CITY OF OREM
CITY COUNCIL MEETING
56 North State Street, Orem, Utah
January 14, 2025

This meeting may be held electronically
to allow a Councilmember to participate.

1. 3:30 P.M. WORK SESSION - CITY COUNCIL CONFERENCE ROOM

While this is a public meeting, we kindly ask that only presenters and individuals specifically invited by the Mayor or City Council speak or ask questions. This helps us conduct the City's business in an efficient and orderly manner. If you would like to make a comment on an issue, please do so during the Public Appearances portion of the regular meeting. This will ensure that your comment is properly addressed and documented for the official record. Please keep side conversations to a minimum as it interferes with the audio recording.

1.1 PRESENTATION - Healthy Orem Update (30 min)
Presenter: Heather Cox, Management Analyst and Debi D'Amico, Community Connection Supervisor

1.2 PRESENTATION - 1600 North Nighttime Construction Exemption (15 min)
Presenter: Utah Department of Transportation (UDOT) representative

1.3 PRESENTATION - EPA Brownfields Grant Report (20 min)
Presenter: Matt Taylor, Senior Planner

1.4 PRESENTATION - City Council Conflict of Interest Disclosures (15 min)
Presenter: John Ditto, Assistant City Attorney

1.5 PRESENTATION - CARE Tax Policy Change Recommendations (15 min)
Presenter: Brandon Nelson, Finance Director and Trevor Bell, Budget Manager

1.6 PRESENTATION - Gold Star Monument (10 min)
Presenter: Pete Wolfley, Communications Manager and Heather Cox, Management Analyst

2. AGENDA REVIEW & PREVIEW OF UPCOMING AGENDA ITEMS

The City Council will review the items on the agenda.

3. CITY COUNCIL REPORTS (BOARDS & COMMISSIONS, NEW BUSINESS, ETC.)

This is an opportunity for members of the City Council to raise issues of information or concern.

3.1 LaNae Millett to report

6:00 P.M. REGULAR SESSION - CITY COUNCIL CHAMBERS

4. CALL TO ORDER

5. <u>INVOCATION/INSPIRATIONAL THOUGHT: BY INVITATION</u>

6. <u>PLEDGE OF ALLEGIANCE: BY INVITATION</u>

7. <u>MAYOR'S REPORT/ITEMS REFERRED BY COUNCIL</u>

7.1 REPORT - Emergency Preparedness and City Drill
Presenter: Heath Stevenson, Emergency Manager

7.2 PRESENTATION - ULCT Legislative Priorities
Presenter: Karson Eilers, ULCT Representative

7.3 OATH OF OFFICE - Community Development Director
Gary McGinn

7.4 AWARD - Lifetime Achievement
Jim Yeoman

8. <u>PERSONAL APPEARANCES – 15 MINUTES</u>

Time has been set aside for the public to express their ideas, concerns, and comments on items not scheduled as public hearings on the Agenda. Those wishing to speak are encouraged to show respect for those who serve the city. Comments should focus on issues concerning the city. Those wishing to speak should have signed in before the beginning of the meeting. (Please limit your comments to 3 minutes or less.)

9. <u>CONSENT ITEMS</u>

9.1 APPROVAL - Meeting Minutes
December 10, 2024 and December 17, 2024

9.2 APPOINTMENTS - Orem Events Advisory Commission
Krista Tate, Kami Burgess, Ashley Shumway, and Rodney Gardner

9.3 REAPPOINTMENT - Planning Commission
Madeline Komen

9.4 RESOLUTION - 1600 North Nighttime Construction Exemption

10. <u>SCHEDULED ITEMS</u>

10.1 PUBLIC HEARING - ORDINANCE - Amending Current Fiscal Year 2024-2025 Budget
Presenter: Brandon C. Nelson, CPA, Finance Director

The City Council moves to approve or deny amending the fiscal year 2024-2025 budget.

11. <u>FINANCIAL INFORMATION</u>

This item is for information purposes only. Find the financial statement in the City Council meeting packet.

11.1 Monthly Financial Statment

November 2024

12. CITY MANAGER INFORMATION ITEMS

This is an opportunity for the City Manager to provide information to the City Council. These items are for information and do not require action by the City Council.

13. ADJOURN TO CLOSED SESSION IN ROOM 107

To discuss pending or reasonably imminent litigation.

