

**NOTICE OF REGULAR MEETING**  
**SOLID WASTE SPECIAL SERVICE DISTRICT #1**  
*DBA Canyonlands Solid Waste Authority*  
Wednesday, January 15, 2025, 4:00 P.M.

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. §54-2-207(4), the Administrative Control Board of the Solid Waste District has decided to hold hybrid meetings with the new administrative building as the Anchor Location. The new administrative building is located at 2295 S. Highway 191, (gray building behind the gate on the right) Moab, UT 84532. Electronic participation is available via Zoom Meeting at: <https://us02web.zoom.us/j/84717229845?pwd=N6RN6jEJyCcXimhPnyl8ynC8UnjR5u.1> Meeting ID: 847 1722 9845 Passcode: 179012

The public is invited and encouraged to view this meeting, which will be streamed live on YouTube: <https://www.youtube.com/channel/UCQvZRosmlr80RZPUW-fk2A> (SEARCH YOUTUBE FOR "Canyonlands Solid Waste Authority"). Meeting packets are made publicly available for download prior to commencing each publicly noticed meeting at <https://swssd1.org/board-meetings-and-financials/2024-agendas-and-minutes/>

**REGULAR MEETING - CALL TO ORDER (4:00 P.M.)**

**CITIZEN'S INPUT\***

**APPROVAL OF MEETING MINUTES**

- A. **Action Item:** Review and Approval of November 20, 2024 Regular Meeting Minutes

**TREASURER/FINANCIAL**

- B. **Action Item:** Review and Approval of December 2024 Financials

**REPORTS FROM BOARD AND STAFF**

- C. Staff Reports
- a. Chris Scovill
  - b. Lily Houghton
  - c. Jessica Thacker
  - d. Nick Lundburg
- D. Board Reports

**OLD BUSINESS**

**FUTURE CONSIDERATIONS**

- E. **Discussion/Action Item:** Extended Warranty for Bomag Compactor
- F. **Discussion/Action Item:** SWSSD Board Workshop
- G. Next ACB meeting is scheduled for Wednesday, February 19, 2025

**CLOSED SESSION**

- H. To Discuss Pending or Reasonably Imminent Litigation

**ADJOURNMENT**

- I. Meeting Adjourned

**\*NOTE:** Public comments for the meeting record can be received in one of three ways. Please email [swssd1@swssd1.org](mailto:swssd1@swssd1.org) with the subject line "SWSSD1 Public Comment" by 2:00 P.M. on Wednesday, January 15, 2025, if you would like your comments to be heard as part of the Regular Meeting. Written comments are limited to 400 words. Alternatively, members of the public may attend the meeting in person at 2295 South Highway 191, Moab, UT 84532 or may attend virtually via the Zoom weblink during the Citizen's Input section of the Regular Meeting at 4:00 P.M. to provide verbal comments. Comments are limited to a duration of three (3) minutes in length. Members of the public can join the Zoom meeting.

Dated this 10<sup>th</sup> day of January 2025

  
Lily Houghton, Administrative Manager

# **SOLID WASTE SPECIAL SERVICE DISTRICT #1 (SWSSD1)**

## ***DBA Canyonlands Solid Waste Authority***

**Regular Meeting:** <https://www.youtube.com/watch?v=tq0EKn2Fohg>

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. §54-2-207(4), the Administrative Control Board of the Solid Waste District has decided to hold hybrid meetings with the new CSWA office building as the Anchor Location. The CSWA new office building is located at 2295 Highway 191 south of the Transfer Station Office, Moab, UT 84532. Electronic participation was available via Zoom Meeting

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### **MINUTES: REGULAR MEETING OF THE SWSSD1 ADMINISTRATIVE CONTROL BOARD**

***Wednesday, November 20, 2024, 4:00 P.M.***

**Board Members Present:** Colin Topper (Vice-Chair/Moab City Council Representative), Diane Ackerman (Castle Valley Representative), Mike Duniway (At-Large Member), Ashley Wareham (At-Large Member), and LJ Blackburn (At-Large Member) were present. Mary McGann (Interim Chair/Treasurer) was not present.

**SWSSD1 Staff Present:** Chris Scovill (District Manager), Nick Lundberg (District Accountant), Lily Houghton (Administrative Manager), and Jessica Thacker (Program Manager/District Clerk).

These minutes are presented in the order of the agenda and not necessarily in the order of discussion. The board packet is available on the district's website located here:

<https://swssd1.org/board-meetings-and-financials/2024-agendas-and-minutes/>

<b>REGULAR MEETING – CALL TO ORDER (4:00 P.M.)</b>
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Colin Topper called the meeting to order at 4:04PM.

