

MINUTES OF THE TOWN COUNCIL
MEETING
OF THE TOWN OF CLARKSTON

December 3, 2024
7:00 P.M.

Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor N. Craig Hidalgo

Councilmembers: McCall Stephensen, Adam Hanover, Mike Kelly

Town Clerk: Kristi Hidalgo

Public Attendance: There was no public attendance at this meeting.

1. CALL TO ORDER

Mayor Hidalgo called the Clarkston Town Council to order at 7:00 p.m. Mayor Hidalgo led the Pledge of Allegiance and offered Reverence to begin the meeting.

Mayor Hidalgo addressed the minutes of the Clarkston Town Council Meeting held November 12, 2024. Councilmember A. Hanover wondered if the exhibits mentioned in the minutes needed to be physically included in the draft minutes approved by the Town Council. The Council discussed and determined that they do not. All exhibits are included with the official written minutes of each meeting, which are posted on the Public Notice Website and available in the Town Hall for public view. Councilmember A. Hanover motioned for the Clarkston Town Council to approve and adopt the minutes of November 12, 2024. Councilmember M. Stephensen seconded the motion. All in favor "Aye" Motion Carried.

2. BUSINESS

Date For Town Council and Employees Social - Mayor Hidalgo stated that the Town Council and Employee Social would be held on January 21, 2025 at 7:00 pm in the North room of the community center.

Cache Mosquito Abatement (CMAD) Annual Report – Mayor Hidalgo serves as Vice Chair of the Mosquito Abatement(CMAD) Board and presented the 2024 Annual Report to the Council. See Exhibit A Mayor Hidalgo reported that CMAD has never increased taxes since they were created in November of 2004. However, due to a significant increase in the price of chemicals, it is necessary that CMAD do Truth in Taxation this year. The price of chemicals has increased by approximately 300 %. Mayor Hidalgo said that 80% of the tax increase will be going toward chemicals and the remaining amount to labor and equipment. Mayor Hidalgo stated that last year there was an 8% decrease in mosquitoes and the reason for that is that a couple years ago CMAD acquired a drone. The drone has been used to spray areas of the county that couldn't be reached otherwise, which reduced the number of mosquitoes. The drone has proven to be beneficial. Mayor Hidalgo stated that total acres treated was 17,092 acres and 24,035 mosquitoes were trapped. The trapped mosquitoes are tested for West Nile Virus. There were two confirmed human cases of West Nile Virus in Cache Valley this year.

3. Departments

Mayor Hidalgo – Fire Department – Santa on the Fire Engine - The Fire Department will be driving Santa around on the Fire Engine on Saturday December 7, 2024 starting at 10:00 am.

Fire Department Training – Mayor Hidalgo stated that the Fire Department will begin to use the South Community Center room for all their training.

Roads Department – Cache County Council of Governments (COG) - Mayor Hidalgo serves as Chair of the Cache County Council of Governments (COG). Mayor Hidalgo reported that in 2024 COG approved just under 9 million dollars' worth of road projects. See Exhibit B Mayor Hidalgo referenced page one and explained the COG process for awarding funds. Municipalities put in applications for a project, certain criteria must be met, and the COG, which is made up of all the Municipal Mayors in Cache Valley, vote and determine which road projects will be funded in Cache Valley. Mayor Hidalgo referenced the graph on page two and stated that the portion of Sales Tax money awarded to COG to fund road projects in Cache Valley hasn't grown or increased much over the years however the cost of road projects and requested amounts has increased significantly. This year there were over 17 million dollars in requests and the COG only received 8 million dollars from Sales Tax funding. Mayor Hidalgo stated that this is an issue. Mayor Hidalgo said that the Cache County Council is considering adopting an additional quarter percent sales tax and using those funds for public safety and other things. As Chair of the COG, Mayor Hidalgo feels that those funds or at least part of those funds should be designated to fund local transportation projects. Mayor Hidalgo will address this issue before the Cache County Council at their next scheduled meeting December 10 at 5:00 p.m. Mayor Hidalgo concluded that next year, for the first time, Clarkston Town is going to submit a road project request to COG to improve and asphalt the section of 300 North and 300 West that currently is a dirt road and to chip and seal that portion the following year.

Parks Department – Mayor Hidalgo said that he had asked Deputy Clerk Holly Jones to begin working on a 2025 RAPX Tax Grant Application for new playground equipment.