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.
If you need a special accommodation to participate in the City Council Meetings and Study Sessions, please call the City Recorder's Office at least 3 working days prior to the meeting.
(Voice 801-229-7000)

This agenda is also available on the City's webpage at orem.org

CITY OF OREM **CITY COUNCIL MEETING** JANUARY 14, 2025	
REQUEST:	APPROVAL - Meeting Minutes
APPLICANT:	
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	

REQUEST:

BACKGROUND:

RECOMMENDATION:

CITY OF OREM

CITY COUNCIL MEETING

JANUARY 14, 2025

REQUEST:	APPOINTMENTS - Orem Events Advisory Commission
APPLICANT:	
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	

REQUEST:

BACKGROUND:

RECOMMENDATION:

CITY OF OREM

CITY COUNCIL MEETING

JANUARY 14, 2025

REQUEST:	REAPPOINTMENT - Planning Commission
APPLICANT:	
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	

REQUEST:

BACKGROUND:

RECOMMENDATION:

CITY OF OREM
CITY COUNCIL MEETING
JANUARY 14, 2025

REQUEST:	RESOLUTION - 1600 North Nighttime Construction Exemption
APPLICANT:	
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	

REQUEST:

BACKGROUND:

RECOMMENDATION:

RESOLUTION NO. ________________

A RESOLUTION BY THE CITY OF OREM CITY COUNCIL AUTHORIZING THE MAYOR TO SIGN A NOISE ORDINANCE EXEMPTION FOR CONSTRUCTION OF 1600 NORTH FROM 1200 WEST (OREM) TO STATE STREET

WHEREAS Section 9-2-9 of the City of Orem Code currently prohibits construction work in or within 200 feet of a residential zone between the hours of 10:30 p.m. and 7:00 a.m., and also prohibits the operation of machinery in a residential zone during the same hours; and

WHEREAS Section 11-1-3(B)(28)(g) of the City of Orem Code defines a nuisance to include "the creation of unreasonable noise which disturbs others"; and

WHEREAS Utah Code 72-6-112.5 provides that where the state highway construction project provides reasonable written notice in advance of nighttime construction, there is a net community benefit to conduct nighttime construction, and the state highway construction project institutes best management noise reduction practices in consultation with local government, the local government shall issue a nighttime construction noise ordinance exemption/permit; and

WHEREAS a construction and improvement project is currently planned for the area of 1600 North and 1200 West to State Street, with construction to conclude by the end of the year 2026;

WHEREAS allowing work to be performed on the project during nighttime hours can greatly reduce the impact on traffic flows by shortening the overall time of construction and by minimizing street closures during peak traffic hours; and

WHEREAS the allowance of nighttime work will increase safety during construction to the traveling public and to the construction crews; and

WHEREAS representatives of the Utah Department of Transportation (“UDOT”) project presented to the City of Orem City Council regarding their request for a nighttime construction exemption; and

WHEREAS UDOT requests an exemption for nighttime construction with the following conditions:

a. The UDOT contractor (“the contractor”) will provide written notice to the City 15 days prior to beginning construction of the intended schedule for night work for the project;
b. The contractor will not perform/use saw cutting or jackhammering during nighttime hours (10:30 p.m. and 7:00 a.m.);
c. The contractor will not use compression release engine brakes, dynamic braking devices, or Jake Brakes, except to avoid imminent danger;
d. The contractor will provide adequate lighting for performing satisfactory inspection and construction operations;
e. The contractor, or representative, will notify, in writing, neighbors and businesses located within 200 feet of the construction prior to beginning night work; and

WHEREAS allowing nighttime construction work on any particular section of the project will have only a temporary impact on nearby residential dwellings; and

WHEREAS the City Council finds that the public benefit to be gained by allowing nighttime construction work on 1600 North between 1200 West and State Street outweighs any negative impacts to residents who might be temporarily affected by such construction work; and

WHEREAS the matter having been submitted and the City Council having fully considered the proposed amendments as they relate to the health, safety, and general welfare of the City; the effect upon the property owners; and the special conditions applicable to the request.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FO THE CITY OF OREM, UTAH, as follows:

1. The City Council hereby authorizes the Mayor to sign the proposed Orem City Noise Ordinance Exemption for Construction of 1600 North from 400 West (Lindon)/1200 West (Orem) to State Street, attached hereto as Exhibit A.
2. Such Exemption is reasonably necessary as it:
    a. promotes the general welfare of the community; and
    b. is in the interest of the public, in that it will promote a more timely and safe completion of road construction projects and will minimize the impact on traffic from such project; and
    c. will have only a temporary negative impact on property owners in the City.
3. This resolution shall become effective immediately upon passage.

PASSED and APPROVED this 14th day of January, 2025.

