

Provo City School District Board of Education Study Session and Business Meeting

(Tuesday, December 10, 2024)

280 W 940 N Provo UT 84604

Generated by Bonnie Tautkus on Tuesday, December 10, 2024

Members present

Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

A. 4:15pm Study Session

Procedural: 1. Welcome: President Rebecca Nielsen

Meeting called to order at 4:17pm

Procedural: 2. Roll Call *(Audio Timestamp 00:00:08)*

Rebecca Nielsen, Board President; Jennifer Partridge, Board Vice President; Melanie Hall, Board Member; Teri McCabe, Board Member, Meg Van Wagenen, Board Member; Hutch Fale, Student Board Member; Monika Tua'one, Student Board Member; Gina Hales, Board Member; Lisa Boyce, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent

Action: 3. Motion to Convene *(Audio Timestamp 00:00:29)*

I move that we convene the Study Session.

Motion by Jennifer Partridge, second by Melanie Hall.

Information: 4. Board Handbook Training: Member Lisa Boyce

(Audio Timestamp 00:00:42)

Summary:

Lisa Boyce gave a recap of financial timelines and information from the handbook. She suggested other board members set up a time to meet with Business Administrator Devyn Dayley, as she did, to better understand the financial processes for the district.

Information: 5. Open Enrollment: Jason Garrison *(Audio Timestamp 00:05:28)*

All schools will be open for open enrollment for the next school year.

Discussion, Information: 6. Construction Update *(Audio Timestamp 00:06:49)*

Summary:

Brandon Gray with Navigate presented on the following construction projects.

Wasatch:

- Going really well, continues to progress
- January 15th first day of classes in the new building

Timpview:

- Progress continues
- Mechanical all going in
- On track, delays have been mitigated
- February 19th completion

Discussion, Information: 7. Proposed Calendar for 2026-2027:

Communications Director Caleb Price *(Audio Timestamp 00:17:42)*

Summary:

- Per recent survey, calendar A is far and away the most preferred calendar for employees, students and parents. It is also most similar to previous years.
- District leadership therefore recommends that the board approves calendar A.

Information: 8. Calendar Changes for 2024-2025 & 2025-2026 School Year: Deputy Superintendent Jason Cox *(Audio Timestamp 00:26:18)*

Summary:

- As there is a need to account for 2 SEP dates that weren't added earlier, district leadership is asking the board to approve a change to the 2024-25 school year calendar that moves the last two days of school back 2 days.
- The 2025-26 needs the same adjustment but there is more time to look at this, it will be brought back to the board next month instead of voting on it today.

Information: 9. Updated Board Handbook: President Rebecca Nielsen

(Audio Timestamp 00:34:55)

Summary:

- Board president Rebecca Nielsen and Board Member Melanie Hall worked on updating the board handbook and would like to have the board approve it tonight.
- Moving forward, the board will likely review and update the handbook every two years or so.

Discussion, Information: 10. Franklin Elementary Continuous School Improvement Funding Proposal *(Audio Timestamp 00:36:57)*

Summary:

- Reviewed plans and progress on work done and future plans for Franklin Elementary School
- There is CSI grant money coming from the state that the District plans to use to hire another instructional coach, Professional Development for teachers, and instructional assistants
- [Franklin CSI Plan Summary](#)

Discussion, Information: 11. Policy Review, First Reading and Discussion 3118, 3160, 4400: Superintendent Wendy Dau

(Audio Timestamp 00:47:13)

Summary:

The board discussed three policies in draft form.

[Policy 3118 Summary of Changes](#)

[Policy 3160 Summary of Changes](#)

[Policy 4400 Summary of Changes](#)

Discussion, Information: 12. Policy Review, Up for Vote: 3315 Student Reintegration Plans and 6020 Budget Preparation

(Audio Timestamp 01:26:41)

Summary:

The Board discussed the two policies up for a vote tonight.

[Policy 3315 Summary of Changes](#)

Policy 6020: Policy updated to be in line with current law

Discussion, Information: 13. Sex Education Committee Report *(Audio Timestamp 01:48:52)*

Summary:

- Brian Mangum, Curriculum Specialist, reviewed the committee and the committee members

Information: 14. PHS Consultant RFP *(Audio Timestamp 01:53:02)*

Information not yet available, will move this item to the January board meetings agenda.