<b>CITIZEN'S INPUT</b>
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No Citizen's Input was received.

<b>APPROVAL OF MEETING MINUTES</b>
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**A. ACTION ITEM: REVIEW AND APPROVAL OF OCTOBER 16<sup>TH</sup>, 2024  
REGULAR MEETING MINUTES**

**MOTION:** Mike Duniway motioned/Ashley Wareham seconded to approve the October 16, 2024 meeting minutes as presented in the Board Packet. Colin Topper, Mike Duniway, Ashley Wareham, and Diane Ackerman voted yes. Motion passed 4-0.

<b>TREASURER/FINANCIAL</b>
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**B. ACTION ITEM: REVIEW AND APPROVE OCTOBER 2024 FINANCIALS**

Lily Houghton provided an overall summary of expenditures for the month of October 2024 stating that payroll expenses were down due to open staffing positions, but the Board should expect to see an increase in the incoming months for temporary staffing expenditures. She stated that no payment had been made to the PTIF as the transition to AMCS billing was in progress. Lily Houghton reported that operational expenses were higher in the month of October 2024 due to increased repair and maintenance costs as well as higher fuel expenses, lease payment for the motor grader, and equipment rental at the Moab Landfill. She also mentioned miscellaneous expenses such as the quarterly HHW collection, used oil program collection, and renewal of software for the Motive cameras for the curbside collection fleet.

**MOTION: LJ Blackburn motioned/Diane Ackerman seconded to approve the expenditures of the month of October 2024 in the amount of \$391,608.78 as presented in the Board Packet. Colin Topper, Mike Duniway, Ashley Wareham, LJ Blackburn, and Diane Ackerman voted yes. Motion passed 5-0.**

<b>REPORTS FROM BOARD AND STAFF</b>
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**C. STAFF REPORTS**

Chris Scovill provided a detailed staff report stating that he and Lily Houghton had completed the HR training program and expressed appreciation to the quality and applicability of the training and indicated that issues continue to arise with the AMCS software implementation and data transition. He provided operational updates for each facility and collection services, including updates on equipment and fleet concerns. A discussion on the potential necessity of truck rentals and service interruptions due to fleet vehicle breakdowns ensued. Chris Scovill stated he had met with an individual who previously ran a recycling facility in Grand Junction, Colorado and was discussing potential collaboration with their recycling expertise. He stated that landfill closure and post-closure costs were outdated resulting in significantly higher costs than originally calculated and suggested researching ways to address this shortage. A brief discussion on the necessary repairs for the motor grader ensued.

Lily Houghton provided a staff report with a brief update on the AMCS transition while stating the pros and cons that have been encountered during the process and indicated there was no current update on the Verifone system. She echoed Chris Scovill's update on completing the HR training and stated that free training of progressive discipline for management level staff would be coming up in December.

Jessica Thacker provided a brief staff report stating the Fall Voucher Program was ongoing until November 23<sup>rd</sup> and recounted her and Chris Scovill's attendance of the RCU Fall Conference in Sandy, Utah. She also stated that the District intended to apply for the upcoming EPA SWIFR grant and Mike Duniway offered assistance in the

application process, as needed. She also stated that she had begun research on required state reporting for special service districts.

Nick Lundberg provided a brief staff report by describing how revenues and expenses were generated for the upcoming proposed budget and indicated that amendments to the current budget for fiscal year 2024 was not anticipated. A brief discussion on budget noticing requirements ensued. Chris Scovill expressed appreciation to Nick Lundberg for attending in-person and taking the time to explain the budget process face-to-face with the Board members.

#### **D. BOARD REPORTS**

No Board reports were given.

<b>OLD BUSINESS</b>
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#### **E. *DISCUSSION ITEM: 2025 BUDGET***

Nick Lundberg provided a detailed historical background on the structure and development of the budget and explained each section (revenue and expenditure) by providing how each number was proposed, the makeup of each line item, and the necessity of including said budget item.

#### **F. *DISCUSSION/POSSIBLE ACTION ITEM: EMPLOYEE LOAN PROGRAM/CREATION OF EMPLOYEE REIMBURSEMENT PROGRAM***

Lily Houghton provided a brief background on this agenda item plus expanding on the suggestion of the creation of an employee reimbursement program. Nick Lundberg provided some financial data for the employee loan program. Ashley Wareham indicated no support for the loan program due to its perceived level of risk but expressed support of the reimbursement program as a more appropriate program. Lily Houghton stated that in 2025 the District will be offering an Employee Assistance Program and that our payroll company does offer advance payment but had currently opted out of this option. A discussion on how to strengthen the terms of the loan by increasing collateral or a more stringent approval process ensued.

