



MINUTES – Library Board

Tuesday, December 10, 2024

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

LIBRARY BOARD MEETING

Call to Order: 6:30 PM by Chairman Ashley Lee.

Roll Call: A quorum was present.

Present:

Board Members: Ashley Lee, Todd Carpenter, Meredith Sager McNett, Stacy Taylor, Michel Hinckley.

Staff: Melissa Grygla, Library Director and Wendy Wells, Deputy City Recorder.

Public Input: No comments were made.

REPORTS

1. **Friends of the Library** - The Friends will meet in January. The new member has reached out regarding fundraising for games and kits. Ashley Lee will attend that meeting.

BUSINESS ITEMS

1. **Oath of Office for Michael Hinckley.**
Oath conducted by Wendy Wells.
2. **Approval of Minutes for October 8, 2024.**

Motion made by Stacey Taylor to approve the minutes of October 8, 2024. Seconded by Ashley Lee.

Yes: Ashley Lee, Todd Carpenter, Meredith Sager McNett, Stacy Taylor, Michel Hinckley.

No: None.

Motion passed 5-0.

3. **Library Board Meeting Schedule for 2025.**

Motion made by Ashley Lee to approve the Library Board Meeting Schedule for 2025. Seconded by Michael Hinckley.

Yes: Ashley Lee, Todd Carpenter, Meredith Sager McNett, Stacy Taylor, Michel Hinckley.

No: None.

Motion passed 5-0.

DIRECTOR'S UPDATE

1. **Budget**

A budget update was provided and discussion was held regarding the budget requests made for 2024-2025. Discussion took place confirming that the RAP tax was not specifically to fund the Library.

2. **Monthly Report Update**

A monthly report was provided and the Library Board reviewed it with the Library Director.

- a. Library policy book tentative timeline for February of 2025. It is approximately 80 pages at the moment and pending privacy policies from the collection agency.

3. **Winter reading program.**

An update regarding sponsors, and that the library was hoping for an increase in circulation of materials to allow for room on the shelves by running the program.

4. **Announcements**

- a. Next Meeting: Tuesday, January 14, 2025. .

ADJOURNMENT

Motion made by Stacy Taylor to adjourn the meeting. Seconded by Michael Hinckley.

Yes: Ashley Lee, Todd Carpenter, Meredith Sager McNett, Stacy Taylor, Michel Hinckley.

No: None.

Motion passed 5-0.

Meeting adjourned at 7:02 p.m.

1/14/2025

Date of Approval

Todd Carpenter

Library Board Secretary
Todd Carpenter

Melissa Sager

Library Director
Melissa Grygla