Discussion, Information: 15. Utah Fits All Scholarship Discussion

(Audio Timestamp 01:54:01)

Summary:

The board discussed the benefits and challenges of being a vendor for the Utah Fits All Scholarship students.

- The board asked for more data
- [Utah Fits All Benefits and Challenges](#)

Information: 16. Large Purchase Requests: Devyn Dayley, Business Administrator *(Audio Timestamp 02:34:05)*

Summary:

- Business Administrator Devyn Dayley explained the two large purchase requests for intercom systems and Into Math and Waggle licenses.

Due to time constraints the board will cover items 17 and 18 in the business meeting

Discussion, Information: 17. Consent Calendar Review and Questions: Pres. Rebecca Nielsen *(Audio Timestamp*

Moved to the business meeting.

Information: 18. Upcoming Board Calendar Items: President Rebecca Nielsen

Moved to the business meeting.

Action: 19. Motion to Adjourn *(Audio Timestamp 02:40:03)*

I move that we adjourn the Study Session.

Motion by Gina Hales, second NONE.

B. 7:00pm Business Meeting

Procedural: 1. Welcome: President Rebecca Nielsen

Meeting called to order at 7:06

Procedural: 2. Roll Call *(Audio Timestamp 00:00:31)*

Melanie Hall, Board Member; Gina Hales, Board Member; Meg Van Wagenen, Board Member; Wendy Dau, Superintendent; Rebecca Nielsen, Board President; Jennifer Partridge, Board Vice President; Teri McCabe, Board Member; Lisa Boyce, Board Member; Devyn Dayley, Business Administrator; Monika Tua'One, Student Board Member; Hutch Fale, Student Board Member

Action: 3. Motion to Convene *(Audio Timestamp 00:01:04)*

I move that we convene the business meeting.

Motion by Gina Hales, second by Melanie Hall.

Procedural: 4. Opening Remarks: Jennifer Partridge, Board Vice President *(Audio Timestamp 00:01:23)*

Summary:

- Attended USBA new board member institute, with new incoming board member Emily Harrison
- 51 new board members
- Variety of perspective and ideas
- Amazing that voters choose the board members to represent them in district decisions
- Many different viewpoints, opinions and all work to represent voters in our areas
- Invitation to come and see what boards do, work on district committees, talk to board members
- Thank you to everyone in our district.... etc.

Procedural: 5. Pledge of Allegiance: Aaron Peterson, Provost Elementary School 6th Grade Student *(Audio Timestamp 00:04:46)*

C. Community Connections

Recognition: 1. Employee Recognition: Provo Way Awards Deputy Superintendent Jason Cox *(Audio Timestamp 00:05:31)*

Provo Way Award Recipients

Joan Christiansen, Timpview High School, School Nurse

Christiana Dennis, Adult Education, Teacher

Samantha Turner, Shoreline Middle School, Teacher

Tricia Biggs, Provost Elementary, Principal

Lynn Allred, Provo High School, Assistant Principal

Recognition: 2. Special Recognition: Superintendent Wendy Dau *(Audio Timestamp 00:11:03)*

Summary:

- Thank you to President Rebecca Nielsen as this is her last board meeting

Report: 3. School Report: Provost Elementary Principal Tricia Biggs

(Audio Timestamp 00:21:14)

[Provost Elementary Board Report](#)

Procedural: 4. Public Input *(Audio Timestamp 00:39:57)*

None

Next 2 items moved to the business meeting from the study session.

Discussion, Information: 17. Consent Calendar Review and

Questions: Pres. Rebecca Nielsen *(Audio Timestamp 00:40:05)*

Summary:

- Questions asked and answered

Information: 18. Upcoming Board Calendar Items: President Rebecca

Nielsen *(Audio Timestamp 00:41:26)*

Summary:

- Reviewed

D. Business Items

Action: 1. Board Handbook *(Audio Timestamp 00:41:43)*

I move that we approve the updated board handbook as discussed in study session.

