

**MINUTES OF THE GENERAL MEETING
OF THE BOARD OF TRUSTEES OF THE
KANE COUNTY WATER CONSERVANCY DISTRICT
HELD AT THE DISTRICT OFFICE
725 EAST KANEPLEX DRIVE
KANAB, UTAH 84741
DECEMBER 12TH, 2024**

The general meeting of the **BOARD OF TRUSTEES OF THE KANE COUNTY WATER CONSERVANCY DISTRICT** was held at the Kane County Water Conservancy District (KCWCD) Office, Kanab, Utah on the 12th day of December 2024 at 6:00 P.M. Our annual Christmas Party Dinner was held at 5:00 P.M. Board of Trustees Chairman Ben Clarkson welcomed board members, employees, and public attendees to the meeting. Ben Clarkson conducted a roll call at the beginning of the board meeting. Board members in attendance said present.

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE: The board members and employees of the KCWCD participating in the meeting were: Board Chairman Ben Clarkson and board members: Mike Kenner, David Schmuker, Michael East, Ferril Heaton, Clay Hansen and McKay Chamberlain. KCWCD management and staff in attendance included: General Manager, Michael Noel, and Office Manager Amanda Buhler. Contract employees in attendance included Dirk Clayson and Jennifer Stewart. Vern Malloy representing Sunrise Engineering attended the board meeting.

AGENDA ITEM NO. 1: APPROVAL OF MINUTES: MOTION: McKay Chamberlain motioned to approve the November 14th, 2024 minutes. David Schmuker seconded it. The vote was unanimous in the affirmative.

AGENDA ITEM NO. 2: FINANCIALS:

(a) Amanda Buhler, KCWCD office manager, and General Manager Mike Noel reported on the financials, including assets, liabilities, and the financial balance sheets. State Bank of Southern Utah Enterprise checking account shows -\$892,078.65 (not actual number) and the various Public Treasurer's Investment Funds (PTIF) balances total \$2,335,942.97. The district is holding \$934,084.97 in checks for reimbursement. The actual current balance of the checking account is \$42,016.32. The income statement shows we completed the FY 2023/2024 budget. We have collected 42% of the projected budgeted water fees for FY 2024-2025.

(b) Amanda Buhler reviewed the check register with the board and called attention to various key transactions on the register. Currently for FY 2024/2025 there are 8 new connections in Johnson Canyon, 13 connections in Duck Creek and 4 connections in the East Kane County Water System.

(c) Amanda reported that we received \$39,113 in past disbursements to date from the Kane County Treasurer, and we currently have received 11% of the total tax revenue. The board members reviewed and signed off on the checking account register. Amanda asked all attending board members to sign the two bank statements that she provided for them.

MOTION: Michael East made a motion to approve the financial statement, check register,

payment of bonds and bills, and check #s 19409 to 19478. McKay Chamberlain seconded it. The vote was unanimous in the affirmative. The board considered all of the financial numbers correct as of December 12th, 2024 presented at the December 12th, 2024, meeting.

PTIF Project Escrow's	\$ 1,793,393.31
Enterprise Fund – Checking # 5110788	\$ - 892,078.65
PTIF Enterprise - #3697	\$ 160,706.73
PTIF Muni Escrow- #3891	\$ 275,569.73
PTIF Stabil.Cap./Replacement - #3889	\$ 325,984.72
PTIF Total Bond/Res. Accts.	<u>\$ 1,573,681.79</u>
Sub-Total Checking/Savings	\$ 3,237,257.63
Accounts Receivable	\$ 515,830.58
Total Other Current Assets	<u>\$ 511,681.18</u>
Balances/All Funds	\$ 4,264,769.39

AGENDA ITEM NO. 3: JACKSON FLAT RESERVOIR AND KANAB

IRRIGATION COMPANY COORDINATION:

(a) Jackson Flat Reservoir water update: Mike reported we are currently at 60% capacity for the year to date. Last year we were at 70%. The lowest year was in 2020 and we were at 50%. There is only one pump running right now but if we get Pump #2 running that will give us an extra 2 acre feet of water per day.

(b) Recreation and Operational Report: Mike reported on the meeting with Kanab City and Kane County Commission for the NICA event. NICA is the fastest growing outdoor sport in the country. The yearling Fishing Derby next year will be in April. This year's Turkey Trot was well attended by people from all over.

