

APPROVED
Grand County Public Library
Minutes for the Regular Board of Directors Meeting
November 13, 2024 5:30 pm
Board Room, Grand County Public Library

In attendance for the November 13, 2024 Grand County Public Library Board meeting held in the Board Room at the Grand County Public Library, were as follows: Michele Widera, Rowan List, Brian Parkin, Trish Hedin, and Didar Charles. Also present were Carrie Valdes, Library Director; and Meghan Flynn, Assistant Director (minutes). Anne Clare Erickson, Rachel Stenta and Klayre Humphreys were absent.

Michele called the meeting to order at 5:33 p.m.

Approval of the minutes for the September 12, 2024 meeting was discussed. Rowan made a motion to approve the minutes as presented. Trish seconded the motion and it passed unanimously.

The library bills were passed around for review.

There were no Citizens to be Heard.

Carrie delivered a Director's Report to the Board. She anticipates that the library's 2024 operational budget will be underspent by approximately \$60,000. The plan for 2024 surplus funds is to move them into a capital projects account so the library can begin addressing facility needs in 2025. Capital project needs for the Moab library building include: fixing malfunctioning HVAC units, replacing 75% of the roof, fixing broken light fixtures, replacing Cat 5 cabling with Cat 6 cable to address connectivity problems, replacing broken ceiling tiles and worn carpet, and making bathroom doors handicap accessible. Also, the solar panels on the roof are not currently working. There is a grant opportunity to fix the solar panels, but that cannot happen until the roof is fully repaired. Carrie noted that there may be opportunities to save money if the library can work with contractors who will be working on the Moab City building repairs next year. If library building closures are necessary, it will be important to manage the impact on the community and reduce costs where possible. Discussion followed.

Carrie continued the Director's Report noting that there is a plan to relocate the Teen Center to the vacant Housing Authority building that is next door to the Moab library. The move will happen if the County Commission approves the lease agreement. The rent payment is already accounted for in the 2025 library budget. Outreach this fall has been very successful and the library is looking forward to hosting the Friends of the Library one day book sale. More discussion followed.

There was no Old Business.

The Board moved on to New Business. The first item on the agenda under New Business was Discussion and Consideration of Setting a 2025 Board Meeting Schedule. The Board discussed options. Michele made a motion to set next year's meeting schedule to 5:30 pm on the second Thursday of every other month beginning with January. Trish seconded the motion and it passed unanimously.

The second item under New Business was Discussion and Consideration of Approval of a Grand County Public Library Strategic Plan 2025-2030. Carrie noted that a strategic plan is required by the Utah State Library. The document also serves as a helpful tool for staff to use when setting annual performance goals. The plan will be a living document, actively updated by library staff as the plan's objectives and projects are completed and/or adjusted if necessary. Discussion followed. Brian made a motion to approve the 2025-2030 Strategic Plan as presented. Didar seconded the motion and it passed unanimously.

There was no Consent Agenda.

There were no Board Reports.

The Board moved on to Future Agenda Items. Carrie noted that there will be two vacant seats on the Board at the beginning of next year. Didar has decided to not serve a second term and Rachel has resigned her seat because her primary residence is no longer in Grand County. Board members are encouraged to spread the word to any interested candidates.

A closed session was not needed. Michele adjourned the meeting at 6:20 p.m.