ANGELL SPRINGS SPECIAL SERVICE DISTRICT

December Meeting Minutes- ZOOM Recorded
December 14, 2024 9:00 a.m @ Springs Bldg

Call to Order: Karen called the meeting to order at 9:00 am

Roll Call:
Present: Chairman- Karen Blenkinship, Vice Chairman-Greg Maranto,Water & IT- Tony Hundal, Treasurer-Kenton Arbon, Water Master-Shawn Bain, CCC Administrator- Martin Mathis
Absent: Clerk- Jean Wojtyla

Vote on November 16th Meeting Minutes
Kent made a motion to approve the minutes from November 16th, 2024. Greg seconded it. Board Voted: Greg-Yes, Tony-Yes,-Karen-Yes, Kenton- Yes   Motion Carried.

Old Business Action Items: *from 11/16/24* ***Action Items*** ***Completed Items*** ***Future Priority***

1. Report on Accomplishments made in November-Dec.

- **Martin** and Karen reported that specific irrigation questions need to be put forth in a certified letter to the Connelly Irrigation board to obtain the definitive list of current residents in our valley with irrigation. This will allow Martin to inspect those former customers being capped off and ensure all is not tampered with. *****Karen will compose the letter to send.***
    - **No plans were made** for charged services on homeowner consultations / plumbing services taken care of by our cross connect administrator. ***This will be reviewed at a later date dependent on the frequency of the matters.***

- **Shawn reported** that after discussion with Rural Water we will need a new test station with a locked spigot by the winery to eliminate skewed chlorine readings. ***Karen asked Shawn to get a quote from Brian at Mtn West to install this test station.***

- **Shawn noted that Brian from Mtn West** doesn't want to bid on the pond renovation. He would only do it with a liner and we never had a liner previously, just clay to line it which brings us back to Mark Osmers and Acera's bid. Karen noted that once the steel pipes are eliminated we should not have any more leakage and relining it with the proper clay is what is needed, ***Karen asked Shawn to have Mark Osmer rebid for he left a few points off his original bid and then the board will be able to assess the one we wish to pursue.***

- **Jean received a message** from a resident on a dead end when the hydrants were being flushed, concerned that their stoned driveway would be displaced if their hydrant was serviced. Since there is no way stones would not have been disrupted during this procedure Shawn did not flush their hydrant since they are so high in relation to the rest of the ones in that area. ***The system was flushed adequately without doing that specific one.***

2. Tony reported that our November spring's production rate was abnormally high +30,000 gal. Overall usage was average for this time of the year. Karen asked if we could mark these abnormalities so that we can look back 1-3 years later and see if we can estimate how long significant rainfall seasons take to percolate before getting to our spring.*****Tony will provide this report each month.***

3. Greg reported that there are no issues with the solar panels. He noted that we will need to adjust our budget for 2025 because Rocky Mtn. has stated they will increase residents accounts 18% and commercial accounts up to 30%. *****Greg will provide details of this bill each month.***

4. Kenton provided our financials through Dec. 14th. We have used **91.31% of operating income** and used **60% of our operating expenses**, we're still under budget. We should end up around 75% for the final overall .The only category we went over on was our professional lawyer fees, we were at 153%. We had water right continuances at the end of the year that needed to be updated. We will add the amount not used this year into income for next year. *****Kent has scheduled an appointment with State Auditor, Caleb Rees for Jan 6th @1 pm to obtain direction on our 2025 budget due to the large dollar loan we are obtaining. We may have to file a separate Capital Budget. Jean and our new treasurer will also be in attendance . We should have finalized figures of what will be dispersed to us in 2025 from Kjori Shelley, Environmental Project Specialist by then.***

5. Jean provided our A/R Aging Report . We had 6 lates at our December 1st billing. Residents were notified in various forms: email and text. *****Jean to report on A/R Aging each month***

6. Karen reported that we have all documents submitted to make the switch to our desired bank US Bank and are currently awaiting approval from bank officer Justien. As of 12/18 Karen went in to sign the final documents. *****We are now awaiting Kent and Greg to do the same because we need three signers.***

7. Karen requested a motion to close this portion of our regular meeting. Tony made a motion to close this portion of our meeting . **Greg seconded it. Board Voted:** Karen -yes, Tony-yes, Greg-yes and Kent - yes. **Motion Carried.**

New Business Items

1. Karen requested a motion to open the budget meeting. Tony made a motion to open the budget meeting . **Greg seconded it. Board Voted:** Karen -yes, Tony-yes, Greg -yes and Kent-yes. **Motion Carried.**

2. Kent determined that we need a bit more information from our auditor meeting before we can start discussions of categories needed to create our 2025 budget along with the dollar levels estimated. We also need to know if a Capital Budget is required now that our funding is anticipated to be so large.

3. Karen requested a motion to close this portion of the meeting and to ***reschedule the meeting for early in January.*** **Kent made a motion** to close the budget meeting. **Greg Seconded.** Karen voted yes, Tony voted yes, Greg voted yes and Kent voted yes. **Motion Carried.**

***** PUBLIC HEARING FY 2025 BUDGET *****

1. Karen requested a motion to open the Public Hearing to hear the public's suggestions. Tony made a motion to open the Public Hearing. **Greg Seconded.** Karen voted yes,Tony voted yes,Greg voted yes and Kent voted yes. **Motion Carried.**

We had no attendees for the Public Hearing.

2. Karen requested a motion to close this portion of the meeting. Kent made a motion to close the Public Hearing. **Greg Seconded.** Karen voted yes, Tony voted yes, Greg voted yes and Kent voted yes. **Motion Carried.**

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1. Karen requested a motion to reopen our regular meeting. Tony made a motion to reopen the regular meeting . **Greg seconded it. Board Voted:** Karen-yes, Tony- yes, Greg-yes and Kent -yes. **Motion Carried.**

2. Karen asked the board to discuss date options for our rescheduled Budget meeting since we need more input from our state auditor, either Jan 11th or Jan 18th @ 9 a.m. **The board agreed to reschedule on January 11th at 9 a.m.**

3. Karen requested a motion to adjourn this meeting. Tony made a motion to adjourn the meeting . **Greg seconded it. Board Voted:** Karen - yes, Tony - yes, Greg -yes and Kent - yes. **Motion Carried.**

The meeting adjourned at 9:19 a.m.