

**NOTICE OF REGULAR MEETING**  
SOLID WASTE SPECIAL SERVICE DISTRICT #1  
DBA *Canyonlands Solid Waste Authority*  
Wednesday, January 15, 2025, 4:00 P.M.

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. §54-2-207(4), the Administrative Control Board of the Solid Waste District has decided to hold hybrid meetings with the new administrative building as the Anchor Location. The new administrative building is located at 2295 S. Highway 191, (gray building behind the gate on the right) Moab, UT 84532. Electronic participation is available via Zoom Meeting at:  
<https://us02web.zoom.us/j/84717229845?pwd=N6RN6jEJyCcXimhPnvl8ynC8UnjR5u.1> Meeting ID: 847 1722 9845 Passcode: 179012

The public is invited and encouraged to view this meeting, which will be streamed live on YouTube:

<https://www.youtube.com/channel/UCQvZRosmh80RZPUW-fkJ2A> (SEARCH YOUTUBE FOR "Canyonlands Solid Waste Authority"). Meeting packets are made publicly available for download prior to commencing each publicly noticed meeting at <https://swssd1.org/board-meetings-and-financials/2024-agendas-and-minutes/>

**REGULAR MEETING - CALL TO ORDER (4:00 P.M.)**

**CITIZEN'S INPUT\***

A. *Action Item:* Interview New Board Candidate

**APPROVAL OF MEETING MINUTES**

B. *Action Item:* Review and Approval of November 20, 2024 Regular Meeting Minutes

**TREASURER/FINANCIAL**

C. *Action Item:* Review and Approval of December 2024 Financials

**REPORTS FROM BOARD AND STAFF**

D. Staff Reports

- a. Chris Scovill
- b. Lily Houghton
- c. Jessica Thacker
- d. Nick Lundburg

E. Board Reports

**OLD BUSINESS**

**FUTURE CONSIDERATIONS**

F. *Discussion/Action Item:* Extended Warranty for Bomag Compactor

G. *Discussion/Action Item:* SWSSD Board Workshop

H. Next ACB meeting is scheduled for Wednesday, February 19, 2025

**CLOSED SESSION**

I. To Discuss Pending or Reasonably Imminent Litigation

**ADJOURNMENT**

J. Meeting Adjourned

\*NOTE: Public comments for the meeting record can be received in one of three ways. Please email [swssd1@swssd1.org](mailto:swssd1@swssd1.org) with the subject line "SWSSD1 Public Comment" by 2:00 P.M. on Wednesday, January 15, 2025, if you would like your comments to be heard as part of the Regular Meeting. Written comments are limited to 400 words. Alternatively, members of the public may attend the meeting in person at 2295 South Highway 191, Moab, UT 84532 or may attend virtually via the Zoom weblink during the Citizen's Input section of the Regular Meeting at 4:00 P.M. to provide verbal comments. Comments are limited to a duration of three (3) minutes in length. Members of the public can join the Zoom meeting.

Dated this 14<sup>th</sup> day of January 2025



Lily Houghton, Administrative Manager

**From:** [Alishia Oliver](#)  
**To:** [Lily Houghton](#)  
**Subject:** Fwd: [A-Team] Online Form Submission #8082 for Board, Commission, Committee & Special Service District Application & Certification Form  
**Date:** Tuesday, January 14, 2025 9:06:10 AM

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[EXTERNAL]

----- Forwarded message -----

From: <[noreply@civicplus.com](mailto:noreply@civicplus.com)>  
Date: Tue, Jan 14, 2025 at 8:17 AM  
Subject: [A-Team] Online Form Submission #8082 for Board, Commission, Committee & Special Service District Application & Certification Form  
To: <[commadmin@grandcountyutah.net](mailto:commadmin@grandcountyutah.net)>, <[mkenerley@swssd1.org](mailto:mkenerley@swssd1.org)>

## Board, Commission, Committee & Special Service District Application & Certification Form

Board, Commission, Committee & Special Service District Application & Certification Form

Instructions: Complete and sign this form and return it to Grand County Commission Office, 125 E. Center St., Moab, UT 84532; fax: 435-259-2574; or [commission@grandcountyutah.net](mailto:commission@grandcountyutah.net)

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Board, Commission, Solid Waste Special Service District  
Committee or Special  
Service District

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Name: AJ Throgmorton

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Mailing Address: [REDACTED]

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City: Moab

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State: Ut

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Zip Code: 84532

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Day Phone: [REDACTED]

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Email Address: [authrog@gmail.com](mailto:authrog@gmail.com)

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In what year did you 2023  
establish your current  
residency in Grand  
County?

|  |  |
|--|--|
| If not Grand County, which county do you reside in?  | <i>Field not completed.</i>  |
| Occupation or professional training:   | IT Director  |
| List your work experience that is relevant to your application for a position on the Board or Commission for which you are applying:     | For my day job I am a Director of Modern Workforce for a reputable healthcare organization, and in that role, I'm charged with ensuring the organization stays on the leading edge of the IT landscape. I believe this work experience will greatly help the planning commission as it requires strong leadership, organization, and technical skills. |
| List your non-work experience that is relevant to your application for a position on the Board or Commission for which you are applying: | I love Grand County, I've been visiting for over a decade for float trips along the river corridors. I've already applied for this planning commission position once and will likely continue to apply until I obtain a seat in order to more formally help and contribute to this place that is near and dear to me.                                  |

Grand County Resolution 3184 (October 2019) contains the following Board Member requirements:

- **Must be a Grand County resident (unless otherwise noted);**
- **Terms shall be for four years, unless a shorter period is required by law, or unless a midterm vacancy is being filled;**
- **Board Members shall have the appropriate expertise when required by law;**
- **Submit applications to the Council's Office by the requirements contained in the notice;**
- **Agree to abide by the County's Conflict of Interest Ordinance.**

Additionally, the State Code has the following requirements for Special Service Districts in Grand County:

- **No appointed member of the Board may be a full or part-time employee of the District while serving on the Board;**
- **No person employed by a Special Service District as a full-time or part-time employee may serve on the Governing Board of the District;**
- **A Board Member may not be compensated separately as a Board Member and as an employee for providing the same service;**

- **Each Trustee/Board Member appointed by the County legislative body shall be an elector (registered voter) of the District**

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I have read, and I certify, that all the information on this form is true and correct and I meet the requirements listed above. Furthermore, if appointed, I agree to faithfully attend the meetings and adhere to the State laws, County ordinances, and adopted Bylaws that govern the Board or Commission on which I am appointed to serve. Additionally, I have read the County's Conflict of Interest Ordinance (No. 593, 2019) and do not have any inherent conflicts in serving on the Board or Commission to which I have applied. I agree to abide by this Ordinance.

