MILLARD SCHOOL DISTRICT
DELTA, UTAH

Following are the **DRAFT** minutes of the Special Board of Education meeting held Wednesday, January 8, 2025, at the District Office, Delta, Utah.
Minutes are unofficial until approved by the Board of Education in the next Board meeting and are subject to change.

Meeting convened at 12:00 pm.

Call to Order

The Millard School District Superintendent called the meeting to order at 12:00 pm. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The Superintendent stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to the Utah Public Notice website and the Millard School District webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair, and the mayor of each incorporated city within Millard County, have been notified as to where the electronic notice and agenda can be found within BoardDocs, with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit #15

Members in Attendance

Members in attendance:

Tiffany T. Nelson, President
Sarah A. Richins, Vice President
Ian E. Adams, Member
James W. Stephenson, Member
Diane F. George, Member
David V. Styler, Superintendent
Corey S. Holyoak, Business Administrator

Oath of Office

<u>Oath of Office</u>

Ian Adams – Newly elected to the Board of Education – District No. 1

Jim Stephenson – Newly elected to the Board of Education – District No. 2

Diane George – Newly elected to the Board of Education – District No. 3

Exhibit #16

Members Adams, Stephenson, and George were congratulated and welcomed to the Board.

Reorganization of Board Leadership

<u>Reorganization of Board of Education Leadership</u>

Board President and Vice-President

<u>Board President and Board Vice-President</u>

Member Stephenson made a motion to appoint Tiffany T. Nelson as the Board President beginning January 8, 2025, and continuing for two years, seconded by Member Adams, and carried unanimously by the Members of the Board.

Member George made a motion to appoint Sarah A. Richins as the Board Vice-President beginning January 8, 2025, and continuing for two years, seconded by Member Stephenson, and carried unanimously by the Members of the Board.

Board of Education Appointments

<u>Millard School District Board of Education Appointments</u>

Audit Committee

<u>Millard School District Audit Committee</u>

Board Member Sarah Richins
Board Member Jim Stephenson

Health and Human Sexuality

Health and Human Sexuality Committee

Board Member Diane George

Safety Committee

School Safety Committee

Board Member Ian Adams

MSD Foundation

Millard School District Foundation

Board Member Tiffany Nelson

Delta Chamber of Commerce

Delta Area Chamber of Commerce

Board Member Sarah Richins

Fillmore Chamber of Commerce

Fillmore Area Chamber of Commerce

Board Member Ian Adams

IPP Project Oversight

IPP Project Oversight Committee

Board Member Diane George

Information Items

Information Items

USBA Conference

USBA Annual State Conference

January 9-11, 2025
Little America Hotel
Salt Lake City, Utah

Conflict of Interest

Conflict of Interest Form

Utah Code 67-16-16, enacted May 1, 2024, requires an annual conflict of interest disclosure statement from all elected officials.

Utah Code 20A-11-1604, enacted May 4, 2024, lists the requirements for information to be included, as well as penalties for elected officials who fail to complete this form by January 31 of each year.

Superintendent Styler gave a form to each of the Board Members for them to complete and return by January 31, 2025.

Building Update

Building Update

Superintendent Styler reviewed the status of the building projects in process in the District.

Millard High, Fillmore Elementary, Delta Technical Center, Delta High, Delta South Elementary, Delta Middle

Discussion Items

Discussion Items

Board Meeting Time

Board Meeting Time

The Board Members discussed the scheduling of Board Meetings and whether there should be a change to the time these meetings are held. They opted to stay with the current schedule for now.

School Attendance

School Attendance

The Board Members discussed the District's school attendance policies. Member George expressed some concern that kids are missing too much class time.

Student Behavior

Student Behavior

The Board Members discussed the District's student behavior policies.

Scheduling of Facilities

Facility Scheduling

The Board Members discussed a concern raised by the Millard County Arts Council regarding scheduling of high school facilities.

Consent Items

Consent Items

Payment of Bills from check #27277 through check #27372, inclusive, and ACH #2245 through #2271, inclusive, Zions First National Bank, along with the financial reports from General Accounts.
Exhibit #17

Substitute Teacher Requests

Substitute Teacher Requests

Sydney Braman – Fillmore Dally Bundy – Delta

Recommended for approval.

2024-2025 School Year Compulsory Attendance Compliance

Compulsory Attendance

Parent(s)	Child(ren)	School/Grade
Thomas Cowie	Joshua Cowie	DHS/11th
N/A	Kevin Howard	DHS/12th
Denise Johnson	Kanyon Johnson	DHS/11th
	Raylee Johnson	DHS/10th
Mckay & Felicia Christensen	Holly Christensen	DNES/3rd
	Greyson Christensen	DNES/3rd
Shayla Finlinson	Savannah Finlinson	DMS/6th
	Dallas Finlinson	DNES/3rd

Recommended for approval.

Early Graduation Requests

Early Graduation Requests

Jens Brown – Senior – Millard High School
Natalie Giron – Senior – Millard High School
Paislee Weber – Senior – Millard High School

Recommended for approval.

Personnel Items

Personnel Items

Letters of Resignation

Letters of Resignation

Jessica Haddenham – DSES Instructional Assistant

Recommendation for Various Positions

Recommendation for Various Positions

Sarah Anderson-Mooney – DSES Instructional Assistant
Lehi Moran – DSES Instructional Assistant

Recommended for approval.

