

Open Regular Board of Trustees Meeting

WHITE CITY WATER IMPROVEMENT DISTRICT

BOARD OF Trustees

District Office

999 Galena Drive

999 East Galena Dr.

Sandy, Utah

Wednesday, December 18, 2024

Minutes

Members

Present: Paulina Flint, Chair; Bob Johansen, Vice Chair; Christy Seiger Webster (electronically)

Others

Present: Sue Dean, Ryan Johnson, Cliff Linford, James Lucas

Members

Excused: Garry True, Treasurer

Others

Excused: Paul Ashton, Dave Sanderson

1 Call to Order and Determination of Quorum -

The Regular meeting of the White City Water Improvement District Board of Trustees was called to order at 5:45 pm. On Wednesday, December 18, 2024 by Chair Paulina Flint at the District Office. It was determined a quorum was present, with Ms. Seiger–Webster joining electronically, and Mr. True excused. Mr. Ashton and Mr. Sanderson were also excused.

2. Public Comment

Mr. Johnson reported no public comment has been received in person, in writing or electronically. .

3. Approval of Minutes of November 20, 2024 -

After Review, **It was moved by Mr. Cutler, seconded by Mr. Johansen the minutes of the November 20, 2024 be approved with corrections. The motion was approved with the following vote: Ms. Seiger–Webster and Flint, aye; Messrs. Cutler and Johansen, aye.**

4. Accountant/Financial Report

- Year to Date Report for November, 2024 - Mr. Johnson reported for Dave

- Sanderson. We are right where we need to be. At year end we will be about \$4.6M **It was moved by Mr. Johansen, seconded by Ms. Seiger-Webster the Year to Date Report for November be accepted. The motion was approved with the following vote; Messrs. Johansen and Cutler, aye; Ms. Flint and Seiger-Webster, aye.**
- Approval of November 2024 Expenses - After review, **It was moved by Mr. Johansen, seconded by Mr. Cutler the November, 2024 Expenses be approved. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. Cutler and Johansen, aye.**

5. General Manager Report

Upcoming Conferences, Seminars and Meetings

Mr. Johnson reporting for Mr. Ashton. Meetings and attendees are listed on the agenda. Reservations for rooms for Spring Rural Water and Utah Water Users have been made for those listed.

- Rural Water Spring Conference - February 25-28, 2026 - St/ George = **Paulina, Christy, Bob, Cody**
- Utah Water Users Conference - March 17-19m 2025 - St. George - **Paulina, Paul, Bob Garry?**

It is moved by Mr. Johansen, seconded by Mr. Cutler the General Manager's Report be accepted. The motion was approved with the following vote: Messrs. Cutler and Johansen, aye; Ms. Seiger-Webster, aye.

6. Discussion and Action re: 2025 Rules and Regulations -

Mr. Johnson suggested this item be discussed after the 2025 Public Hearings. Changes to the Rules and Regulations may be required. 2025 Rules and Regulations will be mailed to residents with the January billing. **It was moved y Mr. Johansen, seconded by Mr. Cutler the 2025 Rules and Regulations be approved. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. Cutler and Johansen, aye.**

7. Discussion and Action on Retention of PFCSLLC dba Foxley & Pignanelli Lobbyist Service

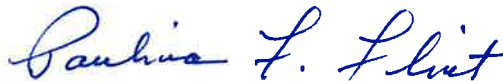
Mr. Johnson stated a letter from Doug Foxley is included in the meeting packet regarding Lobbyist Services in 2025 in the amount of \$32,000. **It was moved by Mr. Cutler, seconded by Mr. Johansen the agreement with PFCS LLC for lobbyist services for 2025, The motion was approved with the following vote: Messrs. Johansen and Cutler, aye; Ms. Flint and Seiger-Webster, aye.**

- 8 Discussion and Action re: Sunrise Engineering Recommendation on Responses to RFP for On-Call Maintenance and Capital Improvement Contractor - Mr. Johnson stated as discussed in Planning Committee Meeting, The bids received in response to our RFP for On-Call Maintenance and Capital Improvement Contractor was discussed. We received 2 responsible bids and Sunrise Engineering has recommended Matrixx Excavation be awarded the contract. Information is included in the meeting packet Annual cost of \$35,000. **It was moved by Mr. Johansen, seconded by Mr. Cutler the Sunrise Engineering recommendation for On-Call Maintenance and Capital Improvement Contractor be accepted. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. Cutler and Johansen, aye.**

It was moved by Mr. Johansen, seconded by Ms. Seiger-Webster the public meeting be closed and the Board move into Closed Session under Utah Code Ann. 52-4-205 for discussion of Personnel Issues The meeting was closed at 5:44 p.m. on Wednesday, December 18, 2024, with Paulina Flint, Bob Johansen, Cody Cutler, Christy Seiger-Webster, Ryan Johnson and Sue Dean in attendance.

I, Paulina Flint, Chair of the White City Water Improvement District Board of Trustees, hereby certify that on Wednesday, December 18, 2024 the public Board of Trustees meeting was closed for discussion of Personnel Matters. No other decisions or actions were taken at that time.