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|                         |  |
|-------------------------|--|
| Applicant Certification | By checking this box and typing my name below, I am electronically signing my application. |
|-------------------------|--|

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|            |        |
|------------|--------|
| First Name | August |
|------------|--------|

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|                |   |
|----------------|---|
| Middle Initial | J |
|----------------|---|

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|           |             |
|-----------|-------------|
| Last Name | Throgmorton |
|-----------|-------------|

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|       |           |
|-------|-----------|
| Date: | 1/13/2025 |
|-------|-----------|

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|                                       |                       |
|---------------------------------------|-----------------------|
| How did you hear about this position? | List of County Boards |
|---------------------------------------|-----------------------|

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Email not displaying correctly? [View it in your browser.](#)

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**Alishia Oliver**  
**Commission Coordinator**  
**Grand County**  
**125 E Center**  
**Moab, UT 84532**  
**(435) 259-1342**  
[\*\*aoliver@grandcountyutah.net\*\*](mailto:aoliver@grandcountyutah.net)

# **SOLID WASTE SPECIAL SERVICE DISTRICT #1 (SWSSD1)**

***DBA Canyonlands Solid Waste Authority***

**Regular Meeting: <https://www.youtube.com/watch?v=tq0EKn2Fohg>**

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. §54-2-207(4), the Administrative Control Board of the Solid Waste District has decided to hold hybrid meetings with the new CSWA office building as the Anchor Location. The CSWA new office building is located at 2295 Highway 191 south of the Transfer Station Office, Moab, UT 84532. Electronic participation was available via Zoom Meeting

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## **MINUTES: REGULAR MEETING OF THE SWSSD1 ADMINISTRATIVE CONTROL BOARD**

***Wednesday, November 20, 2024, 4:00 P.M.***

**Board Members Present:** Colin Topper (Vice-Chair/Moab City Council Representative), Diane Ackerman (Castle Valley Representative), Mike Duniway (At-Large Member), Ashley Wareham (At-Large Member), and LJ Blackburn (At-Large Member) were present. Mary McGann (Interim Chair/Treasurer) was not present.

**SWSSD1 Staff Present:** Chris Scovill (District Manager), Nick Lundberg (District Accountant), Lily Houghton (Administrative Manager), and Jessica Thacker (Program Manager/District Clerk).

These minutes are presented in the order of the agenda and not necessarily in the order of discussion. The board packet is available on the district's website located here: <https://swssd1.org/board-meetings-and-financials/2024-agendas-and-minutes/>

### **REGULAR MEETING – CALL TO ORDER (4:00 P.M.)**

Colin Topper called the meeting to order at 4:04PM.

### **CITIZEN'S INPUT**

No Citizen's Input was received.

### **APPROVAL OF MEETING MINUTES**

#### **A. ACTION ITEM: REVIEW AND APPROVAL OF OCTOBER 16<sup>TH</sup>, 2024 REGULAR MEETING MINUTES**

**MOTION:** Mike Duniway motioned/Ashley Wareham seconded to approve the October 16, 2024 meeting minutes as presented in the Board Packet. Colin Topper, Mike Duniway, Ashley Wareham, and Diane Ackerman voted yes. Motion passed 4-0.

## **TREASURER/FINANCIAL**

### **B. ACTION ITEM: REVIEW AND APPROVE OCTOBER 2024 FINANCIALS**

Lily Houghton provided an overall summary of expenditures for the month of October 2024 stating that payroll expenses were down due to open staffing positions, but the Board should expect to see an increase in the incoming months for temporary staffing expenditures. She stated that no payment had been made to the PTIF as the transition to AMCS billing was in progress. Lily Houghton reported that operational expenses were higher in the month of October 2024 due to increased repair and maintenance costs as well as higher fuel expenses, lease payment for the motor grader, and equipment rental at the Moab Landfill. She also mentioned miscellaneous expenses such as the quarterly HHW collection, used oil program collection, and renewal of software for the Motive cameras for the curbside collection fleet.

**MOTION: LJ Blackburn motioned/Diane Ackerman seconded to approve the expenditures of the month of October 2024 in the amount of \$391,608.78 as presented in the Board Packet. Colin Topper, Mike Duniway, Ashley Wareham, LJ Blackburn, and Diane Ackerman voted yes. Motion passed 5-0.**

## **REPORTS FROM BOARD AND STAFF**

### **C. STAFF REPORTS**

Chris Scovill provided a detailed staff report stating that he and Lily Houghton had completed the HR training program and expressed appreciation to the quality and applicability of the training and indicated that issues continue to arise with the AMCS software implementation and data transition. He provided operational updates for each facility and collection services, including updates on equipment and fleet concerns. A discussion on the potential necessity of truck rentals and service interruptions due to fleet vehicle breakdowns ensued. Chris Scovill stated he had met with an individual who previously ran a recycling facility in Grand Junction, Colorado and was discussing potential collaboration with their recycling expertise. He stated that landfill closure and post-closure costs were outdated resulting in significantly higher costs than originally calculated and suggested researching ways to address this shortage. A brief discussion on the necessary repairs for the motor grader ensued.

Lily Houghton provided a staff report with a brief update on the AMCS transition while stating the pros and cons that have been encountered during the process and indicated there was no current update on the Verifone system. She echoed Chris Scovill's update on completing the HR training and stated that free training of progressive discipline for management level staff would be coming up in December.

