



**NOTICE OF A REGULAR
VINEYARD CARES COALITION MEETING
January 16, 2025, at 6:00 PM**

PUBLIC NOTICE is hereby given that the Vineyard Cares Coalition will hold a regularly scheduled Vineyard Cares Coalition meeting on Thursday, January 16, 2025, at 6:00 PM, in the City Council Chambers at City Hall, 125 South Main Street, Vineyard, UT.

1. CALL TO ORDER/ICEBREAKER

1.1. Icebreaker: What is one goal that you have this year?

2. BUSINESS ITEMS

2.1. Review of Year Events

- a Red Ribbon Week: January
Guiding Good Choices: Feb 1 - Mar 1
Teen Mental Health Night (With VYC): March
Drug Take Back Days: April
Family Fun Block Party: May
Vineyard Days: May/June
Back to School Event: August
Children's Health Fair: August
9/11 Event
Red Ribbon Week: October-January
Boo-a-Palooza
Kindness Week: November
Positive Action Club?
QPR?
School Commitment Program?

2.2. Milestones and Benchmarks

- a
 - Community Outreach and Youth Involvement Workgroup
 - 2.23: Develop mechanisms for community member involvement.
 - 2.24: Create a plan for involving youth.
 - Community Assessment Workgroup

- 3.12: Hold Community Assessment workshop.
- Data Workgroup:
 - 3.31: Identify populations with high levels of risk and low levels of protection.

3. REVIEW OF UPCOMING EVENTS AND ASSIGNMENTS

3.1. Guiding Good Choices

4. ADJOURNMENT

The next meeting is on February 6, 2025.

This meeting was notice due to the possibility of more than two (2) CTC Commission members being present.

This meeting may be held in a way that will allow a coalition member to participate electronically.

The public is invited to participate in all public meetings. In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Julia Tateoka at least 24 hours prior to the meeting by calling (801) 687-7705.

I, the undersigned, hereby certify that the foregoing notice and agenda was posted at Vineyard City Hall, on Vineyard City and Utah Public Notice websites, and delivered electronically to staff and to each member of the Governing Body.

AGENDA NOTICING COMPLETED ON:

CERTIFIED (NOTICED) BY:

/s/Julia Tateoka

JULIA TATEOKA, VINEYARD CARES
COORDINATOR

Level of completion: 1 – Just Begun 2 – Somewhat achieved 3 – Mostly achieved 4 – Completely achieved
 Level of challenge: 1 – Very challenging 2 – Mostly challenging 3 – Somewhat challenging 4 – Not at all challenging

Milestone		Benchmark	Degree of Milestone & Benchmark Achievement	Level	Challenge
Phase 1: Get Started			Achieved	96.53%	
1.1 Organize the community to begin the Communities That Care Process.				35	
1.11	Designate a single point of contact to act as a catalyst for the process.	4 = There is a designated single point of contact in the community who understands the <i>Communities That Care</i> process and coordinates the initial workgroup (see 1.16). Tools for Community Leaders booklet - pg. 6-8 & 68.	4		
1.12	Identify a champion (a community leader) to guide the process.	4 = A key leader champion who is willing to serve the functions outlined in Tools - pg. 9 has been identified. The champion's role will change as <i>Communities That Care</i> progresses, and the person who plays this role may also change. There can be multiple people playing the role of champion. Tools for Community Leaders - pg. 9-11 & 69.	4		
1.13	Inventory existing initiatives addressing youth and family issues.	4 = A comprehensive list of existing collaboratives addressing the prevention of health & behavior problems has been developed, including information about their primary mission and goals. Tools for Community Leaders - pg. 34-35.	3		
1.14	Identify "lead" agency committed to supporting the project.	4 = A host (lead) agency is identified who, at minimum, will provide office space for the coordinator and assistance in organizing events. Tools for Community Leaders - pg. 12-13.	4		
1.15	Secure coordinator/facilitator (at least half time).	4 = A <i>Communities That Care</i> coordinator/facilitator has been hired, at least half-time. Tools for Community Leaders - pg. 15-16.	4		
1.16	Form core workgroup to activate the process.	4 = A core workgroup is formed of 4 - 7 people who can draw on others to begin Phase 1: Getting Started. Tools for Community Leaders - pg. 17-18.	4		
1.17	Develop roster of key leaders to be involved in the process.	4 = Written list of key leaders with names and contact information has been developed.	4		
1.18	Prepare initial work plan and time line for getting started.	4 = Work plan with timeline and designated responsibilities has been completed and distributed to workgroup.	4		
1.19	Identify and acquire resources needed to get started.	4 = Resources are fully acquired.	4		
1.2 Define the scope of the prevention effort.				30	
1.21	Define the community to be organized.	4 = Geographic area for <i>Communities That Care</i> effort has been documented. Tools for Community Leaders - pg. 20.	4		
1.22	Identify health and behavior issues to be addressed to confirm that CTC is appropriate for your efforts.	4 = Core group has identified the health & behavior issues to be addressed. Tools for Community Leaders - pg. 21.	4		

