MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SOUTH DAVIS WATER DISTRICT HELD DEC. 18, 2024 AT THE DISTRICT OFFICE LOCATED AT 407 WEST 3100 SOUTH, BOUNTIFUL, UTAH

Trustees Present:

Ronald Mortensen	Chairman
Kathy Thurston	Trustee
Elaine Oaks	Trustee

Also present:

Jake Ferguson	Manager
Tracie James	District Clerk

The meeting was called to order by Trustee Mortensen at 6:06 p.m., after which he welcomed all those present.

Public Comment Period:

No public was in attendance.

Board Member Report:

Trustee Mortensen reported that he, Mr. Ferguson and Ms. James met with Nora Kurzova, who is the Deputy State Privacy Officer. She came to the District office on November 27, 2024 and performed a privacy review. She stated that all entities must have a privacy program and a policy in place by May 25, 2025. She also stated that all employees will have to complete an annual privacy training.

Trustee Mortensen reported that he spoke with the County Health Director and was told that the issue of fluoride in the water will be put on the ballot for the November 2025 election. Trustee Mortensen also spoke with Scott Paxman from Weber Basin who said that Weber Basin is working with legislators to pass a bill that would stop public water fluoridation.

Minutes of Previous Meeting:

Trustee Oaks moved that the meeting minutes from November 13, 2024 be approved as written. Trustee Thurston seconded the motion. The motion carried with Trustees Mortensen, Thurston and Oaks voting "aye".

Expenditures Update:

The expense report for November was reviewed. After some questions and a discussion on various items, Trustee Thurston moved that the expenses for November be ratified and approved. Trustee Oaks seconded the motion. The motion carried with Trustees Mortensen, Thurston and Oaks voting "aye".

Consider Approving the 2025 Board Meeting Schedule:

The 2025 annual meeting schedule was presented to the Trustees. After reviewing the proposed dates, with December 17, 2025 being scheduled as the Budget Hearing for 2026, it was moved by TrusteeThurston that the 2025 meeting schedule be accepted. Trustee Oaks seconded the motion. The motion carried with Trustees Mortensen, Thurston and Oaks voting "aye".

Public Hearing to Discuss 2025 Tentative Budget:

Trustee Thurston motioned to open the Public Hearing to discuss the 2025 Tentative Budget. Trustee Oaks seconded the motion. The motion carried with Trustees Mortensen, Thurston and Oaks voting "aye".

No public was present.

Trustee Oaks motioned to close the Public Hearing. Trustee Thurston seconded the motion. The motion carried with Trustees Mortensen, Thurston and Oaks voting "aye". The Public Hearing was closed at 6:34 p.m.

Consider Adopting Resolution #81-Adopting the 2025 Tentative Budget as the Final Budget:

There were no changes to the Tentative Budget.

The Tentative Budget would raise the culinary base rate by $4/month, and increase each overage block rate by $.10 cents. The District would also increase the irrigation connection fee by $6 per year and increase the yearly irrigation per acre rate by $25 per acre per year.

After further discussion and review of the Tentative Budget, it was motioned by Trustee Oaks as follows: Be it resolved that Resolution #81-Approving the 2025 Budget, be adopted. Trustee Thurston seconded the motion. The motion carried with Trustees Mortensen, Thurston and Oaks voting "aye".

Manager's Report:

Construction and Maintenance Projects:

Mr. Ferguson reported that District personnel worked for 9 hours on Thanksgiving Day to repair a main line break on 2900 S. Three old main line valves were broken in the process. The District hired a contractor to replace those valves the following week. There was a service line break in the area of 2900 S. and 50 W. which caused a sink hole about 120 feet long. District personnel have repaired that leak and the road has been repaired. There was a main line break right in front of the District office on 3100 S. that has also been repaired. District personnel have also been counting inventory to prepare for the audit.

Mr. Ferguson reported that the District may have to run a dedicated line from the Val Verda well to tie into the Bona Vista well in order to lower PFAS levels in the water coming out of the Val Verda well. This project will most likely be paid for with the settlement money from the lawsuit against companies who produce PFAS.