Jessica Thacker provided a brief staff report stating the Fall Voucher Program was ongoing until November 23<sup>rd</sup> and recounted her and Chris Scovill's attendance of the RCU Fall Conference in Sandy, Utah. She also stated that the District intended to apply for the upcoming EPA SWIFR grant and Mike Duniway offered assistance in the

application process, as needed. She also stated that she had begun research on required state reporting for special service districts.

Nick Lundberg provided a brief staff report by describing how revenues and expenses were generated for the upcoming proposed budget and indicated that amendments to the current budget for fiscal year 2024 was not anticipated. A brief discussion on budget noticing requirements ensued. Chris Scovill expressed appreciation to Nick Lundberg for attending in-person and taking the time to explain the budget process face-to-face with the Board members.

#### **D. BOARD REPORTS**

No Board reports were given.

#### **OLD BUSINESS**

#### **E. DISCUSSION ITEM: 2025 BUDGET**

Nick Lundberg provided a detailed historical background on the structure and development of the budget and explained each section (revenue and expenditure) by providing how each number was proposed, the makeup of each line item, and the necessity of including said budget item.

#### **F. DISCUSSION/POSSIBLE ACTION ITEM: EMPLOYEE LOAN PROGRAM/CREATION OF EMPLOYEE REIMBURSEMENT PROGRAM**

Lily Houghton provided a brief background on this agenda item plus expanding on the suggestion of the creation of an employee reimbursement program. Nick Lundberg provided some financial data for the employee loan program. Ashley Wareham indicated no support for the loan program due to its perceived level of risk but expressed support of the reimbursement program as a more appropriate program. Lily Houghton stated that in 2025 the District will be offering an Employee Assistance Program and that our payroll company does offer advance payment but had currently opted out of this option. A discussion on how to strengthen the terms of the loan by increasing collateral or a more stringent approval process ensued.

#### **NEW BUSINESS**

#### **G. ACTION ITEM: ELECT OFFICERS**

Lily Houghton stated that Mary McGann had only intended to fill the Board Chair vacancy for a temporary amount of time and that a new Chair needed to be selected.

**MOTION: LJ Blackburn motioned/Ashley Wareham seconded to nominate Colin Topper as Chair.**

**AMENDED MOTION:** Diane Ackerman motioned/Mike Duniway seconded to nominate Colin Topper as Chair and LJ Blackburn as Vice Chair. Colin Topper, Mike Duniway, Ashley Wareham, LJ Blackburn, and Diane Ackerman voted yes. Motion passed 5-0.

**H. DISCUSSION/POSSIBLE ACTION ITEM: AMEND INTERLOCAL AGREEMENT WITH CITY OF MOAB**

Lily Houghton stated that residents had indicated difficulty with the opt-in/opt-out clause in the Interlocal Agreement changing from bi-annually to annually and encouraged the Board to consider reverting back to bi-annual. Chris Scovill stated that he had spoken with the City Manager regarding the clause and its specifics. A brief discussion on the reasoning behind the months selected for the opt-in/opt-out clause ensued. Colin Topper left at the end of this discussion item.

**MOTION:** Mike Duniway motioned/Ashley Wareham seconded to modify the Interlocal Agreement for decreases in services from July to include February and October starting in 2025. Mike Duniway, Ashley Wareham, LJ Blackburn, and Diane Ackerman voted yes. Motion passed 4-0.

**I. DISCUSSION ITEM: REVIEW 2025 HOLIDAY SCHEDULE AND 2025 BOARD MEETING DATES**

Lily Houghton provided a brief summary of how the 2025 Holiday Schedule and Board Meeting dates were decided and any adjustments that were made from 2024.

**J. DISCUSSION/POSSIBLE ACTION ITEM: ADD DISTRICT MANAGER AS EMERGENCY SIGNER**

Lily Houghton provided a brief summary of this agenda item and stated that she had spoken with the District auditors who indicated that adding the District Manager as an emergency signer could only be done during special circumstances: under \$10,000 and only on the payroll account. A brief discussion on special circumstances that would trigger the necessity of the District Manager to act as an emergency signer ensued. The Board requested a written procedure to review at a later date.

**K. DISCUSSION ITEM: MOAB VALLEY FIRE DEPARTMENT MOU**

Chris Scovill provided background on the Moab Valley Fire Department's request to have their trash fees waived stating that the Department had not previously paid for services under the previous owner of curbside trash collection services (prior to the District's acquisition). He stated that the District shares a beneficial partnership with the Department, but agreed that allowing this waiver would create a precedence for other public entities to submit a similar request. Diane Ackerman reminded all attendees that the District had previously denied a similar request to the Community Rebuilds and would appear inconsistent in its policies. No further discussion or consideration of action was taken.

**FUTURE CONSIDERATIONS**

**L. NEXT REGULARLY SCHEDULED MEETING OF THE ACB IS SET FOR  
WEDNESDAY, DECEMBER 11, 2024**

**ADJOURNMENT**

**M. ADJOURNMENT**

The regular meeting was adjourned by LJ Blackburn at 6:07PM.

Respectfully submitted to the Board,

**Jessica Thacker**

Jessica Thacker

*District Clerk, Solid Waste Special Service District #1 (d/b/a Canyonlands Solid Waste Authority)*

## **Canyonlands Solid Waste Service District**

### **Agenda Item B Summary 1.15.25 Meeting**

Presenter: Lily Houghton

#### **Need or issue before the Board:**

Approval of Expenditure for the Month of December

#### **Background:**

December expenses were lower than November (3 payroll month). One payment to the PTIF fund

Payroll expenses were \$244,705.91.

- Payroll has been lower for months, which has become normal, as the District has been understaffed for months. Since mid-2024 we have been short several positions (2 drivers, heavy equipment mechanic, operator)

So, while \$90K/payroll has become normal it is not fully capturing the labor needed to run the District. This is starting to be offset with temp labor from Elwood Staffing.