Notes
Mayor Julie Fulmer, City Council, & Kathryn Newman at Vineyard City
Developing resource assessment
Vineyard City
Jessica Maxwell
KLO Dinner- Nov 22 Community Board Mtg- Jan 23
Vineyard City
Substance, suicide, mental health, bullying

1.23	Agree on what is involved in the "prevention" response.	4 = Core group has agreed and documented what responses are and are not included in the <i>Communities That Care</i> effort and identified ways for <i>Communities That Care</i> to most effectively complement intervention, treatment & aftercare initiatives. Tools for Community Leaders - pg. 22.	4
1.24	Identify legislative/funding supports or constraints.	4 = Sponsoring agency resources and constraints on activities and expenditures have been identified. Tools for Community Leaders - pg. 22.	4
1.25	Agree on community board's role.	4 = Board's role has been agreed on and documented including to whom is the board accountable, and whether the board has financial decision making authority or advisory authority and whether the board can receive money (grant or otherwise). Tools for Community Leaders - pg. 23.	3
1.26	Begin to define how community board will operate in community.	4 = A decision has been made and documented about how <i>Communities That Care</i> will operate/function in conjunction with other coalitions. Tools for Community Leaders - pg. 24.	3
1.27	Summarize issues related to key aspects.	4 = Unresolved issues related to the parameters of <i>Communities That Care</i> have been documented. Tools for Community Leaders - pg. 25-26.	4
1.28	Develop action plan to address outstanding issues related to key aspects.	4 = There is written plan to address these issues. Tools for Community Leaders - pg. 27-28 & 72.	4
1.3 Identify community readiness issues.			26
1.32	Ensure that community members have a common definition of "prevention."	4 = A definition of prevention in the community has been agreed on and documented. There is agreement that the targeted problems can be addressed through preventive efforts. Tools for Community Leaders - pg. 30.	4
1.33	Ensure that the community values collaboration.	4 = The community has a documented history of successfully working together - identifying common goals and priorities, and implementing shared solutions. Tools for Community Leaders - pg. 31.	4
1.34	Ensure that community-wide support exists for a risk and protection-focused, data-driven, research-based, outcome-focused prevention approach.	4 = Diverse community stakeholders agree that a risk & protective factor-focused, data driven, outcome-focused prevention is useful. Tools for Community Leaders - pg. 31.	4
1.35	Obtain school district support for <i>Communities That Care Youth Survey</i> . Administer the survey as early as possible.	4 = The district has agreed to administer the <i>Communities That Care Youth Survey</i> on an every-other year basis to the 6th, 8th, 10th & 12th grades. Tools for Community Leaders - pg. 32-33 & 73.	4
1.36	Plan for coordination among existing initiatives and planning efforts.	4 = Other existing prevention efforts have been clearly identified and coordination steps defined in a plan. Tools for Community Leaders - pg. 34-35.	3
1.37	Identify community stakeholders.	4 = Stakeholders for key leaders and community board are listed. Tools for Community Leaders - pg. 36-37 & 75.	3
1.38	Identify other community readiness issues.	4 = Other community readiness issues have been documented in tools workbook on pg. 81. Tools for Community Leaders - pg. 38-41.	4
1.4 Engage Key Leaders (positional and informal).			28