____

David A. Young, Mayor

ATTEST:

____

Teresa McKitrick, City Recorder

COUNCILMEMBER	AYE	NAY	ABSTAIN
David A. Young	☐	☐	☐
Jeff Lambson	☐	☐	☐
Jenn Gale	☐	☐	☐
Tom Macdonald	☐	☐	☐
LaNae Millett	☐	☐	☐
Chris Killpack	☐	☐	☐
David Spencer	☐	☐	☐

EXHIBIT A

January 9, 2025

RE: Orem City Noise Ordinance Exemption for Construction of
1600 North from 400 West (Lindon) / 1200 West (Orem) to State Street

Dear Mayor Young,

Construction work by UDOT will occur along 1600 North within Lindon and Orem City limits from the intersection 400 North (Lindon) / 1200 West (Orem) to the intersection of 1600 North and US-89 (State Street). UDOT anticipates that the contractor for the “Orem 1600 North; 1200 West to State” project (PIN 18428) will need to perform night work to complete construction of said project.

UDOT anticipates all project construction work will be completed by the end of 2026. Construction activities will occur during daytime hours while maintaining traffic, including with some lane and shoulder restrictions. UDOT plans to allow some nighttime construction activities between 10:00 p.m. and 7:00 a.m. to allow the contractor to perform necessary work operations. Nighttime work may include, but not be limited to, roadway reconstruction and underground drainage work. In the interest of public health and safety, these night construction activities will be allowed to: minimize impacts to higher daytime traffic volumes along 1600 North, increase safety during construction to the traveling public and to construction crews, and to reduce the overall construction duration.

Can you please provide approval for nighttime construction work with the following conditions:

1. The contractor will provide written notice to the city 15 days prior to beginning construction of the intended schedule for night work for the project.
2. The contractor will not perform/use saw cutting or jackhammering during nighttime hours.
3. The contractor will not use compression release engine brakes, dynamic braking device, or Jake Brake, except to avoid imminent danger.
4. The contractor will provide adequate lighting for performing satisfactory inspection and construction operations.
5. The contractor, or representative, will notify neighbors and businesses located within 200 feet of the construction in writing prior to beginning night work.

If in agreement, please provide your signature below to authorize an exemption of the Orem City Code, Section 9-2-9 (Disturbing the peace).

Thank you,

Diego Carroll
Project Manager (Consultant)

Executed Exemption:

Mayor David Young
Orem City

	CITY OF OREM **CITY COUNCIL MEETING** JANUARY 14, 2025
REQUEST:	**PUBLIC HEARING - ORDINANCE - Amending Current Fiscal Year 2024-2025 Budget**
APPLICANT:	Brenn Bybee
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	Brandon Nelson, Finance Director

REQUEST:

BACKGROUND:

RECOMMENDATION:

The City Manager recommends the City Council hold a public hearing to discuss amending the current Fiscal Year 2024-2025 Budget and, by ordinance, amend the Fiscal Year 2024-2025 Budget.

ORDINANCE NO. ___________

AN ORDINANCE BY THE CITY COUNCIL OF THE
CITY OF OREM, UTAH, AMENDING THE
FISCAL YEAR 2024-2025 BUDGET

WHEREAS On June 18, 2024, the City Council adopted a final budget following State law; and

WHEREAS the City Council held a public hearing on January 14, 2025, to receive input from the public regarding proposed amendments to the Fiscal Year 2024-2025 budget; and

WHEREAS the budget has been revised as deemed appropriate to accommodate new revenues and expenses.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The Council hereby amends the Fiscal Year 2024-2025 Budget as shown in Exhibit "A" which is attached hereto and incorporated herein by reference.

2. The City Manager is directed to implement these budget amendments in accordance with State laws and appropriate City procedures.

3. This ordinance shall take effect immediately upon publication.

PASSED AND APPROVED this **14th** day of **January 2025**.

____
CITY OF OREM, by
David A. Young, Mayor

ATTEST:

____
Teresa McKitrick, City Recorder

COUNCIL MEMBERS	AYE	NAY	ABSTAIN
Mayor David A. Young	□	□	□
Jenn Gale	□	□	□
Chris Killpack	□	□	□
Jeff Lambson	□	□	□
Tom W. Macdonald	□	□	□
LaNae Millett	□	□	□
David M. Spencer	□	□	□

