

South Salt Lake City Council  
Work Meeting Agenda

Public Notice is hereby given that the **South Salt Lake City Council** will hold a Work Meeting on **Wednesday, January 22, 2014** in the City Council Chambers, 220 East Morris Avenue, **commencing at 6:00 p.m.**, or as soon thereafter as possible.

Conducting: Irvin H. Jones, Jr., Council Chair

**MATTERS FOR DISCUSSION:**

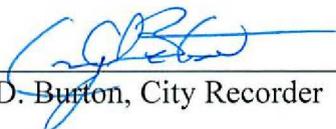
1. Annual Open Meeting Law Training
2. Budget Discussion

THOSE NEEDING AUXILIARY COMMUNICATIVE AIDS OR OTHER SERVICES FOR THIS MEETING SHOULD CONTACT CRAIG D. BURTON AT 801-483-6027, GIVING AT LEAST 24 HOURS' NOTICE.

CRAIG D. BURTON  
CITY RECORDER  
January 17, 2014

Each of the Deseret News and Salt Lake Tribune was advised of the Work Meeting of the Council to be held Wednesday, January 22, 2014 by fax transmittal of the foregoing agenda on Friday, January 17, 2014.

Dated this 17<sup>th</sup> day of January, 2014.

  
\_\_\_\_\_  
Craig D. Burton, City Recorder

CERTIFICATE OF COMPLIANCE WITH OPEN MEETING LAW

The undersigned, duly qualified and acting City Recorder of the City of South Salt Lake, does hereby certify that on the 17<sup>th</sup> day of January 2014, pursuant to Utah Code Annotated Section 52-4-202 (1953), as amended, there was posted (at least 24 hours prior to the meeting time) at the regular meeting place of the City Council of the City of South Salt Lake, written Notice of the Agenda of the Work Meeting of the Council, a copy of which is attached and incorporated herein as Exhibit "A." The undersigned does further certify that there was mailed or delivered to all persons shown on Exhibit "B," Notice of Agenda of the above mentioned work meeting, a copy of which is attached hereto and incorporated herein.

Name: CRAIG D. BURTON  
Title: CITY RECORDER

Signature: 

Witnessed the 17<sup>th</sup> day of January, 2014 by  
Name: Kayla Moss

Signature: 



**CITY COUNCIL**

SHARLA BEVERLY  
RYAN GOLD  
IRVIN JONES  
KEVIN D. RAPP  
MIKE RUTTER  
DEBBIE SNOW  
ROY TURNER

220 E MORRIS AVE  
SUITE 200  
SOUTH SALT LAKE CITY  
UTAH  
84115  
P 801.483.6027  
F 801.464.6770  
TTY: 711

**CHERIE WOOD  
MAYOR**

220 E MORRIS AVE  
SUITE 200  
SOUTH SALT LAKE CITY  
UTAH  
84115  
P 801.464.6757  
801.464.6770  
TTY: 711

CITY OF SOUTH SALT LAKE  
CITY COUNCIL WORK MEETING

COUNCIL MEETING

Wednesday, January 22, 2014  
6:00 p.m.

CITY OFFICES

220 East Morris Avenue  
South Salt Lake, Utah 84115

PRESIDING  
CONDUCTING

Council Chair Irvin Jones  
Council Chair Irvin Jones

COUNCIL MEMBERS PRESENT:

Sharla Beverly, Irvin H. Jones Jr., Kevin Rapp, Michael Rutter, and Debbie Snow

COUNCIL MEMBERS EXCUSED:

Ryan Gold and LeRoy Turner

STAFF PRESENT:

Mayor Cherie Wood  
Lyn Creswell, City Attorney  
Charee Peck, Chief of Staff  
Craig Burton, City Recorder  
Kayla Moss, Deputy City Recorder

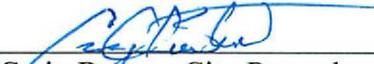
OTHERS PRESENT:

See Attached List

**Matters for Discussion**

- 1. Annual Open Meeting Law Training.** Lyn Creswell, City Attorney, gave a presentation to the City Council. A copy of this presentation is attached and incorporated by this reference.
- 2. Budget Discussion.** The Council Members each gave their matrix to Council Chair Jones. It was compiled. A copy of this list is attached and incorporated by this reference. Council Chair Jones requested that all budget questions are given to the Mayor first so that the department heads aren't getting the same question from seven different people.

Meeting adjourned at 6:57 p.m.