Councilmember M. Stephensen - November Warrant List – Councilmember M. Stephensen presented the Warrant List for November 2024. Councilmember A. Hanover motioned for the Clarkston Town Council to approve the Warrant List as read. Councilmember M. Kelly seconded the motion. All in favor "Aye." Motion carried.

Youth Council – Santa on the Fire Engine - Councilmember M. Stephensen reported that the Youth Council is excited to do Santa on the Fire Engine again this year. It will be held on December 7, 2024 at 10:00 a.m. The fire engine will stop at designated corners throughout town.

Santa's Letter Box – Councilmember M. Stephensen stated that Santa's Letter Box has been set up at the fire station. It will be up until December 20.

Youth Council Vacancies – Councilmember M. Stephensen informed the Council that there will be three youth council vacancies coming up in 2025. Interested youth will fill out applications and come before the Council for impromptu interviews and the Council will select the new youth council members.

Citizen Advisory Committee - Pickle Ball Court Project Survey – Councilmember M. Stephensen stated that the deadline for the survey was December 1. The following are the Pickle Ball Court Options:

- Option 1 – Full size basketball court running east/west on the south side of the existing pad. Tennis court next to basketball court also running east/west. 2 pickleball courts next to the tennis court on the north end of the existing pad.
- Option 2 – Keep both existing half-court basketball courts on west side of pad. Keep the existing tennis court on west side of pad (shared court with basketball). 3 pickle ball Courts on the east side of the pad.
- Option 3 – Full size basketball court running east/west on the south side of the existing pad. 4 pickleball courts on the north side of the existing pad. No tennis court.

Councilmember M. Stephensen reported that, based off the hard copy Public Opinion Survey that was sent out in the October water statements and the Google Forms On-line Survey, the option most favored was Option 3. The Council discussed extensively the pros and cons of all the proposed options and unanimously agreed to proceed with Option 3.

Councilmember A. Hanover – Planning Commission – Proposed Minor Subdivision Amendments – Councilmember A. Hanover reported that the Planning Commission would be holding a Public Hearing to hear on the Proposed Minor Subdivision Amendments. It will be held on December 11 at 7:00 p.m. followed by the regularly scheduled Planning and Zoning Meeting. Councilmember A. Hanover stated that the proposed changes are designed to strengthen the minor subdivision ordinance to ensure that the Town isn't liable to provide any infrastructure with regards to a

minor subdivision. Wording was also added addressing the double frontage issue and clarification on what it means to have frontage on an existing road. The existing road must be an improved paved road, not a dirt road. The Minor Subdivision Code states that one of the requirements for a minor subdivision is that there has to be all existing infrastructure there. Mayor Hidalgo stated that he has lived in Clarkston Town for 40 years and built his home on a developed road. In that time there have been several individuals, who grew up here and wanted to build in certain areas of the Town and they were allowed to just put a dirt road in. The Town then has to take care of it and keep it open. The problem with a dirt road is when you try to plow it, it doesn't work until it freezes. Of Course, within a couple years of being there the first thing you start hearing from these citizens is they want a paved road. If you allow someone to build a road and it isn't a certain class (Class B or C) the Town doesn't get any tax dollars for that road but are required to maintain it. These citizens have wanted the Town to brine the roads to alleviate dust and bring in gravel every year to fill in ruts. The Town should not have to pay for any of this. If they want to build there, they should be the ones to put the road in, not the Town. Mayor Hidalgo stated that the Clarkston Town Council has since added New Street Construction Regulations to the Clarkston Town Code(7-2-9) that require new streets to be paved. Councilmember A. Hanover asserted that the Town Attorney has even said that there are basically no cities or towns out there that are paying for roads they are requiring the subdividers to build them. Cities and towns can't afford it. After

the Planning Commission holds the Public Hearing, they will make a recommendation to the Town Council regarding the Proposed Minor Subdivision Amendments.

Councilmember M. Kelly – Cemetery Department – Councilmember M. Kelly stated that Sexton Jeremy Hidalgo had covered up the cemetery signs for the winter and reported that the rock fence standards need to be repaired and should be budgeted for in the near future. The Council agreed.

Cache County School District – Councilmember M. Kelly said that he follows them on Facebook and Instagram regularly and there hasn't been anything pertinent to Clarkston Town on there.

