



Board of Education Regular Meeting

Thursday, December 12, 2024 at 5:30 PM

1. INTRODUCTORY ITEMS

The board president welcomed everyone and called the meeting to order at 5:30 p.m.

A. Roll Call of Board Members

The board President conducted the roll call of the board.
Those present were:

Board President, Wendy Radke

Board Vice President, Lynda Whitmore

Board Member, Matt Weller

Board Member, Ty Metcalf

Board Member, Dan Eckert

B. Guests in attendance were:

Superintendent Greg Maughan

Business Administrator Adam Robinson

Board Assistant Dawn McMillan

Student Board Member Bo Roberts - arrived at 6:02 pm

Student Board Member Emily Arvizo

Wendy Moss

Wade Woolstenhulme

Shelley Halverson

Steve Sutherland

C. Pledge of Allegiance

Board Member Eckert led the Pledge of Allegiance.

D. Vision Statement and Mission Statement

Business Administrator Robinson reviewed the Vision and Mission Statements.

Vision Statement:

South Summit School District - valuing individuals and preparing them for success.

Mission Statement:

We support, empower, and inspire individuals to promote and achieve academic and character excellence.

2. PUBLIC INPUT

None

3. DISTRICT UPDATES

A. Superintendent Items

1. Teacher Merit Award Program: During the recent Legislative Session a Teacher Merit Award Program launched a pilot program. Each school district in the state is required to opt in or opt out of the pilot program. Superintendent Maughan and Business Administrator Robinson recommended that the district does not opt in.
2. Other (Test Data):
 - a. Performance Matters and student analytics in Powerschool presentation. Data is still being entered into Performance Matters.
3. The district has completed two hearings with the Utah High School Athletics Association. As of now, the district is still slated to be entirely 2A for all activities and all sports.

B. Business Administrator Items

1. Audit Report - The audit is complete. The district had a favorable report. The auditors found that the purchasing of software without bid documents. They gave Business Administrator Robinson some suggestions to resolve this.
 - a. Board Member Weller asked if there were different mechanisms that were long term that could be invested?
 - b. Trae Johansson and Nicholas Broadhead from Squire presented the audit report to the board.
 - i. The district received an unmodified opinion of the audit report.

[South Summit SD 2024 COMBINED.pdf](#) 

C. Master Planning Update

1. Background and Context: The South Summit School District master plan is a compilation of data used to provide a dynamic long-term plan to guide future growth and long-term sustainability of the district's property, facilities, and delivery of education.
 - a. The district received approval from the RAP Tax Committee to install Bathrooms on the upper level of the Recreation Center. (\$69,743.00) [RAPREC-17-24 South Summit Aquatic and Fitness Center - Upstairs Restrooms \(1\) \(1\).pdf](#) 
 - b. Drawing - [Rec Center Bathroom.pdf](#) 
 - c. Baseball/Soccer Field is almost complete. [image2 \(5\).jpeg](#) 

4. Procedural Update:

A. 1st Review:

1. [3019-A Nondiscrimination Procedure](#) 
2. [3022-A Access & Accommodations for Individuals with Disabilities Procedure](#) 

3. [3022-B Service Animal Agreement Form](#) ⓘ
4. [4012-A Graduation Requirements](#) ⓘ
5. [6001-A Student Enrollment and Admissions](#) ⓘ
6. [6005-A Student Attendance Procedures](#) ⓘ
7. [6005-B Student Attendance](#) ⓘ
8. [6006-A Compulsory Education Procedure](#) ⓘ
9. [6007-A Student Fees and Fines](#) ⓘ
 - a. Board Member Weller commented that he was not comfortable moving most of the policy to the procedure and would like to talk about the policy in more detail later in the meeting.
10. [6022-A Student Records](#) ⓘ
11. [6024-B Health Requirements and Services](#) ⓘ
12. [6024-C Diabetes Management](#) ⓘ
13. [6065-A Student Bullying, Cyber-Bullying, Hazing, and Abusive Conduct](#) ⓘ

B. 2nd Review:

1. [2009-A Conflict of Interest Disclosure Form](#) ⓘ New form per USBA Guidelines in Model Policy
2. [2016-A Title I Part A Comparability Procedure](#) ⓘ
3. [3012-A Emergency Response and Prevention Plan](#) ⓘ
4. [3053-A Evaluation of Interscholastic Athletic Participation Procedure](#) ⓘ
5. [4004-A American Heritage Requirements](#) ⓘ
6. [4011-A Acceptance of Grades and Credit](#) ⓘ
7. [4011-B Digital Literacy / Digital Studies](#) ⓘ : Updated language according to USBE Guidelines
8. [4071-A Alternative Language Services](#) ⓘ : The procedure has small wording changes and 2 small timeline changes. The first is that if students are identified as language learners at the beginning of the year, we have to screen them, place them in a program and notify parents within 30 days from the 1st day of school. (it used to be within 30 days of their screening date). If a language learner comes in after the beginning of school, we have 10 days to screen them, place them, and notify their parents (it used to be 14).
9. *NEW - Legislative Mandated [4012-C Plan for College and Career Readiness](#) ⓘ
10. [4023-A Work Based Learning Procedure](#) ⓘ
11. [5010-A Substitute Salaries](#) ⓘ : Updated to change the term from "aides" to "para educators". Also to align the work days and hours to match those of the current negotiated teacher days and hours.