  
\_\_\_\_\_  
Craig Burton, City Recorder

  
\_\_\_\_\_  
Irvin H. Jones, Jr., Council Chair ~~Chair~~ VICE-CHAIR  
ROY TURNER

# Open and Public Meetings Act

Utah Code §§52-4-101 through 305

South Salt Lake  
City Council  
2014

## Basic Principle (52-4-201(1))

A “meeting” of a public body must be open to the public, unless an exception is available.

# Definitions (52-4-103)

## 1. "Public Body"

The City Council is a public body for purposes of the Act.

## 2. "Meeting"

A meeting is the convening of at least a quorum of a public body for the purpose of (a) discussing, (b) receiving comments from the public about, or (c) acting upon a matter over which the body has jurisdiction or advisory power.

## 3. "Convening"

The calling of a meeting of a public body by a person authorized to do so for the express purpose of discussing or acting upon a subject over which that public body has jurisdiction or advisory power.

*NOTE: Gatherings such as chance meetings, group photos or ceremonial appearances are not meetings subject to the statute.*

# Notice of Meetings

## Annual Meeting Schedule:

The City Council must give annual notice of its regular meeting schedule, specifying the **date, time, and place** of its scheduled meetings.

## Each meeting:

Time of Posting: Not less than 24 hours public notice of each meeting.

Content of Notice: Agenda, Date, Time, Place

Where Notice Must be Given:

1. Posted
  - (a) at the Building where meeting is to be held ; and
  - (b) on the Utah Public Notice Website; and
2. Provided either to a newspaper of general circulation or to a local media correspondent.

# Emergency Meetings

## Notice

- The best notice practicable of time place and topics to be considered at the emergency meeting.
  - Attempts must be made to notify all City Council members

## City Council Approval

A majority of the City Council members must approve holding the meeting.

# Agenda

## 1. Degree of Specificity

An agenda must provide reasonable specificity to notify the public as to the topics to be considered at the meeting. Each topic must be listed under an agenda item on the agenda.

## 2. Matters Not on the Agenda

a. Generally, the City Council may not take final action on a topic in an open meeting unless the topic is (a) listed under an agenda item and (b) included in the advance public notice.

b. Exceptions:

- i. Emergency Meetings
- ii Public Comments

## Closed Meetings - Purposes

Closed Meetings may be held ONLY to discuss:

1. The character, professional competence, or physical or mental health of an individual;
2. Strategy regarding collective bargaining;
3. Strategy regarding pending or reasonably imminent litigation;
4. Strategy regarding the purchase, exchange, or lease of real property, if public discussion of the transaction would:
  - (i) disclose the appraisal or estimated value of the property under consideration; or
  - (ii) prevent the City from completing the transaction on the best possible terms;
4. Strategy regarding the sale of real property if:
  - (i) public discussion of the transaction would:
    - (A) disclose the appraisal or estimated value of the property under consideration; or
    - (B) prevent the City from completing the transaction on the best possible terms;
  - (ii) the City previously gave public notice that the property would be offered for sale; and
  - (iii) the terms of the sale are publicly disclosed before the City Council approves the sale;
5. Deployment of security personnel, devices, or systems;
6. Investigative proceedings regarding allegations of criminal misconduct.
7. To protect the attorney-client privilege (limited scope)

## Closed Meetings - Procedure

1. A quorum must be present.
2. Two-thirds of the City Council members present must vote to approve closing the meeting.
3. The following information must be publicly announced and entered on the minutes:
  - (a) the reason or reasons for closing the meeting (general statement)
  - (b) the location of the closed meeting
  - (c) the vote, by name, of each City Council member, either for or against the motion to close the meeting.

# Records of Open Meetings

1. Both written minutes and a recording (i.e., an audio or an audio and video record) must be kept of all open meetings.
2. Either written minutes or a recording is adequate if (a) the meeting is a site visit or a traveling tour, and (b) no vote or action is taken.
3. The recording and minutes must include: (a) the date, time, and place of the meeting; (b) the names of the City Council members present and absent; (c) the substance of all matters proposed, discussed, or decided; (d) a record, by individual City Council member, of each vote taken; (e) the name of each person who is not a City Council member, who provided testimony/comments and the substance in brief of such testimony and (f) any other information that any City Council member requests be entered in the minutes or recording.
4. The recording must be a complete and unedited record of all open portions of the entire meeting, and labeled with date, time place of meeting.
5. The written minutes (not the recording) are the official record of action taken at the meeting.