- 12/13 payroll: \$95,516.06
- 12/27 payroll: \$96,204.64
- 
- Operations expenses were \$132,862.10
  - Fuel expenses \$20,101.18
  - Total R&M: \$28,235.90
  - Engineering expenses: \$18,427.75 (several invoices not received until December)
  - Temp labor: \$15,218.23

**Attachments:** December 2024 Expenditure Report

#### **Recommendation:**

Motion to approve the expenditures of the month of December 2024 in the amount of \$486,080.65

# Solid Waste Special Service District #1

## Expenditure Detail by Account

December 2024

| Type                                       | Date       | Num  | Name                                  | Memo                                      | Amount     | Balance    |
|--|------------|------|---------------------------------------|---|------------|------------|
| <b>1100 - OPERATING ACCOUNTS</b>           |            |      |                                       |   |            |            |
| <b>1101-3 - MACU - Operations Checking</b> |            |      |                                       |   |            |            |
| Bill Pmt -Check                            | 12/13/2024 | 1617 | A & E Electric, Inc. - V1001          | new outside lights on TNS Shop            | -873.40    | -873.40    |
| Bill Pmt -Check                            | 12/13/2024 | 1618 | Bishop Lifting                        | 30 safety latches                         | -540.00    | -1,413.40  |
| Bill Pmt -Check                            | 12/27/2024 | 1638 | Bishop Lifting                        | cable latch for GCS truck                 | -325.50    | -1,738.90  |
| Bill Pmt -Check                            | 12/13/2024 | 1619 | Canyonlands Copy Center & Advertising | 39478, Transfer station tickets           | -195.00    | -1,933.90  |
| Bill Pmt -Check                            | 12/27/2024 | 1639 | Canyonlands Copy Center & Advertising | Nov AMCS invoices, landfill tickets       | -534.00    | -2,467.90  |
| Bill Pmt -Check                            | 12/13/2024 | ACH  | Cari Chacon                           | 11/29 and 12/6 cleaning                   | -420.00    | -2,887.90  |
| Bill Pmt -Check                            | 12/27/2024 | ACH  | Cari Chacon                           | 12/12 and 12/17 cleaning                  | -420.00    | -3,307.90  |
| Bill Pmt -Check                            | 12/13/2024 | ACH  | Cat Financial - 938M                  | monthly lease payment                     | -3,634.69  | -6,942.59  |
| Bill Pmt -Check                            | 12/27/2024 | 1640 | CuraLink, LLC                         | 1Q25 Employee Assistance Program          | -548.00    | -7,490.59  |
| Bill Pmt -Check                            | 12/13/2024 | 1620 | Curt's Custom Welding                 | 611948, FM 2412-0401, R&R 18 YD RLF       | -1,600.00  | -9,090.59  |
| Bill Pmt -Check                            | 12/27/2024 | 1641 | Desert West Office Supply             | appointment book, recycle paper           | -237.74    | -9,328.33  |
| Bill Pmt -Check                            | 12/17/2024 | ACH  | Dominion Energy 0421860000 Ofc        | acct 0421860000, service 10/18 -11/16     | -32.03     | -9,360.36  |
| Bill Pmt -Check                            | 12/17/2024 | ACH  | Dominion Energy 2524170000 Shop       | acct 2524170000, service 10/18 - 11/16    | -6.95      | -9,367.31  |
| Bill Pmt -Check                            | 12/17/2024 | ACH  | Dominion Energy 5523721573 TNS        | 10/18 - 11/16 TNS, Shop & HQ, New Office  | -248.76    | -9,616.07  |
| Bill Pmt -Check                            | 12/17/2024 | ACH  | Dominion Energy 8288403095 CRC        | Acct 8288403095, 10/18- 11/16             | -41.50     | -9,657.57  |
| Bill Pmt -Check                            | 12/13/2024 | 1621 | Elwood Staffing Services 2146         | 2 invoices, temp labor                    | -5,651.20  | -15,308.77 |
| Bill Pmt -Check                            | 12/27/2024 | 1642 | Elwood Staffing Services 2146         | 2 invoices, temp labor                    | -9,567.03  | -24,875.80 |
| Bill Pmt -Check                            | 12/23/2024 | ACH  | Emery Telcom 2120AP                   | Account No. 3458100, 12/1 -12/31 Svc      | -1,030.95  | -25,906.75 |
| Bill Pmt -Check                            | 12/27/2024 | ACH  | FAST first Aid Solutions & Traning    | INV 4867, medication refills              | -80.54     | -25,987.29 |
| Check                                      | 12/27/2024 | 1637 | Flare Construction 1199               | 1199 - overpayment refund                 | -55.00     | -26,042.29 |
| Bill Pmt -Check                            | 12/27/2024 | 1643 | GJ Computer Center, Inc.              | Dec IT service + firewall annual payment  | -1,457.00  | -27,499.29 |
| Bill Pmt -Check                            | 12/27/2024 | 1644 | Grand Tire PRO a/k/a Chip's           | INV 131371, FM 2411-0604, fix flat on 980 | -830.99    | -28,330.28 |
| Bill Pmt -Check                            | 12/20/2024 | ACH  | Grand Water & Sewer Service Agency    | November service                          | -114.29    | -28,444.57 |
| Bill Pmt -Check                            | 12/13/2024 | 1622 | H.H.H Incorporated                    | INV 50536, logo decals                    | -2,682.77  | -31,127.34 |
| Bill Pmt -Check                            | 12/27/2024 | ACH  | HDR Engineering Inc.                  | 2 invs, landfill enginerring              | -18,427.75 | -49,555.09 |
| Bill Pmt -Check                            | 12/13/2024 |      | Inland Truck Parts & Service Company  | 1 invoice - core credit covered pymt      | 0.00       | -49,555.09 |
| Bill Pmt -Check                            | 12/27/2024 | 1645 | Inland Truck Parts & Service Company  | 5 invoices, various parts                 | -1,883.47  | -51,438.56 |
| Bill Pmt -Check                            | 12/27/2024 | 1646 | Kenworth                              | oil pressure sensor for 204               | -74.12     | -51,512.68 |
| Bill Pmt -Check                            | 12/13/2024 | 1623 | Kimball Midwest                       | solvent, restock screws                   | -48.30     | -51,560.98 |