<b>NEW BUSINESS</b>
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#### **G. *ACTION ITEM: ELECT OFFICERS***

Lily Houghton stated that Mary McGann had only intended to fill the Board Chair vacancy for a temporary amount of time and that a new Chair needed to be selected.

**MOTION: LJ Blackburn motioned/Ashley Wareham seconded to nominate Colin Topper as Chair.**

**AMENDED MOTION: Diane Ackerman motioned/Mike Duniway seconded to nominate Colin Topper as Chair and LJ Blackburn as Vice Chair. Colin Topper, Mike Duniway, Ashley Wareham, LJ Blackburn, and Diane Ackerman voted yes. Motion passed 5-0.**

**H. *DISCUSSION/POSSIBLE ACTION ITEM: AMEND INTERLOCAL AGREEMENT WITH CITY OF MOAB***

Lily Houghton stated that residents had indicated difficulty with the opt-in/opt-out clause in the Interlocal Agreement changing from bi-annually to annually and encouraged the Board to consider reverting back to bi-annual. Chris Scovill stated that he had spoken with the City Manager regarding the clause and its specifics. A brief discussion on the reasoning behind the months selected for the opt-in/opt-out clause ensued. Colin Topper left at the end of this discussion item.

**MOTION: Mike Duniway motioned/Ashley Wareham seconded to modify the Interlocal Agreement for decreases in services from July to include February and October starting in 2025. Mike Duniway, Ashley Wareham, LJ Blackburn, and Diane Ackerman voted yes. Motion passed 4-0.**

**I. *DISCUSSION ITEM: REVIEW 2025 HOLIDAY SCHEDULE AND 2025 BOARD MEETING DATES***

Lily Houghton provided a brief summary of how the 2025 Holiday Schedule and Board Meeting dates were decided and any adjustments that were made from 2024.

**J. *DISCUSSION/POSSIBLE ACTION ITEM: ADD DISTRICT MANAGER AS EMERGENCY SIGNER***

Lily Houghton provided a brief summary of this agenda item and stated that she had spoken with the District auditors who indicated that adding the District Manager as an emergency signer could only be done during special circumstances: under \$10,000 and only on the payroll account. A brief discussion on special circumstances that would trigger the necessity of the District Manager to act as an emergency signer ensued. The Board requested a written procedure to review at a later date.

**K. *DISCUSSION ITEM: MOAB VALLEY FIRE DEPARTMENT MOU***

Chris Scovill provided background on the Moab Valley Fire Department's request to have their trash fees waived stating that the Department had not previously paid for services under the previous owner of curbside trash collection services (prior to the District's acquisition). He stated that the District shares a beneficial partnership with the Department, but agreed that allowing this waiver would create a precedence for other public entities to submit a similar request. Diane Ackerman reminded all attendees that the District had previously denied a similar request to the Community Rebuilds and would appear inconsistent in its policies. No further discussion or consideration of action was taken.

<b>FUTURE CONSIDERATIONS</b>
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**L. NEXT REGULARLY SCHEDULED MEETING OF THE ACB IS SET FOR  
WEDNESDAY, DECEMBER 11, 2024**

<b>ADJOURNMENT</b>
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**M. ADJOURNMENT**

The regular meeting was adjourned by LJ Blackburn at 6:07PM.

Respectfully submitted to the Board,

**Jessica Thacker**

Jessica Thacker

*District Clerk, Solid Waste Special Service District #1 (d/b/a Canyonlands Solid Waste  
Authority)*

## **Canyonlands Solid Waste Service District**

### **Agenda Item B Summary 1.15.25 Meeting**

Presenter: Lily Houghton

#### **Need or issue before the Board:**

Approval of Expenditure for the Month of December

#### **Background:**

December expenses were lower than November (3 payroll month). One payment to the PTIF fund

Payroll expenses were \$244,705.91.

- Payroll has been lower for months, which has become normal, as the District has been understaffed for months. Since mid-2024 we have been short several positions (2 drivers, heavy equipment mechanic, operator)

So, while \$90K/payroll has become normal it is not fully capturing the labor needed to run the District. This is starting to be offset with temp labor from Elwood Staffing.