# Records of Closed Meetings

1. The City Council must keep a recording of the closed meeting and may keep detailed written minutes that disclose the content of the closed meeting.
2. The recording and any minutes must include (a) the date, time, and place of the meeting; (b) the names of the City Council members present and absent; and (c) the names of all others present, unless disclosure would infringe on the confidentiality necessary to fulfill the original purpose of closing the meeting.
3. No record must be kept if the City Council closes a meeting to discuss (a) the character, professional competence, or physical or mental health of an individual or (b) the deployment of security personnel, devices, or systems. The person presiding at such a meeting must sign a sworn statement affirming that the sole purpose for closing the meeting was to discuss those matters.
4. The recording and the written minutes are protected records under GRAMA.

# Public Comment/Participation

1. Public comment may be allowed, at the discretion of the City Council Chair;
2. The City Council Chair may set limits on the time allowed for each comment (such as two minutes per comment);
3. The City Council Chair may limit comments to items on the meeting agenda;
4. If the City Council Chair allows public comments regarding a topic not listed on the agenda, the issue may be discussed, but no final action on that matter may be taken during the meeting (public notice required).
5. A person may be removed from a meeting if the person willfully disrupts the meeting to the extent that orderly conduct is seriously compromised.



Questions?

	Urgent	Less Urgent
<b>More Important</b>	<ul style="list-style-type: none"> <li>Police</li> <li>Fire</li> <li>Water</li> <li>Sewer</li> <li>Roads</li> <li>Raises for Police, Fire, City Employees</li> <li>Increase Spending for Infrastructure-Sewer, Water, Roads, Lighting, Storm</li> <li>Continue Crime Decrease- More Officers? More Education?</li> <li>Increase Disproportionate Fee Assessments</li> <li>Trash Becomes Enterprise Fund</li> <li>FTE Property Manager to Maintain Building Assets</li> <li>Commercial Sewer Meters</li> <li>Impact Fees</li> <li>Storm Water FTE Study</li> <li>Explore Citizen's Preference for Clean Up (But No Trash in Gutters)</li> <li>City clean up</li> <li>Safety - Fire &amp; PD</li> <li>2016 / Hold Harmless (mentioned 3 times)</li> <li>Increase tax base through development</li> <li>Better Communication w/ residents</li> <li>Expand newsletter&amp; FB to Twitter &amp; mass texts</li> <li>Training new council members</li> <li>Eliminating or reducing debt (twice)</li> <li>Infrastructure</li> <li>Budget</li> <li>Reduce spending</li> <li>General Fund</li> <li>Reserves</li> <li>Safe Neighborhoods</li> <li>No tax / fee increase</li> <li>Economic development</li> <li>Sewer, Water, Roads</li> <li>Employee compensation</li> <li>Central Point development</li> </ul>	<ul style="list-style-type: none"> <li>Code Enforcement</li> <li>City Cleanup</li> <li>Roads</li> <li>Youth Recreation</li> <li>Continue After School Programs</li> <li>Continue Code Enforcement</li> <li>Continue Community Connection</li> <li>Resident Driven Arts Council</li> <li>Continue Using ALJ Community Service</li> <li>Continue Freedom Fest- Not at Granite</li> <li>City Building Inventory- Condition, Repairs Needed</li> <li>Study Ambulance Options</li> <li>Increase Fund Balance Slowly</li> <li>Repurpose City Apartments</li> <li>Streetcar Corridor RDA- Economic Incentives</li> <li>Code enforcement</li> <li>After school programs</li> <li>Pre-school</li> <li>Cost of living raises to FT employees</li> <li>Communicate better with citizens</li> </ul>

**Less Important**

Grant Funded Programs  
Some Youth Programs  
Neighborhood Advisory Councils  
Change City Activities and Programs to Resident Driven  
Resident Outreach/Customer Service Similar to Julie's Business Outreach  
Logo Shirts  
Code enforcement  
Ladder truck  
Bike lanes  
Trash fees  
Granite High School

Easter Egg Hunt  
Daddy/Daughter Dance  
Halloween Spooktacular  
Huck Finn Day  
Sr. Softball  
Funding for Chamber of Commerce  
Funding for City/Resident Activities  
City Signs at Freeway On Ramps  
Jordan River Corridor Clean Up  
Start "Adopt-A-Street" Program  
Join "Sister Cities" Program  
Mortgage Assistance Program  
Food / Water  
Adult recreation leagues  
Arts Council