Member Adams made a motion to approve and accept the Consent Items, as listed above, seconded by Member Richins, and carried unanimously by the Members of the Board.

Action Items

Action Items

Approval of Prior Month's Meeting Minutes

Prior Month's Minutes

Minutes of the Board of Education meeting held December 12, 2024, were approved by a motion from Member Richins, seconded by Member Nelson, and carried unanimously by the Members of the Board.

Approval of Policies

Approval of Policies

Policy 4020 – Employee Incentive and Retirement Benefits
Policy 5185 – Standards for Media Use

Member Richins made a motion to approve the policies listed above, seconded by Member Adams, and carried unanimously by the Members of the Board.

Calendar Adjustments for 2025-26 School Year

2025-26 School Year Calendar Adjustment

Member George made a motion to approve Proposed Calendar 2025-26 Option A with the approval for teachers to log their hours and report to their principals for the added teacher workday, seconded by Member Stephenson, and carried unanimously by the Members of the Board.

Review and Acceptance of Millard School District Audited Financial Statements

MSD Audited Financial Statements Approval

Gilbert & Stewart, CPA, PC have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Millard School District as of and for the year ended June 30, 2024. Audited financial statements have been provided for review and acceptance.

Member Stephenson made a motion to approve the audited financial statements for the year ended June 30, 2024, seconded by Member Richins, and carried unanimously by the Members of the Board.

Out-of-State Travel Request – DHS Football Coaches

Out-of-State Travel Request – DHS Football

Coach of the Year Clinics
Las Vegas, Nevada
February 13-14, 2025

Member Adams made the motion to approve the requested travel, with the expense to be paid by Delta High and the football program, seconded by Member Richins, and carried unanimously by the Members of the Board.

Communications for Board Members

Board Member Communications

School Newsletters:

Delta North Elementary School's "Bulldog Bulletin" – January 2025
Delta North Elementary School's Spanish Bulletin – January 2025
Delta South Elementary School's "Bunny Bulletin" – January 2025
Fillmore Elementary School's "Chipmunk Chat" – January 2025
Fillmore Middle School's January 2025 Newsletter

Public Comment

Public Comment

Jody Lawhorn, the Millard Education Association president, congratulated the new Board Members, and she also congratulated Member Nelson and Member Richins on their appointments to Board leadership. She thanked the Board for their work in supporting teachers and the children of the District.

She expressed some concern that during the 2025 legislative session the legislators may pursue measures hostile to the association. She also expressed a desire that the Board would support and defend the association.

Board Member Comments

Board Member Comments

Member Stephenson expressed his excitement to serve on the Millard School District Board of Education. He expressed his appreciation to the professional staff at the District Office for their help in getting the new Board Members oriented. He also expressed his appreciation for Superintendent Styler. He related how blessed his life has been by the education he received as a student at the Millard School District. He expressed gratitude for the teachers and staff members that took an interest in him. He mentioned that his mother taught for 30 years in the district and that he has a love for teachers. He is grateful that as a Board Member he'll be able to work to support them.

Member Adams echoed the appreciation expressed to Merrie Jo and other District staff. He mentioned that he has a special place in his heart for teachers. His wife is a 4th grade teacher at Fillmore Elementary. His mother worked for the district for many years in the lunchroom, and he expressed that he has a special place in his heart for the District support staff as well. He expressed his hope that the current Board leave the District better than it is now.

Member George also agreed with the appreciation expressed toward the District office staff. She mentioned her love for kids and that she wants what's best for them. She mentioned that she wants Millard County to raise the best kids that have confidence and believe in themselves and know that they can do hard things. She expressed that we have great teachers and administrators, but that there is always room for improvement. Being a former teacher of 36 years, she mentioned that she has a special place in her heart for teachers as well. She also mentioned that she comes from a family of educators, and expressed her desire to do everything she can to make the county better.

Member Richins mentioned that her mother was an educator, as well as some of her other family members. She mentioned that she loves to be in the schools volunteering. She expressed excitement to be able to work with the newly elected Board Members, and she expressed her confidence that Member Nelson will be a great Board President. She expressed gratitude for the teachers in the District, and she also expressed her appreciation for Merrie Jo and all that she does. She expressed excitement to go to the USBA conference, and she wished all the winter sports and other student activities well.

Member Nelson agreed with the prior comments. She is grateful to be able to work for the children of Millard County. She also wished all the winter sports and activities well. She expressed excitement for everything going on in the District and mentioned that there will be a lot of big decisions to be made. She expressed confidence in the Board Members and mentioned that she is looking forward to working with them.

Superintendent Styler offered his congratulations to the new Board Members and expressed his confidence in them. He also congratulated the new Board leadership and expressed his confidence in them, as well. He mentioned that he feels good that although he will be leaving, he is leaving the District in good hands. He mentioned his hope that whoever is selected as the next Superintendent will put the kids first. He expressed his excitement to work with this Board for the next several months and then to continue to watch them once he has retired.

Corey Holyoak agreed with all the other comments. He mentioned that he looks forward to working with the new Board and expressed his confidence in them. He also expressed his appreciation for the great people that work in the Millard School District.

Meeting adjourned at 2:45 pm.

Meeting Adjourned

Next Regular Meeting

The next regularly scheduled meeting of the Millard School District Board of Education will be held on Friday, February 14, 2025, at 2 pm, at the District Office, 285 East 450 North, Delta, Utah.

Attest:

Signed:_____ Signed:_____

President Business Administrator