- 12/13 payroll: \$95,516.06
- 12/27 payroll: \$96,204.64
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- Operations expenses were \$132,862.10
  - Fuel expenses \$20,101.18
  - Total R&M: \$28,235.90
  - Engineering expenses: \$18,427.75 (several invoices not received until December)
  - Temp labor: \$15,218.23

**Attachments:** December 2024 Expenditure Report

#### **Recommendation:**

Motion to approve the expenditures of the month of December 2024 in the amount of \$486,080.65

**Solid Waste Special Service District #1**  
**Expenditure Detail by Account**  
December 2024

Type	Date	Num	Name	Memo	Amount	Balance
<b>1100 · OPERATING ACCOUNTS</b>						
<b>1101-3 · MACU - Operations Checking</b>						
Bill Pmt -Check	12/13/2024	1617	A & E Electric, Inc. - V1001	new outside lights on TNS Shop	-873.40	-873.40
Bill Pmt -Check	12/13/2024	1618	Bishop Lifting	30 safety latches	-540.00	-1,413.40
Bill Pmt -Check	12/27/2024	1638	Bishop Lifting	cable latch for GCS truck	-325.50	-1,738.90
Bill Pmt -Check	12/13/2024	1619	Canyonlands Copy Center & Advertising	39478, Transfer station tickets	-195.00	-1,933.90
Bill Pmt -Check	12/27/2024	1639	Canyonlands Copy Center & Advertising	Nov AMCS invoices, landfill tickets	-534.00	-2,467.90
Bill Pmt -Check	12/13/2024	ACH	Cari Chacon	11/29 and 12/6 cleaning	-420.00	-2,887.90
Bill Pmt -Check	12/27/2024	ACH	Cari Chacon	12/12 and 12/17 cleaning	-420.00	-3,307.90
Bill Pmt -Check	12/13/2024	ACH	Cat Financial - 938M	monthly lease payment	-3,634.69	-6,942.59
Bill Pmt -Check	12/27/2024	1640	CuraLink, LLC	1Q25 Employee Assistance Program	-548.00	-7,490.59
Bill Pmt -Check	12/13/2024	1620	Curt's Custom Welding	611948, FM 2412-0401, R&R 18 YD RLF	-1,600.00	-9,090.59
Bill Pmt -Check	12/27/2024	1641	Desert West Office Supply	appointment book, recycle paper	-237.74	-9,328.33
Bill Pmt -Check	12/17/2024	ACH	Dominion Energy 0421860000 Ofc	acct 0421860000, service 10/18 -11/16	-32.03	-9,360.36
Bill Pmt -Check	12/17/2024	ACH	Dominion Energy 2524170000 Shop	acct 2524170000, service 10/18 - 11/16	-6.95	-9,367.31
Bill Pmt -Check	12/17/2024	ACH	Dominion Energy 5523721573 TNS	10/18 - 11/16 TNS, Shop & HQ, New Office	-248.76	-9,616.07
Bill Pmt -Check	12/17/2024	ACH	Dominion Energy 8288403095 CRC	Acct 8288403095, 10/18- 11/16	-41.50	-9,657.57
Bill Pmt -Check	12/13/2024	1621	Elwood Staffing Services 2146	2 invoices, temp labor	-5,651.20	-15,308.77
Bill Pmt -Check	12/27/2024	1642	Elwood Staffing Services 2146	2 invoices, temp labor	-9,567.03	-24,875.80
Bill Pmt -Check	12/23/2024	ACH	Emery Telcom 2120AP	Account No. 3458100, 12/1 -12/31 Svc	-1,030.95	-25,906.75
Bill Pmt -Check	12/27/2024	ACH	FAST first Aid Solutions & Traning	INV 4867, medication refills	-80.54	-25,987.29
Check	12/27/2024	1637	Flare Construction 1199	1199 - overpayment refund	-55.00	-26,042.29
Bill Pmt -Check	12/27/2024	1643	GJ Computer Center, Inc.	Dec IT service + firewall annual payment	-1,457.00	-27,499.29
Bill Pmt -Check	12/27/2024	1644	Grand Tire PRO a/k/a Chip's	INV 131371, FM 2411-0604, fix flat on 980	-830.99	-28,330.28
Bill Pmt -Check	12/20/2024	ACH	Grand Water & Sewer Service Agency	November service	-114.29	-28,444.57
Bill Pmt -Check	12/13/2024	1622	H.H.H Incorporated	INV 50536, logo decals	-2,682.77	-31,127.34
Bill Pmt -Check	12/27/2024	ACH	HDR Engineering Inc.	2 invs, landfill engineering	-18,427.75	-49,555.09
Bill Pmt -Check	12/13/2024		Inland Truck Parts & Service Company	1 invoice - core credit covered pymt	0.00	-49,555.09
Bill Pmt -Check	12/27/2024	1645	Inland Truck Parts & Service Company	5 invoices, various parts	-1,883.47	-51,438.56
Bill Pmt -Check	12/27/2024	1646	Kenworth	oil pressure sensor for 204	-74.12	-51,512.68
Bill Pmt -Check	12/13/2024	1623	Kimball Midwest	solvent, restock screws	-48.30	-51,560.98



