
**SAN JUAN HEALTH SERVICE DISTRICT REGULAR BOARD MEETING
SAN JUAN HEALTH BUILDING CONFERENCE ROOM BLANDING, UT
OCTOBER 17, 2024 6:00 PM**

Present: Chair, Allen Barry: Board Members: Doug Christensen, Steve Simpson and Stephen Williams; Staff: Clayton Holt, CEO; Farley Crofts, CFO; Ashley Reynolds, CNO; Jimmy Johnson, COO; Jeanne Wigant, CMO; Nick Fox; Skyler Crofts, Deputy Recorder, and others as listed on guest list.

TOPIC	DISCUSSION	CONCLUSION	ACTION
Board Meeting Called to Order:	Steve called the regular meeting to order at 6:12 p.m.	Virtual: Allen Barry, Dr Wigant Absent: Paul Sonderegger, Casey Veach	
Board Minutes Approval: September 19, 2024	September 19, 2024 board minutes were reviewed	Minutes will stand as written	
Public Comment:	N/A		
Celebrations:	Clayton Holt shared that we had a successful groundbreaking ceremony last week. It was great to have so much participation and representation from our staff. Clayton also shared that the mass excavation project began this week. Nick Fox shared that we have had a couple of successful flu clinics in conjunction with the County – clinics		

	have been held in the Bluff Senior Center, in La Sal, and in Monticello Ashley Reynolds shared that Marci Bothwell went the extra mile to help a patient, This patient was in a very difficult home life situation, and Marci brought the patient some clothes and showed great care and concern. It is this type of connection that keeps people coming back into our care system.		
Vision & Values	Steve Simpson read the Vision Statement		
Old/New Business: 1. 2024 Amended Budget & 2025 Preliminary Budget Discussion	Budgeting Process - Our next Board meeting will be a budget hearing, at which time the Board will have the opportunity to approve the amended 2024 & proposed 2025 budgets - The information being presented today captures information through the month of September, and is then annualized out through the remainder of the year - By the time the budget hearing takes place, we will have data for October, and most of		

	November to provide more accurate estimates for both budgets - The 2023 data presented comes from our audited financials from the previous year - The original 2024 budget shown is what was approved at the end of 2023 2025 Projections - Revenues are being projected at a 5% increase compared to 2024 - Employee benefits are expected to increase by 10%, which is based on information we have been given by PEHP - The majority of other expenses are being projected to have about a 3% increase compared to 2024 - The employee salary numbers presented for 2025 include a 3% Cost of Living Adjustment (COLA) - Grant Proceeds will be significantly lower for 2025	- Our health insurance increase is standard for what we are seeing – We have been fortunate in previous years because we were able to negotiate a \$0 increase the two previous years. Most companies have been seeing a 5-10% increase every year, so we have been fortunate to not see these rates jump higher. - This is always a major consideration as employee wages constitute a major portion of our annual expenses	
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	as we do not anticipate being able to match the \$12.5M we received from the State of Utah to help with our replacement hospital project - Property tax revenues of \$851,908 is what the County shows we will collect based on accepting the certified rate, but we have traditionally seen additional revenue above this number - Interest income should be significantly higher in 2025 as we will be able to collect interest from the Grant & Loan project funding we receive from the State - Net Operating Loss Cost of Living Adjustments - Employee salaries have historically made up about	- Because we conservative in our budgeting, the process tends to show a worst-case scenario - We try to be conservative on our estimates for revenues, and aim high on what we expect our expenses to be - These two factors paint a bleaker outlook than we anticipate, but it avoids planning based solely on the best-case scenario	
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	50% of our total operational spend - We have tried to be consistent in offering our employees a cost-of-living adjustment every year - This helps us to avoid making big jumps all at once, and helps us stay more competitive in the market Capital Budget - At the next board meeting, we will present an updated capital planning budget - There is a meeting scheduled on Monday to get input and feedback from the Department Leaders to update this budget - We anticipate that this budget will be very lean, as so much will be addressed with the construction of the new facility		
Financial/Statistical: 1. CFO Report	Financials: Revenues: - We are ahead by \$1.9M compared to this time last year		