Working on having board members take on more activities and expending their roles.
Defining roles of board members and the activities they will start being responsible for.
Delve deeper into issues behind substance and other risk/protector
KLO commitment letters
currently working on this
Need to get in touch with PTA's

1.41	Hold Key Leader Orientation.	4 = There is documentation that the Key Leader Orientation was held that includes a list of participants.	4
1.42	Obtain formal Key Leader commitment.	4 = Verbal or written commitment has been obtained from Mayor/Town Manager, Chief of Police, Superintendent, and other key leaders. Key Leader Orientation.	4
1.43	Identify role of Key Leaders.	4 = Key leaders understand their role have made commitment to oversee <i>Communities That Care</i> . Key Leader Orientation.	4
1.44	Identify core group of key leaders.	4 = At least three key leaders have committed to oversee the <i>Communities That Care</i> process. Key Leader Orientation.	4
1.45	Develop plan for communication between community board and key leaders.	4 = Key leaders have identified how they will communicate with a community board.	4
1.46	Solicit key leader input on potential community board members.	4 = Key Leaders have identified and documented community board members to be recruited. Activity in Key Leader Orientation.	4
1.47	Obtain necessary memoranda of agreement or joint operating agreements from relevant stakeholder groups.	4 = Memoranda of understanding, minutes of meetings, or other documentation exists between <i>Communities That Care</i> host agency and relevant stakeholder groups, e.g., school district, youth organizations, etc.	4
1.5 Analyze and address community readiness issues, or develop a plan for addressing them.			12
1.51	Analyze outstanding community readiness issues.	4 = A plan of action has been developed and document to address outstanding readiness issues on pg. 81 of tools. Tools for Community Leaders - pg. 42-44.	4
1.52	Address "show-stopper" issues (critical to moving forward).	4 = "Showstopper" readiness issues identified on pg. 81.	4
1.53	Develop action plan for outstanding community readiness issues.	4 = Action steps with responsible persons and timelines to address outstanding readiness issues has been completed. Tools for Community Leaders - pg. 45 & documentation pg. 46.	4
1.6 The community is ready to move to Phase 2: Get Organized.			8
1.61	Develop work plan for moving to Phase 2: Get Organized.	4 = There is written work plan to move to Phase 2. Tools for Community Leaders - pg. 47-49.	4
1.62	Identify and secure the resources needed for Phase 2.	4 = Adequate resources are secured and a budget has been developed. Tools for Community Leaders - pg. 50-51.	4

Email updates
Eg: final approval of spending by PTA's for Red Ribbon Week- review invoices
SHARP issues, survey showed that parents aren't talking to kids about drugs and other issues
SHARP was okayed by ASD, but it's up to individual schools to decide if they will give survey to students.
County funding for year 1- plan to apply for grants for year 2

FREE PARENTING CLASS: GUIDING GOOD CHOICES

02.01.2025-03.01.2025

10AM-12PM

Vineyard City Hall

with
Lee
Burdge &
Jessica
Maxwell

- ONCE A WEEK, TWO HOUR SESSION
- FREE FAMILY MEAL PROVIDED
- FREE CHILD CARE FOR CHILDREN AGES 0-8
- FOCUS ON FAMILIES WITH CHILDREN AGES 9-14



SCAN THE QR CODE TO REGISTER YOUR FAMILY OR
CONTACT JULIA AT [JULIAT@VINEYARDUTAH.ORG](mailto:juliat@vineyardutah.org) OR
801-687-7705 FOR MORE INFORMATION!!