Town Float – Councilmember M. Kelly stated that float season is over. The float is in storage. There isn't any upkeep that needs to be done on the float. It's a good float.

4. RELEVANT BUSINESS

Next Meeting – The next Town Council Meeting will be held on Tuesday January 7, 2025 at 7:00 pm.

5. ADJOURN

There being no further business to come before the Council, Councilmember A. Hanover motioned that the Clarkston Town Council Meeting be adjourned. Councilmember M. Stephensen seconded the motion. All members present voted "Aye". Motion carried. The meeting was adjourned at 8:01 p.m.

Kristi Hidalgo
Clarkston Town Clerk

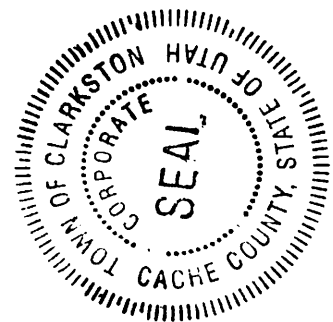


EXHIBIT A

2024 Annual Report

Manager Report

The 2024 year has come and gone for the season. We had a lot of good things happen at the beginning of the season that showed some promise and then the weather turned:

Some statistics:

Mosquitoes trapped and counted: 24,035	Natular Briquettes: 58
Total Inspections: 3,318	VectoMax: 4461 lbs.
Total Treatments: 1656	BVA Oil: 12.24 gallons
Total Acres Treated: 17,092	Fourstar: 1175 lbs
Natular: 850.25 lbs.	MetaLarv: 725.8 lbs
Altosid briquettes: 5678	Kontrol 30-30 & Malathion: 1,352.17 gals. Total Acres Sprayed: 284,733.21 Acres

WNV – In June we got a late frost that kept our early mosquitoes at bay but in early July the weather changed and became warm and dry. This combination led to us getting a positive West Nile Virus two weeks earlier than in previous years. Then it continued to grow from there. This year we had thirteen of our traps test positive for the West Nile Virus. The Hyde Park trap tested positive on July 30th, this is the earliest that we have seen a trap test positive. We have had two confirmed human cases in the valley as well.

Our drone program continues to evolve each year. This year we flew a total of 521 flights this year, which was up 33% from the year before. We flew a total of 437 acres, up 41% from last year. It was a total of 24.5 hours of flight time through the season. We also put out 3,955.42 lbs of product with the drone. This was a 39% increase from the year before. This increase helped to minimize mosquitoes in areas that we traditionally do not get to very often because of the terrain.

This year we went to a new aduicide model of spraying. Because of resistance to Kontrol 30-30 that we have started to see we had to change up the product. We went to a combination of Kontrol 30-30 and Fyfanon for our aduiciding efforts. We have a total of four trucks that service the valley, and we had two dedicated to the Kontrol 30-30 and the other two dedicated to the Fyfanon. We then sprayed an area for two consecutive weeks then switched to the other truck for two weeks. This was to break up the resistance throughout the valley. This seemed to work on our favor.

This coming year we will be having to raise taxes because of the rise in costs of products and equipment. The drone has been helpful because we are able to get to areas that previously have been hard to reach by ATV or foot. This has increased the amount of product that we have used because we are covering more area. This is what we will be utilizing in the coming year and still work on being fiscally responsible to the public with the tax monies that we receive for the district.

Richard Rigby
Manager

Clerk Report

We had a great 2024 season despite seeing West Nile earlier than normal this year. We have a great board and employees keeping the district running and going. Due to the constant efforts of our board and personnel, CMAD has reached the end of 2024 under budget. Matt Regen, CPA, reviewed the annual financial statements and the procedures report agreed-upon by the board. He reported CMAD is operating well and has necessary internal controls in place to ensure taxpayer monies are protected and used appropriately. I am pleased to report that all documentation requirements for special districts in Utah have been completed accurately and on time.

In 2018 the CMAD Board of Trustees approved the designation of the Manager position as a salaried one. In doing so, they asked that Manager hours continue to be reported each year. Aligning with this request, the table below shows Manager hours spent each year doing major tasks, dating back over the past 4 years.

Manager Hours	2021	2022	2023	2024
Fogging	53.50	19.25	41.25	25.75
Larviciding	47.00	59.50	85	62
Maintenance	114.50	114.25	148.5	142.25
Managing	542.50	412.75	459	426
Safety	49.50	11.00	7.5	30
Speciation	160.50	125.00	136.25	133.25
Total hours	967.50	741.75	877.5	819.25

We've been working hard and continue to work at being as effective as possible. I have loved my role as the clerk and I look forward to many more years of working with CMAD.