(c) Kanab Irrigation Secondary Metering Project Status: Mike reported that our operators completed the installation of 12 new meters in the last two weeks. They have installed 60 meters total.

AGENDA ITEM NO. 4: COVE RESERVOIR: Mike reported they had a great progress meeting today. The EIS should be done within the next 2-4 months. Emily Paris, the EIS editor, is working efficiently to get it complete, but there is one reviewer from NRCS that is holding it up. Also, the National Park Service at Zion won't take the time necessary to review it. Mike and Dirk will make a call to Brady Baugh to try to push the project along. Mike is looking forward to working with Doug Bergum who will be the new secretary of Interior. Celeste Malloy is our new Congresswoman along with Congressman Michael Kennedy and Senator John Curtis and Senator Mike Lee. Mike Lee will be the chairman of the resource committee in the Senate.

AGENDA ITEM NO. 5: JOHNSON CANYON WELL: Mike reported that well #4 has been drilled, cased and grouted. We need to go to Drinking Water for grants. Sunrise Engineering is preparing paperwork to present to Michael Grange. The amount of water is great, and probably the best well we have in Johnson Canyon. We used 100 feet of stainless steel casing and we expect 400 GPM or more. Hopefully we get a 50/50 grant and low interest loan.

AGENDA ITEM NO. 6 and 7: DUCK CREEK VILLAGE/CEDAR MOUNTAIN LONG VALLEY WATER and SEWER SYSTEM:

(a) Vern Malloy reported the crews are working on the leaks at the lift station. They think the Zypex repair material will be successful in keeping the outside snow water from entering the building. Dirk ran a camera through the sewer pipe under the road. There is no question that water is leaking into the pipe. The Precision Contractor also planned to run a camera under the highway in the pipe. We have not heard from them nor have we seen the video they were supposed to send to us. Mike Hornack asked the contractor to perform an air pressure test. If the contractor doesn't want to fix it we'll hold the retainage money and hire someone else to fix it. Vern Malloy reported the state pushed our pay request to get it to us sooner. The status of the reuse study in Kanab is completed. Jo Phillips is reviewing the recommendation and will send it off soon. Mike has talked to Kanab City Manager, Kyler Ludwig and they all seem fine with it. Mike had a meeting with Kane County Commission and Kane County Recreation committee and the NICA track project. They are hoping to have an event in our area soon. Mike reported that there has been a boil order in place at the Elk Ridge Subdivision for over a month, because of bacteria in the water system.

AGENDA ITEM NO. 8: EAST KANE COUNTY WATER SYSTEM: (New Paria and West Clark Bench)

(a) **New Paria:** Mike reported that the majority of the work in the subdivision is completed . They are finishing up the tanks, building the new pump station and putting on the new roof and burying the lines etc. Mountainland refunded the District \$24,000 for the extra parts we bought for West Clark Bench. New Paria tank has been filled. Our crews installed a new solar water line for a ROW trade. They also installed Barbara Chewleski's new water line and meter.

West Clark Bench progress: The tank has not been completed, but should be in the next two weeks. Patrick has been out there inspecting. They are working on the new pump station. They are asking for more time to complete the job. Mike and John will meet with the contractor on Monday, January 6, 2025 to go over the punch list etc.

AGENDA ITEM NO. 9: GLENDALE TOWN WATER SYSTEM: Mike reported that he spoke with Mayor Dan Spencer about their water system. Jones and DeMille have been the engineers on the system. They need work on the tank and the well. The estimated costs will be around \$3 million dollars.

AGENDA ITEM NO. 8: DIRECTOR'S REPORT:

(a) **Board Member Issues:** We will review the audit at our next board meeting. Mike reported that he met with SVO Rich Csenge and talked to him about the project and what they need to start on. Mike advised them not to spend all their grant money on engineers.

(b) **Next Meeting Date:** January 9th, 2025, 6:00 PM @ Kane County Water Conservancy District Office.

MOTION: Michael East made a motion to adjourn. seconded it. David Schmuker seconded it. The meeting was adjourned at 8 P.M. on December 12th, 2024, per a unanimous vote.

APPROVED:

Ben Clarkson-Chairman, KCWCD Board of Trustees - Date

Michael E. Noel –General Manager, KCWCD - Date