EXHIBIT "A"
BUDGET AMENDMENTS
FISCAL YEAR 2024-2025

REVENUES

Account Number	Note	Description	Previous Budget	Current Budget
		GENERAL FUND		
10-3316-001	1	Library - UAC Onstage Utah Grant	$ -	$ 2,000.00
10-3316-002	1	Library - Westaf - TourWest Grant	-	3,250.00
10-3316-010	1	Grant - LSTA - Adaptive Computer Stations	-	5,890.00
10-3316-015	1	Grant - State Library - Lender Support	-	3,000.00
10-3318-010	1	Grant - OJP - 2024 BJA Local Solicitation	-	20,064.00
10-3318-024	1	Internet Crimes Against Children Grant - ICAC	-	18,000.00
10-3341	1	EMS Grant	-	10,123.00
10-3341-001	1	Grant - First Responder Mental Health Services - Fire	-	29,700.00
10-3416-003	6	Fees - Passport Money Orders	-	100.00
10-3429-002	7	Fees - Fire Services - Wildland	10,500.00	53,967.69
10-3690-003	1	Misc. Revenues - Police Department Donations	-	798.86
10-3698-005-005	1	Donations - Lights On Celebration	-	1,000.00
10-3698-010	1	Donations - Gold Star Family Monument/Memorial	-	26,816.48
10-3995-013	1	Cont. From - Fund 73 - Orem Foundation	-	4,782.00
10-3995-014	1	Cont From - Fund 73 - Orem Foundation - Oremfest	-	3,334.00
10-3997-009	1	App Surp - Gold Star Family Monument/Memorial	-	11,449.23
10-3997-018	5	App. Surp - Operations	-	50,000.00
Total			$ 10,500.00	$ 244,275.26
Net Fund Increase				$ 233,775.26
		CARE TAX SPECIAL REVENUE FUND		
21-3997-001	8	App. Surp - CARE Tax Grants	$ 120,550.00	$ 237,550.00
Total			$ 120,550.00	$ 237,550.00
Net Fund Increase				$ 117,000.00
		MAJOR CRIMES TASK FORCE (MCTF)		
25-3318-005-002	1	HIDTA Grant - Calendar Yr 2025	$ -	$ 14,850.00
25-3424-004-001	1	MCTF - Forfeitures Revenues - Federal (Justice)	17,923.73	77,923.73
25-3424-004-003	1	MCTF - Forfeitures Revenues - Federal (Justice-Safe St)	10,743.65	110,743.65
25-3640	9	Sale Of Fixed Assets	-	8,200.00
Total			$ 28,667.38	$ 211,717.38
Net Fund Increase				$ 183,050.00
		DEBT SERVICE FUND		
30-3995-014	3	Cont From - Fund 10 - Sales Tax Rev Bonds	$ -	$ 75,833.33
Total			$ -	$ 75,833.33
Net Fund Increase				$ 75,833.33
		CAPITAL IMPROVEMENT PROJECT FUND		
45-3698-021	1	Donations - Windsor Park	$ -	$ 40,000.00
45-3995-001	1	Cont. From - Fund 10	-	45,118.35
45-3995-013	1	Cont. From - Fund 73 - Orem Foundation	-	1,600.00
Total			$ -	$ 86,718.35
Net Fund Increase				$ 86,718.35
		WATER FUND		
51-3997-018	5	App Surp - Operations	$ -	$ 11,000.00
51-3610-005	2	Interest Earnings - 2021 Bonds	-	799,872.14
Total			$ -	$ 810,872.14
Net Fund Increase				$ 810,872.14
		WATER RECLAMATION FUND		
52-3690-001	5	App Surp - Operations	$ -	$ 6,000.00
Total			$ -	$ 6,000.00
Net Fund Increase				$ 6,000.00

EXHIBIT "A"
BUDGET AMENDMENTS
FISCAL YEAR 2024-2025

REVENUES

Account Number	Note	Description	Previous Budget	Current Budget
		STORM WATER FUND		
55-3751	5	App Surp - Operations	$ -	$ 3,000.00
Total			$ -	$ 3,000.00
Net Fund Increase				$ 3,000.00
		SELF INSURANCE FUND		
63-3997-006	4	App Surp - Sr Ctr Fire Alarm System	$ -	$ 36,517.00
Total			$ -	$ 36,517.00
Net Fund Increase				$ 36,517.00
		FACILITIES MAINTENANCE FUND		
65-3851	5	Cont From - Fund 10 - Facilities Projects	$ -	$ 70,000.00
Total			$ -	$ 70,000.00
Net Fund Increase				$ 70,000.00
		OREM COMMUNITY FOUNDATION FUND		
73-3910-004	1	Donations - Orem City	$ -	$ 2,000.00
73-3910-004-001	1	Donations - Orem City - Gold Star Memorial	-	1,600.00
73-3912	1	Oremfest - Sponsorships / Donations	-	3,334.00
73-3997-002	1	App Surplus - Donations	-	782.00
Total			$ -	$ 7,716.00
Net Fund Increase				$ 7,716.00
		SENIOR CITIZENS FUND		
76-3995-032	4	Cont From - Fund 63 - Safety Issues	$ -	$ 36,517.00
76-3997-004	4	App. Surp - Operations	-	42,809.62
Total			$ -	$ 79,326.62
Net Fund Increase				$ 79,326.62
Total City Funds			$ 159,717.38	$ 1,869,526.08
Net City Funds Increase				$ 1,709,808.70