12. *NEW - [5052-A Transportation Liability Waiver](#) 
13. *NEW - Legislative Mandated [6001-B Admissions and Attendance \(Kindergarten\)](#) 
14. *NEW - Legislative Mandated [6001-C *NEW Kindergarten Student Toilet Training](#) 
15. *NEW - Legislative Mandated [6001-D *NEW Confirmation of Toilet Training Form](#) 
16. *NEW [6024-A Administering Medications](#)  Moved procedural information in Policy 6024 to this new procedure.
17. [6026-A Concussion Management](#) 
 - a. Board Member Metcalf asked if the district trainer was the qualified medical professional to release the students from concussion? Board President read the policy associated with this procedure which states that the individual is qualified.
18. [6029-A Safe School Procedures](#)  Changed language to be consistent with Policy 6029.
19. *NEW [6029-B Student Offender Reintegration](#)  Required by state code
20. *NEW - Legislative Mandated [6029-C *NEW Reintegration Plan Meeting Form](#) 
21. *NEW - [6029-D Notice of Suspension](#) 
22. *NEW - [6029-E Suicide Prevention](#) 
23. *NEW - [6029-F Positive Behaviors Plan](#) 
24. Legislative Mandated [6065-B Verification of Parent/Guardian Contact Regarding Threat or Incident](#) 

5. ACTION: Consent Agenda

1. Meeting Minutes
 - a. [Nov 14 2024 - Minutes - Html](#) 
2. Financial Reports and Payment Requests
 - a. [NOV2024 CHECKS - PUBLIC VIEW.pdf](#)  [NOV2024 CHECKS - BOARD VIEW.pdf](#) 
 - b. [NOV2024 REVENUE.pdf](#) 
 - c. [NOV2024 EXPENSE.pdf](#) 
3. New Hires
 - a. SSAFC Hires
 - i. Eli Woolstenhulme
 - ii. Toshlyn Louder
 - iii. Vincent Genovesi
 - iv. Gage Woolstenhulme
 - v. Sydnee Maxfield
 - vi. Kole Headrick
 - i. Erica Berge
 - b. Substitute Teachers
 - i. William Russell
 - c. Paraeducators
 - i. Shelbie Burton
 - d. Other Hires

- i. Sara Lynch - LI Facilitator / SSHS Secretary
- ii. Earl "Tyke Walsh" - Sub Bus Driver

4. Policies for 2nd Reading

- a. [Policy 2016](#) 
- b. [Policy 4004](#) 
- c. [Policy 4071](#) 
- d. [Policy 5029](#) 
- e. [Policy 5052](#) 
- f. [Policy 6024](#) 
- g. [Policy 6029](#) 

5. Homeschool Affidavits

- a. 2nd Grade and 4th Grade
- a. 5th Grade

Motion to approve the Consent Agenda

Moved by: Lynda Whitmore

Seconded by: Ty Metcalf

Lynda Whitmore, Matt Weller, Ty Metcalf,
Dan Eckert, and Wendy Radke

Motion Carried 5-0

6. ACTION ITEMS

- A. South Summit Aquatic and Fitness Center Rate Increase
 - 1. Mr. Sutherland, the director of the Aquatic and Fitness Center presented the fee increase proposal.
 - a. He presented a 5% increase.

[Fee proposal of 2025 - Non-residents.doc](#) 

[Fee proposal of 2025 - residents.doc](#) 

Motion to approve the South Summit Aquatic and Fitness Center fee rate increase for 2025

Moved by: Lynda Whitmore

Seconded by: Matt Weller

Lynda Whitmore, Matt Weller, Ty Metcalf,
Dan Eckert, and Wendy Radke

Motion Carried 5-0

B. Audit Report

- 1. We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of South Summit School District (the District) as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all

material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District as of June 30, 2024, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

2. Combined Audit Report: FY 2024 Audit Report -

[South Summit SD 2024 COMBINED.pdf](#) 

Motion to approve the Audit Report for the year ending June 30, 2024

Moved by: Matt Weller

Seconded by: Ty Metcalf

Lynda Whitmore, Matt Weller, Ty Metcalf,
Dan Eckert, and Wendy Radke

Motion Carried 5-0

C. Policy 3019 - Nondiscrimination - 1st Reading

1. This was updated to align it with state code. Some procedural items were moved from the policy to the procedure.

[3019 Nondiscrimination](#) 

Motion to approve Policy 3019 - Nondiscrimination for 1st Reading

Moved by: Matt Weller

Seconded by: Ty Metcalf

Lynda Whitmore, Matt Weller, Ty Metcalf,
Dan Eckert, and Wendy Radke

Motion Carried 5-0

D. Policy 3022 - Access & Accommodations for Individuals with Disabilities - 1st Reading

[3022 Access & Accommodations for Individuals with Disabilities](#) 

Motion to approve Policy 3022 Access & Accommodations for Individuals with Disabilities for 1st Reading

