Haley to post the draft minutes prior to the next meetings and within the thirty day timeframe.

- 14. Other business:** Jim expressed a concern that the business on Main & Center is encroaching onto the street and traffic can't see. Channing approached them and was told that it was not the town's property. Channing also said that UDOT is aware and is involved.
- 15. Closed Session (UCA 52-4-205 & 205) to discuss one or more of the following (if necessary):** The character, professional competence or physical or mental health of an individual; collective bargaining; pending or reasonably imminent litigation; the purchase, exchange, or lease of real property, including any form of a water right or water shares; the sale of real property, including any form of water rights or water shares; deployment of security personnel, devices or systems; investigative proceedings regarding allegations of criminal misconduct; contract negotiations, the disclosure of which would be detrimental to the city's bargaining position.
- 16. Any action necessary as a result of the Closed Session:** No closed session was held.
- 17. Adjourn:** Channing motioned to adjourn the meeting. Jim Seconded the motion. All were in favor.

Monica Dearden
Meadow Town Clerk