EXHIBIT "A"
BUDGET AMENDMENTS
FISCAL YEAR 2024-2025

EXPENDITURES

Account Number	Note	Description	Previous Budget	Current Budget
		GENERAL FUND		
Community Promotion				
10-4012-600-029	1	Lights On Celebration	$ -	$ 1,000.00
Oremfest				
10-4013-600-001		Oremfest - Administration	20,000.00	25,675.00
Finance Department Administration				
10-4522-600-002	6	Money Order Fees	-	100.00
Public Safety Administration				
10-6510-230-010	1	Employee Development - Fundraising	-	441.00
Investigation Services				
10-6530-230-008	1	Employee Development - ICAC Grant	-	10,000.00
10-6530-250-008	1	Equipment - ICAC Grant	-	8,000.00
10-6530-250-010	1	Equipment - 2023 BJA Local Solicitation Grant	-	20,064.00
10-6530-450-004	1	Public Safety Supplies - SWAT - Walmart	-	2,000.00
Victims/Children's Assistance				
10-6532-310	1	Professional & Technical Services	-	798.86
Fire & Medical Services				
10-7040-140-000	7	Salaries & Wages - Overtime	35,000.00	42,079.09
10-7040-150-040	7	Fringe Benefits - OT	4,750.00	5,457.88
10-7040-310-010	1	Prof & Tech Services - EAP	-	29,700.00
Wildland Fire Services				
10-7042-140-000	7	Salaries & Wages - Overtime	10,000.00	40,808.88
10-7042-150-040	7	Fringe Benefits - OT	500.00	4,080.72
10-7042-230	7	Employee Development	-	1,291.12
EMS Grant				
10-7043-250-012	1	Equipment - EMS - Grant	-	10,123.00
Library Administration				
10-8510-310-001	1	Prof. & Technical Services - UAC Onstage Utah Grant	-	2,000.00
10-8510-310-002	1	Prof. & Technical Services - Westaf - TourWest Grant	-	3,250.00
Technical Services				
10-8520-210	1	Subscriptions, Memberships, & Publications	19,000.00	22,000.00
10-8520-250-010	1	Equipment - LSTA Grant - Adaptive Computer Stations	-	5,890.00
Patron Services				
Non-Departmental Expenditures				
10-9910-290-025	5	Facilities Maintenance Charge	-	50,000.00
10-9910-920-001	1	Cont. To - Fund 45 - CIP	-	38,265.71
Total			$ 89,250.00	$ 323,025.26
Net Fund Increase				$ 233,775.26
		CARE TAX SPECIAL REVENUE FUND		
21-8014-732-879	8	CARE Grant - Bike Trails Phase III	$ 130,000.00	$ 247,000.00
Total			$ 130,000.00	$ 247,000.00
Net Fund Increase				$ 117,000.00
		MAJOR CRIMES TASK FORCE (MCTF)		
25-6531-140-002	1	Overtime - HIDTA July-Dec	$ -	$ 14,850.00
25-6531-230-004	1	Employee Development - Forfeitures (Justice)	-	10,000.00
25-6531-250	9	Equipment	-	8,200.00
25-6531-250-004	1	Equipment - Forfeitures (Justice)	17,923.73	67,923.73
25-6531-250-007	1	Equipement - Forfeitures (Justice - Safe St)	-	100,000.00
			$ 17,923.73	$ 200,973.73
Net Fund Increase				$ 183,050.00

