



Regular City Council Meeting

Minutes

Tuesday, December 10, 2024 at 6:00 pm

AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

1. Roll Call, Prayer, Pledge

Minutes:

Mayor Rowley conducted the meeting. City Recorder, Myra Young took minutes. City Council Members present were Bryce Hamilton, Tom Bruton, Jenny Adams, and Jason Baker. Council Member Ivie was absent. Mayor Rowley offered the prayer. Mayor Rowley led the Pledge of Allegiance.

Public Attendees: Cindy Bruton, Chuck Richins, Lane Genereaux, Kim Hanson, Susan Hamilton.

2. Minutes

Minutes:

MOTION by Council Member Bruton seconded by Council Member Hamilton to approve the minutes with changes from November 26, 2024.

- Council Member Hamilton – Aye
- Council Member Bruton – Aye
- Council Member Adams - Aye
- Council Member Ivie – Absent
- Council Member Baker – Aye

Motion carried by unanimous vote.

3. Bills

Minutes:

MOTION by Council Member Hamilton, seconded by Council Member Adams to pay the bills.

- Council Member Hamilton – Aye
- Council Member Bruton - Aye
- Council Member Adams - Aye
- Council Member Ivie – Absent
- Council Member Baker – Aye

Motion carried by unanimous vote.

4. Business License

Minutes:

Danita Hinton would like a business license. She will be providing interior, landscape, and graphic design services at Otilie Design located at 640 E 600 470 S.

MOTION by Council Member Baker, seconded by Council Member Bruton to approve a business license for Otilie Design, Danita Hinton, designer.

- Council Member Hamilton – Aye
- Council Member Bruton – Aye
- Council Member Adams – Aye
- Council Member Ivie – Absent
- Council Member Baker – Aye

Motion carried by unanimous vote.

Samuel Hoopes would like a business license. He will be providing a short-term rental option as AMS Hoopes located at 482 E 100 S.

MOTION by Council Member Bruton seconded by Council Member Hamilton to approve a business license for AMS Hoopes, Samuel Hoopes, short-term rental.

- Council Member Hamilton – Aye
- Council Member Bruton – Aye
- Council Member Adams – Aye
- Council Member Ivie – Absent
- Council Member Baker – Aye

Motion carried by unanimous vote.

5. Planning And Zoning

Minutes:

Mayor Rowley provided an update on the progress of the Airport Overlay Zone. The city has compiled all the necessary names for the mailer. A Public Hearing is scheduled with the Planning and Zoning Commission on January 13th, followed by presentation to the City Council on January 28th, allowing adequate time for public comment.

There was discussion about whether the city needs to file an extension since the end-of-year deadline will not be met, potentially leading to repercussions. Neal Fraser from J-U-B, who is assisting with the process, mentioned that other cities are also facing similar delays. Mayor Rowley will confirm this with Neal.

The Council and Mayor Rowley will review the draft ordinance and make any necessary revisions prior to its finalization.

6. Duchesne County Mosquito Abatement - Acknowledgement of Tentative Budget Review

Minutes:

The City Council reviewed the documents.

7. 15-Minute Open Session

Minutes:

No one came forward for the 15-minute open session.

8. Book Of Complaints, Concerns And Comments

Minutes:

There was one entry made into the book. Myra Young, City Recorder read it aloud. 11/27/24
Danita Hinton - Complimented the city workers on how nice the main street gutters looked.

9. Mayor And Council Review Of Old Business

Minutes:

- Council Member Bruton distributed an addendum related to the Hogan Park issue, which included a report from the Tri-County Health Department. During the discussion, questions arose regarding why a section of the report was redacted. Mayor Rowley explained that it was received that way.
- Council Member Bruton also provided an update regarding the Farm Creek Road residents. They are scheduled to meet with Todd Smith, administrator of the Northside Irrigation System, and plan to connect with Stan Bench, administrator of the Bluebench Irrigation System. Elaine Despain has concerns about the future road alignment. Mayor Rowley confirmed that the upcoming sewer project will require some road realignments. The sewer design uses the city's right-of-way, but some residents have personal property within this area, which could complicate the project, and could involve removing sections of curb, gutter, and trees. Chuck Richins from Horrocks Engineering has completed the sewer design, and the project is currently out for bids, with submissions due this Thursday. However, the timeline for construction remains uncertain. Mayor Rowley emphasized that if the city takes responsibility for the outlet, they must secure an easement to install a meter and maintain access. Council Member Bruton will follow up with Elaine Despain and encourage residents to make a timely decision about their next steps. Coordination will be essential to align all plans and minimize disruptions.
- Council Member Adams asked if the Johnson Water Contract had been received. Mayor Rowley responded that it had not and mentioned that he has been working with Drew Eschler on the matter.
- Council Member Adams also inquired if Jessie Hyde from Central Utah Water had met with Lane regarding the potential overcharges on their billing. Lane confirmed that the issue has been resolved. However, Mayor Rowley noted that corrections still need to be made to the city's billing system.
- Mayor Rowley informed the Council that Matt Skewes has submitted his two-week notice, with his last day set for December 20th. The job posting will be placed in the newspaper, but there is no urgency to fill the position immediately since this is a slower period.
- Council Member Hamilton addressed the need to find members for the Planning and Zoning Commission. They discussed various people for the position.

10. Work Session**Minutes:**

There was no work session held.

11. Executive Session**Minutes:**

There was no executive session held.

12. Adjournment**Minutes:**

MOTION by Council Member Bruton seconded by Council Member Adams to adjourn the regular

City Council meeting at 6:24 pm.

- Council Member Hamilton– Aye
- Council Member Bruton– Aye
- Council Member Adams– Aye
- Council Member Ivie – Absent
- Council Member Baker – Aye

Motion carried by unanimous vote.

Attest:

Myra Young, Recorder: Myra Young

Contact: Myra Young (myoung@duchesnecity.com 435-738-2464) | Minutes published on 01/16/2025, adopted on 01/14/2025