Special Service District #1 Meeting
December 3, 2024 – Budget Meeting

The budget meeting was called to order by Chairman John Byars at 6:45 p.m. Other members present were Commissioner Scott Johnson and Lance Stott. Also present was Lyndon Friant, Matthew Lenhart, Micklane Farmer, and Shannon Hepworth from Jones & DeMille Engineering and Bob Watts from the Sevier County Road Department.

Budget:
Budget items include the revenue from state sources mineral lease. Through today we have almost $3.1M. The budget was set at $2.5M. For the proposed 2025 budget we will keep the $2.5M, we don't know that it will be as high as the $3.1M, so Gabe and Lance decided to keep it at $2.5M. We are going to tranfer $2M over to capital projects fund. Other federal sources include $347,000, the budget number was $400,000, we will keep it at $400,000. Private sources budget was $2.3M, the budget is $2.39M for the budgeted proposed amount. Also included is the Richfield City amount of $25,000. The use of fund balance ($2M being moved over to capital fund), interest income from Wolverine Fuel includes $219,000 the budget amount was $220,000. Lance thought that may go down so our proposed budget is $165,000. We have received $500,000 in interest income, our budget was $480,000, and the proposed budget will be $500,000. Interest rates will most likely decrease just a little. The total revenue that we booked is just short of $5.9M. So, the proposed budget is $6.6M.

Construction projects for the 2024 budget were $3.4M, we will keep it at $3.4M. All other engineering and professional fees were kept the same. We also booked $150,000 for any equipment purchases needed.

John motioned to approve the proposed 2025 budget, Lance seconded, all were in favor.

John made a motion to close the budget hearing, Lance seconded, all were in favor.

Special Service District #1 Meeting
December 3, 2024

The meeting was called to order by Chairman John Byars at 7:00 p.m. Other members present were Commissioner Scott Johnson and Lance Stott. Also present was Lyndon Friant, Matthew Lenhart, Micklane Farmer, and Shannon Hepworth from Jones & DeMille Engineering and Bob Watts from the Sevier County Road Department.

Bridge Preservation
The bridge preservation bid opening was held yesterday. Micklane presented an estimate for review. Only two contractors submitted bids. John asked why the engineer's estimate was so high and that was because of the mobilization of the paving equipment, getting from spot to spot. Also, the mobilization of the mill. We are going to remove four bridges on the Sevier Highway (-$191,000), a bridge from the clear creek road, and look at each bridge and do either the healer sealer polymer overlay or the membrane, not both. We will save another $58,000 from the structural pothole patching. Bob agreed to take those bridges out on the Clear Creek Road because we just seal coated the road. We will also save another $44,00 on the healer sealer or membrane. That is a total savings of $294,000, putting as at about $561,000. Micklane looked at some bridges that they may want to swap out. These are the non-federal bridges. There are 23 on this year's list, with 40 left, a total of 87 bridges, so we're just taking it a chunk at a time. Sunroc is trying to get into the market here. Pro-tec is the sub for Sunroc. Micklane thinks we should award it as is, then complete a change order, with the stipulation that you can change order out quantities.

Micklane also mentioned that we didn't get the bridge grant that we put in for. The federal bridges are big, but the local bridges are not, so if we add additional bridges, they will be small.

John asked what the estimate is on the pavement preservation project. We are not doing a preservation project this year. The only other projects planned for 2025 are Glenwood and 1600 S. With this and Glenwood we could be over $2.5 million.

Bob brought up a bunch of other projects to be considered for 2025 projects. Bob brought up a problem on the bike path in Annabella that was fixed by Carlise by putting in some retaining wall block. There are also a couple low water crossings at about $85,000 a piece, an overshot by the canal, and some lane leveling on Quitchupah. Also, Old Highway 10 needs a lane level before we seal coat it, and there is a section on Shadow Mountain that could be oiled. Bob is out to the South Cedar Ridge by the solar panels because of flood water 6 or 7 times per year due to flooding, and Glenwood cemetery flooding. The transportation funding will cover the stream repairs that was awarded to PERCO for the work up Clear Creek Canyon.

The District agreed to start with $25,000 towards 1300 S. and begin fencing. UDOT doesn't want to put towards any money, but they will throw in manpower and equipment. Richfield City has $25,000 that they can commit to it. Malcolm has Bob on the agenda to get help from the transportation fund money. Bob asked if the District would help the City put the water and sewer in ahead of time and then be reimbursed.

Right now, we have the bridges project at a minimum of $550,000, 1300 S. at $250,000, and the two water crossings at $170,000.

There is also a section on the Sevier Valley Canal where you can see the rebar and dirt underneath it. Kirk Harris owns 33 feet from the center around the end of the parcel, past the pond. The easterly half was all that was fixed. There was a discussion about the western half. Lyndon pulled up the area on his ipad for further discussion. John suggested getting a bid from a contractor. John guessed this would be about $150,000 and it needs to be done now. John asked if we could package those projects together. If we package them, we will need to put the project out to bid to the public.

With all those projects excluding Glenwood you're at $1.275M.

John asked about Highway 10 overlay. Bob hasn't talked to anyone yet.

John asked to get an engineer's estimate on the Highway 10 project. Bob thinks we could get by with a lane level.

John asked about the Malloy funding. The application was ready in the spring, we just haven't received an answer.

John asked to put $100,000 into Quitchupah Road Repairs.