EXHIBIT "A"
BUDGET AMENDMENTS
FISCAL YEAR 2024-2025

EXPENDITURES

Account Number	Note	Description	Previous Budget	Current Budget
		DEBT SERVICE FUND		
30-4521-820-014	3	Interest - 2024 Sales Tax Rev Bonds	$ -	$ 75,833.33
Total			$ -	$ 75,833.33
Net Fund Increase				$ 75,833.33
		CAPITAL IMPROVEMENT PROJECT FUND		
45-6034-732-321	1	Windsor Park - Playground, Pickleball & Sport Courts	$ -	$ 40,000.00
45-6034-732-488	1	Gold Star Family Monument/Memorial	-	39,865.71
45-6034-742-010	1	Police Vehicle - Bearcat Tactical Unit with Provo	146,805.36	153,658.00
Total			$ 146,805.36	$ 233,523.71
Net Fund Increase				$ 86,718.35
		WATER FUND		
51-7570-290-025	5	Facilities Maintenance Charge	$ 273,319.00	$ 284,319.00
51-7573-733-838	2	Storage Tank	2,520,033.94	2,872,639.97
51-7573-733-885	2	Future Projects	2,182,735.64	2,630,001.75
Total			$ 4,976,088.58	$ 5,786,960.72
Net Fund Increase				$ 810,872.14
		WATER RECLAMATION FUND		
52-7580-290-025	5	Facilities Maintenance Charge	$ 160,831.00	$ 166,831.00
Total			$ 160,831.00	$ 166,831.00
Net Fund Increase				$ 6,000.00
		STORM WATER FUND		
55-7560-290-250	5	Facilities Maintenance Charge	$ 81,369.00	$ 84,369.00
Total			$ 81,369.00	$ 84,369.00
Net Fund Increase				$ 3,000.00
		SELF INSURANCE FUND		
63-4260-920-032	4	Cont To - Fund 76 - Safety Issues	$ -	$ 36,517.00
Total			$ -	$ 36,517.00
Net Fund Increase				$ 36,517.00
		FACILITIES MAINTENANCE FUND		
65-6042-999-003	5	Contingency - Budget Shortfall	$ -	$ 70,000.00
Total			$ -	$ 70,000.00
Net Fund Increase				$ 70,000.00
		OREM COMMUNITY FOUNDATION FUND		
73-8591-920-004	1	Cont. To - Fund 10 - Orem City	$ -	$ 2,782.00
73-8591-920-013	1	Cont. To - Fund 45 - Orem City	-	1,600.00
73-8591-920-014	1	Cont To - Fund 10 - Orem City - Oremfest	-	3,334.00
Total			$ -	$ 7,716.00
Net Fund Increase				$ 7,716.00
		SENIOR CITIZENS FUND		
76-8097-730-165	4	Senior Center - Fire Alarm System Replacement	$ -	$ 73,034.00
76-8097-730-166	4	Senior Center - Exterior Flagpole Lights	-	6,292.62
Total			$ -	$ 79,326.62
Net Fund Increase				$ 79,326.62
Total City Funds			$ 5,602,267.67	$ 7,312,076.37
Net City Funds Increase				$ 1,709,808.70

BUDGET AMENDMENTS
FISCAL YEAR 2024-2025

NOTES

These notes are attached to the budget amendments summary to describe the more unusual or extraordinary amendments to the Fiscal Year 2024-2025 City of Orem Budget that have been necessitated to this point in the fiscal year. Many of the amendments listed in the summary are immaterial and/or are technical corrections that any organization of this size would expect to encounter during an operating year and therefore, no specific note has been given for these items. Please contact Brandon C. Nelson, CPA, Finance Director, at 801-229-7010, if you have any questions or concerns.

1) The City receives grant or donation funds during the year to aid many different operations such as the Police Department (Major Crimes Task Force Grants, Gold Star Memorial, BJA, and ICAC), Public Works (Utah Jazz), Fire Department (EMS and First Responder Mental Health), and the Library (UAC, Westaf, and LSTA). The funds are received from Federal, State, and other governmental (or private) entities. These entries represent the adjustments necessary to adjust the appropriate budgets.

2) The 2021 Water, Sewer & Storm Water Bonds construction account earns interest on unspent funds. This amendment adds these revenues to the water fund which are to be spent on bond eligible projects.

3) The 2024 Sales Tax Revenues Bonds construction account earns interest on unspent funds. This amendment adds these revenues to the debt service fund to adjust payment amount to actual.

4) The Orem Senior Friendship Center needs to have its Fire Alarm System replaced as well as fixing the outside flagpole lights. This amendment allocates funds from Senior Citizens Fund surplus as well as recording a contribution from the Self-Insurance Fund to address the safety issue.

5) The Facilities Maintenance division continues to struggle hiring and keeping janitorial staff due to the existing wages offered. Adjustments were made to attract new employees and maintain existing personnel. This amendment makes the necessary transfers from several funds to help eliminate a fund balance deficit from prior fiscal years.

6) The Finance Department proposes to add a <u>new</u> "Money Order Service Fee" of $5.00 to its passport fees and charges as the Treasury Division would like to add this option to its passport services. This amendment adds this new fee and associated revenues.

7) Funds have been received for Wildland Fire operations. This amendment adds these funds to cover costs related to these operations.

8) Funding for the Bike Trails Phase III project are to be added from excess CARE Tax grant funds.

9) The Major Crimes Task Force (MCTF) sold a vehicle and this amendment makes those funds available to spend on other needed equipment.