# Solid Waste Special Service District #1

## Expenditure Detail by Account

December 2024

| Type            | Date       | Num  | Name                                   | Memo   | Amount     | Balance    |
|-----------------|------------|------|--|--|------------|------------|
| Bill Pmt -Check | 12/27/2024 | 1647 | Kimball Midwest                        | 2 invoices, various shop needs               | -151.20    | -51,712.18 |
| Bill Pmt -Check | 12/13/2024 | 1624 | Moab Auto Parts (Car Quest)            | various parts                                | -295.75    | -52,007.93 |
| Bill Pmt -Check | 12/27/2024 | 1648 | Moab Auto Parts (Car Quest)            | various parts                                | -2,361.74  | -54,369.67 |
| Bill Pmt -Check | 12/27/2024 | 1649 | Occupational Health Care International | DOT drug test                                | -103.00    | -54,472.67 |
| Bill Pmt -Check | 12/27/2024 | 1650 | Packard Wholesale & Distributing       | bath tissue, kitchen towels, hot cups        | -294.68    | -54,767.35 |
| Bill Pmt -Check | 12/13/2024 | ACH  | Peak Wireless Services                 | INV 19799, monthly radio service             | -580.00    | -55,347.35 |
| Bill Pmt -Check | 12/13/2024 | 1625 | Peterbilt                              | 3 invoices, various parts                    | -249.71    | -55,597.06 |
| Bill Pmt -Check | 12/27/2024 | 1651 | Peterbilt                              | 4 invoices, various parts                    | -1,149.74  | -56,746.80 |
| Bill Pmt -Check | 12/13/2024 | 1626 | Purcell                                | tire retreads                                | -1,661.56  | -58,408.36 |
| Bill Pmt -Check | 12/13/2024 | ACH  | Quality HVAC Moab                      | 2 invoices, freon recoveries                 | -840.00    | -59,248.36 |
| Bill Pmt -Check | 12/27/2024 | ACH  | Quality HVAC Moab                      | INV 8217, 23 recoveries, 1 nitrogen bottle   | -764.40    | -60,012.76 |
| Bill Pmt -Check | 12/13/2024 | 1627 | Reading Truck Equipment, LLC           | 196608, FM 2411-2004, slide blocks for 206   | -1,774.08  | -61,786.84 |
| Bill Pmt -Check | 12/13/2024 | 1628 | Red Desert Land Surveying              | INV 118-24, FS2412-0501, MLF survey          | -2,600.00  | -64,386.84 |
| Bill Pmt -Check | 12/13/2024 | ACH  | RelaDyne West LLC                      | 3 invoices, Diesel                           | -7,941.30  | -72,328.14 |
| Bill Pmt -Check | 12/27/2024 | ACH  | RelaDyne West LLC                      | 5 invoices, Diesel                           | -11,250.69 | -83,578.83 |
| Bill Pmt -Check | 12/03/2024 | ACH  | Revco (Les Olson) Leasing              | Dec 24 Lease PMT Sharp MX-4071 Printer       | -300.05    | -83,878.88 |
| Bill Pmt -Check | 12/20/2024 | ACH  | Revco (Les Olson) Leasing              | Dec 24 Lease PMT Sharp BP70C31 Printer       | -136.70    | -84,015.58 |
| Bill Pmt -Check | 12/13/2024 | ACH  | Rhinehart Oil Co, LLC                  | 105327CT, Fleet fuel                         | -341.80    | -84,357.38 |
| Bill Pmt -Check | 12/27/2024 | ACH  | Rhinehart Oil Co, LLC                  | 2 invocies, Fleet fuel                       | -567.39    | -84,924.77 |
| Bill Pmt -Check | 12/27/2024 | ACH  | Rocky Mountain Power 3816              | Monthly service 10/17 - 11/16 service        | -950.34    | -85,875.11 |
| Bill Pmt -Check | 12/13/2024 | 1629 | SJR Media                              | CSWST1124, on air job advertising            | -375.00    | -86,250.11 |
| Bill Pmt -Check | 12/13/2024 | 1630 | Skyline Transport & Diesel             | reprogram 205 computer                       | -188.95    | -86,439.06 |
| Bill Pmt -Check | 12/16/2024 | ACH  | Stearns Bank                           | Dec24 fianacing for 2013 and 2015freighliner | -1,716.27  | -88,155.33 |
| Bill Pmt -Check | 12/07/2024 | ACH  | T Mobile                               | 9997207369-8, tablets for garbage AMCS       | -239.72    | -88,395.05 |
| Bill Pmt -Check | 12/13/2024 | 1631 | UniFirst                               | 2 invocies, shop coveralls/mats              | -237.51    | -88,632.56 |
| Bill Pmt -Check | 12/27/2024 | 1654 | UniFirst                               | 3 invoices, shop coveralls/mats              | -414.92    | -89,047.48 |
| Check           | 12/03/2024 | ACH  | US Postmaster                          | November billing - AMCS postage              | -714.06    | -89,761.54 |
| Bill Pmt -Check | 12/13/2024 | ACH  | Utah Local Governments Trust           | INV 1615995 Dec 24 WC insurance              | -3,377.56  | -93,139.10 |
| Bill Pmt -Check | 12/07/2024 | ACH  | Verizon Wireless                       | 5 admin cell phones                          | -289.36    | -93,428.46 |
| Bill Pmt -Check | 12/13/2024 | 1632 | Walker's True Value Hdwe., Inc.        | 2 invoices, misc                             | -84.60     | -93,513.06 |
| Bill Pmt -Check | 12/27/2024 | 1652 | Walker's True Value Hdwe., Inc.        | 2 invocies, misc                             | -138.96    | -93,652.02 |

