



CLEARFIELD PARKS & RECREATION COMMISSION MINUTES

Wednesday November 20, 2024

Executive Conference Room, 3rd floor
55 South State Street
Clearfield, Utah

PRESIDING: Chair Barbara Bloomfield

PRESENT: Commissioner Thomas Mayer, Commissioner Matthew Mangum, Commissioner Jason Linder, Commissioner Connie Dooley, Commission Anthony DeMille, Commissioner Barbara Bloomfield, Youth Commission Member Ashlyn Peterson, Commissioner Vern Phipps, Councilmember Dakota Wurth

ABSENT: Commissioner Nancy Austin, Commissioner Jim Cordeiro

STAFF PRESENT: Administrative Assistant Liz Schwab, Community Services Deputy Director Curtis Dickson, Community Services Director Eric Howes, Attendee Dakota Wurth, Parks & Open Space Manager Ben Frye

VISITORS:

CALL TO ORDER/ROLL CALL: Chair Bloomfield called to order 07:00 p.m.

APPROVAL OF MINUTES: October 16, 2024

Commissioner Mayer moved to approve October 16, 2024, Minutes., seconded by Commissioner DeMille.

RESULT: Passed [9 TO 0]

YES: Commissioner Mayer, Commissioner Mangum, Commissioner Linder, Commissioner Dooley, Commission DeMille, Commissioner Bloomfield, Youth Commission Member Peterson, Commissioner Phipps, Councilmember Wurth

NO: N/A

1. Open Comment Period: No public attended.

2. Staff Report: Ben Frye, Parks Manager, provided a comprehensive report on the successes, challenges, and objectives of the Parks Department.

Improvements Completed This Year:

- Bicentennial Playground Installation:
 - Successfully installed a new playground at Bicentennial Park.
- 650 North Beautification Project:
 - Despite low community participation, Ben's team worked diligently to complete the landscaping project.
- Area 51 Enhancements:
 - Weeding completed, with drought-resistant plants added to improve sustainability and reduce water usage.

Projects In Progress:

- I-15 Beautification:
 - Work continues improving the aesthetics along the I-15 corridor.
- Fisher Skate Park Upgrades:
 - Enhancements underway to better serve the skateboarding community.

Support for City Events: The Parks Department played a vital role in the success of several key events:

- Pumpkin Float
- Boonanza
- Holiday Decorations:
 - Team installed holiday lights and decorations at City Hall.

New Employees:

- Keaton
 - Hired as a full-time staff
- Derrick:
 - Oversees open space management.
- Luke and Abdualli:
 - Hired as part-time staff

Future Plans and Funding:

1. Steed Pond Improvements:
 - Ben stated that he would utilize PARAT tax funds for upgrades.
 - Collaborative efforts with the Department of Natural Resources (DNR) are underway to secure a grant for dock installations at Steed Pond.

Ben Frye expressed pride in the team's achievements this year and outlined a clear vision for continued improvements in parks and community spaces. The department remains committed to enhancing recreational areas and supporting city events to foster community engagement.

3. Park Watch Report

- Central Park:
 - Looks good.
- Cornerstone Park:
 - Looks good.
- Kiwanis Park:
 - Looks good.
- Fisher Park:
 - Looks good.
- Steed Park:
 - Looks good.
- Bicentennial Park:
 - Some graffiti issues, including incidents involving vinegar bombs.

- Canal Trail:
 - Some trash along the trail needs attention.
- Rose Garden:
 - Plan in place to oversee and repair previous damages.

4. Organization Items

Holiday Decoration Contest: The commission reviewed the detailed plans for the Holiday Decoration Contest. Key points include:

- Nomination Process:
 - Nominations will be submitted via an online form and mapped out for judging.
- Judging Schedule:
 - The commission will meet December 18th at 5 PM in the north parking lot to drive the Christmas Decoration route and judge entries.
- Annual Holiday Dinner:
 - Following the judging, the commission and a plus-one will return to City Hall for the annual holiday dinner, catered by Red Beard.

Commission Updates:

- 2025 Meetings Review:
 - Commissioners reviewed the 2025 meeting schedule and identified one date change: the meeting originally scheduled for September 17th has been moved to September 10th.
- Elections:
 - The commission held elections for office positions:
 - Chair: Barbara
 - Co-Chair: Matthew Mangum
- URS Document:
 - The commission completed the URS document requested by the city's finance department.
- Commissioner Phipps moved to approve Barbara Bloomfield as Commission Chair., seconded by Commissioner Mayer.

RESULT: Passed [9 TO 0]

YES: Commissioner Mayer, Commissioner Mangum, Commissioner Linder, Commissioner Dooley, Commission DeMille, Commissioner Bloomfield, Youth Commission Member Peterson, Commissioner Phipps, Councilmember Wurth

NO: N/A

Commission DeMille moved to approve Matthew Mangum as Commission Co-Chair., seconded by Commissioner Mayer.

RESULT: Passed [9 TO 0]

YES: Commissioner Mayer, Commissioner Mangum, Commissioner Linder, Commissioner Dooley, Commission DeMille, Commissioner Bloomfield, Youth Commission Member Peterson, Commissioner Phipps, Councilmember Wurth

NO: N/A

COMMUNICATION ITEMS

Council Liaison Minute

Council Acknowledgment: Council Member Wurth expressed heartfelt appreciation for the hard work put into the Yard of the Year contest. He also opened the floor for questions from the commission.

Commissioners' Minute

Community Event Planning:

- Skate Park Improvements Event:
 - Proposed to promote and celebrate upgrades to Fisher Skate Park.
 - 50/50 Manager expressed interest in sponsoring the event.
 - Advertisement and sponsorship plan discussed, with commissioners divided into groups to approach local businesses for support.
- Dog Event:
 - Planning a second dog-focused event, following the success of last year's event.

Deputy Director's Report

- Jr. Jazz:
 - 1–3 grade program finished; registration for older grades is open.
- Pickleball Lessons:
 - Classes ongoing.
- Dinksgiving Event:
 - Scheduled for this weekend.
- “Into the Woods” Performance:
 - Successfully completed.
- Band and Choir Winter Concert:
 - Preparing for upcoming performances.
- School District Collaboration:
 - Meeting to discuss new programming opportunities.

Director's Report

Project Updates:

- I-15 Interchange:
 - Found the need to bore due to encountering fiber cable utility lines.
 - Project will pause in mid-December (or sooner, depending on weather) and resume in spring.
 - Modified drawings to address issues with fiber cables.
 - Goals for the Project:
 - Beautify the area.
 - Ease maintenance efforts.
 - Prevent the area from being repurposed for construction storage.
 - A presentation was given, including pictures showing the project's progress.
- Naming Rights Study:

- Study is complete and currently under review.
- Amphitheater Design:
 - Under active review and planning.
- Impact Facility and Capital Project Study:
 - Council approved updates to provide better information for planning.
- Field Space Expansion:
 - Exploring options to add field space, including utilizing two retaining basins.
 - Proposal includes a basic gym to accommodate the city's growth.

Next Meeting: Wednesday December 18th, 2024, at 7p.m.

****PARKS AND RECREATION COMMISSION MEETING ADJOURNED****

Commission DeMille moved to adjourn at 08.21 p.m., seconded by Commissioner Mangum. RESULT: Passed [9 TO 0]

YES: Commissioner Mayer, Commissioner Mangum, Commissioner Linder, Commissioner Dooley, Commission DeMille, Commissioner Bloomfield, Youth Commission Member Peterson, Commissioner Phipps, Councilmember Wurth

NO: N/A

Dated this 10th day of December 2024
/s/Liz Schwab, Administrative Assistant