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED NOVEMBER 2024

Percent of Year Expired: 42%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2025	% To Date FY 2024	Notes
10 GENERAL FUND								
Revenues	72,283,823	3,890,675	20,508,194			28%	34%	
Appr. Surplus - Current	61,449	50,000	61,449			100%		
Appr. Surplus - Prior Year	8,654,025		8,654,025			100%		
Std. Interfund Transactions	5,982,945		5,982,945			100%		
Total Resources	86,982,242	3,940,675	35,206,613		51,775,629	40%	53%	1
Expenditures	86,982,242	4,789,468	34,559,595	1,511,921	50,910,726	41%	49%	
20 ROAD FUND								
Revenues	4,000,000	21,597	877,796			22%	16%	
Appr. Surplus - Prior Year	3,214,166		3,214,166			100%		
Total Resources	7,214,166	21,597	4,091,962		3,122,204	57%	55%	
Expenditures	7,214,166	212,496	2,029,522	400,076	4,784,568	34%	38%	
21 CARE TAX FUND								
Revenues	3,300,000	289,591	868,720			26%	26%	
Appr. Surplus - Prior Year	1,038,853		1,038,853			100%		
Total Resources	4,338,853	289,591	1,907,573		2,431,280	44%	57%	
Expenditures	4,338,853	9,746	1,061,760	121,093	3,156,000	27%	40%	
24 TRANSPORTATION SALES TAX FUND								
Revenues	4,425,000	1,266,584	1,978,076			45%	25%	
Appr. Surplus - Prior Year	1,109,162		1,109,162			100%		
Total Resources	5,534,162	1,266,584	3,087,238		2,446,924	56%	62%	
Expenditures	5,534,162	860,189	870,814	249,033	4,414,315	20%	54%	2
30 DEBT SERVICE FUND								
Revenues	7,126,271	1,687,581	3,131,342			44%	49%	
Total Resources	7,126,271	1,687,581	3,131,342		3,994,929	44%	49%	
Expenditures	7,126,271	1,733,499	1,917,958		5,208,313	27%	30%	
45 CIP FUND								
Revenues	1,030,763	510,857	872,161			85%	54%	
Appr. Surplus - Prior Year	23,527,642		23,527,642			100%		
Total Resources	24,558,405	510,857	24,399,803		158,602	99%	99%	
Expenditures	24,558,405	3,684,079	6,930,900	7,524,807	10,102,698	59%	84%	3
51 WATER FUND								
Revenues	19,998,179	1,422,915	11,818,594			59%	57%	
Appr. Surplus - Prior Year	28,943,098		28,943,098			100%		
Total Resources	48,941,277	1,422,915	40,761,692		8,179,585	83%	87%	
Expenditures	48,941,277	1,385,327	10,011,045	11,871,791	27,058,441	45%	59%	4
52 WATER RECLAMATION FUND								
Revenues	15,648,864	1,201,238	8,100,430			52%	43%	
Appr. Surplus - Prior Year	28,979,767		28,979,767			100%		
Total Resources	44,628,631	1,201,238	37,080,197		7,548,434	83%	81%	
Expenditures	44,628,631	594,814	6,514,467	5,982,017	32,132,147	28%	28%	
55 STORM WATER FUND								
Revenues	6,492,002	554,883	2,893,311			45%	47%	
Appr. Surplus - Prior Year	9,718,950		9,718,950			100%		
Total Resources	16,210,952	554,883	12,612,261		3,598,691	78%	79%	
Expenditures	16,210,952	134,190	3,298,754	666,634	12,245,564	24%	30%	
56 RECREATION FUND								
Revenues	4,623,200	308,410	1,682,590			36%	39%	
Appr. Surplus - Prior Year	351,261		351,261			100%		
Total Resources	4,974,461	308,410	2,033,851		2,940,610	41%	41%	
Expenditures	4,974,461	246,231	2,018,206	194,249	2,762,006	44%	59%	5