# Solid Waste Special Service District #1

## Expenditure Detail by Account

December 2024

| Type                                      | Date       | Num  | Name                            | Memo  | Amount            | Balance            |
|---|------------|------|---------------------------------|---|-------------------|--------------------|
| Bill Pmt -Check                           | 12/13/2024 | 1633 | WF Communications               | 251465, FS2411-2701, FCC license renewal        | -75.00            | -93,727.02         |
| Bill Pmt -Check                           | 12/13/2024 | 1634 | Wheeler Cat                     | 5 invoices, service 962, parts                  | -4,974.88         | -98,701.90         |
| Bill Pmt -Check                           | 12/27/2024 | 1653 | Wheeler Cat                     | 11 invoices, parts/rental/repair                | -13,422.40        | -112,124.30        |
| Bill Pmt -Check                           | 12/13/2024 | 1635 | Zunich Bros Mechanical          | Nov portapotty                                  | -509.00           | -112,633.30        |
| Transfer                                  | 12/02/2024 |      |                                 | MACU CC Payment                                 | -15,553.17        | -128,186.47        |
| Transfer                                  | 12/30/2024 |      |                                 | MACU CC Payment                                 | <u>-3,570.63</u>  | <u>-131,757.10</u> |
| Total 1101-3 · MACU - Operations Checking |            |      |                                 |   | -131,757.10       | -131,757.10        |
| <b>1101-1 · MACU Payroll Checking</b>     |            |      |                                 |   |                   |                    |
| Bill Pmt -Check                           | 12/09/2024 | ACH  | Health Equity                   | HSA monthly Admin Fees ID #u40iqho Dec 24       | -56.70            | -56.70             |
| Bill Pmt -Check                           | 12/13/2024 | 1301 | PEHP Flex                       | 1291  | -258.32           | -315.02            |
| Bill Pmt -Check                           | 12/13/2024 | 1302 | PEHP Long-Term Disability       | agency: 1291, 11/24 - 12/7                      | -361.23           | -676.25            |
| Bill Pmt -Check                           | 12/27/2024 | 1303 | PEHP Flex                       | 1291  | -258.32           | -934.57            |
| Bill Pmt -Check                           | 12/27/2024 | 1304 | PEHP Life Insurance             | Inv#0124117328 Life Premium Coverage 112/1/24 - | -392.37           | -1,326.94          |
| Bill Pmt -Check                           | 12/27/2024 | 1305 | PEHP Long-Term Disability       | VOID: agency: 1291, 12/8 - 12/21                | 0.00              | -1,326.94          |
| Bill Pmt -Check                           | 12/27/2024 | 1306 | Public Employees Health Program | 1291  | -45,279.89        | -46,606.83         |
| Bill Pmt -Check                           | 12/27/2024 | 1307 | PEHP Long-Term Disability       | agency: 1291, 12/8 - 12/21                      | -377.53           | -46,984.36         |
| Bill Pmt -Check                           | 12/27/2024 | 1308 | South Town Gym                  | INV 204321, R Bogart, adult couple membership   | -600.00           | -47,584.36         |
| Check                                     | 12/02/2024 | ACH  | NMI                             | gateway services                                | -15.10            | -47,599.46         |
| Check                                     | 12/03/2024 | ACH  | Cardconnect                     | CC processor fees 11/1 - 11/30                  | -213.48           | -47,812.94         |
| Check                                     | 12/13/2024 | ACH  | Health Equity                   | HSA Dec 13 Payday contributions                 | -3,125.06         | -50,938.00         |
| Check                                     | 12/13/2024 | ACH  | Utah Retirement Systems         | 12/13/24 payday pend date 12/7                  | -13,498.99        | -64,436.99         |
| Check                                     | 12/27/2024 | ACH  | Health Equity                   | HSA Dec 27 Payday contributions                 | -3,125.06         | -67,562.05         |
| Check                                     | 12/05/2024 | ACH  | AMCS Pay                        | Merchant Bankcard                               | -4,029.62         | -71,591.67         |
| Check                                     | 12/27/2024 | ACH  | Mountain America Credit Union   | Chargeback                                      | -1,175.00         | -72,766.67         |
| Check                                     | 12/27/2024 | ACH  | Utah Retirement Systems         | 12/27/24 payday pend date 12/21                 | -14,126.79        | -86,893.46         |
| Check                                     | 12/31/2024 | ACH  | AMCS Pay                        | AMCS Pay group fees 11.29.24 -12.30.24          | -979.58           | -87,873.04         |
| General Journal                           | 12/27/2024 |      |                                 | OPERATING ACCOUNTS:MACU Checking                | -77,979.90        | -165,852.94        |
| General Journal                           | 12/27/2024 |      |                                 | Third Party ACH                                 | -647.54           | -166,500.48        |
| General Journal                           | 12/13/2024 |      |                                 | OPERATING ACCOUNTS:MACU Checking                | <u>-77,557.89</u> | <u>-244,058.37</u> |
| General Journal                           | 12/13/2024 |      |                                 | Third Party ACH                                 | <u>-647.54</u>    | <u>-244,705.91</u> |
| Total 1101-1 · MACU Payroll Checking      |            |      |                                 |   | -244,705.91       | -244,705.91        |

**Solid Waste Special Service District #1**  
**Expenditure Detail by Account**  
December 2024

| Type   | Date       | Num | Name | Memo           | Amount             | Balance            |
|--|------------|-----|------|----------------|--------------------|--------------------|
| <b>1101 · Zions Bank Checking</b>  |            |     |      |                |                    |                    |
| Transfer   | 12/02/2024 |     |      | Funds Transfer | -1,105.00          | -1,105.00          |
| Total 1101 · Zions Bank Checking   |            |     |      |                | -1,105.00          | -1,105.00          |
| Total 1100 · OPERATING ACCOUNTS  |            |     |      |                | -377,568.01        | -377,568.01        |
| <b>TOTAL</b>   |            |     |      |                | <b>-377,568.01</b> | <b>-377,568.01</b> |
| <br><b>MACU subtotal Payroll</b>   |            |     |      |                |                    |                    |
| <b>MACU Subtotal Operations</b>  |            |     |      |                |                    |                    |
| <b>MACU TOTALS</b>   |            |     |      |                |                    |                    |
| <br><b>Zions TOTAL</b>   |            |     |      |                |                    |                    |
| <b>Payroll Grand Total</b>   |            |     |      |                |                    |                    |
| <b>Operations Grand Total</b>  |            |     |      |                |                    |                    |
| <b>Expenitures Grand Total</b>   |            |     |      |                |                    |                    |
| <br><b>Fund Transfers to PTIF</b>  |            |     |      |                |                    |                    |
| <b>Total Expenditures and Transfers</b>  |            |     |      |                |                    |                    |
| <br><b>\$108,512.64</b>  |            |     |      |                |                    |                    |
| <b><span style="border: 1px solid black; padding: 2px;">-\$486,080.65</span></b> |            |     |      |                |                    |                    |