**Solid Waste Special Service District #1**  
**Expenditure Detail by Account**  
**December 2024**

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	12/27/2024	1647	Kimball Midwest	2 invoices, various shop needs	-151.20	-51,712.18
Bill Pmt -Check	12/13/2024	1624	Moab Auto Parts (Car Quest)	various parts	-295.75	-52,007.93
Bill Pmt -Check	12/27/2024	1648	Moab Auto Parts (Car Quest)	various parts	-2,361.74	-54,369.67
Bill Pmt -Check	12/27/2024	1649	Occupational Health Care International	DOT drug test	-103.00	-54,472.67
Bill Pmt -Check	12/27/2024	1650	Packard Wholesale & Distributing	bath tissue, kitchen towels, hot cups	-294.68	-54,767.35
Bill Pmt -Check	12/13/2024	ACH	Peak Wireless Services	INV 19799, monthly radio service	-580.00	-55,347.35
Bill Pmt -Check	12/13/2024	1625	Peterbilt	3 invoices, various parts	-249.71	-55,597.06
Bill Pmt -Check	12/27/2024	1651	Peterbilt	4 invoices, various parts	-1,149.74	-56,746.80
Bill Pmt -Check	12/13/2024	1626	Purcell	tire retreads	-1,661.56	-58,408.36
Bill Pmt -Check	12/13/2024	ACH	Quality HVAC Moab	2 invoices, freon recoveries	-840.00	-59,248.36
Bill Pmt -Check	12/27/2024	ACH	Quality HVAC Moab	INV 8217, 23 recoveries, 1 nitrogen bottle	-764.40	-60,012.76
Bill Pmt -Check	12/13/2024	1627	Reading Truck Equipment, LLC	196608, FM 2411-2004, slide blocks for 206	-1,774.08	-61,786.84
Bill Pmt -Check	12/13/2024	1628	Red Desert Land Surveying	INV 118-24, FS2412-0501, MLF survey	-2,600.00	-64,386.84
Bill Pmt -Check	12/13/2024	ACH	RelaDyne West LLC	3 invoices, Diesel	-7,941.30	-72,328.14
Bill Pmt -Check	12/27/2024	ACH	RelaDyne West LLC	5 invoices, Diesel	-11,250.69	-83,578.83
Bill Pmt -Check	12/03/2024	ACH	Revco (Les Olson) Leasing	Dec 24 Lease PMT Sharp MX-4071 Printer	-300.05	-83,878.88
Bill Pmt -Check	12/20/2024	ACH	Revco (Les Olson) Leasing	Dec 24 Lease PMT Sharp BP70C31 Printer	-136.70	-84,015.58
Bill Pmt -Check	12/13/2024	ACH	Rhinehart Oil Co, LLC	105327CT, Fleet fuel	-341.80	-84,357.38
Bill Pmt -Check	12/27/2024	ACH	Rhinehart Oil Co, LLC	2 invocias, Fleet fuel	-567.39	-84,924.77
Bill Pmt -Check	12/27/2024	ACH	Rocky Mountain Power 3816	Monthly service 10/17 - 11/16 service	-950.34	-85,875.11
Bill Pmt -Check	12/13/2024	1629	SJR Media	CSWST1124, on air job advertising	-375.00	-86,250.11
Bill Pmt -Check	12/13/2024	1630	Skyline Transport & Diesel	reprogram 205 computer	-188.95	-86,439.06
Bill Pmt -Check	12/16/2024	ACH	Stearns Bank	Dec24 fianacing for 2013 and 2015freighliner	-1,716.27	-88,155.33
Bill Pmt -Check	12/07/2024	ACH	T Mobile	9997207369-8, tablets for garbage AMCS	-239.72	-88,395.05
Bill Pmt -Check	12/13/2024	1631	UniFirst	2 invocias, shop coveralls/mats	-237.51	-88,632.56
Bill Pmt -Check	12/27/2024	1654	UniFirst	3 invoices, shop coveralls/mats	-414.92	-89,047.48
Check	12/03/2024	ACH	US Postmaster	November billing - AMCS postage	-714.06	-89,761.54
Bill Pmt -Check	12/13/2024	ACH	Utah Local Governments Trust	INV 1615995 Dec 24 WC insurance	-3,377.56	-93,139.10
Bill Pmt -Check	12/07/2024	ACH	Verizon Wireless	5 admin cell phones	-289.36	-93,428.46
Bill Pmt -Check	12/13/2024	1632	Walker's True Value Hdwe., Inc.	2 invoices, misc	-84.60	-93,513.06
Bill Pmt -Check	12/27/2024	1652	Walker's True Value Hdwe., Inc.	2 invocias, misc	-138.96	-93,652.02