Sierra Bradley
Clerk

EXHIBIT B

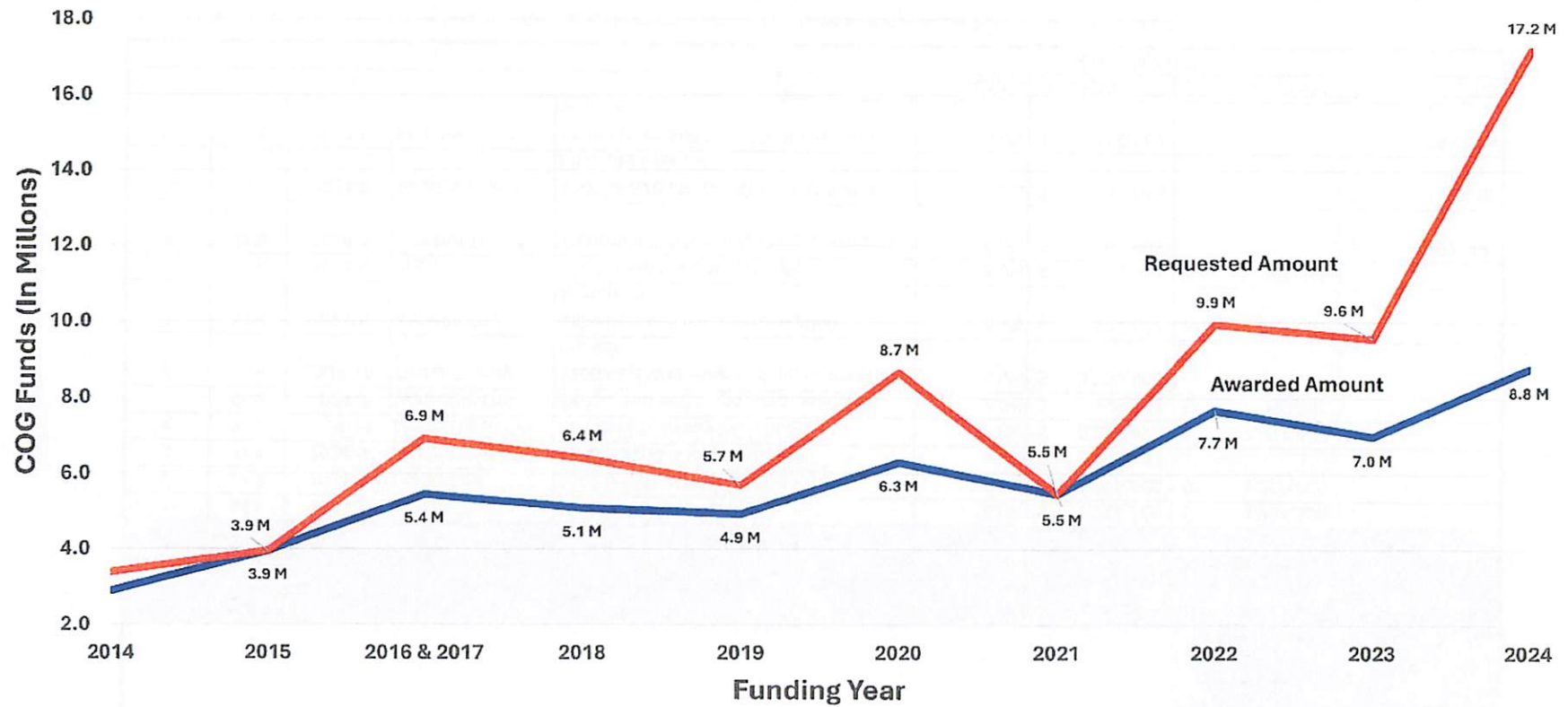
2024 CCCOG Funding Recommendation For 2026 Transportation Projects							2024 Budgeted CCCOG Funds	
							\$11,955,914	
							County Oversight/Inspection 1.5% Takedown	
							Contingency Fund	
							Total 2024 CCCOG Funding Available	
							\$8,776,599	
							Countywide Funding Available	Rural Set-aside Funding Available
							\$7,686,249	\$1,090,350
Project Ranking	Project Score	Project Number	Sponsor	Project Name	Local Match Percentage	COG Requested Amount	Countywide Funding Recommendation	Rural Set-aside Funding Recommendation
1	84.4	2024-1	Nibley City	1200 W Phase 5 Project	8.0%	\$ 1,284,500	\$ 1,284,500	
2	77.2	2024-5	Logan City	1000 N 600 W Intersection Project	25.0%	\$ 3,200,000	\$ 3,200,000	
3	72.8	2024-8	North Logan City	1200 E 3100 N Roundabout	8.0%	\$ 1,058,332		
4	72.0	2024-11	North Logan City	200 East Roadway Widening	8.0%	\$ 6,859,976	\$ 2,821,487	
5	56.2	2024-7	Wellsville City	SR 101 and 900 E Spot Improvements	8.0%	\$ 399,941	\$ 399,941	
6	55.6	2024-10	Cache County	1200 East Widening and Reconstruction Project	8.0%	\$ 3,332,500		
7	53.8	2024-3	Millville City	Millville 300 S 550 E Intersection Alignment	8.7%	\$ 127,682	\$ 127,682	
8	49.6	2024-2	Providence City	100 S Road Widening Project	8.0%	\$ 365,741	\$ 365,741	
9	35.6	2024-4	Trenton Town*	Trenton 800 S Roadway Improvements	8.0%	\$ 267,965		\$ 267,965
10	26.0	2024-6	Amalga Town*	3200 W 5200 N to 2700 W to 5800 N Chip and Seal SIP	8.0%	\$ 142,616		\$ 142,616
11	25.4	2024-9	Mendon City*	Main Street-500 N to 300 S Chip and Seal SIP	8.0%	\$ 166,667		\$ 166,667
TOTALS						\$ 17,205,920	\$ 8,199,351	\$ 577,248
						Roll to 2025	\$	-