**Solid Waste Special Service District #1**  
**Profit & Loss**  
December 2024

|   | <b>Dec 24</b> | <b>Nov 24</b> |
|---|---------------|---------------|
| <b>Ordinary Income/Expense</b>                          |               |               |
| <b>Income</b>   |               |               |
| <b>Gross Profit</b>                                     | 16,669.00     | 29,869.50     |
| <b>Expense</b>  |               |               |
| <b>7018 · Employee Advance</b>                          | 0.00          | 1,000.00      |
| <b>7800 · 3rd Party Disposal &amp;Reclamation</b>       | 1,765.98      | 582.93        |
| <b>7883 · Waste Disposal (E-Waste/HHW)</b>              | 211.44        | 116.02        |
| <b>7882 · MRF Tip Fees - 3rd Party</b>                  |               |               |
| <b>Total 7800 · 3rd Party Disposal &amp;Reclamation</b> | 1,977.42      | 698.95        |
| <b>7400 · DUES/SUBSCRIPTIONS/TRAVEL/TRAIN</b>           |               |               |
| <b>7442 · Travel Expenses</b>                           | 0.00          | 341.94        |
| <b>7430 · Training Registrations</b>                    | 0.00          | 3,630.00      |
| <b>Total 7400 · DUES/SUBSCRIPTIONS/TRAVEL/TRAIN</b>     | 0.00          | 3,971.94      |
| <b>7350 · INTEREST/CHARGS/FINANCIAL FEES</b>            |               |               |
| <b>7351 · Bank Charges / Fees</b>                       | 5,830.84      | 4,802.36      |
| <b>Total 7350 · INTEREST/CHARGS/FINANCIAL FEES</b>      | 5,830.84      | 4,802.36      |
| <b>7300 · INSURANCE/BONDS</b>                           |               |               |
| <b>7315 · Property Insurance</b>                        | 557.80        | 278.90        |
| <b>7330 · Worker's Comp Insurance</b>                   | 3,377.56      | 3,268.61      |
| <b>Total 7300 · INSURANCE/BONDS</b>                     | 3,935.36      | 3,547.51      |
| <b>7250 · UTILITIES</b>                                 |               |               |
| <b>7251 · Communications (Phone/Internet)</b>           | 529.08        | 1,827.54      |
| <b>7252 · Electricity</b>                               | 1,334.92      | 950.34        |
| <b>7253 · Gas/Propane</b>                               | 785.65        | 329.24        |
| <b>7254 · Port a Potties</b>                            | 557.00        | 509.00        |
| <b>7256 · Water/Sewer</b>                               | 114.29        | 108.04        |
| <b>Total 7250 · UTILITIES</b>                           | 3,320.94      | 3,724.16      |
| <b>7230 · PROFESSIONAL SERVICES</b>                     |               |               |
| <b>7232 · Information Technology</b>                    | 2,058.37      | 6,773.83      |
| <b>7233 · Engineer/Specialized Consulting</b>           | 1,907.50      | 12,059.75     |
| <b>7235 · Survey</b>                                    | 2,600.00      | 0.00          |
| <b>7237 · PES / Drug/Alcohol / Background</b>           | 103.00        | 59.00         |
| <b>7238 · Temp / Contract Labor</b>                     | 18,929.62     | 11,225.49     |
| <b>7245 · Payroll Mngmt Svcs</b>                        | 837.60        | 890.68        |
| <b>7246 · Cleaning Service</b>                          | 840.00        | 840.00        |
| <b>7248 · Towing Service</b>                            | 337.50        | 274.00        |
| <b>Total 7230 · PROFESSIONAL SERVICES</b>               | 27,613.59     | 32,122.75     |