Paulina F. Flint, Chair



9. Closed Session
- A. Discussion of the Character, Professional Competence, or Physical or Mental Health of and Individual (Utah Code Ann. 52-4-205)
 - B. Strategy Session to discuss pending or reasonably imminent litigation (Utah Code Ann. 52-4-205)
 - C. Strategy Session to discuss the Purchase, Exchange or Lease of real property. (Utah Code Ann. 52-4-205)
 - D. Discussion regarding deployment of security, personnel, devices or systems (Utah Code Ann. 52-4-205)
The Closed session was not recorded and no minutes were taken
Personnel issues were discussed.
 - E. Investigation of (Utah Code Ann. 52-4-204)

At 5:53 p.m. It was moved by Mr. Johansen, seconded by Mr. Cutler the Board move out of Closed Session. The motion was approved with the following vote: Messrs. Johansen and Cutler, aye; Ms. Seiger-Webster and Flint, aye.

It was moved by Mr. Johansen, seconded by Mr. Cutler the Board take a brief recess. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. Cutler and Johansen, aye.

Open Public Meeting for Purposes of Public Hearing @ 6:00 p.m.

1. Call to Order and Determination of Quorum -

The Public Hearing was called to order by Chair Paulina Flint at 6:00 p.m. on Wednesday, December 18, 2024 at the District Office. It was determined a quorum was present with Mr. True, excused Mr. Ashton and Dave Sanderson also excused.

It was moved by Mr. Johansen, seconded by Mr. Cutler the Public Hearing re: 2025 Cost of Living Fee Increases be opened. The motion was approved with the following vote: Messrs. Cutler and Johansen, aye; Ms. Flint and Seiger-Webster, aye

2. Public Hearing Re: 2025 Cost of Living Fee Increase

- a. Open Public Comment and/or questions re: 2025 Cost of Living Fee Increase
It was moved by Mr. Johansen, seconded by Mr. Cutler the meeting be opened to the public for public comment. The motion was approved with the following vote: Ms. Seige-Webster and Flint, aye; Messrs. Cutler and Johansen, aye.

Ryan Johnson stated no public comment has been received, and no public representatives are present.

- b. Close Public Haring
It was moved by Me. Cutler, seconded by Ms. Seiger-Webster the Public Hearing re: Cost of Living Fee Increases be closed. The motion was approved with the following vote: Messrs. Cutler and Johansen, aye; Ms. Seiger-Webster and Flint, aye.

3. Discussion & Action on Budget Resolution #24-12-001 - A Resolution Adopting the 2025 Cost of Living Fee Increase

After discussion, **It was moved by Mr. Johansen, seconded by Mr. Cutler Resolution #2024-12-001 - A Resolution Adopting the 2025 Cost of Living Fee Increases be approved. The motion was approved with the following vote: Messrs. Cutler and Johansen, aye; Ms. Flint and Seiger-Webster, aye**

- 4 Public Hearing re: 2025 WCWID Final Budget
a Presentation of 2025 WCWId Final Budget-

Mr. Johnson highlighted items in the proposed 2025 WCWID Budget:.
Operating Revenue \$4.5M in meter sales
Total Operating Revenue \$47M
Increase Emergency Reserves to \$1.5 M from \$1M
Other items reviewed included capital improvements, Increase in staffing,
Increased power costs, ,group health coverage, bond payments, New systems
and equipment, . The proposed budget has been reviewed several times in
Committee and Board meetings. He asked if there were any questions. Ms.
Flint stated the Committee e has done a great job in preparing this Budget and
expressed appreciation for the work on behalf of the District. There were no
questions.

- b Open Public Hearing for Public Comment and/or questions re: 2025 WCWID Final
Budget -

**It was moved by Mr. Johansen, seconded by Mr. Cutler the Public Hearing for
Public Comment and questions re: 2025 Final Budget be opened t0 the public. The
motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs.
Johansen and Cutler, aye.**

Mr. Johnson stated no public comment has been received, and noted there were no
public representatives present.

- c Close Public Hearing -

**It was moved by M. Johansen, seconded by Mr. Cutler the Public Hearing re:
2025 WCWID Budget be closed. The motion was approved with the following vote:
Messrs. Cutler and Johansen, aye; Ms. Flint and Seiget-Webster, aye.**

5. Discussion and Action on Budget Resolution#2024-12-002 - A Resolution adopting the
2025 Budget

**It was moved by Mr. Johnson, seconded by Ms. Seiger-Webster, Resolution
2024-12-002- A Resolution adopting the 2025 Budget be approved. The motion was
approved with the following vote: Messrs. Cutler and Johansen, aye; Ms. Flint and
Seiger-Webster, aye.**

Ms. Flint stated the Board would now return to the regular meeting agenda to consider remaining agenda items.

6. Discussion and Action on 2025 Rules and Regulations

Mr. Johnson stated a Draft of the 2025 Rules and Regulations is included in the meeting packet. Budget items approved at tonight's public hearing will require that changes be made. After approval, he will make those changes and prepare the 2025 Rules and Regulations to be included in the January billing to resident. After discussion, **it was moved by Mr. Johansen, seconded by Mr. Cutler the 2025 Rules and Regulations be approved. The motion was approved with the following vote: Ms. Seiger-[Webster and Flint, aye; Messrs. Cutler and Johansen, aye.**

10 Discussion and Action re: Annual Employee Recognition Awards

Mr. Johnson stated Mr. Ashton's memo details his recommendations for staff recognition awards which was discussed in Closed Session. **It was moved by Mr. Johansen, seconded by Mr. Cutler the recommendations made by Mr. Ashton for employee recognition awards be approved. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. Cutler and Johansen, aye.**

11 Water System Issues

There were no Water System Issues for discussion.

12. Suggested Items for Future Board Meetings

There were no items for future board meetings suggested.

13. Adjourn -

It was moved by Mr. Johansen the meeting adjourn.

Respectfully submitted,



Susan A Dean, Secretary



Paulina F. Flint, Chair