Projects that are ready for construction prior to 2026 may go to construction earlier based on the available fund balance of the CCCOG.

Yellow North Logan City withdrew their project in a proposal to fund the Wellsville, Millville and Providence Projects. The proposal did not fund Cache County's Project as North Logan proposed it would be a savings to the CCCOG to come back next year and try to fund both North Logan's Roundabout and Cache County's 1200 East in the same year as the projects are adjacent. This proposal was discussed and approved by the CCCOG.

*Rural Set-aside eligible projects

COG Funding (10 Year)



Report Criteria:
Invoices with totals above \$0.00 included.
Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
ADMINISTRATION							
10-44-220 MILEAGE							
440	KRISTI HIDALGO	112124	Mileage	11/21/2024	115.93	115.93	11/21/2024
10-44-260 TOWN HALL							
657	ALLTECH	A7137-391	MISC. PARTS	11/19/2024	171.41	171.41	11/21/2024
931	BUG NAPPERS L.C.	182563	AIR DUCT CLEANING	11/07/2024	200.00	200.00	11/14/2024
348	THE CLEAN SPOT	POS5862	JANITORIAL SUPPLIES	10/18/2024	141.47	141.47	11/14/2024
916	VISA	111424	TOWN HALL/COMMUNITY CENT	10/28/2024	223.00	223.00	11/14/2024
10-44-270 UTILITIES							
657	ALLTECH	A7137-392	PHONE SERVICE - TOWN HALL	11/19/2024	36.48	36.48	11/21/2024
246	COMCAST	111424	INTERNET	11/01/2024	113.44	113.44	11/14/2024
10-44-305 LEGAL/PROFESSIONAL							
272	STEVEN R. MISENER, CPA	57492	QUARTERLY REPORTS	10/04/2024	235.00	235.00	11/14/2024
10-44-320 E911 FEES							
685	LOGAN CITY	112124	911 FEE	11/20/2024	834.00	834.00	11/21/2024
10-44-330 SANITATION COLLECTION FEES							
876	T & S ADVANCED WASTE	2313	GREEN WASTE DUMPSTER	11/10/2024	600.00	600.00	11/14/2024
913	WM CORPORATE SERVICES,IN	0081337-2514-	SANITATION COLLECTION	11/03/2024	5,917.53	5,917.53	11/14/2024
Total ADMINISTRATION:					8,588.26	8,588.26	
FIRE & RESCUE							
10-53-270 FUEL/OIL & UTILITIES							
657	ALLTECH	A7137-392	PHONE SERVICE - FIRE DEPT.	11/19/2024	36.48	36.48	11/21/2024
246	COMCAST	111424	INTERNET	11/01/2024	113.45	113.45	11/14/2024
916	VISA	111424	FIRE DEPT. FUEL	10/28/2024	241.43	241.43	11/14/2024
Total FIRE & RESCUE:					391.36	391.36	
ROADS & STREETS DEPARTMENT							
10-60-230 TRAVEL & TRAINING							
932	RUSSELL DAVIS	112124	MILEAGE	11/21/2024	22.92	22.92	11/21/2024
10-60-250 EQUIPMENT - SUPPLY/MAINT							