Moved by: Ty Metcalf

Seconded by: Matt Weller

Lynda Whitmore, Matt Weller, Ty Metcalf,
Dan Eckert, and Wendy Radke

Motion Carried 5-0

E. Policy 4012 - Graduation Requirements - 1st Reading

1. The biggest change with this policy was to add the CCR Requirements.

[4012 Graduation Requirements](#) 

Motion to approve Policy 4012 - Graduation
Requirements for 1st Reading

Moved by: Matt Weller
Seconded by: Ty Metcalf

Lynda Whitmore, Matt Weller, Ty Metcalf,
Dan Eckert, and Wendy Radke

Motion Carried 5-0

- F. Policy 5006 - Work Hours / Workweek - 1st Reading
1. This amendment aligns the work hours and work week with the actual process.

[5006 Work Hours / Workweek](#) 

Motion to approve Policy 5006 - Work Hours / Workweek
for 1st Reading

Moved by: Ty Metcalf
Seconded by: Matt Weller

Lynda Whitmore, Matt Weller, Ty Metcalf,
Dan Eckert, and Wendy Radke

Motion Carried 5-0

- G. Policy 6005 - Student Attendance - 1st Reading
1. There were no changes to this policy. It was last reviewed in 2010.

[6005 Student Attendance](#) 

Motion to approve Policy 6005 - Student Attendance for
1st Reading

Moved by: Matt Weller
Seconded by: Lynda Whitmore

Lynda Whitmore, Matt Weller, Ty Metcalf,
Dan Eckert, and Wendy Radke

Motion Carried 5-0

- H. Policy 6006 - Compulsory Education - 1st Reading
1. The procedural language was shifted to procedures.

[6006 Compulsory Education](#) 

Motion to approve Policy 6006 - Compulsory Education
for 1st Reading

Moved by: Ty Metcalf
Seconded by: Lynda Whitmore

Lynda Whitmore, Matt Weller, Ty Metcalf,
Dan Eckert, and Wendy Radke

Motion Carried 5-0

- I. Policy 6007 - Student Fees and Fines - 1st Reading
1. Superintendent Maughan explained that the procedural items were moved into a procedure. It was also updated to better align with state code and model policies.
 2. Board Member Weller commented that he is concerned about moving it all to a procedure. There does not seem to be a check and balance system in place.
 3. Business Administrator Robinson commented that some of the fines don't cover the cost to the district.
 4. Superintendent Maughan commented that there could be a separate section that addresses fines.
 5. Business Administrator Robinson commented that the amount of money collected for breaking computer screens doesn't cover 1/3 the cost of repairing them.

[6007 Student Fees and Fines](#)

Motion to table Policy 6007 - Student Fees and Fines and bring it back in the February 2025 Board Meeting

Moved by: Matt Weller

Seconded by: Ty Metcalf

Lynda Whitmore, Matt Weller, Ty Metcalf,
Dan Eckert, and Wendy Radke

Motion Carried 5-0

- J. Policy 6022 - Student Records - 1st Reading
1. There were no changes to this policy. It was last reviewed in 2010.

[6022 Student Records](#)

Motion to approve Policy 6022 - Student Records - 1st Reading

Moved by: Matt Weller

Seconded by: Lynda Whitmore

Lynda Whitmore, Matt Weller, Ty Metcalf,
Dan Eckert, and Wendy Radke

Motion Carried 5-0

7. RECESS
None

8. BOARD ITEMS

A. Board Items

Holiday Lunch Dates:

- SSHS: Dec 18 11:00-12:00: Board Member Eckert, President Radke, Vice President Whitmore will attend.
- SSMS: Dec 19 @ 11:20 - 12:45: Board Member Metcalf and President Radke
- SSES: Dec 20 11:00-12:00: Board Member Eckert

- SSA: Dec 13 @ 11:30: Board Member Eckert and President Radke
- Bus Garage: Dec 17 @ 1:00: Board Member Eckert
- District Office & SSAFC: TBD

Board Member Eckert thanked President Radke for her work with the board

Board Member Metcalf thanked President Radke for her service to the school district.

Board Member Weller asked if the Superintendent will have data to show the board regarding the Student Analytics at mid-year. Is there any discussion on the athletic coaching pay? Vice President Whitmore commented that they are going to review it during the budget.

Vice President Whitmore thanked President Radke for her passion and her example to the board.

President Radke read a letter to the board thanking the board.

Superintendent Maughan presented President Radke with a thank you gift for her service.

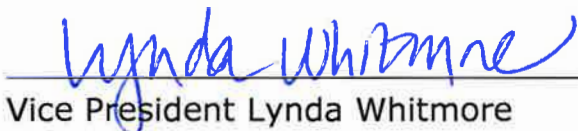
B. Student Board Items

1. Student Board Member Emily Arvizo commented that it was finals week for the UVU Classes this week. She will be getting her Associates Degree in Universal Studies.

9. Motion to Adjourn

Motion to adjourn at 6:52 p.m.

Moved by: Lynda Whitmore


Vice President Lynda Whitmore


Business Administrator Adam Robinson