Mr. Ferguson reported that the snowpack is at 77% of average.

There being no further business the meeting adjourned at 6:56 p.m.

Tracie James

District Clerk

2025 Final Budget

	2025 Final Budget	2024 Forecast	2024 Budget	2023 Actual	2023 Budget	2022 Actual	2022 Budget
Revenues							
Operating Revenues							
Irrigation Sales	$551,000	$517,000	$519,000	$421,016	$519,000	$361,917	$396,000
Culinary Sales	$1,165,180	$1,060,000	$1,081,000	$1,058,067	$1,081,000	$1,040,119	$1,081,000
Fire Protection	$2,000	$2,000	$2,000	$1,930	$2,000	$1,972	$2,000
Bountiful City Water Sales	-	-	-	-	-	-	-
NSL City Water Sales	$99,000	$98,000	$91,000	$88,463	$88,463	$86,667	$86,667
Hook-up Fees	-	-	-	$53	-	$63	-
Total	**$1,817,180**	**$1,677,000**	**$1,693,000**	**$1,569,530**	**$1,690,463**	**$1,490,738**	**$1,565,667**
Non-Operationg Revenues							
Property taxes	$100,000	$100,000	$100,000	$101,919	$96,000	$101,958	$100,000
Redemption's	$12,000	$11,000	$12,000	$10,808	$12,000	$12,304	$12,000
Property Tax Penalties	$500	$500	$500	$909	$500	$249	$500
Personal Property	$7,000	$7,000	$7,000	$3,388	$7,000	$6,004	$8,000
Interest Income	$18,000	$16,000	$6,000	$14,908	$2,000	$3,235	$2,000
Penalties, fines, other	$1,000	$1,000	$1,000	$1,635	$1,000	$1,080	$1,000
Gain on sale fixed assests	-	$46,000	-	$24,101	-	-	$11,000
AARPA Grant Income	-	$81,000	-	$25,063	$108,296	-	-
Davis County CDBG Grant Income	-	$199,000	-	$280,000	$280,000	-	-
Total	**$138,500**	**$461,500**	**$126,500**	**$462,731**	**$506,796**	**$124,829**	**$134,500**
Total Revenue	**$1,955,680**	**$2,138,500**	**$1,819,500**	**$2,032,261**	**$2,197,259**	**$1,615,567**	**$1,700,167**
Expenses							
Operating Expenses							
Water Purchase	$328,000	$291,000	$291,000	$280,261	$281,000	$271,470	$272,000
Telemetering	$2,000	$1,300	$2,000	$1,375	$2,000	$2,125	$2,000
Inventory	$29,000	$28,000	$28,000	$38,404	$58,000	$25,787	$26,000
Employee Wages	$419,000	$410,000	$412,000	$411,169	$422,000	$390,670	$387,000
Meter Reading Expense	$18,000	$17,000	$17,000	$10,145	$16,000	$13,574	$15,000
Power and Pumping	$116,000	$111,000	$104,000	$92,831	$90,000	$88,654	$89,000
General Operating	$134,000	$130,000	$130,000	$158,507	$150,000	$99,790	$130,000
General Administrative	$20,000	$20,000	$20,000	$16,327	$20,000	$20,303	$21,000
Water Samples	$15,000	$14,000	$35,000	$12,999	$7,000	$11,714	$11,000
Trustee Fees	$2,000	$2,000	$4,000	$4,000	$4,000	$4,000	$4,000
Payroll taxes	$34,000	$33,000	$36,000	$33,135	$35,000	$31,569	$31,000
Employee Benefits	$161,000	$159,000	$161,000	$159,598	$187,000	$183,342	$179,000
Pension Expense	$20,000	$20,000	$20,000	-$42,089	$20,000	-$101,721	$20,000