# Solid Waste Special Service District #1

## Expenditure Detail by Account

December 2024

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	12/13/2024	1633	WF Communications	251465, FS2411-2701, FCC license renewal	-75.00	-93,727.02
Bill Pmt -Check	12/13/2024	1634	Wheeler Cat	5 invoices, service 962, parts	-4,974.88	-98,701.90
Bill Pmt -Check	12/27/2024	1653	Wheeler Cat	11 invoices, parts/rental/repair	-13,422.40	-112,124.30
Bill Pmt -Check	12/13/2024	1635	Zunich Bros Mechanical	Nov portapotty	-509.00	-112,633.30
Transfer	12/02/2024			MACU CC Payment	-15,553.17	-128,186.47
Transfer	12/30/2024			MACU CC Payment	-3,570.63	-131,757.10
Total 1101-3 · MACU - Operations Checking					-131,757.10	-131,757.10
<b>1101-1 · MACU Payroll Checking</b>						
Bill Pmt -Check	12/09/2024	ACH	Health Equity	HSA monthly Admin Fees ID #u40iqho Dec 24	-56.70	-56.70
Bill Pmt -Check	12/13/2024	1301	PEHP Flex	1291	-258.32	-315.02
Bill Pmt -Check	12/13/2024	1302	PEHP Long-Term Disability	agency: 1291, 11/24 - 12/7	-361.23	-676.25
Bill Pmt -Check	12/27/2024	1303	PEHP Flex	1291	-258.32	-934.57
Bill Pmt -Check	12/27/2024	1304	PEHP Life Insurance	Inv#0124117328 Life Premium Coverage 112/1/24 -	-392.37	-1,326.94
Bill Pmt -Check	12/27/2024	1305	PEHP Long-Term Disability	VOID: agency: 1291, 12/8 - 12/21	0.00	-1,326.94
Bill Pmt -Check	12/27/2024	1306	Public Employees Health Program	1291	-45,279.89	-46,606.83
Bill Pmt -Check	12/27/2024	1307	PEHP Long-Term Disability	agency: 1291, 12/8 - 12/21	-377.53	-46,984.36
Bill Pmt -Check	12/27/2024	1308	South Town Gym	INV 204321, R Bogart, adult couple membership	-600.00	-47,584.36
Check	12/02/2024	ACH	NMI	gateway services	-15.10	-47,599.46
Check	12/03/2024	ACH	Cardconnect	CC processor fees 11/1 - 11/30	-213.48	-47,812.94
Check	12/13/2024	ACH	Health Equity	HSA Dec 13 Payday contributions	-3,125.06	-50,938.00
Check	12/13/2024	ACH	Utah Retirement Systems	12/13/24 payday ppend date 12/7	-13,498.99	-64,436.99
Check	12/27/2024	ACH	Health Equity	HSA Dec 27 Payday contributions	-3,125.06	-67,562.05
Check	12/05/2024	ACH	AMCS Pay	Merchant Bankcard	-4,029.62	-71,591.67
Check	12/27/2024	ACH	Mountain America Credit Union	Chargeback	-1,175.00	-72,766.67
Check	12/27/2024	ACH	Utah Retirement Systems	12/27/24 payday ppend date 12/21	-14,126.79	-86,893.46
Check	12/31/2024	ACH	AMCS Pay	AMCS Pay group fees 11.29.24 -12.30.24	-979.58	-87,873.04
General Journal	12/27/2024			OPERATING ACCOUNTS:MACU Checking	-77,979.90	-165,852.94
General Journal	12/27/2024			Third Party ACH	-647.54	-166,500.48
General Journal	12/13/2024			OPERATING ACCOUNTS:MACU Checking	-77,557.89	-244,058.37
General Journal	12/13/2024			Third Party ACH	-647.54	-244,705.91
Total 1101-1 · MACU Payroll Checking					-244,705.91	-244,705.91