853	CENTURY EQUIPMENT COMPA	LW07726	EQUIPMENT SERVICE	10/31/2024	1,095.12	1,095.12	11/14/2024
233	RON KELLER TIRE	LOGA-37707-0	CHAINS	11/04/2024	1,274.40	1,274.40	11/14/2024
Total ROADS & STREETS DEPARTMENT:					2,392.44	2,392.44	
PARKS & RECREATION							
10-70-800 CONTRACT SERVICES - MOWING							
848	DISTINCTIVE LANDSCAPE	8787	LAWN CARE	11/05/2024	450.00	450.00	11/14/2024
848	DISTINCTIVE LANDSCAPE	8790	LAWN CARE	11/09/2024	200.00	200.00	11/14/2024
10-70-840 CIVIC CENTER SUPPLIES/MAINT							
931	BUG NAPPERS L.C.	182563	AIR DUCT CLEANING	11/07/2024	449.00	449.00	11/14/2024
348	THE CLEAN SPOT	POS5862	JANITORIAL SUPPLIES/CIVIC C	10/18/2024	141.46	141.46	11/14/2024
916	VISA	111424	TOWN HALL/COMMUNITY CENT	10/28/2024	223.01	223.01	11/14/2024
Total PARKS & RECREATION:					1,463.47	1,463.47	
Total GENERAL FUND:					12,835.53	12,835.53	

Capital Projects Fund

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
41-40-110 NEW TOWN HALL - ADMIN DEPT.							
933	M & D & SONS CONSTRUCTION	112124	CURB & GUTTER - TOWNHAL/C	11/18/2024	5,264.00	5,264.00	11/21/2024
Total :					5,264.00	5,264.00	
Total Capital Projects Fund:					5,264.00	5,264.00	
WATER FUND							
WATER DEPARTMENT							
51-81-230 WATER TRAVEL & TRAINING							
485	HOLLY JONES	112124	MILEAGE	11/21/2024	65.50	65.50	11/21/2024
51-81-370 WATER SAMPLING							
114	BEAR RIVER HEALTH DEPT.	111424	WATER SAMPLING	11/01/2024	50.00	50.00	11/14/2024
51-81-720 WATER SYSTEM REPAIRS & MAINT							
548	JKT CONSTRUCTION	111424	BORE ROAD FOR NEW WATER	11/02/2024	2,000.00	2,000.00	11/14/2024
51-81-730 WATER PROJECT							
207	SUNRISE ENGINEERING, INC.	0148159	MYLAR SPRINGS IMPROVEME	11/07/2024	273.25	273.25	11/14/2024
Total WATER DEPARTMENT:					2,388.75	2,388.75	
Total WATER FUND:					2,388.75	2,388.75	
PERPETUAL CARE FUND							
PERPETUAL CARE DEPARTMENT							
71-40-610 BURIAL FEES							
548	JKT CONSTRUCTION	111424	CEMETERY DUMP TRUCK	11/02/2024	210.00	210.00	11/14/2024
71-40-710 MAINTENANCE							
160	IPACO, INC	PS527792	MISC. SUPPLIES	11/07/2024	40.98	40.98	11/14/2024
916	VISA	111424	CEMETERY MISC.	10/28/2024	64.24	64.24	11/14/2024
Total PERPETUAL CARE DEPARTMENT:					315.22	315.22	
Total PERPETUAL CARE FUND:					315.22	315.22	
Grand Totals:					20,803.50	20,803.50	

Dated: 3 December 2024Mayor: N. Craig HidalgoCity Council: M. KellyMatt StephensJoe HaverCity Recorder: Kristi Hidalgo