



**Wasatch County Library
Library Board Meeting Minutes
Friday, November 15, 2024**

Hybrid meeting: This electronic meeting is held via Zoom, with an in-person anchor location in the Board Room of Wasatch County Library.

In attendance in person: Cristina Spicer, Chair; Danny Goode, Vice-Chair/Chair Elect; Mitzi Nelson, Board Member-at-large; Juan Lee, Library Director.

In attendance virtually: None.

Excused: Amber Koecher, Secretary; Luke Searle, County Council; Angela Edwards, Library Assistant Director.

1. Call to Order & Welcome: 1:36 PM

2. Public Comment: No members of the public attended the meeting, and no comments were submitted electronically.

3. Approval of Minutes

- The **MOTION** to approve the Minutes of the regular Board meeting held on August 16, 2024, by Danny, seconded by Mitzi. Motion carried.
- Approval of the minutes from the regular Board meeting held on September 20, 2024, was tabled until Amber and Luke are present.
- The meeting scheduled for October 18, 2024 was canceled.

4. Consent Agenda Items

- **Library Director's Report.** Juan presented the Director's Report of Activities for September-October & October-November 2024.

○ **TO DO ITEMS:**

- Juan needs to prepare and send to the Board a sample of "How much did I save today at the library..."
 - This information is already available in Aspen <https://wasatchlibrary.org/MyAccount/LibrarySavings>
 - Also, we have the [Library Value Calculator](#) from the "About" webpage
- Juan needs to send to the Board the information about Dolly Parton's Imagination Library <https://imaginationlibrary.com/>
 - Juan started the research. Prepared document "What will it take," and reviewed *How it Works, Cost Estimates, and Brand Guide*.
- Juan needs to send to the Board the information about how to apply for TRT Funds.
 - Juan emailed Heber asking for more information on TRT and whether the library is eligible to apply for funding.
- FEEDBACK** from Mitzi. Juan needs to tell Children's Librarian that the *Book Baby* on Monday is too large and too loud. Ideas: Can the library run another *Book Baby*

program? Can the library consider an evening storytime for a grownup and a child to have a story before going to bed?

- Juan spoke with Jarom, Angela and Kate about issue.
- **Report of Year-to-date Expenditures:** Juan presented an updated report of expenses for September and October, 2024.
 - **TO DO ITEMS:**
 - Juan needs to send to the Board a report of expenditures for November and December 2024, and the proposed or approved 2025 budget.

5. Business

A. **ACTION:** Approval of the policy “Public Comments at Library Board Meetings.”

- **MOTION** to approve the “Public Comments at Library Board Meetings” policy, made by Danny and seconded by Mitzi. Motion carried.
 - TO DO:** Juan will forward the policy to the County Manager’s Office for County Council consideration at a future meeting.
 - Juan emailed document to Heber for County Council agenda 1/5/2025

B. **UPDATES:** Juan briefly commented on the following projects:

- HVAC Project & meeting with Public Works Director Terry Ekker: Technicians from MVTC are still installing the new thermostats, running new cables, and repairing air handlers in the ceilings. The library has already paid the \$50,000 portion of the project. The County is covering the balance of about \$100,000.
- The Creativity Hub (aka Makerspace, formerly computer lab) is reopened. All the computers and furniture has been moved back and the Minecraft Club has restarted. The next step is to install the staff cubicle in the room, then run electrical conduit on the ceiling for easy access to power. The purchase of Creative equipment will follow in late January.
- No Board meeting in December 2024. The Library Board Appreciation dinner will be held on December 12, 2024, at The Back 40 restaurant at 6:30 PM.
- Cristina will send an announcement of meeting dates in January.

6. Call for Agenda Items for Next Meeting

- Meeting dates for 2025.

MOTION to adjourn the meeting at 2:58 PM made by Mitzi, and seconded by Danny. Motion carried.

Next meeting: January 2025, Date & Time TBD.