**Solid Waste Special Service District #1**  
**Profit & Loss**  
December 2024

|  | Dec 24           | Nov 24           |
|--|------------------|------------------|
| <b>7200 · REPAIRS &amp; MAINTENANCE</b>        |                  |                  |
| 7205 · Buildings R&M                           | 4,669.02         | 1,471.20         |
| 7215 · Equipment R&M                           | 1,066.15         | 896.19           |
| 7216 · Fleet Vehicle R&M                       | 220.76           | 61.97            |
| 7218 · Container R&M                           | 1,600.00         | 1,200.00         |
| 7217 · Trucking Tire Expense                   | 0.00             | 1,661.56         |
| 7219 · Trucking R&M                            | 15,937.75        | 1,272.33         |
| 7220 · General Facilities R&M                  | 550.00           | 0.00             |
| 7225 · Equipment R&M -3rd Party                | 4,295.04         | 63,839.00        |
| 7226 · Trucking R & M - 3rd party              | 578.95           | 3,863.33         |
| <b>Total 7200 · REPAIRS &amp; MAINTENANCE</b>  | <b>28,917.67</b> | <b>74,265.58</b> |
| <b>7150 · PETROLEUM, OIL, LUBRICANTS</b>       |                  |                  |
| 7152 · Fuel (Diesel or Gas)                    | 20,131.44        | 18,374.87        |
| 7153 · Grease, Lubricant, Oil                  | 194.97           | 395.94           |
| 7156 · Diesel Exhaust Fluid                    | 0.00             | 1,744.00         |
| <b>Total 7150 · PETROLEUM, OIL, LUBRICANTS</b> | <b>20,326.41</b> | <b>20,514.81</b> |
| <b>7100 · GENERAL OPERATING</b>                |                  |                  |
| 7101 · Advertising/Public Notices              | 0.00             | 2,035.00         |
| 7103 · Postage/Post Office                     | 933.06           | 610.14           |
| 7104 · Printing                                | 1,109.00         | 1,416.64         |
| 7110 · Supplies                                |                  |                  |
| 7111 · General                                 | 1,434.27         | 2,693.85         |
| 7112 · Office                                  | 400.65           | 363.32           |
| 7114 · Welding Supplies & Tank Rental          | 174.05           | 155.97           |
| 7115 · Tools                                   | 0.00             | 633.50           |
| 7116 · PPE & Uniforms                          | 264.70           | 208.67           |
| 7117 · Safety Supplies                         | 0.00             | 80.54            |
| <b>Total 7110 · Supplies</b>                   | <b>2,273.67</b>  | <b>4,135.85</b>  |
| 7126 · In-Kind / Donated Service               | 0.00             | -9.00            |
| 7127 · Bad Debt Expense                        | 71.00            | 0.00             |
| <b>Total 7100 · GENERAL OPERATING</b>          | <b>4,386.73</b>  | <b>8,188.63</b>  |
| <b>7060 · PAYROLL BENEFITS</b>                 |                  |                  |
| 7069 · Gym Memberships                         | 600.00           | 0.00             |
| 7061 · Health/Den/Vis/Life Insurance           | 47,475.66        | 43,655.21        |
| 7062 · URS Retirement Expense                  | 19,629.84        | 28,423.10        |
| 7063 · Health/Den/Vis/Life Reimbursmnt         | -9,634.86        | -9,756.11        |
| 7064 · 401K Company Expense                    | 4,262.99         | 6,258.73         |
| 7066 · Health Savings Account Expense          | 6,306.82         | 12,756.94        |
| <b>Total 7060 · PAYROLL BENEFITS</b>           | <b>68,640.45</b> | <b>81,337.87</b> |

**Solid Waste Special Service District #1**  
**Profit & Loss**  
December 2024

|  | Dec 24             | Nov 24             |
|--|--------------------|--------------------|
| 7050 · PAYROLL TAXES                     |                    |                    |
| 7051 · OASDI Taxes                       | 9,229.30           | 13,640.44          |
| 7052 · Medicare Taxes                    | 2,158.48           | 3,190.10           |
| 7053 · UT SUI Taxes                      | 247.05             | 552.74             |
| <b>Total 7050 · PAYROLL TAXES</b>        | <b>11,634.83</b>   | <b>17,383.28</b>   |
| 7000 · PAYROLL                           |                    |                    |
| 7010 · Regular                           |                    |                    |
| 7011 · Exempt                            | 31,103.72          | 42,786.73          |
| 7012 · Non-Exempt FT                     | 106,877.23         | 169,043.69         |
| 7014 · Overtime                          | 10,772.59          | 17,529.04          |
| 7016 · Bonus, Gift                       | 9,355.77           | 0.00               |
| <b>Total 7010 · Regular</b>              | <b>158,109.31</b>  | <b>229,359.46</b>  |
| <b>Total 7000 · PAYROLL</b>              | <b>158,109.31</b>  | <b>229,359.46</b>  |
| <b>Total Expense</b>                     | <b>334,693.55</b>  | <b>480,917.30</b>  |
| <b>Net Ordinary Income</b>               | <b>-318,024.55</b> | <b>-451,047.80</b> |
| Other Income/Expense                     |                    |                    |
| Other Income                             |                    |                    |
| 4114 · Misc Other Revenue                | 1,276.00           | 800.00             |
| 4146 · Bank Account Interest Revenue     | 257.64             | 248.59             |
| <b>Total Other Income</b>                | <b>1,533.64</b>    | <b>1,048.59</b>    |
| Other Expense                            |                    |                    |
| 6370 · Sales Tax Paid                    | 8.98               | 0.00               |
| 9300 · Amortization Expense              |                    |                    |
| 9369 · Amort Exp-ROUA                    | 400.35             | 400.35             |
| 9379 · Amort Exp-SBITA                   | 717.00             | 717.00             |
| 9361 · Amort Exp-NonCompete-MWS Moab     | 166.67             | 166.67             |
| <b>Total 9300 · Amortization Expense</b> | <b>1,284.02</b>    | <b>1,284.02</b>    |
| 9500 · Interest Expense                  |                    |                    |
| 9511 · Int Exp - FRHTLR Chassis          | 618.60             | 618.60             |
| 9510 · Int Exp - Cat Wheel LoaderS       | 2,815.20           | 1,407.60           |
| 9569 · Int Exp - ROUA                    | 39.68              | 39.68              |
| 9506 · Int Exp - Cat Tractor             | 2,103.15           | 2,035.31           |
| 9509 · Int Exp - Cat Wheel LoaderM       | 803.82             | 777.89             |
| 9507 · Int Exp - Bomag Compactor         | 103.56             | 100.22             |

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Accrual Basis

**Solid Waste Special Service District #1**  
**Profit & Loss**  
**December 2024**

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|                                      | <b>Dec 24</b>      | <b>Nov 24</b>      |
|--------------------------------------|--------------------|--------------------|
| 9508 · Int Exp - Cat Motor Grader    | 192.09             | 185.90             |
| 9521 · Int Exp - Gen Rev Bond 2021   | 22,402.15          | 22,402.17          |
| <b>Total 9500 · Interest Expense</b> | <b>29,078.25</b>   | <b>27,567.37</b>   |
| <b>Total Other Expense</b>           | <b>30,371.25</b>   | <b>28,851.39</b>   |
| <b>Net Other Income</b>              | <b>-28,837.61</b>  | <b>-27,802.80</b>  |
| <b>Net Income</b>                    | <b>-346,862.16</b> | <b>-478,850.60</b> |