The only funding we received for floods was for the Monroe flood channel.

John also asked about the Richfield storage shed road. John asked if there's something we could do to eliminate the costs of continuing to have to fix it. Bob says it would be a large project. It would need a low water crossing. John wonders if this is another project to combine. There was a discussion about Curtis' property's history.

John made a motion to award the bridge preservation project to the apparent low bidder, Sunroc, with the modifications that were discussed, Lance seconded, all were in favor.

Lyndon asked about sitting down and preparing a list of projects with estimates to review within the next few weeks, before the budget meeting at the beginning of next year.

Minutes:
John made a motion to approve the September minutes, Scott seconded, all were in favor.

Financials:

Lance presented the financials for review and signature. There is currently $10M in the PTIF account, the ending balance is at about $20.1M. There are no materials changes from last month to this month.

John made a motion to approve the financials as presented, Lance seconded, all were in favor.

Invoices:

Bob submitted a letter earlier in the meeting.

The board submitted their invoices

Lyndon submitted invoices for:

- Jaron Coleman billings for missed hours – it would've been processed August (99 hours for 2-3 weeks)
- Bridge Preservation and Bid

- SWCA Quitchupah Long Term Monitoring
- 1300 S. Design
- Minutes
- Glenwood
- Gooseberry Slide Application

John made a motion to approve all invoices as presented, Lance seconded, all were in favor.

Lance presented the board with the risk assessment to be signed. Out of total points of 395, our risk level is very low at 395.

Current Projects:

Glenwood 600 S.
Matthew presented exhibits to review and discuss. Matthew talked with Travis (Elk Meadows Subdivision). His biggest concern is the water needed for 10 lots but he only has 2 acre feet of underground water. Wade Hansen would have to give up the west side of his property line, which would be easier than going through his field. If Wade doesn't agree, we would have to look at a cul-de-sac. We would do a 50 foot right-of-way all the way through. Micklane presented another option of only going so far down to where the pavement ends. Scott said that White's Sanitation is okay with whatever the board decides to do with the road. Scott believes Wade is okay with the cul-de-sac idea, but he doesn't want to cut his farm in half. One of Wade's concerns is that he liked being on a dead-end road. Micklane and Matthew will go with Scott out to visit with Wade. Travis doesn't want a paved road if he can't develop the property. There are so many alternates right now that they haven't run an estimate. Matthew believes the cul-de-sac would be about $200,000. John thinks that the best option might be just going to a certain point and being done with the project now. Right now, we are down to 2 options. Scott scheduled to run out to the property on Tuesday with Matthew.

Slide Study
No updates.

Clear Creek Stream Repairs
No other updates.

Quitchupah Road Repairs
We will look into.

Culvert Replacement
Complete.

Pavement Preservation
Nothing this year.

1300 S.
Micklane brought up 2 options. We need to make a decision about if we are going to separate the bike path from the road. Scott likes keeping them together more, Bob doesn't. There is a borrow ditch that will need to be drained, if we take that away it doesn't need to be maintained by the County. Bob has to maintain the bike paths and the drainage will be difficult because of the high water table. The bike path will be from Walmart to the Annabella Road. You will still have surface water. It's so flat, even if you put

a culvert in, it won't drain. The property will eventually be commercial and so there will be bigger sidewalks with more development. John asked if there was anyone at Richfield City who could help with the decision. Micklane is worried about the ditch because it's spring ditch overflow. If it's separated, it will push it further to the ditch. The board agreed that we need to put the bike path together with the road and that it will be a better option long-term. It will be exactly like Sevier River Road from Central to Annabella. They could widen the shoulder to 8'. Micklane will get it drawn up. Micklane will sit down with Keith and Michelle with Richfield City or go to a meeting and present the information. John asked that the commissioners also be filled in or invite them to the Richfield city Council Meeting.

Lyndon is also working on funding for joint highway funding.

Micklane brought up the geogrid. If we build it in the winter, we could build it without geogrid. But it will be easier to build with geogrid.

Bob brought up the water and sewer with 1300 S. Bob has already talked to the City and they don't have the funds to put in. Micklane will update his numbers and get it to them. This would be good to have put in their public meeting. They are meeting next Tuesday and won't meet again until January. Micklane will solidify things with the staff before presenting at a meeting. Bob would like to get going on the east end as soon as possible, then get to 500 E., then to 1st E. The City questioned if the District had the money to run the sewer and water before it's paved, then be reimbursed by the City. The District will look into it.

John brough up the electronic meetings policy. John informed the board that we cannot hold a meeting and call in without having an electronics meeting policy. John got a copy from Malcolm and John proposed that we adopt this policy. We must have an anchor location for the meeting and one person must be present at that location. We also must notice, no less than 24 hours in advance, how the board member is connecting electronically to the meeting, and John will put that public notice out. If two people are present we can have a vote. If there is just a discussion, we can just make a phone call. But a member can't vote from an electronic unless we do the meetings policy and the public notice. John proposed that we adopt that policy, Lance seconded, all were favor.

John will discuss this further with Malcolm. If only one board member could be here, we would have to put that notice out. We need to remember to do a preliminary budget in November to give people time to see the budget info before it is adopted. We also must make sure that everything we want to talk about is included on the agenda. The meeting agenda must be out 7 days in advance and modified 24 hours in advance.

John made a motion to close the meeting at 8:59 p.m., Lance seconded, all were in favor.