Motion by Gina Hales, second by Lisa Boyce.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 2. Calendar Changes for 2024-2025 *(Audio Timestamp 00:42:57)*

I move that we approve the calendar changes for the 2024-2025 school year as discussed in study session.

Motion by Melanie Hall, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 3. Calendar Changes for 2025-2026 *(Audio Timestamp 00:44:49)*

I move that we table this item.

Motion by Teri McCabe, second by Jennifer Partridge.

Action: 4. Proposed Calendar 2026-2027 *(Audio Timestamp 00:45:59)*

I move that we approve the proposed 2026-2027 Calendar as discussed in the study session.

Motion made by Jennifer Partridge, second by Lisa Boyce.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 5. PHS Consultant RFP *(Audio Timestamp 00:46:56)*

I move that we table the vote on the PHS Consultant RFP.

Motion made by Jennifer Partridge, second by Gina Hales

Action: 6. Large Purchase Request: Into Math Licenses

(Audio Timestamp 00:47:20)

I move that we approve the large purchase request for Into Math and Waggle Licenses in the amount of \$284,846.58 as discussed in study session.

Motion by Lisa Boyce, second by Jennifer Partridge.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 7. Large Purchase Request: Intercom Systems for Provo Peaks and Amelia Earhart Elementary Schools *(Audio Timestamp 00:48:35)*

I move that we approve the large purchase request for intercom systems at Provo Peaks and Amelia Earhart Elementary Schools in the amount of \$415,029.26 as discussed in study session.

Motion by Megan Van Wagenen, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 8. Policy 6020 Budget Preparation and Administration

Updates *(Audio Timestamp 00:49:41)*

I move that we approve the proposed updates to Policy 6020 as discussed [with any changes made] in study session.

Motion by Lisa Boyce, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 9. New Policy 3315 Student Reintegration Plans

(Audio Timestamp 00:50:40)

I move that we approve new policy number 3315 Student Reintegration Plans as discussed with any changes made in study session.

Motion by Jennifer Partridge, second by Lisa Boyce.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

E. Consent Calendar *(Audio Timestamp 00:52:03)*

Action (Consent), Minutes: 1. Board Minutes as Part of the Consent Calendar

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Gina Hales, second by Melanie Hall.

Action (Consent), Report: 2. Personnel Report as Part of the Consent Calendar

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Gina Hales, second by Melanie Hall.

Action (Consent), Report: 3. Home School, School Choice, eSchool Report as Part of the Consent Calendar

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Gina Hales, second by Melanie Hall.

Action (Consent): 4. Financial Reports as Part of the Consent Calendar

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Gina Hales, second by Melanie Hall.

Action (Consent): 5. Approve the Consent Calendar *(Audio Timestamp*

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Gina Hales, second by Melanie Hall.

F. Student Board Member Report

Report: 1. Student Board Member Report *(Audio Timestamp 00:52:38)*

Summary:

- Discussed recently discussed issues
- Shared draft presentation for upcoming USBA meetings

G. Business Administrator Report

Report: 1. Business Administrator's Report *(Audio Timestamp 01:02:53)*

Summary:

Brief Boundary and Feasibility Study update

- It's progressing, first board meeting presentation will be in February

H. Board Member Roundtable

Report: 1. Reports on Board Member Assignments

(Audio Timestamp 01:03:36)

Summary:

The board members took turns sharing recent experiences on several committees.

I. Superintendent's Report *(Audio Timestamp 01:16:07)*

Discussion, Information: 1. Approved Student Travel

The superintendent has approved some student travel and made the board aware of those.

Information: 2. Miscellaneous Items

Recent things the Superintendent is working on and has seen around the district

- Rock Canyon Elementary choir concert was fantastic
- District leadership is working on portrait of a graduate
- Schools are working hard to help multi-language learners, efforts to see them by name and help them reach their goals
- Work is also being done on de-escalation training and Levels of Behavior document which will help teachers and administrators handle behavior issues

J. Adjourn *(Audio Timestamp 01:20:28)*

Action: 1. Adjourn

I move that we adjourn the Business Meeting.

Motion by Lisa Boyce, second NONE.