2. Capital Equipment Budget Update	- September is historically a lower revenue month for us, and that has held true for this year – It is exciting to see we are still doing this well in spite of the lull - Lab, Spanish Valley Pharmacy, Radiology, and Central Supply are all up this year - Inpatient services are continuing to trend downward in line with the rest of the industry - All of our clinics are hovering around even or increasing compared to the prior year Bank Balances: - These balances reflect the \$12.5M in grant funding that we have received - Outside of the grant funding, there was an increase of about \$100K compared to the previous month Other: N/A		
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3. Expenditure Review and Approval	N/A		
Goals: 1. Review Goals and Progress	Q3 Results - Overall score of 3.63 for the quarter Highlights: Patient Satisfaction - We have maintained a 72% top-box score for our Emergency Department - This is something that is really hard to maintain because of the range of patients and complexity of what happens in an ER - Other areas are maintaining high patient satisfaction as well - We are above the 80th percentile for top-box scores in each area Gross Billings - We are at \$2.889M per month in gross revenues - As mentioned earlier, there was a dip in September, but we are projecting to bounce back nicely with our October numbers		

	Departmental Goals - Billing Office Collections – We are continuing to collect above our goal levels 2025 Goals - The plan is to continue with the same program in the new year - New goals will be presented in January for ratification by the Board	- We consistently collect about 65% of what is billed - This is greatly impacted by our payer mix – we have roughly 50% commercial payers, which is great for driving up the percentage we can collect	
Administrative Report: 1. Staffing Update 2. CEO/CNO Report	Provided in the Board Packet CNO: COVID/Infection Control Update: - There has been an uptick in COVID cases – 2 hospitalizations and 8 cases in the ER - Flu is being seen more, and there have been a couple of hospitalizations Trends: - ER was slower than a normal month, but busy compared to		

	other Septembers – there was also a higher percentage of emergent cases - Transfers were up last month – this was due in part to the increase of emergent cases seen in the ER - Extended Stays were needed for 2 patients – One had to spend time in a CCU setting, and one had to stay a little longer because there was not a safe discharge option immediately available Surgery: - Orthopedics were slightly lower than normal - GYN cases were up - General Surgery was up slightly CEO: Hospital Project - The mass excavation portion of the project is underway - This will be completed by no later than December 1st - It is anticipated that within the next week a bid package will be released for a general contractor - We are trying to engage a general contractor and line out		
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	sub-contractors prior to year-end to take advantage of 2024 pricing Project Funding - We are waiting for an application from the State of Utah to be able to obtain our loan funding Staffing Needs - We are currently advertising for new providers Endocrinologist - We will be meeting with an endocrinologist from InterMountain - We are trying to bring this service on-site once a month		
Sub-Committee Reports: 1. Medical Staff Report	Summary provided in the packet IV Fluids - A shortage of IV fluids has been happening nationwide due to damage at a facility in North Carolina - Our Central Supply team has done a great job in managing our on-hand supply		

	3. Delegated Credentialing	Motion made to accept the Medical Staff's recommendation to approve the updated schedule C-1 for the following services: N/A	Motion: Second: Motion Unanimous
Policy Review & Approval 1. New Policies 2. Existing Policies		Motion made to approve the revised and unchanged policies as listed in the Board Packet.	Motion: Steph W Second: Doug C Motion Unanimous
Closed Session: 1. Personnel – Character, Professional Competence, or Physical or Mental Health of an Individual 2. Strategy Session to the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimated value of property under consideration or prevent the public body from completing the transaction on the best terms possible		Motion to go into closed session at 7:33 p.m. Stephen Williams – Aye Steve Simpson – Aye Doug Christensen – Aye Motion made to go out of closed session at 7:49 p.m.	Motion: Steph W Second: Doug C Motion Unanimous Motion: Steph W Second: Doug C Motion Unanimous
Other Business 1. Next Meeting Date 2. Medical Staff Meeting	December 5, 2024 in Monticello November 14, 2024		

Adjournment:		Meeting adjourned at 7:50 p.m.	Motion: Steph W Second: Doug C Motion Unanimous


 Allen Barry, Chairman

Date 12/5/24