**Solid Waste Special Service District #1**  
**Expenditure Detail by Account**  
December 2024

Type	Date	Num	Name	Memo	Amount	Balance
<b>1101 · Zions Bank Checking</b>						
Transfer	12/02/2024			Funds Transfer	-1,105.00	-1,105.00
Total 1101 · Zions Bank Checking					-1,105.00	-1,105.00
Total 1100 · OPERATING ACCOUNTS					-377,568.01	-377,568.01
<b>TOTAL</b>					<b>-377,568.01</b>	<b>-377,568.01</b>
<b>MACU subtotal Payroll</b>				<b>-\$244,705.91</b>		
<b>MACU Subtotal Operations</b>				<b>-\$131,757.10</b>		
MACU TOTALS				-\$376,463.01		
Zions TOTAL				-1,105.00		
<b>Payroll Grand Total</b>				<b>-\$244,705.91</b>		
<b>Operations Grand Total</b>				<b>-\$132,862.10</b>		
<b>Expenditures Grand Total</b>				<b>-\$377,568.01</b>		
Fund Transfers to PTIF				\$108,512.64		
<b>Total Expenditures and Transfers</b>				<b>-\$486,080.65</b>		

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01/10/25

Accrual Basis

# Solid Waste Special Service District #1

## Profit & Loss

### December 2024

	Dec 24	Nov 24
Ordinary Income/Expense		
Income	16,669.00	29,869.50
Gross Profit	16,669.00	29,869.50
Expense		
7018 · Employee Advance	0.00	1,000.00
7800 · 3rd Party Disposal & Reclamation		
7883 · Waste Disposal (E-Waste/HHW)	1,765.98	582.93
7882 · MRF Tip Fees - 3rd Party	211.44	116.02
Total 7800 · 3rd Party Disposal & Reclamation	1,977.42	698.95
7400 · DUES/SUBSCRIPTIONS/TRAVEL/TRAIN		
7442 · Travel Expenses	0.00	341.94
7430 · Training Registrations	0.00	3,630.00
Total 7400 · DUES/SUBSCRIPTIONS/TRAVEL/TRAIN	0.00	3,971.94
7350 · INTEREST/CHARGES/FINANCIAL FEES		
7351 · Bank Charges / Fees	5,830.84	4,802.36
Total 7350 · INTEREST/CHARGES/FINANCIAL FEES	5,830.84	4,802.36
7300 · INSURANCE/BONDS		
7315 · Property Insurance	557.80	278.90
7330 · Worker's Comp Insurance	3,377.56	3,268.61
Total 7300 · INSURANCE/BONDS	3,935.36	3,547.51
7250 · UTILITIES		
7251 · Communications (Phone/Internet)	529.08	1,827.54
7252 · Electricity	1,334.92	950.34
7253 · Gas/Propane	785.65	329.24
7254 · Port a Potties	557.00	509.00
7256 · Water/Sewer	114.29	108.04
Total 7250 · UTILITIES	3,320.94	3,724.16
7230 · PROFESSIONAL SERVICES		
7232 · Information Technology	2,058.37	6,773.83
7233 · Engineer/Specialized Consulting	1,907.50	12,059.75
7235 · Survey	2,600.00	0.00
7237 · PES / Drug/Alcohol / Background	103.00	59.00
7238 · Temp / Contract Labor	18,929.62	11,225.49
7245 · Payroll Mngmt Svcs	837.60	890.68
7246 · Cleaning Service	840.00	840.00
7248 · Towing Service	337.50	274.00
Total 7230 · PROFESSIONAL SERVICES	27,613.59	32,122.75