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED NOVEMBER 2024

Percent of Year Expired: 42%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2025	% To Date FY 2024	Notes
57 SOLID WASTE FUND								
Revenues	5,457,000	463,643	2,308,898			42%	42%	
Appr. Surplus - Prior Year	83,653		83,653			100%		
Total Resources	5,540,653	463,643	2,392,551		3,148,102	43%	44%	
Expenditures	5,540,653	393,037	2,331,528	11,899	3,197,226	42%	35%	
58 STREET LIGHTING FUND								
Revenues	1,278,500	125,616	583,036			46%	42%	
Appr. Surplus - Prior Year	325,634		325,634			100%		
Total Resources	1,604,134	125,616	908,670		695,464	57%	65%	
Expenditures	1,604,134	59,116	753,325	70,636	780,173	51%	69%	6
61 FLEET MAINTENANCE FUND								
Appr. Surplus - Prior Year	104,686		104,686			100%		
Std. Interfund Transactions	1,085,000		1,085,000			100%		
Total Resources	1,189,686		1,189,686			100%	100%	
Expenditures	1,189,686	63,698	563,292	54,469	571,925	52%	57%	
62 PURCHASING/WAREHOUSING FUND								
Appr. Surplus - Prior Year	56,402		56,402			100%		
Std. Interfund Transactions	470,000		470,000			100%		
Total Resources	526,402		526,402			100%	100%	
Expenditures	526,402	27,235	263,999	30,261	232,142	56%	55%	
63 SELF INSURANCE FUND								
Revenues	800,000	68,024	380,811			48%	45%	
Appr. Surplus - Current Year	36,517	36,517	36,517			100%		
Appr. Surplus - Prior Year	20,748		20,748			100%		
Std. Interfund Transactions	1,715,000		1,715,000			100%		
Total Resources	2,572,265	104,541	2,153,076		419,189	84%	83%	
Expenditures	2,572,265	136,312	1,961,778	2,340	608,147	76%	68%	
64 INFORMATION TECH FUND								
Revenues	8,200		3,390			100%		
Appr. Surplus - Current Year	42,000		42,000			100%		
Appr. Surplus - Prior Year	442,137		442,137			100%		
Std. Interfund Transactions	3,410,000		3,410,000			100%		
Total Resources	3,902,337		3,897,527		4,810	100%	100%	
Expenditures	3,902,337	198,187	1,480,150	90,816	2,331,371	40%	39%	
65 FACILITIES MAINTENANCE FUND								
Appr. Surplus - Prior Year	27,751		27,751			100%		
Std. Interfund Transactions	2,068,164	50,000	2,068,164			100%		
Total Resources	2,095,915	50,000	2,095,915			100%	100%	
Expenditures	2,095,915	107,377	841,036	468,197	786,682	62%	64%	
74 CDBG FUND								
Revenues	742,646	8,125	14,395			2%	49%	
Appr. Surplus - Prior Year	96,362		96,362			100%		
Total Resources	839,008	8,125	110,757			13%	65%	7
Expenditures	839,008	12,264	265,924	48,816	524,268	38%	40%	
CITY TOTAL RESOURCES	268,779,820	11,956,256	177,587,116		90,464,453	66%	72%	
CITY TOTAL EXPENDITURES	268,779,820	14,647,265	77,674,053	29,299,055	161,806,712	40%	50%	

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED NOVEMBER 2024

Percent of Year Expired: 42%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2025	% To Date FY 2024	Notes

NOTES TO THE BUDGET REPORT FOR THE MONTH ENDED NOVEMBER 2024

1) The current year revenues are lower in comparison to the prior year due to ARPA revenues ($446,092) being significantly lower than in the prior fiscal year ($4,384,922) at this date in time. The majority of this change is due to recognizing deferred revenues in the prior year due to construction costs at Hillcrest Park while there were none in the current year since the park has been completed.

2) The current year expenditures are lower in comparison to the prior year due to the current year encumbrances ($249,033) being significantly lower than in the prior fiscal year ($1,149,062) at this date in time. The majority of this change is due to encumbrances for overlay & reconstruction projects in the prior year while there were no such encumbrances in the current year.

3) The current year expenditures are lower in comparison to the prior year due to the current year encumbrances ($7,524,807) being significantly lower than in the prior fiscal year ($23,128,793) at this date in time. The majority of this change is due to encumbrances for the new city center as the full amount of these encumbrances were put into place in this month of the prior year while those encumbrances have been paid down to a lower amount in the current year.

4) The current year expenditures are lower in comparison to the prior year due to the current year encumbrances ($11,871,791) being significantly lower than in the prior fiscal year ($23,890,969) at this date in time. The majority of this change is due to encumbrances for the storage tank and water reuse projects in the prior year while they were much lower in the current year.

5) The current year expenditures are lower in comparison to the prior year primarily due to changing facilities maintenance personnel. The personnel working at the fitness center and outdoor pool were reassigned to the recreation fund directly rather than being allocated as part of the facilities maintenance fund. In FY 2024, an allocation for this staff occurs in its entirety at the beginning of the fiscal year but since this allocation did not occur in FY 2025 (due to the personnel being charged directly in the recreation fund), these costs are expended as these employees are paid instead of the entire amount being charged in July.

6) The current year expenditures are lower in comparison to the prior year due to the current year encumbrances ($70,636) being significantly lower than in the prior fiscal year ($460,472) at this date in time. The majority of this change is due to encumbrances for a vehicle purchase and street light poles in the prior year while there were no such encumbrances in the current year.

7) The current year revenues are lower than the prior year revenues primarily due to a housing rehabilitation loan being paid off in its entirety ($18,000) last year but did not occur in the current year. Additionally, we have been working through some issues with HUD representatives which has affected the timing of reimbursement drawdowns.

> Note: In earlier parts of a fiscal year, expenditures may be greater than the collected revenues in a fund. The City has accumulated sufficient reserves to service all obligations during such periods and does not need to issue tax anticipation notes or obtain funds in any similar manner. If you have questions about this report, please contact Brandon Nelson (229-7010).