Truck and Auto	$9,000	$6,000	$9,000	$8,412	$9,000	$8,651	$9,000
Technical Service Expense	$9,000	$8,000	$8,000	$2,948	$3,000	$1,976	$2,000
Tractor Maint. Expense	$2,000	$2,000	$1,000	$295	$2,000	-	$2,000
Equipment Lease Expense	-	-	$5,000	$1,401	$33,000	$1,431	$30,000
Office Supplies	$4,000	$3,000	$2,000	$799	$2,000	$1,702	$2,000
Utilities	$7,000	$6,000	$7,000	$4,039	$5,000	$3,474	$5,000
Telephone	$6,000	$6,000	$6,000	$5,258	$8,000	$5,833	$8,000
Computer Expenses	$27,000	$26,000	$25,000	$23,283	$23,000	$21,119	$23,000
Engineering Fees	$6,000	$2,000	$6,000	$1,050	$6,000	$4,285	$6,000
Bad Debts	$3,000	$2,000	$3,000	-	-	$2,800	-
ROU Amortization Expense	-	-	$25,000	$26,002	-	$26,089	-
Property Maint. Expense	$9,000	$8,000	$8,000	$7,872	$8,000	$9,799	$10,000
Food	$1,400	$1,200	$1,200	$941	$1,200	$624	$2,500
Employee Training & Cert.	$6,000	$5,000	$6,000	$2,506	$6,000	$5,534	$6,000
Total	**$1,387,400**	**$1,311,500**	**$1,372,200**	**$1,261,468**	**$1,398,200**	**$1,134,593**	**$1,292,500**
Non-Operating Expenses							
Legal Fees	$4,000	$1,000	$20,000	$3,119	$4,000	$3,635	$4,000
Audit	$17,000	$15,000	$15,000	$14,882	$14,500	$13,378	$13,400
Insurance	$25,000	$24,000	$24,000	$22,631	$24,000	$27,928	$24,000
Election Expense	$6,000	-	-	$3,676	$6,000	-	-
Online Bill Pay Fees	$5,000	$4,000	$4,000	$8,171	$8,500	$9,268	$8,500
Membership Dues	$5,000	$4,500	$4,500	$2,146	$5,500	$4,291	$5,500
Bank Fee Expense	$2,000	$2,000	$2,000	$2,239	$3,500	$3,104	$3,500
Interest Expense - Equipment	-	-	-	$152	-	$1,124	-
Total	**$64,000**	**$50,500**	**$69,500**	**$57,016**	**$66,000**	**$62,728**	**$58,900**
Other Financing Uses							
Transfer to Reserve Fund	$122,000	$122,000	-	-	-	-	-
Total	**$122,000**	**$122,000**	-	-	-	-	-
Depreciation Expenses							
Building	$18,000	$17,000	$17,000	$14,014	$14,000	$13,230	$12,000
Water Treatment	$27,000	$26,000	$27,000	$22,035	$22,000	$20,627	$21,000
Water Lines, Infrastructure	$106,000	$104,000	$105,000	$93,474	$107,000	$88,875	$90,000
Telemetering	$1,000	$1,000	$1,000	$1,906	$2,000	$1,948	$2,000
Tools & Equipment	$12,000	$11,000	$11,000	$10,270	$12,000	$11,760	$15,000
Office Equipment	$8,000	$6,000	$8,000	$4,880	$8,000	$9,233	$10,000
Vehicles	$45,000	$28,000	$25,000	$23,039	$29,000	$31,390	$36,000
Backhoe/Mini-ex/Loader	$26,000	$26,000	$40,000	-	-	-	-
Total	**$243,000**	**$219,000**	**$234,000**	**$169,619**	**$194,000**	**$177,064**	**$186,000**
Total Expense	**$1,816,400**	**$1,703,000**	**$1,675,700**	**$1,488,103**	**$1,658,200**	**$1,374,384**	**$1,537,400**
Net Gain (Loss)	**$139,280**	**$435,500**	**$143,800**	**$544,157**	**$539,059**	**$241,183**	**$162,767**