

EAST DUCHESNE CULINARY WATER IMPROVEMENT DISTRICT
Duchesne County Building
Board Meeting – December 11, 2024, at 7:00 PM

The East Duchesne Culinary Water Improvement District (EDCWID) board meeting was called to order by the Chairman Matthew G Betts, at 7:00 pm.

Meeting Attendees:

Chairman Matt Betts, Co-Chairman Chet Clayburn, board members Connie Sweat, Clinton Moon, Chet Hansen, Josh Byrnes, District Manager; Jason Broome from Forsgren Engineering, Clint Morrill from Burdick Materials and Clerk JoAnn Evans taking meeting minutes.

Absent:

None.

Public Comment:

None.

Minutes:

The board reviewed the minutes from November 13, 2024. Board member Connie Sweat made the motion to approve the minutes. Board member Chet Clayburn seconded the motion. All board members present voted aye, and the motion passed.

Update on the Utah Pipeline and Tank:

Jason Broome from Forsgren Engineering stated that they are still working on patch work for the Utah Tank. It is a slow process. Josh Byrnes stated that he would like them to make sure all the little holes are exposed so the patch work gets all of them. Jason stated that he has put together a draft cost estimate of what it has cost the district for the tank not working by the deadline set at the end of 2023. Chairman Matt Betts stated that we should get a copy to JRock, so they understand what they must pay back.

Bluebench Pump Station

They are planning on having a check set done for review the week of January 6, 2025. It will be for the layout of the pump station and the alignments on the pipelines. He has a rough scope of the master plan done, just not the budget done.

River Crossing

Patriot gave us a cost of around \$132,000 for the open cut. It could cost upward of \$200,000. The water line that goes across the river is junk and it needs to be replaced. The line was encased in concrete and the pipe inside of it was glued. There are only four residential lines attached to it. There is going to be a cost to put this line in and it needs to be sooner rather than later. They will need to get the easements in place before things start.

There was a motion to move forward on this immediately by Co-Chairman Chet Clayburn. It was seconded by Board Member Connie Sweat. All members voted aye, and the motion passed.

Change Order for the Utah Pipeline and Tank:

No change orders.

Discussion & Consideration of Burdick Materials Relocating a Water Line.

Clint Morrill from Burdick Materials stated that he would like to get permission to move one of our water lines. It is the line that is up on the hill to the east of the Kielbasa gravel pit. He would like to do this as soon as possible so that nothing gets crushed. District Manager Josh Byrnes stated that we need to finish the survey and send it to Jason Broome from Forsgren Engineering. Jason stated that it should be a straightforward item to accomplish. Burdick Materials will be responsible for the expense of moving the line. EDCWID will pay for engineering. EDCWID cannot take the line out of service until they are ready to move the line.

Discussion & Consideration of Policy Changes

Board Member Connie Sweat motioned to approve the clothing policy. Board Member Chet Hansen seconded the motion. All board members voted aye, and the motion passed. This policy will take effect on January 1, 2025.

Update from District Manager:

- ❖ Meters
- ❖ Equipment Purchases – No Discussion
- ❖ Antelope Lines – No Discussion
- ❖ Delinquencies – No Discussion

Consideration of Updated Items from the District Manger

District Manager Josh Byrnes stated that we are all caught up on the meters. He believes all the leaks are fixed. At the beginning of the year, he would like to purchase a tool with a drag line to use while fixing leaks. At some point in the future, he would also like to purchase a Hydrovac Truck.

Financials:

1. Review of financial data
2. Accounts payable
3. Bank statements.
4. Budget
5. Payroll

Co-Chairman Chet Clayburn motioned to accept accounts payable as presented. Board member Connie Sweat seconded the motion. All board members present voted aye, and the motion passed.

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Entered Closed Session – 8:24 PM

Entered Board Meeting – 8:55 PM

Consideration to take action that was discussed under closed session.

It was decided that Adam Joshua Byrnes will become an hourly employee instead of a salary employee at the beginning of January 2025. He will work from 8-5 with a 1-hour lunch. They expect that he will have no overtime. If at any time he needs to work overtime, (more than 3-hours) he will need to get permission from the board chairman or co-chairman and another board member. Overtime is only for emergency purposes only.

Motion to adjourn was made by board member Chet Hansen. Board member Connie Sweat seconded the motion. All board members voted aye, and the motion passed.

Adjourned: 9:03 PM

X 

Matthew G. Betts
EDCWID Board Chairman

X 

JoAnn Evans
Clerk/Administrative Assistant

**EAST DUCHESNE CULINARY WATER WID SWORN STATEMENT
CLOSED MEETING**

I, Matthew G Betts, first being duly sworn, upon my oath, affirm the following:

1. I was the person presiding at a public meeting held on the 11 day of December 20 24.
2. A portion of the meeting was closed to the public pursuant to the Utah Open and Public Meeting Act, Title 52, Chapter 4, Utah Code Annotated 1953, as needed.
3. The sole purpose for closing the meeting was to discuss the item(s) marked below.
 - ☒ The character, professional competence, or physical or mental health of an individual.
 - ☐ Deployment of security, devices, or systems.
 - ☐ Collective Bargaining.
 - ☐ Pending or Reasonably Imminent Litigation.
 - ☐ The Purchase, Exchange, Sale, or Lease of Real Property.
 - ☐ To Investigate Proceedings Regarding Allegations of Criminal Misconduct.

No other business was discussed except that set forth; as such, pursuant to U. C. A. 54-4-206, no minutes taken.

These statements are true to the best of my knowledge and belief.

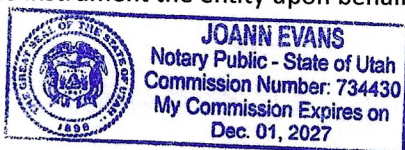
Dated this 11 day of December, 20 24.

Matthew G Betts

Boad Member Chairman

STATE OF UTAH
COUNTY OF DUCHESNE
EAST DUCHESNE CULINARY WID

On this 11 day of December, 20 24,
personally appeared before me Matthew G Betts
Personally known to me to be the person whose name is subscribed to the written instrument and
acknowledged to me that he/she executed the same in his/her authorized capacity and that by his/her
signature on the instrument the entity upon behalf of which the person acted, executed the instrument.



Jo Ann Evans

Notary Public

My commission expires:

Residing at:

Start time: 8:24 End Time: 8:55

Present: Matthew G Betts, Chet Clayburn, Connie Sweat, Chet Hansen
Clinton Moon, Josh Byrnes