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### December 2024

	Dec 24	Nov 24
<b>7200 · REPAIRS &amp; MAINTENANCE</b>		
7205 · Buildings R&M	4,669.02	1,471.20
7215 · Equipment R&M	1,066.15	896.19
7216 · Fleet Vehicle R&M	220.76	61.97
7218 · Container R&M	1,600.00	1,200.00
7217 · Trucking Tire Expense	0.00	1,661.56
7219 · Trucking R&M	15,937.75	1,272.33
7220 · General Facilities R&M	550.00	0.00
7225 · Equipment R&M -3rd Party	4,295.04	63,839.00
7226 · Trucking R & M - 3rd party	578.95	3,863.33
<b>Total 7200 · REPAIRS &amp; MAINTENANCE</b>	<b>28,917.67</b>	<b>74,265.58</b>
<b>7150 · PETROLEUM, OIL, LUBRICANTS</b>		
7152 · Fuel (Diesel or Gas)	20,131.44	18,374.87
7153 · Grease, Lubricant, Oil	194.97	395.94
7156 · Diesel Exhaust Fluid	0.00	1,744.00
<b>Total 7150 · PETROLEUM, OIL, LUBRICANTS</b>	<b>20,326.41</b>	<b>20,514.81</b>
<b>7100 · GENERAL OPERATING</b>		
7101 · Advertising/Public Notices	0.00	2,035.00
7103 · Postage/Post Office	933.06	610.14
7104 · Printing	1,109.00	1,416.64
7110 · Supplies		
7111 · General	1,434.27	2,693.85
7112 · Office	400.65	363.32
7114 · Welding Supplies & Tank Rental	174.05	155.97
7115 · Tools	0.00	633.50
7116 · PPE & Uniforms	264.70	208.67
7117 · Safety Supplies	0.00	80.54
<b>Total 7110 · Supplies</b>	<b>2,273.67</b>	<b>4,135.85</b>
7126 · In-Kind / Donated Service	0.00	-9.00
7127 · Bad Debt Expense	71.00	0.00
<b>Total 7100 · GENERAL OPERATING</b>	<b>4,386.73</b>	<b>8,188.63</b>
<b>7060 · PAYROLL BENEFITS</b>		
7069 · Gym Memberships	600.00	0.00
7061 · Health/Den/Vis/Life Insurance	47,475.66	43,655.21
7062 · URS Retirement Expense	19,629.84	28,423.10
7063 · Health/Den/Vis/Life Reimbursemt	-9,634.86	-9,756.11
7064 · 401K Company Expense	4,262.99	6,258.73
7066 · Health Savings Account Expense	6,306.82	12,756.94
<b>Total 7060 · PAYROLL BENEFITS</b>	<b>68,640.45</b>	<b>81,337.87</b>

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**Solid Waste Special Service District #1**  
**Profit & Loss**  
**December 2024**

	Dec 24	Nov 24
<b>7050 · PAYROLL TAXES</b>		
7051 · OASDI Taxes	9,229.30	13,640.44
7052 · Medicare Taxes	2,158.48	3,190.10
7053 · UT SUI Taxes	247.05	552.74
<b>Total 7050 · PAYROLL TAXES</b>	11,634.83	17,383.28
<b>7000 · PAYROLL</b>		
7010 · Regular		
7011 · Exempt	31,103.72	42,786.73
7012 · Non-Exempt FT	106,877.23	169,043.69
7014 · Overtime	10,772.59	17,529.04
7016 · Bonus, Gift	9,355.77	0.00
<b>Total 7010 · Regular</b>	158,109.31	229,359.46
<b>Total 7000 · PAYROLL</b>	158,109.31	229,359.46
<b>Total Expense</b>	334,693.55	480,917.30
<b>Net Ordinary Income</b>	-318,024.55	-451,047.80
<b>Other Income/Expense</b>		
<b>Other Income</b>		
4114 · Misc Other Revenue	1,276.00	800.00
4146 · Bank Account Interest Revenue	257.64	248.59
<b>Total Other Income</b>	1,533.64	1,048.59
<b>Other Expense</b>		
6370 · Sales Tax Paid	8.98	0.00
<b>9300 · Amortization Expense</b>		
9369 · Amort Exp-ROUA	400.35	400.35
9379 · Amort Exp-SBITA	717.00	717.00
9361 · Amort Exp-NonCompete-MWS Moab	166.67	166.67
<b>Total 9300 · Amortization Expense</b>	1,284.02	1,284.02
<b>9500 · Interest Expense</b>		
9511 · Int Exp - FRHTLR Chassis	618.60	618.60
9510 · Int Exp - Cat Wheel LoaderS	2,815.20	1,407.60
9569 · Int Exp - ROUA	39.68	39.68
9506 · Int Exp - Cat Tractor	2,103.15	2,035.31
9509 · Int Exp - Cat Wheel LoaderM	803.82	777.89
9507 · Int Exp - Bomag Compactor	103.56	100.22

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Profit & Loss  
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	Dec 24	Nov 24
9508 · Int Exp - Cat Motor Grader	192.09	185.90
9521 · Int Exp - Gen Rev Bond 2021	22,402.15	22,402.17
Total 9500 · Interest Expense	29,078.25	27,567.37
Total Other Expense	30,371.25	28,851.39
Net Other Income	-28,837.61	-27,802.80
Net Income	-346,862.16	-478,850.60